

Taipei Water Department

Application for Suspension of Water Supply

No.:

Date applied:

Applicant:

Email account:

Tel:(Home)

(Office)

(Mobile)

Text notice
agreed

Y N

Water No.:

Meter reading sequence:

Volume:

Meter No.:

Pointer:

Caliber:

Meter
location:

Address of Water Consumption:

Date of meter removal:

Pointer at meter removal:

This case involves Master Meter (conducted together with Sub-Meter) This case involves passage through Master Meter of Water No. _____

Meter removed by customer Meter compensation settled

Certificate required Building demolished **Cancellation of direct debit or e-Bill**

Mailing address:

Remarks:

This is to confirm that I have good knowledge of related requirements and agree to comply.

Instructions:

1. When water supply is no longer needed, customer may apply for suspension. During the period of suspension, no base rate will be charged. When applying for restoration, restoration fee and all other charge and expenses calculated per the caliber of the water supply equipment shall be paid. If the suspension is longer than 2 years without restoration, the application will be treated as new application for installation.
2. Documents required:
For natural person: Identification documents are required.
For entity customer:
(1) With business registration: Our Department will visit websites of competent agency to check and if found no error, the application will be accepted;
(2) Other legal person or organization without business registration: Documents of approval for establishment issued by competent agency shall be provided.
3. If the certified documents or registration documents of the applicant is not made to the address of water consumption, supporting documents shall be provided to prove water consumption.
4. For commissioned application, the identification document of the agent shall be presented and the power of attorney below shall be completed.

5. If the applicant is not the actual water consumer, our Department may accept the application of restoration of the actual water consumer, in case of controversy.
6. After accepting application of suspension, if our Department is prevented from completing meter removal due to causes attributable to the customer (such as sites fixed and sealed or buried by concrete), the customer will be notified that the suspension application is invalid and the temporary charges received can be placed for payment of future water charge.
7. If meter reading or replacement is prevented by fixed, sealed or buried meter location, it will affect the interests of customer. The customer shall cooperate and help improve the situation.

Charges payable:

(After confirming above instructions acceptable, please sign and pay as charged)

Applicant:

ID No.:

Water charge:

Power of attorney:

Penalty:

Temporary charge:

This is to confirm that _____ is

Total:

commissioned to conduct suspension of water supply with Taipei Water Department.

Agent: _____ ID No. _____
(signature/seal)

Handling person:

Processing person: