

## 臺北市府民政局創新作為暨具體施政成效紀錄表

項目名稱	擴大落實電子公文節能減紙政策	填報日期	106 年 2 月 6 日															
		填報科室	秘書室															
施政成效	一、依據本府 105 年 1 月 15 日擴大電子公文節能減紙作業計畫辦理，推動情形如下： 1、 減紙成效：105 年計減少 382,500 張，執行成效為 11.36%。 2、 線上簽核：105 年計 17,190 件，執行成效為 75.20%。 3、 電子交換：105 年計 6,833 件，執行成效為 99.96%。 4、 電子化會議：105 年計 279 場，執行成效為 86.79%。 二、建置「滿意度系統」：作為本局暨所屬機關、各區公所進行無紙化問卷調查使用，105 年度共計減少 3 萬 1,240 張用紙。																	
附表(圖)	<div>表 1、本局自 105 年 2 月起擴大電子公文節能減紙成效表</div> <table><tr><th>項目</th><th>規定應達標準</th><th>105 年度本局成效</th></tr><tr><td>減紙成效</td><td>10%</td><td>11.36%</td></tr><tr><td>線上簽核</td><td>65%</td><td>75.20%</td></tr><tr><td>電子交換</td><td>95%</td><td>99.96%</td></tr><tr><td>電子化會議</td><td>80%</td><td>86.79%</td></tr></table> <div>圖 1、電子公文推動比率</div> <p>The figure consists of four separate line charts, each representing a different initiative. The x-axis for all charts is the months of the year (1月 to 12月), with a final point for the annual average (年度成效). The y-axis represents the percentage of progress.</p> <ul style="list-style-type: none"><li><b>電子化會議 (Electronic Meetings):</b> Represented by a yellow line with 'x' markers. It starts at approximately 80% in January, rises to a peak of about 86% in August, dips slightly in September, and ends at 86.79% in December.</li><li><b>電子交換 (Electronic Exchange):</b> Represented by a grey line with triangle markers. It starts at about 95% in January, rises to about 98% by April, remains relatively stable around 98-99% through November, and ends at 99.96% in December.</li><li><b>線上簽核 (Online Approval):</b> Represented by an orange line with square markers. It starts at about 65% in January, rises to about 72% by April, remains stable around 73-74% through November, and ends at 75.20% in December.</li><li><b>減紙成效 (Paper Reduction):</b> Represented by a blue line with diamond markers. It remains at the 10% target level from January through November, and then rises to 11.36% in December.</li></ul>			項目	規定應達標準	105 年度本局成效	減紙成效	10%	11.36%	線上簽核	65%	75.20%	電子交換	95%	99.96%	電子化會議	80%	86.79%
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