

Schedule Taipei City Hakka Affairs Committee site fee benchmark table

Unit: New Taiwan dollar (yuan)

Hall	Venue Name	Area (Capacity or seat)	Equipment	Venue usage fee (per period)			Margin
				Basic fee		Utilities	
				Short-term use	long-term use		
Taipei Hakka Culture Hall	B1 classroom classroom	106 square meters (Approximately 32 tsubo) (40 people)	Tables and chairs, white board	1,500	1,050	200	5,000
	1st Floor meeting room	139 square metres (Approximately 42 tsubo) (50 people)	Tables and chairs, white board, microphone, projector	1,800	1,260	300	5,000
	4th floor classroom	36 square meters (About 11 tsubo) (15 persons)	Tables and chairs, white board, projector	800	560	100	5,000
	4th floor meeting room	188 square metres (About 57 tsubo) (100 people)	Tables and chairs, white board, microphone, projector	2,100	1,470	400	5,000
Taipei Hakka Art and Culture	meeting room	139 square metres (Approximately 42 tsubo) (70 persons)	Tables and chairs, white board, microphone	1,500	1,050	300	5,000

e Center			e, stereo, projector				
	classroom	83 square meters (Approximate ly 25 tsubo) (30 people)	Tables and chairs, white board	1,10 0	770	200	5,00 0
Taipei Hakka Librar y and Video Center	Stage area on the first floor	111 square meters (about 33 tsubo) (Capacity 30 people)	Single gun projector, DVD player, LCD TV, microphon e, stereo, table and chairs	1,70 0	1,19 0	100	5,00 0
	Discussion room on the ground floor	50 square meters (about 15 tsubo) (Capacity 20 people)	Single-gun projector, DVD player, microphon e, audio table and chair, white board	1,10 0	770	100	5,00 0

Remarks:

1.Usage period:

(1) Opening hours of Taipei Hakka Cultural Center

Monday to Friday (morning period: 09: 00-12: 00 / afternoon period: 14: 00-17: 00 / night period: 18: 00-21: 00)

Saturday and Sunday (Morning Session: 09: 00-12: 00 / Afternoon Session: 14: 00-17: 00) / Closed on National Holidays

(2) Opening hours of the Hakka Arts and Cultural Center in Taipei

Tuesday to Friday (Morning Session: 09: 00-12: 00 / Afternoon Session: 14: 00-17: 00 / Night Session: 18: 00-21: 00)

Saturday and Sunday (Morning Time: 09: 00-12: 00 / Afternoon Time: 14: 00-17: 00) / Closed on Mondays and National Holidays

(3) Hakka Books Audiovisual Center in Taipei

Tuesday to Friday (Morning Session: 10: 00- 13 : 00 / Afternoon Session: 14: 00-17: 00 / Night Session : 18: 00-21: 00)

Saturday and Sunday (Morning Session: 10: 00-13: 00 / Afternoon Session: 14: 00-17: 00) Closed on Mondays and National Holidays

2. Calculation method of charges:

(1) Charges are calculated based on time periods, 3 hours per time period, and those who use less than 1 time period are counted as 1 time period. For the over-use period, the actual usage time will be charged in accordance with the site usage fee stipulated in the fee schedule in proportion to the 1-hour period . If the over-use is less than 1 hour, the charge will be 1 hour (the remainder after the decimal point is unconditionally rounded down) . However, if it is used continuously for more than 2 periods, its interval time must still be used without additional billing.

(2) There are two types of charges : short-term use and long-term use:

1 , long-term use: first application the same venue, same time period (for example: the same as the morning session), the number totaled more than 12 times (including 12 times) were .

2. Short-term use: One application does not reach long-term users.

3. Margin requirements:

(1) The deposit is charged on a one-time basis . For continuous users, it is charged

once for each application .

(2) Margin on site after use, the main canal authority has determined that the previous use of equipment were damaged and no site has been cleaned reinstated who refunded to the applicant. However , if the venue facilities are damaged or messy in each use , the reduced amount or actual cleaning fee due to damage is deducted from the deposit; those who have been exempted from deposit shall still be compensated for the reduced amount or actual cleaning due to damage. cost.

4. Application and payment deadline: An application should be submitted to apply for the use of the venue of the Association. The venue usage fee and security deposit must be paid after the permission of the Association and used 10 days before use .

5. Refund method:

(1) After the applicant obtains the license, it cannot be used as scheduled. Except that it cannot be attributed to the applicant, it shall notify the Association to cancel the use 7 days before the use, and the fees and deposits paid by it shall be returned without interest.

(2) If the applicant fails to comply with the period of the preceding paragraph or cancel without notice , the site use fee will not be refunded ; for long-term

users, the short-term use will be changed afterwards, and the relevant charges will be calculated based on the short-term use.

6. Other matters needing attention:

(1) During the borrowing period, you should be responsible for maintaining the order, equipment, and environmental hygiene inside and outside the venue. Except for the venue on the first floor of the Hakka Culture Hall, you must not eat or drink in the venue, and it must not affect the tranquility of community residents and the office of the Association. After the event, the garbage will be taken away to restore the original appearance of the site equipment.

(2) In accordance with the government's environmental protection policy, those who apply for the use of the venue should remind the participants to bring their own cups, and ban disposable tableware completely.

(3) of the Administration, the applicant obtained before use period arranged in the elastic field 30 minutes approach to.