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#### Taipei City Employment Services Office 8th Floor, No.101, Bangka Boulevard, Wanhua **MRT** map for each District, Taipei City (MRT Longshan Temple Station, Exit 2) Tel: (02) 23085230or dial 1999( within **Employment Service Station** Taipei City) ext. 58999 Bangka Employment Service Station Beitou Employment Service Station Neihu Employment Services Station Nankang Software Park 's Information Desk 5th Floor, No. 30, Xinshih St. Beitou District, 3rd Floor, No.101, Bangka Boulevard, Wanhua Taipei City(MRTBeitou Station/Beitou District District, Taipei City Administration Building) (MRT Longshan Temple Station, Exit 2) 7th Floor, No. 99, Section 6, Minguan East Road, [Provides recruiting services only. Do not provide Tel: (02) 28981819 Tel: (02) 23085230or dial 1999( within (re)-identification of employment and Neihu District, Taipei City/ ► Taipei Main Station Taipei City) ext. 58999 Neihu District Administration Building unemployment services Employment Service Desk 1st Floor, No. 3, Nankang Software Park Street, (MRT Wender Station) ► OKWORK Tel: (02) 27900399 Nankang District, Taipei City [ for inquiries only ] 8th Floor, No.101, Bangka Boulevard, Wanhua (MRT Nangang Software Park Station/ Joint Service 1st Floor, No. 3, Beiping West Road, Taipei ► Youth Salon Taipei District, Taipei City Center, Area F. NankangSoftware Park.) City (MRT Longshan Temple Station, Exit 2) Do not provide (re)-identification of Tel: (02) 26521322 South WestArea Employment Services Desk Tel: (02) 23380277or dial 1999( within unemployment service ] (MRT Taipei Main Station/Taipei Station) Taipei City) ext. 58999 1st & 2nd Floors, No. 17, Section 1, Ren-Ai Tel: (02) 23811278 Road, Zhongzheng District, Taipei City ► Wanhua Employment (MRT Shandao Temple Stand Exit 3 / MRT Service Desk National Taiwan University Exit 2) Ximen Employment [ Only providesjob searching and recruiting Tel: (02)2395-8567 or dial 1999 Services Station services. Do not provide unemployment (Callers in Taipei City) ext. 58567 (re)-identification or vocational training No. 81, Emei Street, Wanhua District, Taipei consultation and recommendations City (MRTXimen Station, Exit 6/ Ground 3rd Floor, No. 251, Heping West Road, Sec. 3, Floor, Ermei Parking Lot) Wanhua District, Taipei City Tel: (02) 23813344 (MRT Longshan Temple Station, Exit 1) Tel: (02) 23080236 Jingmei Employment Services Station DongMingYouth and Seniors Employment Services Station ShinYi Employment Services Station 2nd Floor, No. 393, Section 6, Roosevelt Road, Wenshan District, Taipei City (MRT Jingmei Station, exit 1) 11th Floor, No. 15, Section 5, Xinyi Road, No. 19, Ln. 60, Sec. 2, Nangang Rd., Nangang Tel: (02) 89315334 Xinyi District, Taipei City/ Dist., Taipei City 115, Taiwan (R.O.C.) Xinvi District Administration Building (MRT Nangang Station) Case Management Resources Station 🔵 Bannan Line 🛑 Danshui Line

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🛑 Wenhu Line 🛑 Xindian Line

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Introduction to **Employment Service Resources for New** Residents











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### **Brief Introduction of Employment Service Resources**

# A. Target group of the service and the main purpose of the service

#### **1.**Target group of the service:

Foreign Spouse and Mainland China Spouse with Alien Registration Card.

#### **2.Purpose of the service:**

In order to help these new immigrants to adapt to the living environment in Taiwan in an earlier stage, and at the same time to protect their working rights, Taipei City Employment Services Office provides various free employment counseling services to the foreign spouse and mainland China spousewith working permit.

### **B.** The contents of the service

### 1.Employment Service and case management service

At Monga Employment Service Station, two professional counselors are allocated to help new immigrants, by offering one-to-one specialized individual case management services, guiding the job seeker throughout the entire employment process, from job seeking to steady employment. Moreover, each employment station provides employment services to foreign spouse and Mainland China spouse who take the initiative to visit to our stations.

#### Contact for Monga Employment Service Station:

Counselor for foreign spouse: 02-2308-5231 ext. 703 Counselor for Mainland China Spouse: 02-2308-5231 ext. 712

#### 2.Vocational training consultation and recommendation

Provides information regarding vocational training courses, givescounseling services, and recommends

you the training course that suits you the most. Such training course will be fully subsidized, and it helps you to acquire professional skills.

3.Employment workshop for new immigrants and group counselling class:

The employment service office found that most of the immigrants were not familiar with the working market, environment and culture in Taiwan while the office gave employment services to the new immigrants. So, the employment workshop is set up to help immigrants who are looking for jobs to adapt to the working environment in Taiwan in the earlier stage when they start working.

#### 4.Entrepreneurial class:

We provide complete and abundant 21-hour entrepreneurial courses and start-up package seminars for those who want to set up their own business. We carry out one-to-one counselling, arrange visits to shops successfully established by new immigrants, and invite successful cases to the performance presentation held every year to share their experience and exchange their knowledge in order to pass on the experience and help you achieve your dream.

### 5.Employment promotion – supporting your demands for seeking the employment:

The government has specially designed some tools and subsidies to help the particular underprivileged job seeker in the job market to find jobs and increase the employers'desire to hire more employees. If you meet the requirements, the appropriate tools or subsidies programs will be introduced to increase your employment opportunities.

#### 6.Unemployment (re)-identification

If you are unemployed involuntarily, you may visit our employment service office or employment stations to apply for unemployment benefit in order to maintain your basic living during the unemployment period. We will assist you to process the unemployment (re)-identification, and also apply for unemployment subsidy.

7.Intermediate workplace – short-term paid part-time work for the implementation of simple vocational training:

In order to help you be familiar with skills for work and the use of office equipment as well as enhance interpersonal relationship during employment-seeking period, we arrange simple vocational training at work to build up your confidence for work. Also, we will also recommend you to government agency or legal registered non-profit group for short-time employment placement to develop your employment capability. Moreover, paid job-seeking leave will be provided during your short-term work to encourage you to enter to the workforce actively.

#### 8. Providing learning opportunity at work:

In order to help you carrying out employment preparation and adaptation, we create job vacancy for workplace internship at business entity or group to offer you the opportunity of skill learning and environment adaptation at the post. It is the most direct on-the-job training.

## 9.New immigrants' children career development service:

Employment Services Office holds new immigrants' children career development activity at Taipei Youth Salon. The professional counselors will assist new immigrants' children to explore themselves and check out their strength and weakness, get familiar with the quality and ability required for the five main career categories, and help them to carry out career planning for the future.

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#### 10.Providing childcare service for employment-seeking and employment-learning class:

In order to assist the demand of childcare when one seeks employment, we set up children's playroom at Bangka Employment Service Station and Nankang Software Park's Information Desk. Babysitter volunteers will be available there so that one can take their children to the site when carrying out job interview or study at the employment learning class. Qualified babysitters with certificates will help one take care of the children so that one can go for interview or class without worries and successfully be employed.



#### Contact for other government offices:

- Taipei City Vocational Development Institute
   Tel: (02)28721940
- Legal Consultation Service Hotline, Taipei City Government
   Tel: 1999/(02)27208889 ext. 6168
- Bangka Employment Service Station
  Tel: (02)23085230#703(foreign spouse) #712(Mainland China)



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