

# Taipei City Government



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## Handbook for Foreigners in Taipei

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Taipei City Government

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# CHAPTER ONE: Taipei City Police Department (TCPD)

## I . Matters Needing Attention

Taiwan is a modern, democratic country that is ruled by law. Its laws are in line with those of advanced countries. However, due to differences in history conditions and due to social order and special safety (such as transport) policy considerations, some local laws and other points that should be noted by visitors are listed below:

- i . In Taiwan, the age of criminal liability is 14 years of age (Article 18, Criminal Code of the ROC)
- ii . Taiwan does not have legal red light districts. Prostitution is illegal. (Article 80, Social Order Maintenance Act)
- iii . Drugs, especially marijuana (including the seeds), and guns are prohibited articles in Taiwan. Possession of such articles will lead to their confiscation and the holder will also bear criminal liability (Narcotics Hazard Prevention Act, Controlling Guns, Ammunition and Knives Act).
- iv . Gambling is not legal in Taiwan. Gambling for money or property is forbidden in any place. (Article 266, Criminal Code)
- v . Taiwan is a country where human rights are respected. If a person's liberty is infringed in any way and there are doubts about its legality, the person can apply for a writ of Habeas Corpus directly to a court or through the arresting organ to protect his/her right to liberty. The Notice of Right to Petition for Habeas Corpus Relief has seven language version (English, Japanese, Spanish, Indonesian, Malay, Vietnamese, and Thai. (Article 1, Habeas Corpus Act)
- vi . Eating, drinking and chewing gum are prohibited on Mass Rapid Transit trains and in stations in Taiwan. (Article 50, The Mass Rapid Transit Act)
- vii . When traveling, avoid taking pictures of military installations (pay attention to the signs); also, to ensure flight safety, drones cannot be used within the prohibited area and restricted area, and at a certain distance from the outer boundary of an airport or airfield. (Article 99-13,118-1, Civil Aviation Act)
- viii . If mobile phones or credit cards are lost, please file a report at the local police station.
- ix . In the event of passport loss, please report the loss to the Ministry of the Interior National Immigration Agency (NIA)



service station in each city/county (after office hours report to the city/county NIA brigade).



- x . A Mountain Entry Permit must be obtained in advance to enter restricted mountain areas.
- xi. Smoking is completely prohibited in indoor public areas, indoor workplaces jointly used by three or more persons, public transportation vehicles, etc. (Article 15,16, Tobacco Hazards Prevention Act)
- xii. Banks in R.O.C.'s business hour is: Monday-Friday, 9:00-15:30, except national holidays.
- xiii. **Human Trafficking Reporting Hotline: National Immigration Agency (02)2388-3095, Police Hotline 110, 1955 Labor Consultation & Complaint Service Hotline**

**Law and Regulations:**

- Criminal Code of the Republic of China
- Habeas Corpus Act
- Social Order Maintenance Act
- Narcotics Hazard Prevention Act
- Controlling Guns, Ammunition and Knives Act
- Road Traffic Management and Penalty Act
- Civil Aviation Act
- Vital Area Regulations
- The Mass Rapid Transit Act
- Tobacco Hazards Prevention Act

**II . Taipei City Police App: Police@TPE**

**Download Locations**

iOS	Android
iOS version download	Android version download
	

The Taipei City Government's Police Department has released APP, named "Taipei City Police," which is available for both iOS and Android platforms.

- i . Case Reporting Section: Provides especial features such as “110, Voice Message Reporting”, “113, Protection Hotline”, “165, Scam Watch”; in addition to “Online”, “Text Messaging” and “Live video”, among other options for reporting.
- ii . Service locations: Provides searching features that, with the integration of Google Maps, make possible to locate and get information about the nearest police station.
- iii . Prosecution of Violators: Through pictures and personal information uploaded with the mobile phone, Taipei Police can proceed to prosecute traffic violators.
- iv . Law Enforcement Information: Provides information features of 2 wide categories: Traffic and Public Safety. The content includes “FAQ about Traffic regulations”, “Illegal Parking Hotspots”, locations of “Fixed Speed Limit Cameras”, and Information about Towed-Away Vehicles”, “What to Do in Case of a Traffic Accident”, “Real-time Map of Ongoing Traffic Accidents”, "Road Conditions", “Taxi Dedicated Section”, “Information for the Application to Serve as Voluntary Traffic Directing Agent”, and “Taipei City Government Citizen Services Platform”.
- v . Online Application: Provides “Traffic safety escort application”, “Application for Traffic Violation and Towing SMS Service”, “Application and Progress Inquiry of Traffic Accident Data”, “Public Safety Test Application”, “Citizens Registration of Personal Bicycles”, and “Taipei City Government Citizen Services Platform (Police Department)” for the online application services.
- vi . Advocacy Section:
  1. The latest news: Constant update of the latest activity information and traffic restricted areas, traffic education guides, reminders to users to avoid restricted road sections.
  2. Traffic education videos: Provides traffic education to citizens through a rich variety of short audio and video recordings.
  3. Educational Videos for the prevention of criminal offenses: Through a rich variety of short audios and video recordings, it provides guidelines on how to prevent criminal offenses.
- vii . “Facebook Section”: It provides “NPA Director Office”, “Taipei Police”, “Police radio station news cloud” and links to the “Facebook page of all different sections of the Taipei City Government Police



Department”. The Taipei City Government Police Department, “Taipei Police”, Facebook fans’ page is dedicated to strengthening the media promotion for the prevention of criminal activities, integrating all police coworkers in the mission of caring for others, including voicing their feelings of serving as duty officers, posting videos, pictures, etc. All citizens are welcomed to use this platform to interact with all members of the police.

viii. Convenient search

1. “Information about Towed away vehicles due to traffic rules violations”: By typing the circulation plate number, citizens can immediately know if their vehicle has been towed away by this city’s, obtain details of the parking violation as well as information regarding the location where the vehicle has been sent to.
2. “Lost and Found announcements”: Links with the National Police Agency’s website, which contains updated announcements of lost and found items.
3. “Loss of Vehicle”: Links with the National Police Agency’s website, which contains updated announcements of vehicle loss.

**III. Taipei City Government Citizen Services Platform (Police Department Application Cases)**

<https://service.gov.taipei/>



Application Item	Required Document	Processing Unit
Police criminal record certificate	<ol style="list-style-type: none"> <li>1. Application Form (submitted on the website in advance or fill out online/in handwriting on the day).</li> <li>2. The original identity documents of the applicant.</li> <li>3. Application fee.</li> <li>4. Along with a power of attorney signed or stamped with the applicant’s signatures seal by the applicant if he/she cannot present the application himself/herself, and the original national identification card of the assignee.</li> </ol>	TCPD Foreign Affairs Division Tel: (02)23817494
Stolen vehicles certificate	<ol style="list-style-type: none"> <li>1. The applicant’s original national ID card.</li> <li>2. The Form A (ownership proof of the stolen vehicle.)</li> <li>3. Showing Passport or ARC for Foreigners.</li> </ol>	Criminal investigation unit of precincts or police stations. Tel: (02)2331-3561

Application Item	Required Document	Processing Unit
	4.For applications submitted by representatives, the applicant's letter of authorization and the original ID card of each other shall be handed in together. Where the applicant prescribed in the preceding paragraph is a minor, the application shall be submitted by the parents or the legal representative with the representative's ID or Household Register of the applicant.	
Stolen property certificate	1.The applicant's original national ID card. 2.The Form A (proof of ownership of the stolen property). 3.Showing Passport or ARC for Foreigners. 4.For applications submitted by representatives, the applicant's letter of authorization and the original ID card of each other shall be handed in together. Where the applicant prescribed in the preceding paragraph is a minor, the application shall be submitted by the parents or the legal representative with the representative's ID or Household Register of the applicant.	Criminal investigation unit of precincts or police stations. Tel: (02)2331-3561
Lost general items certificate	1.The applicant's original national ID card and relevant proven documents of lost items. 2.If the applicant is a foreigner, his/her original passport or alien resident certificate must be presented. 3.Commissioned agents must show both the original identity card and power of attorney; minor by a parent or a guardian agent, an agent is required to produce identity cards and household registration of the applicant.	Criminal investigation unit of precincts or police stations. Tel: (02)2331-3561
Traffic accidents materials application	1.The completed application form. 2.Other relevant identity certificates.	The fourth squad of Traffic Division, TCPD. Tel: (02)2375-2100 #1010-1012

#### IV. Police Criminal Record Certificate (PCRC)

##### Applications

i . Applications can be made:

A. In person

B. By post

C. Via fax (pick up at the foreign affairs section service counter)

- D. Online (pick up at the foreign affairs section service counter)
  - E. Via smartphone app (pick up at the foreign affairs section service counter)
- ii. Where and when to apply:
- A. Foreign Affairs Division, TCPD
  - B. Department address: No. 96, Yanping S. Rd., Zhongzheng Dist., Taipei City 10042, Taiwan R.O.C. (Exit 5, MRT Ximen Station. Entrance of the Service Center is on the side of Zhonghua Rd.)
  - C. Service Hours:
    - a. Mondays, Tuesdays, Thursdays, and Fridays: 8:30 am – 5:00 pm
    - b. Wednesdays: 8:30 am – 8:00 pm
    - c. No service during holidays and weekends
  - D. Tel: (02)2381-7494; (02)2375-2105; Fax: (02)2381-7487
- iii. Applicant's required documents
- A. For applications in person
    - a. A copy of the completed application form (If you are unable to submit the application or pick up the Police Criminal Record Certificate in person and will authorize someone in your stead, you should fill out a power of attorney. When the authorized person acts on your behalf in the process of application, he/ she should show the power of attorney and his/ her proof of identity along with yours for verification).
    - b. The following papers must be submitted for verification:
      - 1. For citizens of the R.O.C., the original national identification card or passport must be submitted and the original one will be given back after verification. If the applicant's English name has to be put on the PCRC, a photocopied page of the R.O.C. passport with background information must be attached.
      - 2. For citizens of China, Hong Kong or Macau, the original Alien Resident Certificate (ARC) must be submitted and the original one will be returned after verification.
      - 3. For foreign nationals residing in Taiwan, the original passport and ARC must be presented; however, if the foreign nationals have not been issued the ARC, they do not need to submit it.

4. Any minor applicant (Taiwanese under age 20 or foreign national under age 16) must also present his/her legal representative's letter of consent and original ID with his/her application, or have his/her legal representative file the application in person.
  - c. Processing Fee: Police Criminal Record Certificates cost NT\$100 for the first copy, and NT\$20 for each additional copy (the content of the certificate and the additional copies must be identical).
  - d. How to pick up the PCRC:
    1. To pick it up in person: The applicant may ask for it by presenting the receipt. If the receipt has been lost, the applicant must present the original papers submitted at the time of application.
    2. To receive it by post: When submitting the application papers, the applicant may attach a self-addressed envelope with registered mail postage already paid and affixed. Include the addressee's name, address, and telephone number.
- B. For applications by post
- a. For applications mailed from within Taiwan:
    1. A copy of the completed application form.
    2. The same papers as those required for applications in person (the original papers must be mailed to the TCPD and they will be returned along with the PCRC).
    3. The Processing Fee with value declared mail or a money order payable to the TCPD.
    4. A self-addressed envelope with registered mail postage already paid and affixed. Include the addressee's name, address, and telephone number.
    5. The items required above must be sent to the TCPD by registered mail.  
Addressee: TCPD Foreign Affairs Division  
Address: No. 96, Yanping S. Rd., Zhongzheng Dist., Taipei City 100001, Taiwan (R.O.C.)  
Telephone number: (02)2381-7494.
  - b. For applications mailed from outside of Taiwan:
    1. A copy of the completed application form.
    2. A photocopied passport or ARC that has been verified, notarized or authenticated by a local R.O.C. mission, the Straits Exchange Foundation, or other

relevant notaries public.

3. Overseas applicants should remit US\$7 in cash for the first copy (applicants from Hong Kong and Macau shall remit US\$6 in cash, including postage), and US\$1 for each additional copy.
4. A self-addressed envelope with no stamp that must bear the name, address, and telephone number of the addressee.
5. The items required above must be mailed to the TCPD by registered mail.

Addressee: The TCPD Foreign Affairs Division

Address: No. 96, Yanping S. Rd., Zhongzheng Dist., Taipei City 100001, Taiwan (R.O.C.)

Telephone number: 886-2-2381-7494.

C. For online applications

- a. National Police Agency, Ministry of the Interior:

<http://eli.npa.gov.tw/E7WebO/index01.jsp>



- b. Taipei City Government Citizen Services Platform:  
<https://service.gov.taipei/Case/ApplyWay/2018122401901002>

- c. How to pick up the PCRC:

1. By the applicant: The applicant must present his/ her original identity document to the TCPD Foreign Affairs Division.
2. By a person authorized by the applicant: The authorized person must present the original national ID cards or passports of the applicant and the authorized person, as well as the power of attorney signed or stamped by the applicant (there is a column on the application form that can be used as a power of attorney).

D. For applications via fax:

- a. The same papers as those required for applications in person.
- b. Fax a copy of the completed application form and the photocopied papers that must be verified to the TCPD to its fax number (02)23817487 and dial (02)23817494 to confirm the receipt of the faxed papers. The application will not be officially deemed as having been received until confirmed by phone call.

- c. How to pick up the PCRC: The same as online applications.
- E. To apply via smartphone App:
  - a. Download the “Police@TPE” App to your smart phone and apply according to the in-app instructions.
  - b. Please present the same papers as those required for applications in person while picking up the certificate at the TCPD after the certificate is ready.
  - c. How to pick up the PCRC: The same as online applications.
- iv. Notes:
  - A. If you still have any questions, please inquire by phone during office hours.
  - B. The PCRC is Chinese-English bilingual. If it is to be used overseas or presented to a foreign affairs department, please provide your photocopied passport to enable us to type your English name on it.
  - C. If the applicant has been convicted or acquitted, or had his/her sentence commuted by a criminal or military court, he/she should present the judicial or military verdict to reduce the time needed to check relevant records and to issue the PCRC.

## **V. Tips for Traffic-Related Matters**

- i. How to deal with road traffic accidents
  - A. At the Scene
    - a. Five steps to be taken after a traffic accident:
      1. Set up warning signs or traffic cones except for minor collisions of scooters, bicycles, and/or pedestrians.
      2. Call the police at 110 and/or ambulance at 119.
      3. Mark relative directions and the stop position of the vehicle(s).
      4. After marking their positions, move vehicles to the side of the road to avoid blocking the flow of traffic.
      5. Remain at the scene of the accident to wait for the traffic police even if you are in a hurry to get something done, to avoid being accused of a “Hit and Run” by the other party.
    - b. How to Handle Injury or Fatal Accidents:
      1. Call emergency medical services at 119 for immediate medical treatment.



2. Keep the scene intact and prevent a traffic jam or another traffic accident by placing warning signs, traffic cones, or other markers on the road around the vehicles.
  3. Call the police immediately and do not leave the scene, to avoid being accused of a “Hit and Run” by the other party.
- c. How to Handle a “Hit and Run” accident:
1. Call the police immediately and keep the scene intact to preserve evidence.
  2. Seek witnesses for any information on the accident such as the license plate number, make, model, color, and other traits of the suspect vehicle, and the fleeing direction to aid the investigation.
- d. How to Report an Accident:
1. The easiest and quickest way is to dial 110 and report it to the police.
  2. Clearly state the location and time of the accident, the makes and models of the vehicles involved, the license plate numbers of the vehicles, any injuries or deaths, and your name.
  3. Call the police and remain at the scene until the police arrive.
  4. If the party involved in a traffic accident calls the police in person and thus meets the requirements of the Criminal Code concerning turning oneself in before the police are aware of the accident, the penalty resulting from the accident may be commuted.
- e. How to Protect Your Own Rights and Interests:
1. Before the police arrive:
    - (1) Stay calm and negotiate with the other party for a settlement. Do not dispute with anger or start a fight, which will cause additional trouble.
    - (2) Identify the persons responsible for the accident to prevent the use of an impostor for the purpose of evading penalties.
    - (3) If the injured(s) need to be taken to the hospital and there is no other vehicle available to be used for this purpose except for the one involved in the accident, the vehicle should not be used to transport the injured party until after its position

- has been marked.
- (4) When possible, take photographs of the scene, including traces on the ground, debris, damage to the vehicles, and injuries or corpse for future use as evidence.
  - (5) Look for eyewitnesses to aid in the investigation.
2. When the police are at the scene to investigate, you as a party to the accident should:
- (1) Cooperate with the police investigation and describe the accident in detail.
  - (2) Urge investigators to collect and photograph crucial evidence at the scene such as skid and/or scratch marks.
  - (3) Carefully go over the police accident report and sketch before putting your signature on them. If any error or omission is found, ask the investigator to correct it.
  - (4) Watch your remarks and manner and avoid any dispute with the other party or investigators.
3. After the police have finished the investigation, the involved parties may:
- (1) Request a copy of the registration form on the spot.
  - (2) 7 days after the traffic accident, apply for a copy of the accident scene diagram, photos, and a copy of the preliminary police analysis report of the traffic accident (which is issued 30 days after applying) on the Traffic Police Division website (<http://117.56.12.139>); or bring your identity certificates to apply for the above documents at the Traffic Police Division Service Center (Address : No. 26, Aiguu West Rd., Zhongzheng Dist., Taipei City; service line: (02) 2375-2100 ext. 1011.1012; business hours: 08:30-17:00). After the documents are issued, you will be informed by text message or e-mail to pick up the documents during office hours (08:30-17:00).
  - (3) Authorize another person to make the above applications. The authorized person must present:
    - 1.The original power of attorney;
    - 2.The authorizing party's original national ID card;
    - 3.The authorized person's original national ID

card and seal.

**B. Handling Liabilities Arising from a Traffic Accident:**

**a. How to Handle Criminal Liabilities:**

1. If there is an injury caused by the accident and the parties involved cannot reach a settlement, an accusation should be filed to the investigation unit of the police precinct that has jurisdiction over the accident, or the city court.
2. If there is a death caused by the accident, which is not a case of no trial without a complaint, the prosecutor will press charges and the involved parties have to wait for the subpoena from the District Attorney's Office.

**b. How to Handle Civil Liabilities:**

1. The parties involved should negotiate between themselves to reach a compensation agreement or authorize insurance companies to handle it. If an agreement cannot be reached, the parties involved may file a claim at the local city civil court.
2. In accordance with Article 13 of the Township and County-Administered City Mediation Act, the involved parties, who want to seek mediation, must observe the following:
  - (1) When only vehicles are damaged or property is lost, the no-fault party may request the mediation of the mediation committee in the village, township, or city (district) where the other party resides.
  - (2) When criminal offenses are involved, the no-fault party may request the mediation of the mediation committee in the village, township, or city (district) where the other party resides.
  - (3) When an agreement is made between both parties and the village, township, or city (district) mediation committee that has been requested to mediate, the mediation committee may mediate.

**c. How to Handle Administrative Liabilities:**

If the parties involved in a traffic accident have violated traffic rules, they should bring the citation to the designated office to pay the penalty.

**C. Contact information:**

If people involved in a traffic accident have any questions

or need to make an inquiry, they may call the Traffic Police Division at 2375-2100 ext. 1011.1012 (No. 26, Aiguo West Rd., Zhongzheng Dist., Taipei City).

ii . Traffic Safety Tips:

- A. In accordance with Article 124 of the Regulations Governing Road Traffic Safety, bicyclists on the road shall observe traffic signs, traffic markings, and lights, and obey the direction of officers who are directing traffic. They should:
  - a. Ride along the right side of the slow lane in an area without traffic lines or signals.
  - b. Not run red lights, ride across or in the fast lane, ride against the direction of traffic, or ride after drinking alcohol.
  - c. Not ride onto a sidewalk unless there is a sign or marked line indicating that it is open to both bicycles and pedestrians.
- B. Drivers, when making a left turn, shall follow signals, turn on their left turns signal, yield the right of way to oncoming vehicles, and clear the intersection after being sure that it is safe to do so.
- C. Drivers, when passing through a crosswalk, shall stop and yield the right of way to pedestrians.

## **VI. Services of the TCPD Traffic Division**

- i . Handling traffic accidents.
- ii . Dealing with inquiries about the preliminary analysis of traffic accidents.
- iii . Dealing with applications for the traffic accident scene diagram and the preliminary analysis table.
- iv . Towing services for vehicles involved in double parking in lanes, alleys, or vehicles that block exits or entrances.
- v . Dealing with appeals against towing vehicles and penalties for general violations.
- vi . Informing traffic violations discovered by the machines through text messages.
- vii . Reporting real-time traffic conditions.
- viii . Responding to and dealing with broken traffic signals.

## **VIII. Facebook Page of the TCPD Traffic Division**

<http://www.facebook.com/td.police.taipei>

To extend traffic profession work, publicize traffic safety concepts, and make information more transparent, we provide Facebook page services, citizens can browse the instant news of the traffic control of the activity of Taipei City government on Facebook page of the TCPD Traffic Division.



## **VIII. Penalties for Drunk Driving**

- i . Drivers with a breath alcohol concentration of 0.15 mg per liter or higher, or a blood alcohol concentration of 0.03% or higher violate Article 35 of the Act Governing the Punishment for Violations of Road Traffic Regulations and the motorcycle rider will be fined between NT\$15,000 and NT\$90,000, while the car driver will be fined between NT\$30,000 and NT\$120,000; the vehicle shall be removed from the scene and detained by the authorities, and the driver's license shall be suspended for one to two years. (Article 35, Road Traffic Management and Penalty Act)
- ii . Drivers with a breath alcohol concentration of 0.25 mg per liter or higher, or a blood alcohol concentration of 0.05% or higher are guilty of an offense against public safety and may be subject to a fine of not more than NT\$200,000 and imprisonment for up to two years.
- iii . In the same case, any passenger with the age of 18 and above in the car will be fined between NT\$600 and NT\$3,000. (Paragraph 8 of Article 35, Road Traffic Management and Penalty Act)
- iv . A driver who obtains driver licenses according to Paragraph 5 of Article 67 drives the car without alcohol interlock device or failing to follow the regulations about using alcohol interlock device, shall be fined NT \$6,000 to NT\$12,000, the car shall be relocated and detained by the authorities. The aforementioned alcohol interlock device unlocked by another person, he/ she shall be fined NT \$6,000 to NT\$12,000. (Paragraph 1 of Article 35-1, Road Traffic Management and Penalty Act)

## **IX. How to Prevent Phone Scams**

When people receive a phone call or a text message that sounds like a scam, they should calm down and may dial telephone

number provided by the police to check.

- i . Scam Watch: 165
- ii . National Reporting Hotline: 110
- iii . How to Prevent Fraud:
  - A. Do not follow the instructions of strangers to ask you to transfer money or to hand over money, ATM cards, or ATM card PIN numbers or codes.
  - B. Do not follow the instructions of strangers who ask you to operate the ATM or purchase gash points with the money.
  - C. Apply for credit cards or cell phone numbers in person at a familiar store to prevent the leak of personal data.
  - D. Three anti-fraud tips: Stay calm, check, and call the police.
  - E. Keep well in mind the reporting hotline 165.
- iv . What judges, prosecutors, and law enforcement agencies will never do the following items while undertaking criminal investigations:
  - A. Send officers to pick up cash, ATM cards, or ATM card PIN numbers or codes, or demand a cash transfer.
  - B. Take charge of bank accounts or deposits.
  - C. Send notices by fax.
  - D. Take a statement over the phone.
  - E. Threaten to take you into custody or arrest you over the phone.

## **X. Protecting Women and Children's Safety**

- i . Women and Children Counseling Hotlines:

Unit Name	Unit Address	Unit Telephone
Taipei City Government Domestic Violence Office of Taipei District Court	The 2nd Floor, No.248, Sec.1, Zhongxing Rd., Xindian Dist., New Taipei City 231204	(02)8919-3886 #5368, 5398
Taipei City Government Domestic Violence Office of Shilin District Court	The 1st Floor, No.190, Shidong Rd., Shilin Dist., Taipei City 111035	(02)2831-2321 #103, 136
Taipei City Center for Prevention of Domestic Violence and Sexual Assault	No.123, Yanping S. Rd., Zhongzheng Dist., Taipei City 100006	(02)2361-5295

Unit Name	Unit Address	Unit Telephone
Division of Welfare for Women and Child Care Centers of Taipei City Government Department of Social Welfare	The 8th Floor, No.1, City Hall Rd., Xinyi District, Taipei City 110204	(02)2759-7732 #6969~71 (Welfare Services for Women), #1622~25 (Child Care Centers)
Women's and Children's Protection Division of Taipei City Police Department	No.180, Sec. 5, Xinyi Rd., Xinyi Dist., Taipei City 110022	(02)2759-0827

ii . 0800 Toll-free Taxi Dispatch System

From local land line, please dial: 0800-055850 (toll-free).

From cell phone, please dial: 55850 (call charges apply).

## **XI. Filing Domestic Violence and Sexual Assault Reports**

When domestic violence is taking place or your personal safety is facing an imminent threat, dial 110 to ask for help from the police. They will help the victim(s) of domestic violence apply for a writ of habeas corpus, provide counseling, inform the Taipei City Center for the Prevention of Domestic Violence and Sexual Assault, and render necessary follow-up assistance.

## **XII. Proactive Criminal Investigation**

i . Contact information of the TCPD Investigation Division:

A.Division address: No. 69, Sec. 1, Wuchang St., Taipei City 100001, Taiwan (R.O.C.).

B. Emergency hotline: 110 or (02)2381-7263

C. Office Hours: Monday through Friday, from 8:30am to 5:30pm (Lunch break from 12:30pm to 1:30pm)

ii . If you want to report a crime, please call the service hotline at (02)2381-7263. The Control and Command Center is open 24 hours a day. In addition, the Criminal Investigation Squad deals with reports around the clock. If the TCPD does not have jurisdiction over the crime, in the spirit of one-stop service, the department will forward it to the department that has jurisdiction.

iii . FAQs:

A. Can people who risk their lives to provide criminal clues apply for incentive rewards from the police authorities?

A: According to the provisions of the incentive rewards program, the police authorities will render incentive

rewards to people who provide criminal clues to help solve cases. Reward amounts range from NT\$1,000 to NT\$200,000.

B. What crime does a person commit when he/she appropriates lost property?

A: The person who appropriates lost property has committed the offense of illegal appropriation of lost property in accordance with Article 337 of the Criminal Code.

C. How can I prevent motorcycle theft effectively?

A:

- a. Please lock the motorcycle with an iron lock when parking.
- b. When parking the motorcycle, you should view the surrounding area, remove the key, and set the alarm.
- c. Never neglect to remove the key, or leave the motorcycle unlocked because you only plan to park for a short time.
- d. Use the parking lot or safekeeping space to park the motorcycle, and keep the parking certificate carefully.
- e. To put an end to the flow conduit of the booty (stolen goods), please choose legal products when changing the motorcycle's parts..

D. What can I do if gangsters have threatened to hurt me?

A: The most effective ways to deal with threats or blackmail by gangsters are as follows:

- a. First, employ delaying tactics by pretending to comply.
- b. Second, connect the telephone to a recorder and covertly record the further conversation(s) as an evidence.
- c. Third, report it to the police immediately.

### **XIII. Feng Shui Specialist for Public Safety (Anti-Burglary Advisor)**

The Taipei City Government has especially worked out the Feng Shui Specialist Program to boost citizens' awareness of the safety of their houses from burglary. It has offered proposals to citizens to improve their household anti-burglary equipment. The following are what they should be aware of if they want to apply for help from the Feng Shui Specialist for Public Safety:



- i . Applicant’s qualifications: People who are currently residing in Taipei City are qualified to apply for a safety inspection on their houses.
- ii . Inspection time: 24 hours a day, seven days a week.
- iii . Where to apply: criminal investigation squadrons and police stations of every police precinct, TCPD. [Tel: (02)2331-3561 ext. every police precinct]
- iv . QR code/Website address for online applications:  
<http://police.gov.taipei/lp.asp?ctNode=45826&CtUnit=25084&BaseDSD=7&mp=10800E>



#### **XIV. Rendering SMS Service**

The Taipei City Police Department has set up a text message line. Those who are in need may use their cell phones to send text messages with a brief description of the situation and location by dialing 0911-510-914 when needing police service or assistance, and the TCPD will instruct the local precinct to respond right away.

#### **XV. Safety Tips**

- i . Household Safety
  - A. Lock the doors and close the windows when you leave your house. Activate the security alarm system if your house has one.
  - B. Apply for police patrols around your house with the local police station or precinct before you go out of town on holiday.
  - C. When a stranger visits, ask what his/ her purpose is before opening the door.
  - D. Help each other fight against thieves by supporting your local neighborhood watch group.
  - E. When you spot suspicious people or vehicles, call the police right away and write down the license plate number.
  - F. Do not keep all your valuables at home. Instead, keep them in a bank safe deposit box or in different locations and make a list of them.
- ii . Road Safety
  - A. Pay attention to your surroundings while walking outdoors. Avoid lowering your gaze to play with or talk on

- your smartphone while walking, as it decreases your alertness to what is going on around you.
- B. Walk on the side of the road that faces oncoming vehicles, to avoid being robbed or attacked from behind.
  - C. Keep a safe distance from anyone who approaches to ask for directions, in order to prevent a forcible abduction.
  - D. Avoid going out alone late at night or early in the morning.
  - E. If you have to walk home at night often because of work or school, carry a whistle or an alarm in your pocket that can deter attackers who try to threaten you.
  - F. Do not take a shortcut through a dark alley, park, street, or isolated area in order to save time.
- iii. Fire Prevention and Safety
- A. Keep fire prevention equipment and lightweight fire extinguishers at home, and learn how to use them.
  - B. Turn off gas and unplug unused electronic appliances before going to bed or leaving the house.
  - C. Make a plan to escape from your house and rehearse it; choose an outdoor location for the family to meet after escaping from a fire.
  - D. Get all family members out of the house first and then call 119 for help when a fire occurs.
  - E. Do not use substandard electric wires or lighting equipment; exercise caution when cooking or using heaters.
  - F. When you are in a public place, be sure about the location of its emergency exits; when an emergency situation occurs, do not use any elevator, as there is a risk of becoming trapped in the elevator if power outage occurs.
- iv. Personal safety
- A. Tips for taking a taxi:
    - a. Do not take a taxi of which the driver touts for customers.
    - b. Do not take a taxi without a license plate or with a plate that bears a blurred number.
    - c. Get out of the taxi if the taxi driver is drunk or unkempt.
    - d. Ask friends to write down the taxi company's name and plate number of the taxi.
    - e. Keep in mind the plate number and the name of the bearer of the driver's registration certificate.

## B. Tips for traveling:

- a. Use traveler's checks and watch out for your belongings.
- b. Avoid staying in a hotel with a complicated environment.
- c. Carry self-defense equipment with you while going out.

## XVI. Other Services

### i . Lost and Found:

If your property is left in a taxi, you can ask for help from the Police Broadcasting Service, which can be reached at (02)2388-0066.

### ii . 1999 Citizen Hotline

To provide city services in a simple and easy way, the Taipei City Government has set up a 24-hour hotline, 1999 for callers in Taipei City while (02) 2720-8889 for callers outside of Taipei City, to deal with petitions, complaints, reports, proposals, etc., and to provide process-monitored service. It is hoped that through the 1999 hotline, citizens will have access to considerate and innovative city services.

### iii . Information for foreigners living in Taiwan: 0800-024-111

The National Immigration Agency of the Ministry of the Interior has set up this hotline to respond to inquiries for foreigners and new residents regarding daily living in Taiwan. This service is available in Mandarin Chinese, English, Japanese, Vietnamese, Indonesian, Thai, and Cambodian. You may dial the hotline 0800-024-111, which operates 24 hours a day.

### iv . TCPD contact information

Unit Name	Unit Address	Criminal Investigation Unit (crime/ Scams consulting)	Foreign Affairs Police (foreigner assistant)
Foreign Affairs Division	No.96, Yanping S. Rd., Zhongzheng Dist., Taipei 100001, Taiwan (R.O.C.)		(02)2381-8251 (02)2381-7494
Foreign Affairs Service Station	No. 80, Dadong Rd., Shilin Dist., Taipei 111040, Taiwan (R.O.C.)		(02)2556-6007
Datong Precinct	No.200, Jinxi St., Datong Dist., Taipei City 103047, Taiwan (R.O.C.)	(02)2553-1516	(02)2553-4657
Wanhua Precinct	No. 135, Guilin Rd., Wanhua Dist., Taipei City 108214, Taiwan (R.O.C.)	(02)2331-1475	(02) 2314-4530

Unit Name	Unit Address	Criminal Investigation Unit (crime/ Scams consulting)	Foreign Affairs Police (foreigner assistant)
Zhongshan Precinct	No.1, Sec. 2, Zhongshan N. Rd., Zhongshan Dist., Taipei 104204, Taiwan (R.O.C.)	(02)2562-7500	(02)2551-5495
Daan Precinct	No.2, Sec. 3, Renai Rd., Daan Dist., Taipei 106241, Taiwan (R.O.C.)	(02)2325-9854	(02)2325-5901
Zhongzheng First Precinct	No.15, Gongyuan Rd., Zhongzheng Dist., Taipei 100008, Taiwan (R.O.C.)	(02)2314-3643	(02)2311-7130
Zhongzheng Second Precinct	No.35, Nanhai Rd., Zhongzheng Dist., Taipei 100052, Taiwan (R.O.C.)	(02)2311-9708	(02)2375-1614
Songshan Precinct	No.12, Sec.4, Nanjing E. Rd., Taipei 105037, Taiwan (R.O.C.)	(02)2579-6395	(02)2579-6837
Xinyi Precinct	No.17, Sec. 5, Xinyi Rd., Xinyi Dist., Taipei 110014, Taiwan (R.O.C.)	(02)2723-4508	(02)2723-4989
Shilin Precinct	No.235, Wenlin Rd., Shilin Dist., Taipei 111012, Taiwan (R.O.C.)	(02)2881-3411	(02)2881-3853
Beitou Precinct	No.1, Sec. 1, Zhongyang N. Rd., Beitou Dist., Taipei 112023, Taiwan (R.O.C.)	(02)2891-2354	(02)2892-3334
Wenshan First Precinct	No.202, Sec. 2, Muzha Rd., Wenshan Dist., Taipei 116008, Taiwan (R.O.C.)	(02)2939-5272	(02)2939-2324
Wenshan Second Precinct	No.2, Jingzhong St., Wenshan Dist., Taipei 116066, Taiwan (R.O.C.)	(02)2931-5472	(02)2934-6993
Nangang Precinct	No.150, Xiangyang Rd., Nangang Dist., Taipei 115001, Taiwan (R.O.C.)	(02)2783-7780	(02)2782-5093
Neihu Precinct	No.101, Sec. 6, Minquan E. Rd., Neihu District, Taipei 114020, Taiwan (R.O.C.)	(02)2790-0310	(02)2790-9718

v . Taipei City Police Department Police Station

Precinct	Police Station	Tel. No.	Address
DATONG PRECINCT	NINGXIA RD. POLICE STATION	(02) 2557-5011	No.200, Jinxi St., Datong Dist., Taipei City 103, Taiwan (R.O.C.)
	YANPING POLICE STATION	(02) 2556-4340	No.86, Sec. 1, Yanping N. Rd., Datong Dist., Taipei City 103, Taiwan (R.O.C.)
	JIANCHENG POLICE STATION	(02) 2558-5463	No.80, Sec. 1, Chengde Rd., Datong Dist., Taipei City 103, Taiwan (R.O.C.)
	MINZU RD. POLICE STATION	(02) 2592-6204	No.168, Sec. 3, Chongqing N. Rd., Datong Dist., Taipei City 103, Taiwan (R.O.C.)

Precinct	Police Station	Tel. No.	Address
	MINSHENG W. RD. POLICE STATION	(02) 2553-8587	No.47-1, Bao'an St., Datong Dist., Taipei City 103, Taiwan (R.O.C.)
	CHONGQING N. RD. POLICE STATION	(02) 2591-0370	No.320-2, Sec. 3, Chongqing N. Rd., Datong Dist., Taipei City 103, Taiwan (R.O.C.)
WANHUA PRECINCT	LONGSHAN POLICE STATION	(02) 2331-4823	No. 135, Guilin Rd., Wanhua Dist., Taipei City 108, Taiwan (R.O.C.)
	KANGDING RD. POLICE STATION	(02) 2306-4226	No.112, Sec. 3, Heping W. Rd., Wanhua Dist., Taipei City 108, Taiwan (R.O.C.)
	DONGYUAN ST. POLICE STATION	(02) 2303-3247	No.130, Changtai St., Wanhua Dist., Taipei City 108, Taiwan (R.O.C.)
	XIYUAN RD. POLICE STATION	(02) 2309-1238	No.17, Dongyuan St., Wanhua Dist., Taipei City 108, Taiwan (R.O.C.)
	DALI ST. POLICE STATION	(02) 2306-3468	No.99, Dali St., Wanhua Dist., Taipei City 108, Taiwan (R.O.C.)
	HUAJIANG POLICE STATION	(02) 2306-1531	No.196, Sec. 2, Huanhe S. Rd., Wanhua Dist., Taipei City 108, Taiwan (R.O.C.)
	JUGUANG POLICE STATION	(02) 2306-4987	No.171, Juguang Rd., Wanhua Dist., Taipei City 108, Taiwan (R.O.C.)
	XIMENDING POLICE STATION	(02) 2331-2212	No. 22, Kangding Rd., Wanhua Dist., Taipei City 108, Taiwan (R.O.C.)
	QINGNIAN RD. POLICE STATION	(02) 2305-4219	No.114, Ln. 423, Wanda Rd., Wanhua Dist., Taipei City 108, Taiwan (R.O.C.)
ZHONGSHAN PRECINCT	ZHONGSHAN FIRST POLICE STATION	(02) 2511-1499	No.110, Sec. 1, Zhongshan N. Rd., Zhongshan Dist., Taipei City 104, Taiwan (R.O.C.)
	ZHONGSHAN SECOND POLICE STATION	(02) 2541-2002	No.90, Sec. 2, Zhongshan N. Rd., Zhongshan Dist., Taipei City 104, Taiwan (R.O.C.)
	YUANSHAN POLICE STATION	(02) 2594-2750	No.62, Sec. 3, Zhongshan N. Rd., Zhongshan Dist., Taipei City 104, Taiwan (R.O.C.)
	CHANGCHUN RD. POLICE STATION	(02) 2501-0644	No.206, Changchun Rd., Zhongshan Dist., Taipei City 104, Taiwan (R.O.C.)
	CHANGAN E. RD. POLICE STATION	(02) 2771-1932	No.165, Sec. 2, Chang'an E. Rd., Zhongshan Dist., Taipei City 104, Taiwan (R.O.C.)
	MINQUAN FIRST POLICE STATION	(02) 2531-4671	No.127-1, Sec. 2, Xincheng N. Rd., Zhongshan Dist., Taipei City 104, Taiwan (R.O.C.)

Precinct	Police Station	Tel. No.	Address
	JIANGUO POLICE STATION	(02) 2509-1990	No.284, Minzu E. Rd., Zhongshan Dist., Taipei City 104, Taiwan (R.O.C.)
	DAZHI POLICE STATION	(02) 2533-2984	No.456, Bei'an Rd., Zhongshan Dist., Taipei City 104, Taiwan (R.O.C.)
DAAN PRECINCT	HEPING E. RD. POLICE STATION	(02) 2321-8073	No.143, Sec. 1, Heping E. Rd., Da'an Dist., Taipei City 106, Taiwan (R.O.C.)
	ANHE RD. POLICE STATION	(02) 2702-5232	No.216, Sec. 4, Xinyi Rd., Da'an Dist., Taipei City 106, Taiwan (R.O.C.)
	DUNHUA S. RD. POLICE STATION	(02) 2771-0400	No.219-1, Sec. 1, Fuxing S. Rd., Da'an Dist., Taipei City 106, Taiwan (R.O.C.)
	XINSHENG S. RD. POLICE STATION	(02) 2325-8611	No.18, Sec. 3, Ren'ai Rd., Da'an Dist., Taipei City 106, Taiwan (R.O.C.)
	RUIAN ST. POLICE STATION	(02) 2705-4164	No.17, Ln. 23, Rui'an St., Da'an Dist., Taipei City 106, Taiwan (R.O.C.)
	ROOSEVELT RD. POLICE STATION	(02) 2735-5761	No.13, Ln. 113, Sec. 4, Roosevelt Rd., Da'an Dist., Taipei City 106, Taiwan (R.O.C.)
	WOLONG ST. POLICE STATION	(02) 2733-4439	No.185, Wolong St., Da'an Dist., Taipei City 106, Taiwan (R.O.C.)
ZHONGZHENG FIRST PRECINCT	RENAI RD. POLICE STATION	(02) 2321-2067	No.19, Sec. 1, Ren'ai Rd., Zhongzheng Dist., Taipei City 100, Taiwan (R.O.C.)
	JIESHOU RD. POLICE STATION	(02) 2311-3081	No.54, Gongyuan Rd., Zhongzheng Dist., Taipei City 100, Taiwan (R.O.C.)
	BOAI RD. POLICE STATION	(02) 2311-8175	No.119, Bo'ai Rd., Zhongzheng Dist., Taipei City 100, Taiwan (R.O.C.)
	ZHONGXIAO E. RD. POLICE STATION	(02) 2321-8656	No.10, Sec. 2, Zhongxiao E. Rd., Zhongzheng Dist., Taipei City 100, Taiwan (R.O.C.)
	ZHONGXIAO W. RD. POLICE STATION	(02) 2314-2722	No.15, Gongyuan Rd., Zhongzheng Dist., Taipei City 100, Taiwan (R.O.C.)
ZHONGZHENG SECOND PRECINCT	XIAMEN ST. POLICE STATION	(02) 2368-4427	No.43, Xiamen St., Zhongzheng Dist., Taipei City 100, Taiwan (R.O.C.)
	SIYUAN ST. POLICE STATION	(02) 2365-0844	No.72, Sec. 3, Tingzhou Rd., Zhongzheng Dist., Taipei City 100, Taiwan (R.O.C.)
	QUANZHOU ST. POLICE STATION	(02) 2303-9915	No.503, Sec. 2, Zhonghua Rd., Zhongzheng Dist., Taipei City 100, Taiwan (R.O.C.)
	NANCHANG RD. POLICE STATION	(02) 2321-8148	No.7, Sec. 1, Nanchang Rd., Zhongzheng Dist., Taipei City 100, Taiwan (R.O.C.)

Precinct	Police Station	Tel. No.	Address
	NANHAI RD. POLICE STATION	(02) 2375-2835	No.35, Nanhai Rd., Zhongzheng Dist., Taipei City 100, Taiwan (R.O.C.)
SONGSHAN PRECINCT	SANMIN POLICE STATION	(02) 2762-1708	No.163-1, Sec. 5, Minsheng E. Rd., Songshan Dist., Taipei City 105, Taiwan (R.O.C.)
	ZHONGLUN POLICE STATION	(02) 2579-0718	No.12, Sec. 4, Nanjing E. Rd., Songshan Dist., Taipei City 105, Taiwan (R.O.C.)
	DONGSHE POLICE STATION	(02) 2713-5253	No.5-1, Ln. 199, Dunhua N. Rd., Songshan Dist., Taipei City 105, Taiwan (R.O.C.)
	SONGSHAN POLICE STATION	(02) 2767-0446	No.692, Sec. 4, Bade Rd., Songshan Dist., Taipei City 105, Taiwan (R.O.C.)
	MINYOU POLICE STATION	(02) 2712-3638	No.162, Sec. 3, Minquan E. Rd., Songshan Dist., Taipei City 105, Taiwan (R.O.C.)
XINYI PRECINCT	SUNCHANG LI POLICE STATION	(02) 2729-5561	No.17, Sec. 5, Xinyi Rd., Xinyi Dist., Taipei City 110, Taiwan (R.O.C.)
	WUFEN PU POLICE STATION	(02) 2765-3349	No.333, Yongji Rd., Xinyi Dist., Taipei City 110, Taiwan (R.O.C.)
	LIUCHANG LI POLICE STATION	(02) 2735-5068	No. 131-22, Sec. 2, Keelung Rd., Xinyi Dist., Taipei City 110, Taiwan (R.O.C.)
	WUHSING ST. POLICE STATION	(02) 2739-8997	No.262, Wuxing St., Xinyi Dist., Taipei City 110, Taiwan (R.O.C.)
	FUTE ST. POLICE STATION	(02) 2727-3424	No.198, Fude St., Xinyi Dist., Taipei City 110, Taiwan (R.O.C.)
SHILIN PRECINCT	TIANMU POLICE STATION	(02) 2871-4110	No.192, Sec. 7, Zhongshan N. Rd., Shilin Dist., Taipei City 111, Taiwan (R.O.C.)
	SHANZAIHOU POLICE STATION	(02) 2861-1295	No.39, Gezhi Rd., Shilin Dist., Taipei City 111, Taiwan (R.O.C.)
	HOUGANG POLICE STATION	(02) 2882-9373	No.151, Fugang St., Shilin Dist., Taipei City 111, Taiwan (R.O.C.)
	WENLIN POLICE STATION	(02) 2881-2211	No.235, Wenlin Rd., Shilin Dist., Taipei City 111, Taiwan (R.O.C.)
	YONGFU POLICE STATION	(02) 2861-6353	No.49, Sec. 3, Yangde Blvd., Shilin Dist., Taipei City 111, Taiwan (R.O.C.)
	XISHAN POLICE STATION	(02) 2841-1110	No.263, Sec. 3, Zhishan Rd., Shilin Dist., Taipei City 111, Taiwan (R.O.C.)
	SHEZI POLICE STATION	(02) 2812-2720	No.237, Sec. 6, Yanping N. Rd., Shilin Dist., Taipei City 111, Taiwan (R.O.C.)

Precinct	Police Station	Tel. No.	Address
	CUISHAN POLICE STATION	(02) 2841-1423	No.56, Sec. 1, Zhongshe Rd., Shilin Dist., Taipei City 111, Taiwan (R.O.C.)
	ZHISHANYAN POLICE STATION	(02) 2881-3194	No.16, Sec. 1, Yangde Blvd., Shilin Dist., Taipei City 111, Taiwan (R.O.C.)
	LANYA POLICE STATION	(02) 2831-5001	No.153, Sec. 6, Zhongshan N. Rd., Shilin Dist., Taipei City 111, Taiwan (R.O.C.)
BEITOU PRECINCT	GUANGMING POLICE STATION	(02) 2891-2047	No.14, Quanyuan Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)
	GONGYUAN POLICE STATION	(02) 2861-0145	No.110, Shamao Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)
	DATUN POLICE STATION	(02) 2891-3971	No.534, Zhonghe St., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)
	QIYAN POLICE STATION	(02) 2891-3531	No.11, Ln. 209, Gongguan Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)
	YONGMING POLICE STATION	(02) 2821-3110	No.101, Sec. 2, Shipai Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)
	SHIPAI POLICE STATION	(02) 2823-1513	No.296, Wenlin N. Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)
	ZHUZIHU POLICE STATION	(02) 2861-6082	No.16, Zhuzihu Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)
	CHANGAN POLICE STATION	(02) 2891-1646	No.1, Sec. 1, Zhongyang N. Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)
	GUANDU POLICE STATION	(02) 2858-3864	No.305, Sec. 3, Dadu Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)
WENSHAN FIRST PRECINCT	MUZHA POLICE STATION	(02) 2939-7141	No.202, Sec. 2, Muzha Rd., Wenshan Dist., Taipei City 116, Taiwan (R.O.C.)
	MUXIN POLICE STATION	(02) 2937-2488	No.45, Hengguang St., Wenshan Dist., Taipei City 116, Taiwan (R.O.C.)
	FUXING POLICE STATION	(02) 2236-7140	No.54, Sec. 1, Muzha Rd., Wenshan Dist., Taipei City 116, Taiwan (R.O.C.)
	ZHINAN POLICE STATION	(02) 2938-2712	No.177, Sec. 2, Zhinan Rd., Wenshan Dist., Taipei City 116, Taiwan (R.O.C.)
	WANFANG POLICE STATION	(02) 2239-1753	No.50, Sec. 1, Wanmei St., Wenshan Dist., Taipei City 116, Taiwan (R.O.C.)
WENSHAN SECOND PRECINCT	JINGMEI POLICE STATION	(02) 2931-3459	No.2, Jingzhong St., Wenshan Dist., Taipei City 116, Taiwan (R.O.C.)
	XINGLONG POLICE STATION	(02) 2931-3842	No.156, Sec. 2, Xinglong Rd., Wenshan Dist., Taipei City 116, Taiwan (R.O.C.)



Precinct	Police Station	Tel. No.	Address
	WANSHENG POLICE STATION	(02) 2931-2502	No.151, Sec. 5, Roosevelt Rd., Wenshan Dist., Taipei City 116, Taiwan (R.O.C.)
NANGANG PRECINCT	TONGDE POLICE STATION	(02) 2786-7201	No.83, Tongde Rd., Nangang Dist., Taipei City 115, Taiwan (R.O.C.)
	NANGANG POLICE STATION	(02) 2783-0476	No.2, Ln. 12, Xingzhong Rd., Nangang Dist., Taipei City 115, Taiwan (R.O.C.)
	JIUZHUANG POLICE STATION	(02) 2782-2492	No.213, Sec. 1, Jiuzhuang St., Nangang Dist., Taipei City 115, Taiwan (R.O.C.)
	YUCHENG POLICE STATION	(02) 2788-6958	No.150, Xiangyang Rd., Nangang Dist., Taipei City 115, Taiwan (R.O.C.)
NEIHU PRECINCT	NEIHU POLICE STATION	(02) 2793-1031	No.261, Sec. 2, Neihu Rd., Neihu Dist., Taipei City 114, Taiwan (R.O.C.)
	TANMEI POLICE STATION	(02) 2791-7233	No.324, Xinming Rd., Neihu Dist., Taipei City 114, Taiwan (R.O.C.)
	XIHU POLICE STATION	(02) 2798-7505	No.515, Ruiguang Rd., Neihu Dist., Taipei City 114, Taiwan (R.O.C.)
	DAHU POLICE STATION	(02) 2790-9521	No.1, Sec. 5, Chenggong Rd., Neihu Dist., Taipei City 114, Taiwan (R.O.C.)
	WENDE POLICE STATION	(02) 2794-4946	No.26, Sec. 6, Minquan E. Rd., Neihu Dist., Taipei City 114, Taiwan (R.O.C.)
	DONGHU POLICE STATION	(02) 2631-3350	No.10, Wufen St., Neihu Dist., Taipei City 114, Taiwan (R.O.C.)
	KANGLE POLICE STATION	(02) 2634-2237	No.20, Aly. 16, Ln. 110, Kangle St., Neihu Dist., Taipei City 114, Taiwan (R.O.C.)
	KANGNING POLICE STATION	(02) 8792-0061	No.83, Jinhu Rd., Neihu Dist., Taipei City 114, Taiwan (R.O.C.)
	GANGQIAN POLICE STATION	(02) 8751-8690	No.550, Sec. 1, Neihu Rd., Neihu Dist., Taipei City 114, Taiwan (R.O.C.)

## **CHAPTER TWO: Department of Labor**

### **I . ROC Labor Standards Law Concerning Working Wages, Hours, Leaves and Holidays**

#### **( I ) Wages**

Wages shall be negotiated by the employer and the employee but shall not fall below the minimum wage, except for the foreign worker who has been employed to engage in work as referred to Art. 46.1 (8-11) of the Employment Service Act. Wages shall be paid in the statutory, circulating currency and fully directly to the employee.

#### **( II ) Working Hours**

The employer and the employee shall negotiate working hours. For those professions governed by the Labor Standards Act, a worker's regular working hours should not exceed eight hours a day and the total working hours should not be more than 40 hours per week from 01/01/2016. The Law shall apply to overtime pay.

#### **( III ) Off-Days**

A worker shall have two regular days off every seven days. One day is a regular leave and the other one is a rest day. There shall be exceptions when there are calamities, accidents or emergencies. After the completion of 6-month work, there shall be at least 3 additional days' leave beginning from the seventh month. After the completion of one year's work, there shall be at least seven additional days' leave beginning from the second year.

#### **( IV ) Leave**

1. Personal Leave: A personal leave may be taken when an individual has personal business to attend to. There may be no more than a total of 14 days of a personal leave in one year.
2. Sick Leave: Those needing bed rests due to illness may request a sick leave. There may be no more than a total of 30 days of sick leaves, except hospitalization.
3. Official sick leave: For a work-related injury that requires a bed rest, an official sick leave shall be granted.

#### **( V ) Ministry of Labor shall review each contract established between the employer and the employee for those employed as a household helper or a nurse (specified under article 46.1.9 of the Employment Service Act), to ensure that work hours, holidays and personal leaves are set forth in a fashion that**

does not damage the employee's health and well-being.

(VI) The foreign employees who are employed for their jobs are specified and covered by Art.,46.1(8-11) of the Employment Service Act, and their employer shall also abide by the Employment Service Act and relevant regulations, e.g., board and lodging expenses.

(VII) Labor and National Health Insurance

1. All R.O.C. citizens and the foreign worker who bears an Alien Resident Certificate are required to have National Health Insurance.
2. Those foreign laborers employed by a business with more than five workers, must participate in the Labor Insurance Program through the business.
3. Foreign laborers hired as household helper shall have the option of joining the Labor Insurance Program.
4. Employment Service Act as well as Labor Insurance regulations shall govern all rights and responsibilities concerning the insurance of foreign laborers.

(VIII) Laborer Welfare

1. All public or private factories, mines, or other enterprise organizations with 50 employees or above, shall set-aside and allocate employees' welfare funds, from the total amount of capitals at the time of establishment, the total monthly business incomes, the monthly salaries or wages of each staff member or workers, and selling of scraps at the time of each sale, to process and handle employees' welfare businesses, all employees, including foreign workers should enjoy the employee welfare.
2. Those enterprises which have not yet organized Employee Welfare Committee by law also should have its own Employee Welfare Rule and the foreign workers shall be notified by their employers upon signing the contract.

## **II. Rules to Comply by Foreign Workers after Arrival**

(Foreign workers who have been employed to engage in work under employment Art., 46.1(8-11) of the Employment Service Act)

( I ) Regular Health Examination

1. After the foreign workers enter the country, they should be arranged by their employer to go to the hospital designated by the central health authority for health examination within 3 days; if they fail to pass the examination, they must not apply

for a work permit and must be arranged to go back to their country by their employer.

2. Within thirty days before or after the days of the 6, 18 and 30 months of work after entry, the employer shall arrange the foreign workers to go to the hospital designated by the central health authority for health examination; if they fail to pass the examination, Ministry of labor may revoke the employment permission, and the employer shall promptly urge the foreign workers to return to their country.
3. If a foreign worker changes employers or jobs and has not received a health examination for more than one year, the employer shall arrange for the foreign worker to go to the designated hospital for a health examination within 7 days from the effective date of the work permit.

(II) Notification of a foreign worker's entry into the ROC

1. An employer or the commissioned private employment services institution shall notify and register the address of their work place, within three days after the foreign worker's entry into the Republic of China, Taipei City Foreign and Disabled Labor Office with the form for notification of a foreign worker's entry into ROC.
2. Taipei City Foreign and Disabled Labor Office will conduct an inspection in conformity with the Foreign Worker's Living Care Service Plan after issuing the certificate for receiving an employer's notification of a foreign worker's entry into the ROC.
3. After a foreign worker enters the country, he/she needs to reside in the approved address of the accommodation. If the employer changes the place of residence for the foreign worker (for example, if the caregiver moves with the patient, the institution changes the place of residence or the employer appoints the commissioned private employment services institution to arrange resettlement), within 7 days after the change, by the form of notification of a foreign worker's change of accommodation, it should be notified to the local competent authority of the original place of work and the original place of residence, and it should also be notified to the local competent authority of where he/she moves to.

(III) Get an ARC within the Time Limit :

1. After a foreign worker enters R.O.C., the employer shall, within 15 days, attach a letter of work permit from the Ministry of Labor and a letter of approval for the health

examination of the local health bureau, and apply to National Immigration Agency for an ARC; for those foreigners who stay for more than 6 months, they should always carry ARC with them; those who have not yet obtained their ARC should carry their passport with them for inspection.

2. As to applying for an ARC, the foreign worker must go to National Immigration Agency in person.

(IV) Employment Certificate and Extension of Employment

After a foreign laborer has arrived in Taiwan, his/her employer, within 15 days, must apply for a permit valid for up to a period of 3 years.

### **III. Safety and Health Knowledge for Foreign Workers**

( I ) Employers shall have the necessary safety, health equipment and measures that comply with regulations which can protect foreign workers' safety, health and prevent occupational accidents.

(II) Employers shall provide foreign workers with all necessary safety, health education and the training of occupational safety and health, which the foreign workers have the duty to take.

### **IV. Work Disputes between Labor and Capital**

( I ) Foreign laborers may join the unions.

(II) Termination of employment for foreign laborers hired in accordance with the Labor Standards Law must be enacted as a result of one of the following circumstances (after prior notification and severance pay):

1. When the business is in recession and the employer is downsizing staff, bankruptcy or sell-out, etc. However, there must be the prior notification and the payment of severance pay.

2. When the laborer is at fault and the offense is one recognized by the Labor Standards Law; however, the employer may terminate employment without the prior notification and the payment of severance pay.

3. When the employer is at fault and the offense is one recognized by the Labor Standards Law, the employee may terminate the contract without the prior notification and may request the severance pay.

(III) Foreign laborers who leave their jobs at the termination of their contract must return to their home country, if they

cannot obtain an extension of their contract or cannot find a new employer.

- (IV) If the employer and foreign laborers file the notification for the termination of employment and the worker intends to go abroad 14 days before the expiry date of his/her stay, it is required to notify Taipei City Foreign and Disabled Labor Office to verify confirmation and obtain a certificate of termination of employment. If you need to obtain a certificate of termination of employment, you can apply for it at “Taipei City Government Citizen Services Platform.”
- (V) Each foreign laborer shall comply with his/her employer’s policies and the employment contract, as well as to be loyal to and honest with the employer.
- (VI) Labor Law disputes involving foreign laborers shall be handled by the Department of Labor, according to the existing laws. Assistance is available through the Labor Standards Division (Tel: (02)2720-8889). To apply for the mediation of the employment disputes, check the website <https://bit.ly/2IED4Yq>
- (VII) Employment Service Act labor disputes involving foreign laborers (engaging in the jobs specified in Art.,46.1(8-11) of the Employment Service Act) shall be handled by the Department of Labor, according to existing laws. Assistance is available through the Taipei City Foreign and Disabled Labor Office (Tel: (02)2338-1600). To apply for the mediation of the employment disputes, check the website <https://bit.ly/2JxxYsE>

## **V. Sexual Harassment Prevention**

- ( I ) The determination of sexual harassment referred to in Article 12 of the Gender Equality in Employment Act shall mean one of the following circumstances:
  - 1. In the course of an employee executing his or her employment duties, anyone makes a sexual request, uses verbal or physical conduct of a sexual nature or with an intent of gender discrimination, causes him or her to fall into the hostile, intimidating and offensive working environment leading to infringe on or interfere with his or her personal dignity, physical liberty or to affect his or her job performances;
  - 2. An employer explicitly or implicitly makes a sexual request toward an employee or an applicant, uses verbal or physical

conduct of a sexual nature or with an intent of gender discrimination as an exchange for the establishment, continuance, modification of a labor contract or as a condition to his or her placement, assignment, compensation, evaluation, promotion, demotion, award and discipline.

- (II) The determination of sexual harassment referred to in Article 13 of the Gender Equality in Employment Act, an employer shall prevent and correct sexual harassment from occurrence. When an employer knows of the occurrence of sexual harassment mentioned in the preceding article, immediate and effective correctional and remedial measures shall be implemented. An employer who violates the provisions of Article 13, shall be punished by an administrative fine between NT\$100,000 and NT \$500,000. Any questions pertaining to sexual harassment, you may call 1955, 1999, or 113 hotlines for your inquiry and professional answers.

## **VI. Notice for Foreign Workers' Job Application**

1. For job application, foreign spouses of R.O.C. nationals shall present (1) identity card (original), (2) Alien Resident Certificate (original), and (3) original joint-family household registration data (e.g.: Copy of household registration).

\*Foreign spouses are not allowed to work before getting the Alien Resident Certificate.

2. For job application, foreign students shall present 3 valid identifications: (1) Alien Resident Certificate (original), (2) Student ID (original), and (3) Work Permit (original).
3. Except during summer and winter vacations, foreign students with work permit shall work no more than twenty hours a week. The validity of work permit issued to a foreign student shall not exceed six months.

\*Employer shall prepare and maintain workers record card (Article 7 of the Labor Standards Act) and notice the term (time limit) of foreign employees' work permits or Alien Resident Certificates.

## **VII. Counseling Support for Foreign Workers**

1. 1955 Labor Consultation & Complaint Service Hotline: it provides 24-hour toll-free bilingual service, including consultations, complaints, legal advice, the temporary shelter referrals and translations, etc.

2. Taipei City Foreign and Disabled Labor Office: it provides Employment Service Act and relevant regulations, consultations, emergency cases, etc.

For Bilingual Services:

(1) English: +886-2-2338-1600 ext. 4113, 4115, and 4116

(2) Bahasa Indonesia: +886-2-2302-6651

+886-2-2338-1600 ext. 4122, 4124, 4129, 4131, 4132

(3) Filipino: +886-2-2302-6632

+886-2-2338-1600 ext. 4120, 4127

(4) Thai: +886-2-2338-1600 ext. 4119

(5) Vietnamese: +886-2-2302-6705

+886-2-2338-1600 ext. 4114

Fax No.: +886-2-2302-6623

Office hours: 8:30 am ~ 5:30 pm

Address: 4F, No.101, Bangka Blvd., Wanhua Dist., Taipei City 10851, Taiwan (R.O.C)

3. International Airport Office-Foreign Worker Service Center

(1) Taoyuan International Airport Office

Phone Number: +886-3-398-9002

(2) Kaohsiung International Airport Office

Phone Number: +886-7-803-6804, 886-7-803-6419.

4. Consultation Hotlines of “Ministry of Labor”

(1) Direct Hiring Service Center: +886-2-6613-0811

(dialing for questions about the employers’ direct hiring of the foreign workers)

(2) Workforce Development Agency, Ministry of Labor:

+886-2-8995-6000

(dialing for questions about foreign workers’ qualifications and work permits)



## CHAPTER THREE: Department of Social Welfare

### I . Contact Information

Unit	Address	Phone
Department of Social Welfare	No.1, City Hall Rd., Xinyi District, Taipei	1999 [out of town call (02)2720-8889] ext. 6947~8
Division of Civic Organizations	As above	1999 [out of town call (02)2720-8889] ext. 6956~8
Division of Social Assistance	As above	1999 [out of town call (02)2720-8889] ext.1609~13
Division of Welfare Services for the Disabled	As above	1999 [out of town call (02)2720-8889] ext. 2267~8, 6963~4
Division of Welfare Services for Senior Citizens	As above	1999 [out of town call (02)2720-8889] ext.6966~8
Division of Welfare Services for Women and Child Care Centers	As above	1999 [out of town call (02)2720-8889] ext.6969~71
Division of Welfare Services for Children and Youth	As above	1999 [out of town call (02)2720-8889] ext.6972~4
Division of General Planning	As above	1999 [out of town call (02)2720-8889] ext.6975~6
Division of Social Work	As above	1999 [out of town call (02)2720-8889] ext.1632~4
Taipei City Center for Prevention of Domestic Violence and Sexual Assault	No.123, Yanping S. Rd., Zhongzheng Dist., Taipei	(02)2361-5295
Needs Assessment Center for the Disabled	3F., No.2, Ln. 5, Chang'an W. Rd., Zhongshan District, Taipei	(02)2511-2895
Senior Citizens Home	No.6, Aly. 30, Ln. 109, Sec. 4, Xinglong Rd., Wenshan District, Taipei	(02)2939-3146
Guang-An Homeless Shelter	4F, No. 205 Guisui St., Datong Dist., Taipei	(02)2552-0501
Homeless Shelter	No. 143, Yuantong Rd., Zhonghe District, New Taipei City	(02)2247-3005

## II. Welfare Services

1. Planning and Organizing Civic Organizations, Cooperatives and Foundations:
  - (1) Provides guidance for and registration of civic organizations such as social and occupational groups, foundations, cooperatives.
  - (2) Provides communities development with consultation and guidance.  
Please contact Division of Civic Organizations.
2. Welfare Services for the low-income and middle-to-low-income households. (for Taipei citizens only). Please contact Division of Social Assistance.
3. Welfare Services for the Disabled:  
Consultation and counseling service for the Disabled:1999  
[out of town call (02)2720-8889 ext. 2267~8 or 6963~4]
4. Welfare Services for the Elderly
  - (1) Counseling Services : including home visiting services, residential care and leisure activities services. Please contact Division of Welfare Services for Senior Citizens.
  - (2) Care Services Management Center Dedicated Phone Line :  
(02)2537-1099 or Dedicated phone line 1966
5. Welfare Services for Families during Special Circumstances

### **A) Application Eligibility**

Taipei citizens, domiciled in Taipei City with family members (including Applicant, children, and parents) whose income are under NT\$33,252 per person per month, family property under NT\$51,015 per person, and realty properties under NT\$6,500,000 per household, will be subsidized for 3 months under the poverty line at least at the rate of NT\$17,005 per month in 2020. They suffer from the following situations:

- (1) Spouse deceased or missing.
- (2) Abandoned or abused by spouse or divorced by the court ruling.
- (3) Victim of domestic violence, sexual assault, or other crimes.
- (4) Unmarried women who are over 3 months' pregnancy; and women, who apply within two months after delivering the baby, and who become pregnant due to forced or seductive sexual intercourse.
- (5) Individual who is incapable of working because of being responsible for raising children alone due to divorce, widowhood, or unmarried statuses or who is capable of working but unable to work due to having suffered from

serious injuries or having to take care of children under 6 years old.

- (6) Spouse sentenced to over one-year imprisonment or is serving sentence in prison.
- (7) Significant emergencies happening within 3 months, as evaluated by this Department, not due to individual responsibilities, liabilities, and voluntary unemployment, etc.

**B)Assistance Items**

- (1) Emergency assistance in living
- (2) Children nursery allowance.
- (3) Children educational subsidies
- (4) Medical treatment subsidies
- (5) Lawsuit subsidies
- (6) Child living allowance.
- (7) Loans for starting a new business.
- (8) Injury-examination and treatment subsidies
- (9) Psychological treatment subsidies

**C)Checking with Division of Welfare for Women and Childcare**

6. Welfare Services for Child and Youth

- (1) Childcare Services: please contact Taipei City Childcare Resource Center at (02) 2748-6008
- (2) Rescue line for children and youth sexual transaction prevention: 110 or 113
- (3) For the child development and early intervention treatment services, please dial (02)2756-8852.
- (4) Adoption Services and Permanent Placement: please contact Division of Welfare Services for Children and Youth.

There are currently five organizations in Taipei City that offer adoption services. Their names and contact information are provided as follows:

- (a) Child Welfare League Foundation, R.O.C at (02)2558-5806
- (b) Zhong-I Welfare Foundation at (02)2230-1100
- (c) Cathwel Service at (02)2662-5184
- (d) Christian Salvation Service at (02)2729-0265
- (e) The Garden of Hope Foundation at (02)2362-6995
- (f) Taipei City Adoption Resource Center at (02)2311-2528

7. Professional Social Work Services.

We provide the social work expertise for the medical, educational, vocational, and safeguarding assistance to the family which is suffering from unexpected accidents or plights.

Please check with Division of Social Work

#### 8. Homeless Service

Establish homeless shelters and half-way houses (such as the Guang-An Homeless Shelter, a private institution also supported by the City) to provide personal protection, family reconstitution, employment restoration, referral to employment, referral to permanent placement and medical services for persons living in the open, begging, homeless, or those who have collapsed on the street and have arrived at a hospital without identification.

Please check with Division of Social Work

Please call Homeless Shelter: (02)2247-3005

Please call Guang-An Homeless Shelter: (02)2552-0501

### III. Protective Services

#### ( I ) Domestic Violence

##### 1. What is domestic violence?

Domestic violence refers to the person who suffers from physical, mental or economic harassment, control, coercion or other unlawful infringement from the fourth degree of kinship. A cohabitation partner who has an intimate relationship over 16 years of age. It includes spouse or former spouse, cohabitation partner or cohabitation partner, brother and sister, violence between parents and children.

##### 2. How is a domestic violence case discovered? What signs are being perceived?

When the following conditions are present at home, the family relationships may be at risk and special precautions must be taken for self-protection:

(1) The perpetrator is irritable and interacting with family members in irrational, angry, judgmental and even threatening patterns. If the family members don't follow what he or she says, they will be severely punished. The episodes tend to happen more frequently and seriously.

(2) On the other hand, it appears that family members have injuries which they are unwilling or unable to explain, or look abnormal. Children or the elderly in the families are especially at high risk of being neglected, and such situations could cause them hard to maintain personal hygiene, receive inadequate medical care, and wear inappropriate clothing under weather conditions, etc.

3. What can be done if there has been a domestic violence case being suspected?

\*Don't ignore the crime, report to the authority\*

Domestic violence is a criminal behavior. Everyone has the responsibility to prevent it from happening and should assist the victims to be free of the threat of violence. The most effective way to seek help is to call the police at 110 or call 113 (the 24-hour National Protection Hotline).

(II) Sexual Assault -- Everyone has the right to say "no" to sexual assault.

1. What is sexual assault?

Sexual assault is a violent crime. It may occur at any age. Even with dating relationships, everybody has the right to refuse intimacy that makes him or her uncomfortable.

2. When the sexual assault occurs:

(1) Get to a safe place quickly.

(2) Do not change or destroy your clothes.

(3) Do not clean your body, brush your teeth, wash your face, urinate or defecate, as any of the above can destroy the evidence.

(4) Call 110 or 113 to seek help from the police.

3. One Stop Service Program for Victims of Sexual Assault.

The One-Stop Service Program for Victims of Sexual Assault was conducted at Taipei City Hospital's Zhongxiao Branch, Yangming Branch, Heping Fuyou Branch, Renai Branch, Zhongxing Branch, and Wanfang Hospital, incorporating police, medical care staff members and social workers to offer victims a safe haven and all-round services.

\* Taipei City Hospital, Zhongxiao Branch: No.87, Tongde Rd., Nangang Dist., Taipei City 115, Taiwan (02)2786-1288

\* Taipei City Hospital, Yangming Branch: No.105, Yusheng St., Shilin Dist., Taipei City 111, Taiwan (02)2835-3456

\* Taipei City Hospital, Zhongxing Branch: No.145, Zhengzhou Rd., Datong Dist., Taipei City 103, Taiwan (02)2552-3234

\* Taipei City Hospital, Renai Branch: No.10, Sec. 4, Renai Rd., Daan Dist., Taipei City 106, Taiwan (02)2709-3600

\* Taipei City Hospital, Heping Fuyou Branch:

Fuyou Branch: No.12, Fuzhou St., Zhongzheng Dist., Taipei City 100, Taiwan (02)2391-6470

Heping Branch: No.33, Sec. 2, Zhonghua Rd., Zhongzheng Dist., Taipei (02)2388-9595

\* Wanfang Hospital, No.111, Sec. 3, Xinglong Rd., Wenshan Dist., Taipei City 116, Taiwan (02)2930-7930

(V) The Types of Assistance that Center for the Prevention of Domestic Violence and Sexual Assault Provides.

1. 24-hour reporting: (02)2361-5295 ext. 6226
2. 24-hour emergency assistance, escort to medical examination and to collect evidences.
3. Psychological treatment, counseling, legal aid and emergency placement.
4. Pursuit of perpetrators and their psychological treatment.
5. Promotion of sexual assault prevention and awareness.
6. Other programs associated with domestic violence and sexual assault.

#### IV. The Prevention of Sexual Harassment

Taipei City Government has established the Taipei City Sexual Harassment Committee to provide consultation regarding sexual harassment. If you suffer sexual harassment at work, please call 1999 (out of town call (02)2720-8889 ext. 7023) (Department of Labor) for help. If you are a student and are harassed by a school principal, teacher, staff, janitor or a student, please call 1999 (out of town call (02)2720-8889 ext.1212) (Department of Education) instead. If your case does not fit the former two situations, please contact us by 1999 (out of town call (02)2720-8889 ext. 3365 or 4553) (Department of Social Welfare) for further information.

*✳If you can only communicate in English, please contact the Department of Social Welfare at 2759-7701 for further assistance.*

#### V. List of Social Welfare Service Centers at Different Districts

Name of Agency	Address	Telephone
Zhongshan Social Welfare Service Center	3F, No. 137, Hejiang St., Taipei	(02)2515-6222 (02)2515-6223
Datong Social Welfare Service Center	6F, No. 57, Changji St., Taipei	(02)2597-4280 (02)2594-7064
Zhongzheng Social Welfare Service Center	6F, No. 207, Yanping S. Rd., Taipei	(02)2396-2340 (02)2396-2332
Wanhua Social Welfare Service Center	5F., No.36, Wuzhou St., Taipei	(02)2336-5700

Name of Agency	Address	Telephone
Daan Social Welfare Service Center	2F-9, No. 5, Aly. 30, Ln. 198, Siwei Rd., Taipei	(02)2700-0960 (02)2703-0523
Wenshan Social Welfare Service Center	6F, No. 160, Sec. 2, Xinglong Rd., Taipei	(02)2932-3587 (02)2932-3591
Xinyi Social Welfare Service Center	5F, No. 36, Songlong Rd., Taipei	(02)2761-6515 (02)2761-4755
Songshan Social Welfare Service Center	9F, No. 163-1, Sec. 5, Mingsheng E. Rd., Taipei	(02)2756-5018 (02)2756-4934
Neihu Social Welfare Service Center	4F, No. 3, Ln. 161, Singyun St., Taipei	(02)2792-8701
Nangang Social Welfare Service Center	3F, No. 367, Sec. 8, Civic Blvd., Taipei	(02)2783-1407 (02)2783-1287
Shilin Social Welfare Service Center	1F, No. 140, Jihe Rd., Taipei	(02)2835-0247
Beitou Social Welfare Service Center	5F, No. 30, Xinshi St., Taipei	(02)2894-2640 (02)2894-5933

## VI. List of Welfare Services for Women

Name of Agency	Address	Telephone
Domestic Violence and Sexual Assault Prevention Center	No.123, Yanping S. Rd., Zhongzheng Dist., Taipei	(02)2361-5295
Taipei Sexual Harassment Prevention Committee	No.1, City Hall Rd., Xinyi District., Taipei	(02)2720-8889 ext. 3365 or 4553
Songde Women and Family Service Center	1F, No. 60, Ln. 25, Songde Rd., Xinyi Dist., Taipei	(02)2759-9176
Beitou Women and Family Service Center	6F, No. 12, Sec. 1, Zhongyang N. Rd., Beitou Dist., Taipei	(02)2896-1918
Wenshan Women and Family Service Center	3F, No. 151, Jinghou St., Wenshan Dist., Taipei	(02)2935-9595
Daan Women and Family Service Center	5F, No. 10, Ln. 246, Yanji St., Daan Dist., Taipei	(02)2700-7885
Neihu Women's and Family Service Center	7F, No. 20, Aly. 16, Ln. 110, Kangle St., Neihu Dist., Taipei	(02)2634-9952
Dazhi Women and Family Service Center	2F, No. 1, Dazhi St., Zhong Shan Dist., Taipei	(02)2532-1213

Name of Agency	Address	Telephone
Wanhua Women and Family Service Center	4F, No. 19, Dongyuan St., Wanhua Dist., Taipei	(02)2303-0105
Zhongzheng Women and Family Service Center	4F., No. 207, Yanping S. Rd., Zhongzheng Dist., Taipei	(02)2370-1126
Good Shepherd Sisters Social Welfare Services	11F, No. 2, Sec. 1, Zhongshan N. Rd., Zhongzheng Dist., Taipei	(02)2381-5402
Modern Women's Education Foundation	7-1F, No. 7 Sec. 1, Roosevelt Rd., Zhongzheng Dist., Taipei	(02)2391-7133
The Garden of Hope Foundation	1F, No.2-1, St., Xindian Dist., New Taipei City	(02)8911-8595
Taipei Women's Rescue Foundation	8F., No.7, Ln. 53, Sec. 2, Zhongcheng Rd., Shilin Dist., Taipei	(02)2834-7045
Taipei YWCA	6F, No.7, Qingdao W. Rd., Zhongzheng Dist., Taipei	(02)2381-2131

## VII. Supportive Service for Single-Parent Families

Name of Agency	Services	Address	Service Area	Telephone
East Taipei City Family Service Center for Single Parents	Single Parent Family	7F, No. 21, Sec. 1, Dihua St., Datong Dist., Taipei	Songshan Nangang	(02)2558-0170
West Taipei City Family Service Center for Single Parents	Single Parent Family	7F, No. 5, Aly. 46, Ln. 251, Sec. 5, Nanjing E. Rd., Shongshan Dist., Taipei	Datong Shilin	(02)2768-5256
Songde Women and Family Service Center	Single Parent Family	1F, No. 6, Ln. 25, Songde Rd., Xinyi Dist., Taipei	Xinyi	(02)2759-9176
Beitou Women and Family Service Center	Single Parent Family	6F, No. 12, Sec. 1, Zhongyang N. Rd., Beitou Dist., Taipei	Beitou	(02)2896-1918
Neihu Women and Family Service Center	Single Parent Family (Native Taiwanese)	7F, No. 20, Aly. 16, Ln. 110, Kangle St., Neihu Dist., Taipei	Neihu	(02)2634-9952
Dazhi Women and Family Service Center	Single Parent Family	2F, No. 1, Dazhi St., Zhong Shan Dist., Taipei	Zhongshan Shilin	(02)2532-1213
Daan Women and Family Service Center	Single Parent Family	5F, No. 10, Ln. 246, Yanji St., Daan Dist., Taipei	Daan	(02)2700-7885



Name of Agency	Services	Address	Service Area	Telephone
Wanhua Women and Family Service Center	Single Parent Family	4F, No. 19, Dongyuan St., Wanhua Dist., Taipei	Wanhua	(02)2303-0105
Wenshan Women and Family Service Center	Single Parent Family	3F, No.151, Jinhou St., Wenshan Dist., Taipei	Wenshan	(02)2935-9595
Zhongzheng Women and Family Service Center	Single Parent Family	4F., No. 207, Yanping S. Rd., Zhongzheng Dist., Taipei	Zhongzheng	(02)2370-1126

### VIII. Underage pregnancy Service for Unmarried Pregnant Women

Name of Agency	Address	Telephone
East Taipei Youth Service Center	3F., No.5, Ln. 199, Dunhua N. Rd., Songshan Dist., Taipei	(02)2719-1980
West Taipei Youth Service Center	1F., No.19, Dongyuan St., Wanhua Dist., Taipei	(02)2303-0168
South Taipei Youth Service Center	4F., No.10, Ln. 246, Yanji St., Da'an Dist., Taipei	(02)2704-8595
North Taipei Youth Service Center	5F., No.12, Sec. 1, Zhongyang N. Rd., Beitou Dist., Taipei	(02)2897-1567
Zhongshan Datong Youth Service Center	No.242, Sec. 2, Yanping N. Rd., Datong Dist., Taipei	(02)2553-9005
Nangang Xinyi Youth Service Center	1F., No.21, Ln. 12, Sec. 6, Xinyi Rd., Xinyi Dist., Taipei	(02)2346-8070

### IX. Placement

Name of Agency	Address	Telephone
Good Shepherd Sisters Social Welfare Services Foundation	6F, No.2, Sec. 1, Zongshan N. Rd, Zongshan Dist., Taipei	(02)2381-5402
The Garden of Hope Foundation	1F, No.2-1, Shunan St., Xindian Dist., New Taipei City	(02)8911-8595

### X. Services for New Immigrants

Name of Agency	Address	Telephone
Taipei New Immigration Women and Family Service Center	7F, No. 21, Sec. 1, Dihua St., Datong Dist., Taipei	(02)2558-0133
East Taipei New Immigration Community Care Center (Service area: Songshan, Nangang and Neihu)	1F., No.19, Aly. 83, Ln. 189, Sec. 3, Kangning Rd., Neihu Dist., Taipei	(02)2631-7059

Name of Agency	Address	Telephone
West Taipei New Immigration Community Care Center (Service area: Wanhua, Zhongzheng and Datong)	4F., No. 207, Yanping S. Rd, Zhongzheng Dist., Taipei	(02)2361-6577
South Taipei New Immigration Community Care Center (Service area: Wenshan, Daan and Xinyi)	No.7, Ln. 127, Jingxing Rd., Wenshan Dist., Taipei	(02)2931-2166
North Taipei New Immigration Community Care Center (Service area: Shilin, Beitou and Zhongshan)	4F., No.232, Changchun Rd., Zhongshan Dist., Taipei	(02)2504-0399

## XI. List of The Elderly Service Centers

Name of Agency	Address	Telephone
Datong The Elderly Service Center	3F., No. 347, Sec3, Chongqing N. Rd., Datong Dist., Taipei City	(02)2594-7064
Daan The Elderly Service Center	1-5F., No. 12, Ln. 76, Siwei Rd., Da'an Dist., Taipei City	(02)2708-6255
Songshan The Elderly Service Center	1-2F., No.317, Jiankang Rd., Songshan Dist., Taipei City	(02)2768-5636
Shilin The Elderly Service Center	5F., No.7, Ln. 53, Sec. 2, Zhongcheng Rd., Shilin Dist., Taipei City	(02)2838-1571
Zhongshan The Elderly Residence and Service Center	No.2, Ln. 101, Sec. 2, Xinsheng N. Rd., Zhongshan Dist., Taipei City	(02)2542-0006
Zhongzheng The Elderly Service Center	No.60, Sec. 1, Guiyang St., Zhongzheng Dist., Taipei City	(02)2381-4571
Zhongzheng Public housing The Elderly Service Center	1F-2., No.52, Qingnian Rd., Wanhua Dist., Taipei City	(02)2309-0660 (02)2309-2735
Neihu The Elderly Service Center	5F., No.20, Aly. 16, Ln. 110, Kangle St., Neihu Dist., Taipei City	(02)2632-5560
Wenshan The Elderly Service Center	6F., No.27, Wanshou Rd., Wenshan Dist., Taipei City	(02)2234-4893
Beitou The Elderly Service Center	No.119, Sec. 1, Sanhe St., Beitou Dist., Taipei City	(02)2892-9702
Xinyi The Elderly Service Center	4F., No.36, Songlong Rd., Xinyi Dist., Taipei City	(02)8787-0300
Nangang The Elderly Service Center	1F., No.5, Ln. 187, Chongyang Rd., Nangang Dist., Taipei City	(02)2653-5311

Name of Agency	Address	Telephone
Wanhua The Elderly Service Center	3F., A Building, No.4, Xining S. Rd., Wanhua Dist., Taipei City	(02)2361-0666
Wanhua Longshan The Elderly Service Center	3F., No.36, Wuzhou St., Wanhua Dist., Taipei City	(02)2336-1880 (02)2336-1881

## **CHAPTER FOUR: Department of Health**

### **I . Citizen Service Information**

- ( I ) Address: 1F-3F Southeast Wing, No. 1, City Hall Rd., Xinyi District, Taipei 11008, Taiwan, R.O.C
- ( II ) Taipei Citizen Hotline: 1999 ( For callers outside of Taipei, please dial (02)2720-8889. )
- ( III ) Medical Disputes Hotline: (02)2728-7080
- ( IV ) Consumer Service Hotline (for food, drug and cosmetic issues): (02)2720-8777
- ( V ) Foreign Workers Health Services Hotline: (02)2375-9800 ext. 1959, 1956, 1953
- ( VI ) Epidemic Prevention Hotline: (02)2375-3782
- ( VII ) Department of Health, Taipei City Government Website: <http://english.doh.gov.taipei/> (including information about Department of Health, Health Service Centers, Disease-Prevention, Health Care and Medical Care)
- ( VIII ) Taipei Community Mental Health Center  
Website: <https://mental-health.gov.taipei/>  
Tel: (02)3393-7885, No. 5, Sec. 1, Jinshan S. Rd.,  
Zhongzheng Dist. Taipei City 100010, Taiwan, R.O.C.

### **II . Taipei Municipal Guan-Du Hospital (Managed by Taipei Veterans General Hospital)**

<http://www.gandau.gov.tw/englishweb/english.htm>

Tel: (02)2858-7000

No. 12, Ln. 225, Zhixing Rd., Beitou Dist., Taipei City 11260, Taiwan, R.O.C.

### **III . Taipei Municipal Wanfang Hospital (Managed by Taipei Medical University)**

<http://www.taiwanhealthcare.com/>

Tel: (02)2930-7930

No. 111, Sec. 3, Xinglong Rd., Wenshan Dist., Taipei City 11696, Taiwan, R.O.C.

### **IV . Taipei City United Hospital**

<http://english.tch.gov.taipei/>

TEL: (02)2555-3000

Foreign Language Service Line: 1999 extension 888

Branch information:

<http://english.tch.gov.taipei/ct.asp?xItem=1234796&ctNode=38687&mp=109012>

Branches	Address	Telephone Number
Zhongxing Branch	No. 145, Zhengzhou Rd., Datong Dist., Taipei City 103212, Taiwan, R.O.C.	(02)2552-3234
Renai Branch	No. 10, Sec. 4, Ren'ai Rd., Da'an Dist., Taipei City 106243, Taiwan, R.O.C.	(02)2709-3600
Heping Fuyou Branch (Heping)	No. 33, Sec. 2, Zhonghua Rd., Zhong-zheng Dist., Taipei City 100058, Taiwan, R.O.C.	(02)2388-9595
Heping Fuyou Branch (Fuyou)	No. 12, Fuzhou St., Zhongzheng Dist., Taipei City 100027, Taiwan, R.O.C.	(02)2391-6471
Yangming Branch	No. 105, Yusheng St., Shilin Dist., Taipei City 111024, Taiwan, R.O.C.	(02)2835-3456
Zhongxiao Branch	No. 87, Tongde Rd., Nangang Dist., Taipei City 115006, Taiwan, R.O.C.	(02)2786-1288
Linsen Chinese Medicine and Kunming Branch (Chinese Medicine Clinic Center)	No. 100, Kunming St., Wanhua Dist., Taipei City 104230, Taiwan, R.O.C.	(02)2388-7088
Linsen Chinese Medicine and Kunming Branch (Linsen)	No. 530, Linsen N.Rd., Zhongshan Dist., Taipei City 104230, Taiwan, R.O.C.	(02)2591-6681
Linsen Chinese Medicine and Kunming Branch (Kunming)	No. 100, Kunming St., Wanhua Dist., Taipei City 108203, Taiwan, R.O.C.	(02)2370-3739
Songde Branch	No. 309, Songde Rd., Xinyi Dist., Taipei City 110209, Taiwan, R.O.C.	(02)2726-3141

Vietnamese or Burmese consultation services are available:

Monday to Friday from 9:00 to 12:00

Saturday from 13:00 to 16:00

## V. The 12 District Health Centers

<http://english.doh.gov.taipei/ct.asp?xItem=661011&ctNode=15416&mp=109002>

District	Address	Telephone Number	Foreign Language Service Line
Songshan District	6F., No. 692, Sec.4, Bade Rd., Songshan Dist., Taipei City 105212, Taiwan, R.O.C.	(02)2767-1757	On-the-spot consultation service* only.

District	Address	Telephone Number	Foreign Language Service Line
Xinyi District	No. 15, Sec. 5, Xinyi Rd., Xinyi Dist., Taipei City 110203, Taiwan, R.O.C.	(02)2723-4598	On-the-spot consultation service* only.
Daan District	No. 15, Sec. 3, Xinhai Rd., Daan Dist., Taipei City 106034, Taiwan, R.O.C.	(02)2733-5831	On-the-spot consultation service* only. Tuesday 09:00 to 12:00 (Japanese) Thursday 09:00 to 12:00 (Japanese) Friday 09:00 to 12:00 (English) Friday 13:30 to 16:30 (Spanish / English)
Zhongshan District	7F., No. 367, Songjiang Rd., Zhongshan Dist., Taipei City 104257, Taiwan, R.O.C.	(02)2501-4616	On-the-spot consultation service* only. Tuesday 09:00 to 12:00 (Indonesian) Thursday 09:00 to 12:00 (Vietnamese)
Zhongzheng District	No. 24, Guling St., Zhongzheng Dist., Taipei City 100055, Taiwan, R.O.C.	(02)2321-5158	On-the-spot consultation service only. Tuesday 09:00 to 12:00 (Vietnamese) Tuesday bi-weekly 14:00 to 16:30 (Indonesian)
Datong District	No. 52, Changji St., Datong Dist., Taipei City 103038, Taiwan, R.O.C.	(02)2585-3227	On-the-spot consultation service* only. Odd week Tuesday 13:30 to 16:30 (English) Even week Tuesday 13:30 to 16:30 (Indonesian) Friday 13:30 to 16:30 (Vietnamese)
Wanhua District	No. 152, Dongyuan St., Wanhua Dist., Taipei City 108240, Taiwan, R.O.C.	(02)2303-3092	On-the-spot consultation service* only. Monday 08:30 to 11:30 (English) Tuesday 13:30 to 16:30 (Vietnamese)
Wenshan District	1F., No. 220, Sec. 3, Muzha Rd., Wenshan Dist., Taipei City 116008, Taiwan, R.O.C.	(02)2234-3501	On-the-spot consultation service* only. Tuesday 13:30 to 16:30 (Indonesian) Wednesday 13:30 to 16:30 (Vietnamese) Friday 13:30 to 16:30 (Japanese)
Nangang District	7F., No. 360, Sec. 1, Nangang Rd., Nangang Dist., Taipei City 115203, Taiwan, R.O.C.	(02)2782-5220	On-the-spot consultation service* only. Tuesday 13:30 to 16:30 (Vietnamese) Odd Week Wednesday 13:30 to 16:30 (Indonesian)
Neihu District	2F.-1, No. 99, Sec. 6, Minquan E. Rd., Neihu Dist., Taipei City 114020, Taiwan, R.O.C.	(02)2791-1162	On-the-spot consultation service* only. Monday 09:30 to 11:30 (Indonesian) Monday 13:30 to 16:30 (Vietnamese)

District	Address	Telephone Number	Foreign Language Service Line
			Tuesday 13:30 to 16:30 (English) Thursday, odd week, 09:30 to 11:30 (Thai) Thursday, even week, 13:30 to 16:30 (Thai)
Shilin District	2F., No. 439, Zhongzheng Rd., Shilin Dist., Taipei City 111013, Taiwan, R.O.C.	(02)2881-3039	On-the-spot consultation service* only. Tuesday 13:30 to 16:30 (Indonesian and English) Wednesday 13:30 to 16:30 (Vietnamese)
Beitou District	3F., No. 111, Sec. 2, Shipai Rd., Beitou Dist., Taipei City 112063, Taiwan, R.O.C.	(02)2826-1026	On-the-spot consultation service* only. Tuesday 13:30 to 16:30 (Indonesian) Thursday 14:00 to 17:00 (Vietnamese) *Vietnamese Service is in Beitou Clinic, Taipei City Hospital Address: 5F., No.30, Xinshi St., Beitou Dist., Taipei 11230, Taiwan, R.O.C Phone number: (02)2891-2670

## VI. Taipei City Emergency Hospitals

Hospital	Address	Telephone Number
Wan Fang Hospital	No. 111, Sec. 3, Xinglong Rd., Wenshan Dist., Taipei City 116081, Taiwan (R.O.C.)	(02)2930-7930
National Taiwan University Hospital	No. 7, Zhongshan S. Rd., Zhongzheng Dist., Taipei City 100225, Taiwan (R.O.C.)	(02)2312-3456
Taipei Veterans General Hospital	No. 201, Sec. 2, Shipai Rd., Beitou Dist., Taipei City 112201, Taiwan (R.O.C.)	(02)2871-2121
Mackay Memorial Hospital	No. 92, Sec. 2, Zhongshan N. Rd., Zhongshan Dist., Taipei City 104217, Taiwan (R.O.C.)	(02)2543-3535
Taipei Chang Gung Memorial Hospital	No. 199, Dunhua N. Rd., Songshan Dist., Taipei City 105406, Taiwan (R.O.C.)	(02)2713-5211
Cathay General Hospital	No. 280, Sec. 4, Ren'ai Rd., Da'an Dist., Taipei City v, Taiwan (R.O.C.)	(02)2708-2121
Taipei Medical University Hospital	No. 252, Wuxing St., Xinyi Dist., Taipei City 110301, Taiwan (R.O.C.)	(02)2737-2181

Hospital	Address	Telephone Number
Taiwan Adventist Hospital	No. 424, Sec. 2, Bade Rd., Songshan Dist., Taipei City 105404, Taiwan (R.O.C.)	(02)2771-8151
Tri-Service General Hospital (Neihu)	No. 325, Sec. 2, Chenggong Rd., Neihu Dist., Taipei City 114202, Taiwan (R.O.C.)	(02)8792-3311
West Garden Hospital	No. 270, Sec. 2, Xiyuan Rd., Wanhua Dist., Taipei City 108035, Taiwan (R.O.C.)	(02)2307-6968
Shin Kong Wu Ho-Su Memorial Hospital	No. 95, Wenchang Rd., Shilin Dist., Taipei City 111045, Taiwan (R.O.C.)	(02)2833-2211
Tri-Service General Hospital Songshan Branch	No. 131, Jiankang Rd., Songshan Dist., Taipei City 105309, Taiwan (R.O.C.)	(02)2764-2151
Po Jen General Hospital	No. 66, Guangfu N. Rd., Songshan Dist., Taipei City 105035, Taiwan (R.O.C.)	(02)2578-6677
Cheng Hsin General Hospital	No. 45, Zhenxing St., Beitou Dist., Taipei City 112401, Taiwan (R.O.C.)	(02)2826-4400
Kang-Ning General Hospital	No. 26, Ln. 420, Sec. 5, Chenggong Rd., Neihu Dist., Taipei City 114050, Taiwan (R.O.C.)	(02)2634-5500
Taipei City Hospital, Zhongxing Branch	No. 145, Zhengzhou Rd., Datong Dist., Taipei City 103212, Taiwan (R.O.C.)	(02)2552-3234
Taipei City Hospital, Renai Branch	No. 10, Sec. 4, Ren'ai Rd., Da'an Dist., Taipei City 106243, Taiwan (R.O.C.)	(02)2709-3600
Taipei City Hospital, Heping Branch	No. 33, Sec. 2, Zhonghua Rd., Zhong-zheng Dist., Taipei City 100058, Taiwan (R.O.C.)	(02)2388-9595
Taipei City Hospital, Yangming Branch	No. 105, Yusheng St., Shilin Dist., Taipei City 111024, Taiwan (R.O.C.)	(02)2835-3456
Taipei City Hospital, Zhongxiao Branch	No. 87, Tongde Rd., Nangang Dist., Taipei City 115006, Taiwan (R.O.C.)	(02)2786-1288



## VII. Mental Health Counseling Community Clinics

Clinic	Telephone Number	Address	Location
Xinyi District	(02)8780-4152	No. 15, Sec. 5, Xinyi Rd., Xinyi Dist., Taipei, Taiwan (R.O.C.)	1st floor at every District Health Center
Zhongzheng District	(02)2321-0168 Tuesday	No. 24, Guling St., Zhongzheng Dist., Taipei, Taiwan (R.O.C.)	
Zhongshan District	(02)2501-3363	No. 367, Songjiang Rd., Zhongshan Dist., Taipei, Taiwan (R.O.C.)	
Daan District	(02)2739-0997 Tuesday, Thursday, Friday	No. 15, Sec. 3, Xinhai Rd., Daan Dist., Taipei, Taiwan (R.O.C.)	
Songshan District	(02)2765-3147	No. 692, Sec. 4, Bade Rd., Songshan Dist., Taipei, Taiwan (R.O.C.)	
Nangang District	(02)2786-8756	No. 360, Sec. 1, Nangang Rd., Nangang Dist., Taipei, Taiwan (R.O.C.)	
Datong District	(02)2594-8971	No. 52, Changji St., Datong Dist., Taipei, Taiwan (R.O.C.)	
Neihu District	(02)2790-8387	No. 99, Sec. 6, Minquan E. Rd., Neihu Dist., Taipei, Taiwan (R.O.C.)	
Shilin District	(02)2883-6268	No. 439, Zhongzheng Rd., Shilin Dist., Taipei, Taiwan (R.O.C.)	
Wanhua District	(02)2339-5384	No. 152, Dongyuan St., Wanhua Dist., Taipei, Taiwan (R.O.C.)	
Beitou District	(02)2891-2670 #9	5F., No. 30, Xinshi St., Beitou Dist., Taipei, Taiwan (R.O.C.)	
Wenshan District	(02)8237-7441 (02)8237-7444	No. 117, Sec. 2, Zhinan Rd., Wenshan Dist., Taipei, Taiwan (R.O.C.)	
Community Mental Health Center	(02)3393-6779 #10	No. 5, Sec. 1, Jinshan S. Rd., Zhongzheng Dist., Taipei, Taiwan (R.O.C.)	

1. Clinic schedules names of the counselors are subject to change. Please check with the front desk.
2. For monthly schedules, please go to the website of Taipei Community Mental Health Center (<https://mental-health.gov.taipei>)
3. Currently, only Mr. Ke, Shu-Lin in Beitou District, Mr. Wang, Chun-Hong in Datong District/ Community Mental Health Center, and Mr. Cao, Guo-Xi in Xinyi District provides bilingual counseling service.
4. Taipei Community Mental Health Center provides “New Immigrants’ Counseling service”. Phone number: (02)3393-6779 ext. 23.

### **VIII. New Immigrant Healthcare Services**

1. Infant and genetic healthcare reimbursement (unit of currency: New Taiwan dollar)
  - i . Taipei City Government “Have a Care-free Pregnancy Program” pregnancy reimbursement initiative
    - (1) “Pre-marriage Health Screening” reimbursement: \$1,595 for women/ \$655 for men.
    - (2) “Down’s Syndrome Screening for Pregnant Women” reimbursement: (either one)
      - Early Down’s Syndrome Screening: New immigrant mothers on 9-13 weeks of pregnancy with spouse registered in Taipei City, may avail of NT\$2,200 consultation free. (reimbursement for health examinations)
      - Interim Down’s Syndrome Screening: New immigrant mothers on 15-20 weeks of pregnancy with spouse registered in Taipei City, may avail of NT\$1,000 consultation free. (reimbursement for health examinations)
  - ii . Pre-birth genetic health examinations reimbursement A pre-birth genetic health examinations reimbursement of \$5,000.
  - iii . “New immigrants’ prenatal examination reimbursement before establishing household register”: 10 times for each child, according to the standard of Health Promotion Administration
  - iv . Group B streptococcal infection screening for woman who are pregnant for 35 – 38 weeks, \$500 for each case

2. Public health translation services in new immigrant health counseling stations at 12 district health centers
3. Support groups for new immigrants
4. Visits or phone calls for new immigrants' newlyweds and families with newborns
5. Multilingual public health information
6. New immigrant healthcare website (<http://health.gov.taipei/>)
7. Taipei City Pre-School Children Development Progress Evaluation Forms are provided to assess the development of children aged 0 to 6. Multilingual forms are provided at Department of Health website ([https://english.doh.gov.taipei/News\\_Content.aspx?n=EF2AC28651F98503&sms=85FBABE70858A8D4&s=5B36CADEDAF73FD5&ccms\\_cs=1](https://english.doh.gov.taipei/News_Content.aspx?n=EF2AC28651F98503&sms=85FBABE70858A8D4&s=5B36CADEDAF73FD5&ccms_cs=1))  
(Mandarin/English/Japanese/Korean/Vietnamese/Indonesian/Thai are provided)

# CHAPTER FIVE: Department of Education

## I . Regulations Regarding International Students Undertaking Studies in Taiwan

Amended Date 2017.09.08

Category Ministry of Education

Article 1 These Regulations are formulated in accordance with the provisions of Article 25, Paragraph 3 of the University Act, Article 32, Paragraph 1 of the Junior College Act, Article 41, Paragraph 1 of the Senior High School Education Act, and Article 6, Paragraph 3 of the Primary and Junior High School Act.

Article 2 A person of foreign nationality who has never held Republic of China (“R.O.C.”) nationality and who does not have overseas Chinese student status at the time of their application is permitted to apply for admission to an educational institution, in accordance with these Regulations.

A person of foreign nationality who meets the following requirements and who in the immediate past has resided overseas continuously for at least six years is also permitted to apply for admission to an educational institution, in accordance with these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.

1. A person who at the time of their application also holds dual R.O.C. nationality shall have never had household registration in Taiwan.
2. A person who before the time of their application also held dual R.O.C. nationality but no longer does at the time of their application shall have renounced their R.O.C. nationality with the approval of the Ministry of the Interior on a date at least eight full years before making their application.
3. The persons referred to in the preceding two subparagraphs must have never previously undertaken studies in Taiwan as an overseas Chinese student nor have accepted a placement by the University Entrance Committee for Overseas

### Chinese Students in the current academic year

A foreign national who was selected by a foreign government, organization, or school to study in Taiwan in accordance with the Education Cooperation Framework Agreement, and who has never had household registration in Taiwan may be given exemption from the restrictions set out in the preceding two paragraphs if the competent education administrative authority gives approval.

The periods of six years and eight years stipulated in Paragraph 2 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.

The term “overseas” used in Paragraph 2 refers to countries or regions other than the Mainland Area, Hong Kong, and Macau; the term “reside overseas continuously” means that an international student has stayed in Taiwan for no more than a total of 120 days in each calendar year. When calculating the number of consecutive years spent overseas, if the initial or final year of the period is not a complete calendar year, any time spent in Taiwan in the initial or final year must not exceed 120 days. However, time that a person has spent in Taiwan is not subject to this restriction and it is not counted when calculating how long they were in Taiwan in a particular year if the person has documentary proof that they:

1. Attended an overseas youth training course organized by the Overseas Compatriot Affairs Council or a technical professional training program accredited by the Ministry of Education;
2. spent a total period of less than two years undertaking Chinese language classes at a Chinese language center at a university or tertiary college which has Ministry of Education approval to recruit students overseas;
3. spent a total period of less than two years in Taiwan as an exchange student; or
4. spent a total period of less than two years undertaking an internship that they came to Taiwan to undertake with the approval of the designated central competent authority;

A person who held both foreign and R.O.C. nationalities and applied for annulment of their R.O.C. nationality before the date of effect of the February 1, 2011 amendment to these Regulations may apply for admission as an international student in accordance with the provisions in place before the amendment and is not subject to the restrictions set out in Paragraph 2.

### Article 3

An applicant of foreign nationality, who is eligible for permanent residence in Hong Kong or Macao, who has never had household registration in Taiwan, and who at the time of their application has resided in Hong Kong, Macao, or elsewhere overseas continuously for at least six years may apply for admission in accordance with the provisions of these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.

The term “resided [ ... ] continuously” in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year. However, this restriction does not apply if a person can present documentary proof that any of the circumstances listed in Paragraph 5, Subparagraphs 1 to 4 of the previous article apply. The time that they spent in Taiwan in the ways listed is not counted when calculating the period of continuous residence referred to in the previous paragraph.

A person who was formerly from the Mainland Area and who has foreign nationality and has never had household registration in Taiwan, and who at the time of their application has resided overseas continuously for at least six years may apply for admission to an educational institution, in accordance with the provisions of these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.

The term “resided [ ... ] continuously” in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year.

However, this restriction does not apply if a person can present documentary proof that any of the circumstances listed in Paragraph 5, Subparagraphs 1 to 4 of the previous article apply. The time that they spent in Taiwan in the ways listed is not counted when calculating the period that they resided continuously overseas referred to in the previous paragraph.

The periods of six years and eight years stipulated in Paragraph 1 and in Paragraph 3 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.

The definition of “overseas” given in Paragraph 5 of the previous article also applies, *mutatis mutandis*, to Paragraphs 1 to 4.

Article 4 An international student applying to study at an educational institution in Taiwan in accordance with the provisions of the two previous articles is limited to only applying once [English note: a person may apply to more than one educational institution, but if one of these applications is successful and they then study in Taiwan, they cannot subsequently apply to study at another educational institution for a course at that level]. After completing the course of study at the educational institution to which they applied, unless the student is applying for admission to a program for a master’s degree or a higher degree, which may be handled by each university in accordance with its regulations, if the students wants to continue studying in Taiwan, their application shall be handled in the same manner as the admission procedures for domestic students.

Article 5 In principle, the actual number of places available for international students to be admitted to universities and two-year programs at junior colleges (hereunder referred to as “universities and tertiary colleges”) is limited to an additional ten percent above the institution’s admission quota approved for that academic year by the Ministry of Education, and that number shall be incorporated into the total admission quota and reported to the Ministry of Education for approval. A university or junior college applying to recruit more than an additional ten percent shall submit

a report of the planned increment (including associated quality control strategy and supportive measures) to the Ministry of Education for approval. Degree programs offered by collaborating domestic and foreign universities that have been approved on a case by case basis by the Ministry of Education are not subject to this restriction.

The actual number of international students that may be admitted to a five-year program at a junior college, or to a senior secondary school, junior high school, or an elementary school is limited up to an additional ten percent above the institution's admission quota for that academic year that was approved by the competent education administrative authority, and that number shall be included in the total number of students admitted for that academic year and be reported to the competent education administrative authority for approval.

Universities and tertiary colleges may admit international students to take up places at their institution available to local students within the approved admission quota for that academic year which remain vacant.

The admission quotas referred to in Paragraph 1 and Paragraph 2 do not include international students who are not officially registered as a current student.

Article 6 A university or tertiary college that recruits and admits international students shall formulate its own admission regulations and make these public after they have been approved by the Ministry of Education, and formulate a set of international student admission guidelines that outline details of the degree programs that admit international students, the length of time in which each program must be completed, admission quotas, admission eligibility requirements, reviewing and screening methods, and any other related regulations.

Article 7 International students applying for admission to a university or tertiary college shall submit the following documents and apply directly to the university or college during its designated application period, and applicants who pass the review or screening process



will be issued an admission notice:

1. An enrollment application form
2. Academic credentials:
  - (1) Academic credentials from the Mainland Area: shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Academic Credentials for Mainland Area.
  - (2) Academic credentials from Hong Kong or Macao: shall be handled in accordance with the provisions of the Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao.
  - (3) Academic credentials from other areas:
    - A. Academic credentials issued by an Overseas Taiwan School or a school for Taiwan business people in the Mainland Area shall be regarded as equivalent to academic credentials issued by an educational institution of the same level in Taiwan.
    - B. Academic credentials from overseas other than those referred to the preceding two items shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education. However, academic credentials issued by a campus or branch that a foreign educational institution has established in the Mainland Area by a foreign educational institution shall be notarized by a notary public there and authenticated by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan.
3. Proof of applicant's having sufficient funds to live on while studying in Taiwan, or proof of having a full scholarship or grant provided by a government, university, college, or private organization.
4. Other documents required by the educational institution being applied to.

When an educational institution reviews an international student's admission application, if any of

the documents specified in Subparagraphs 2 and 4 of the preceding paragraph have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and the educational institution has any doubts about them, it may request authentication by an overseas agency. If documents that have already been authenticated raise any doubts, the educational institution may request examination of the documents.

Article 7-1 An international student who submits any certificate or document as part of their application for admission to an educational institution that is found to be forged, fabricated, or that has been altered in some way shall have their enrollment eligibility revoked. If the student has already registered and begun classes, their registration as a current student shall be cancelled and they will not be awarded any certification whatsoever regarding their related academic undertakings. If any such circumstances are first discovered after a student has already graduated, the educational institution shall revoke the former student's eligibility to graduate and shall require any degree already awarded to be returned and shall rescind it.

Article 8 An international student who has completed a bachelor's degree or a higher degree in Taiwan and is applying to be admitted to do a master's degree program or a higher degree may submit copies of their graduation certificate from a university or tertiary college in Taiwan and transcripts for each year of their studies and apply in accordance with the provisions of Article 7 and is not subject to the provisions of Article 7, Paragraph 1, Item 2.

An international student who has graduated from a private elementary or secondary school for international residents in Taiwan, or from a bilingual division (program) affiliated to a domestic senior secondary school, or from a program teaching a foreign curriculum that is offered by a division of a domestic private elementary school, junior high school or senior secondary school may submit copies of their graduation certificate and transcripts for each year and

apply for admission in accordance with the provisions of Article 7 and is not subject to the provisions of Article 4, or of Article 7, Paragraph 1, Subparagraph 2.

Article 9 A university or tertiary college that admits international students shall promptly register details of the following into the international student data management information system designated by the Ministry of Education: the international students admitted and registered, any transfer, deferral or abandonment of studies, and any change to or loss of student status.

Article 10 An international student is not permitted to apply to study any recurrent or continuing education bachelor's degree program or in-service master's degree program, or any other program which is only taught in the evening or during vacations, at a university or tertiary college in Taiwan. However, an international student who already has legitimate resident status or who is undertaking a program approved on a case by case basis by the Ministry of Education is not subject to this restriction.

Article 11 An international student who reports to register at a university or tertiary college, a five-year program at a junior college, or a senior secondary school, junior high school, or an elementary school before it is already one-third of the way into the first semester of the current academic year shall be registered for the first semester. If it is already more than one-third of the way into the first semester, the international student shall register for the second semester or the next academic year. However, this restriction does not apply if each competent education administrative authority has some provision that overrides it.

Article 12 An international student who with Ministry of Education approval is undertaking an internship after graduating from a university in Taiwan may have their international student status extended for up to one year after their graduation.

An international student who has been permitted to undertake initial household registration, resident registration, naturalization, or restoration of R.O.C. nationality procedures during the course of their

studies in Taiwan will forfeit their international student status and shall be dismissed by their educational institution.

An international student who is dismissed from a university or tertiary college after admission as a result of unsatisfactory conduct, or poor academic performance, or a conviction in criminal case proceedings is not permitted to re-apply for admission to an educational institution under these Regulations.

Each university or tertiary college shall formulate its own regulations regarding transfers of international students, incorporate these into its admission regulations, and submit these to the Ministry of Education for approval. However, an international student who has been dismissed by the educational institution that admitted the student as a result of unsatisfactory conduct or of a conviction in criminal case proceedings is not permitted to transfer to another university or tertiary college.

Article 13 A university or tertiary college may sign an education cooperation agreement with a foreign educational institution and recruit and admit international exchange students, provided that this does not affect normal teaching. A university or tertiary college may also apply, *mutatis mutandis*, its own international student admission regulations to accept suitable international students as non-degree students.

With approval from each competent education administrative authority, senior secondary schools, junior high schools, and elementary schools may recruit international students for short-term periods of study in Taiwan of one year or less.

Article 14 Educational institutions at all levels that establish programs exclusively for international students as part of an international academic cooperation program or to meet some other special need shall do so in accordance with the regulations governing overall scale of and resources for development of an educational institution at their level, and the competent education administrative authority will forward details of such programs for appraisal and approval by the Ministry of Education.

Article 15 In order to provide incentive awards for outstanding international students who are studying at universities and tertiary colleges in Taiwan, the Ministry of Education may set up international student scholarships or may subsidize universities and tertiary colleges to do so.

To encourage international students to come and study in Taiwan, universities and tertiary colleges may allocate funds to set up scholarships or financial study assistance to international students.

Article 16 Universities and tertiary colleges shall designate units or personnel to be responsible for handling international student admission applications, counselling, and liaison matters. These units or personnel shall also boost the arrangement of homestay accommodation for international students, and of assistance for them to learn Mandarin Chinese and about Taiwan culture in order to better enhance their understanding of Taiwan.

At different times each academic year, universities and tertiary colleges shall organize counselling activities for international students or accelerate campus internationalization, to help to foster exchanges and interactions between local students and international students.

Article 17 A five-year program at a junior college, or a senior secondary school, junior high school, or an elementary school that admits international students shall, apart from complying with the provisions of Article 20 when handling applications from international students who have legitimate resident status in Taiwan, prepare an international student recruitment plan and submit the plan to the competent education administrative authority for approval no later than November 30 each year, before recruitment may begin. The competent education administrative authorities at the municipality, county, and city levels shall submit their approved lists of the approved quotas for each educational institution in their jurisdiction to the Ministry of Education no later than December 31 each year for future reference.

The plan referred to in the preceding paragraph shall include the establishment of a dedicated unit responsible for international students, planning to increase Chinese language and culture courses, and measures for arranging accommodation for international students.

When necessary, the categories of countries and quotas for the admission of international students referred to in Paragraph 1 may be stipulated by the Ministry of Education in consultation with the Ministry of the Interior, and the Ministry of Foreign Affairs.

Article 18 Unless otherwise specified in Article 20, an international student applying for admission to a five-year program at a junior college, or a senior secondary school, junior high school, or an elementary school shall directly apply to the junior college or school during its designated admission period and submit the following documents. If an applicant passes the review or screening process, the junior college or school will issue an admission notice.

1. An enrollment application form.
2. Academic credentials:
  - (1) Academic credentials from the Mainland Area: shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Academic Credentials for Mainland Area.
  - (2) Academic credentials from Hong Kong or Macao: shall be handled in accordance with the provisions of the Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao.
  - (3) Academic credentials from other areas:
    - A. Academic credentials issued by an Overseas Taiwan School or a school for Taiwan business people in the Mainland Area shall be regarded as equivalent to academic credentials issued by an educational institution of the same level in Taiwan.
    - B. Academic credentials from overseas other than those referred to the preceding two items shall be handled in accordance with the relevant

provisions of the applicable Ministry of Education regulations governing the assessment and recognition of international students' academic credentials and records. Academic credentials issued by a campus or branch of a foreign educational institution which it has established in the Mainland Area shall be notarized by a notary public office there and authenticated by an authority established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan.

3. Proof of applicant's having sufficient funds to live on while studying in Taiwan.
4. Documentary evidence of the eligibility of a guardian in Taiwan.
5. A power of attorney from the student's parents or other legal representative, which has been authenticated by an overseas mission, appointing the guardian in Taiwan.
6. A letter of agreement from the guardian in Taiwan which has been notarized by a notary public in Taiwan.
7. Any other documents required by the school, college, or university.

The academic credentials stipulated in Subparagraph 2 of the preceding paragraph are not required to be submitted for an application to be admitted for the first semester of the first grade of elementary school.

Adult international students are not required to submit the documents stipulated in Paragraph 1, Subparagraphs 4 to 6.

When a junior college, or school is reviewing an international student's admission application, if any of the documents specified in Paragraph 1, Subparagraphs 2, 3, and 7 have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and the junior college or school has any doubts about them, it may request authentication by an overseas agency. If documents that have already been

authenticated raise any doubts, the junior college or school may request examination of the documents.

Article 19 The guardian in Taiwan referred to in the preceding article shall be an R.O.C. citizen who has household registration in Taiwan and shall submit a Police Criminal Record Certificate, and an income tax inventory for the most recent year checked and issued by a taxation organization itemizing personal taxable income from all sources of at least TWD 900,000.

A person who satisfies the requirements prescribed in the preceding paragraph may serve as the guardian in Taiwan of only one international student. However, a school principal, or the chair of the board of directors of an incorporated school or a board member may act as the guardian in Taiwan of up to five international students.

Article 20 An international student who has legitimate resident status in Taiwan and is applying to study a five-year program at a junior college, or at a senior secondary school, junior high school, or an elementary school shall submit the following documents and apply directly to the junior college or school, and report to register there if their application is approved:

1. An enrollment application form;
2. A photocopy of a legitimate resident permit;
3. Academic credentials:
  - (1) Academic credentials from the Mainland Area: shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Academic Credentials for Mainland Area.
  - (2) Academic credentials from Hong Kong or Macao: shall be handled in accordance with the provisions of the Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao.
  - (3) Academic credentials from other areas:
    - A. Academic credentials issued by an Overseas Taiwan School or a school for Taiwan business people in the Mainland Area shall be regarded as equivalent to academic credentials issued by an educational institution of the same level in



Taiwan.

B. Academic credentials from overseas other than those referred to the preceding two items shall be handled in accordance with the relevant provisions of the applicable Ministry of Education regulations governing the assessment and recognition of international students' academic credentials and records. Academic credentials issued by a campus or branch of a foreign educational institution which it has established in the Mainland Area shall be notarized by a notary public office there and authenticated by an authority established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan.

The academic credentials stipulated in Subparagraph 3 of the preceding paragraph are not required for an application for admission to the first semester of first grade at an elementary school.

When a junior college, or school is reviewing an international student's admission application, if any of the documents specified in Paragraph 1, Subparagraph 3 have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and the junior college or school has any doubts about them, it may request authentication by an overseas agency. If documents that have already been authenticated raise any doubts, the junior college or school may request examination of the documents.

After the admission of the international students referred to in Paragraph 1, a senior secondary school, junior high school, or an elementary school shall submit a list of their details to the competent education administrative authority for future reference.

If a senior secondary school, junior high school, or an elementary school cannot admit the international student referred to in Paragraph 1 applying to study there because the school has already filled its admission quota, the student may apply to the

competent education administrative authority for a transfer to be admitted to a school that has a vacancy. A senior secondary school, junior high school, or an elementary school may assign the international student referred to in Paragraph 1 applying to study there to an appropriate grade level or give them a 'provisional' admission status, based on their results during the screening process. This 'provisional' status is valid for up to one year, and their student registration shall be confirmed if they pass the examinations.

Article 20-1 If a chaotic war situation, major disaster, or major epidemic occurs in the country of an international student, and educational institutions in the region become unable to operate normally as a result, that student's admission to senior secondary school or junior college may be given special consideration on a case by case basis, if details of those circumstances have been assessed and submitted by an R.O.C. overseas mission or by the embassy, consular office or authorized representative office of the student's country in Taiwan, and then confirmed by the Ministry of Education in conjunction with the Ministry of Foreign Affairs, and the National Immigration Agency of the Ministry of the Interior.

In principle, the additional student admission quota referred to in the previous paragraph for students given special consideration on a case by case basis shall be one percent of the total student recruitment quota approved for that school or junior college.

Article 21 The tuition related fees that international students in Taiwan shall pay are determined as stipulated below:

1. Students who have been admitted to study in Taiwan in accordance with the provisions of the previous two articles, or who have received a MOFA Taiwan Scholarship following recommendation by an overseas mission, or who have the status of permanent residents in Taiwan shall pay tuition and other fees in accordance with the standard fees that their educational institution applies to domestic students.
2. Students admitted to an educational institution in Taiwan in accordance with an education

cooperation agreement shall pay their tuition and other fees as specified in the agreement.

3. If an international student is not covered by the provisions of either of the preceding two subparagraphs, an educational institution may charge the student based on the standard tuition and other fees for international students that it has determined, and these are not permitted to be lower than the fees levied by other private educational institutions at the same level.

A student who was admitted to an educational institution in Taiwan before the date of effect of the February 1, 2011 amendment to these Regulations shall pay tuition and other for this stage of education fees in accordance with the pre-amendment provisions.

Article 22 When a new international student registers, they shall submit proof of being covered by a medical and injury insurance policy which is valid for at least six months from the date that they entered Taiwan. Current students shall present documentary proof that they have joined Taiwan's National Health Insurance Plan. If the proof of insurance referred to in the previous paragraph was issued in a foreign country it shall be authenticated by an overseas mission.

Article 23 If an investigation verifies that an international student has violated the provisions of the Employment Services Act, their educational institution, or the appropriate competent authority shall immediately handle the matter in accordance with the regulations.

Article 24 If an international student defers or abandons their studies, or if there is any change to or loss of their student status, their educational institution shall notify the Bureau of Consular Affairs of the Ministry of the Foreign Affairs, the service center(s) of the National Immigration Agency of the Ministry of the Interior where their educational institution is located, and send copies of these notifications to the Ministry of Education.

Article 25 If it is considered necessary, the competent education administration authority may visit educational institutions that admit international students. Any

institution found in violation of the provisions of these Regulations shall be dealt with in accordance with the provisions of the applicable laws and regulations.

If an educational institution is not acting in accordance with the provisions of Article 23, depending on the circumstances, the appropriate competent education administration authority may also adjust the international student enrollment quotas for that educational institution.

- Article 26 The provisions of Article 7, Paragraph 4, Subparagraphs 1, 3, and 4, and of Articles 9, 15, 16, 22, and 24 also apply, *mutatis mutandis*, to the application procedures, scholarships and subsidies, supervision and guidance, absences from one quarter or more of the total scheduled class hours of a semester, and the reporting of changes to or loss of student status for international students who come to Taiwan to study Mandarin at a Chinese Language Centers affiliated with a university or tertiary college in Taiwan.
- Article 27 The format of the forms referred to in Article 7, Paragraph 1, Subparagraph 1; in Article 18, Paragraph 1, Subparagraph 1; and in Article 20, Paragraph 1, Subparagraph 1 shall be determined by each educational institution. The format of the forms referred to in Article 18, Paragraph 1, Subparagraphs 5 and 6 shall be prescribed by the Ministry of Education.
- Article 28 These Regulations shall take effect on August 1, 2012. The amendments to these Regulations shall take effect on the date of promulgation, with the exception of the amendments promulgated on December 24, 2012 which shall take effect on January 1, 2013, and the amendments promulgated on August 23, 2013 which shall take effect on September 1, 2013.

## II. Directions of Taipei City's Chinese-Learning Scholarships

March 20, 2003, Taipei City Government No. 09201717100 amended

### **Guidelines**

1. In order to promote city-to-city diplomacy and foster internationalization in Taipei, the Taipei City Government would like to encourage foreigners to study Chinese in Taipei on an equal and mutually beneficial basis.
2. Foreign students applying for the scholarships should follow the guidelines of this announcement; additionally, they should consult the "Measures for Study in the R.O.C." issued by the Ministry of Education, and other related R.O.C. regulations.
3. In these guidelines, the term "foreign student" refers to students of non-R.O.C. citizenship, not of Chinese parenthood or who are not overseas Chinese students.
4. Ten scholarships have been provided by the Taipei City Government, other associated foundations and corporations in Taipei.
5. Each recipient of the scholarship will receive a monthly allowance of NT\$25,000 (approx. US\$ 810) for 6 months. The funding is intended to cover monthly tuition fees, living costs, health insurance, accommodation and other day-to-day expenses. The same person cannot receive a scholarship more than once.
6. Persons eligible for the award:
  - (1) Citizens and students from Taipei's sister cities who have a strong desire to study Chinese in Taipei. The applicants should not be the recipients of any other scholarship.
  - (2) Citizens and students from Taipei's sister cities who have already studied at the Chinese language centers listed below. The applicants should not be the recipients of any other scholarship.
7. Applicants should submit a letter of recommendation from their Taipei sister city's mayor. Taipei sister city should submit a list that indicates the placement of priority if more than 1 student apply for the scholarship from the same city.
8. Application procedure:
  - (1) The application should be submitted to the entrusted Mandarin institutions. Taipei city government and Mandarin institutions should announce the regulations and related information before the application is launched openly.

- (2) The application will be reviewed by a Review Committee formed by the Department of Education, Taipei City Government.
  - (3) The entrusted Mandarin institutions should write receipts to the funding parties to request for the scholarship allowances. Also, they should submit reimbursement lists and return balance back to the funding parties for the reimbursement.
  - (4) The entrusted Mandarin institutions should help the scholarship recipients for the student insurance.
  - (5) The numbers of the scholarship recipients will be limited to applicants who have the same nationality, so as to ensure the nationalities of scholarship recipients are widely distributed.
9. Termination or Suspension of Grants:
- (1) During the term (semester), if students miss more than ten hours of classes in a single month, or have an overall grade lower than 80, the disbursement of their scholarships will be suspended for that month.
  - (2) Any case of suspension or termination should be reported by the institutions with a copy of the notification sent to the Department of Education, Taipei City Government.
10. The awards are intended to pay for enrollment in group classes. If recipients take private lessons, they shall be responsible for any additional costs.
11. Once the scholarship funding is finalized, the scholarship recipients are not allowed to postpone or reserve the funding. The scholarship recipients must accept the arrangements of all kinds of activities held by the funding parties.

## **FAQ**

Q : What is the qualification for the applicants?

A :

1. Citizens and students from Taipei's sister cities, partner cities and friendly cities, who have a strong desire to study Chinese in Taipei. The applicants should not be the recipients of any other scholarship.
2. Citizens and students from Taipei's sister cities, partner cities and friendly cities who have already been enrolled in the Chinese language centers in Taipei. The applicants should not be the recipients of any other scholarship.

Q : Is there any certain format for the mayor's recommendation letter?

A : The recommendation from mayor does not require the certain format. However, if the city recommends more than two citizens/students, the recommendation priorities of the applicants are required.

Q : How many recipients will be given each year?

A : A total number of ten grants will be awarded to ten different recipients.

Q : What is the amount of grants for each recipient?

A : Each recipient of the scholarship will receive a monthly allowance of NT\$25,000 (approx. US\$ 810) for 6 months in principle.

Q : After receiving the scholarship, which institution the recipients should apply for the admission?

A : The recipients should apply for the admission to the affiliated Chinese language centers as listed in the operation guidelines.

### **The Chinese Language Training Centers**

1. Mandarin Training Center, National Taiwan Normal University  
<http://www.mtc.ntnu.edu.tw/>  
162 Hoping East Road, Sec. 1, Taipei, Taiwan, R.O.C.  
Tel: 886-2-7734-5130  
FAX: 886-2-2341-8431  
Email: [mtc@mtc.ntnu.edu.tw](mailto:mtc@mtc.ntnu.edu.tw)
2. International Chinese Language Program, National Taiwan University  
<http://ntulcoffice.liberal.ntu.edu.tw/>  
P.O. Box 13-204, Taipei 106, Taiwan, R.O.C.  
Tel: 886-2-3366-3419  
FAX: 886-2-2362-6926  
E-mail: [ntulcoffice@ntu.edu.tw](mailto:ntulcoffice@ntu.edu.tw)
3. Chinese Language Center, National Chengchi University  
<http://mandarin.nccu.edu.tw/>  
NO. 64, Sec. 2, Zhinan Rd., Wenshan District, Taipei 11605, Taiwan, R.O.C.  
Tel: 886-2- 2938-7141  
FAX: 886-2- 2939-6353  
E-mail: [mandarin@nccu.edu.tw](mailto:mandarin@nccu.edu.tw)

### **III. Frequently Asked Questions Regarding Education**

**Q :** What are regulations governing the foreigners' attendance at public elementary schools in Taipei City?

**A :** 1. Foreign students may attend public elementary schools in Taipei City by filing application with the elementary school nearest their residence and presenting a passport, ARC, and transcript from previous schools.

2. When the school applied for is full, the school staff will assist with the application to an alternative nearby school which is not full.

3. Foreign students may attend private elementary schools in Taipei City by filing application with the preferred private elementary school and presenting a passport, ARC, and transcript from previous schools. Applicants will be put on the waiting list when the school applied is full, and will be informed if a school place becomes available to offer.

**Q :** What are regulations governing the foreigners' attendance of public middle and high schools in Taipei City?

**A :** 1. Foreign students wishing to attend public middle and high schools in Taipei City may present their passport, ARC issued at least six months previously, and a foreign school diploma or certificate of study with a complete transcript both verified by a R.O.C. diplomatic office, and then file an application to the school in the district of their residence. The student may attend the school upon approval by the school. Foreign students wishing to attend high school in Taipei City may participate in the Keelung-Taipei District Test-free Senior High School Admission Program, take the High School /Vocational School Transfer Test, or apply according to "Regulations Regarding International Students Undertaking Studies in Taiwan".

2. When the school applied to be full, please apply to an alternative nearby school, which is not full.

3. This application process may be used only once after which, if a foreign student graduates from one school and wishes to continue to the next level, she/he shall follow the same application procedure as local students do.

**Q :** Are there special provisions for payment of school fees by foreign students attending public school in Taipei City?



A : No, the same requirements apply for local and foreign students.

Q : Is there any regulation for foreign students enrolling to a public preschool in Taipei City?

A : Taipei Municipal public preschools enroll residents or permanent residents of Taipei City, who have citizenship of R.O.C or Non-R.O.C., (original Passport or ARC must be presented during registration, and the school districts are distributed as per the applicant's permanent address.) Applicant aged between 2 years old and prior to being enrolled to the elementary schools is qualified and required to apply for the enrollment in due process. Please follow the latest regulation of enrollment, check the registration date, and make contact with the preschool representatives.

#### IV. Schools for Foreign Residents

School	Address	Phone
Taipei American School (governed by the Ministry of Education)	No. 800, Sec. 6, Zhongshan N. Rd., Taipei	(02)2873-9900
Taipei Korean School	No. 1, Lane 68, Qingnian Rd., Taipei	(02)2303-9126
Dominican School	No. 76, Dazhi Street, Taipei	(02)2533-8451
Bethany Academy	No. 1, Donghu Rd., Linkou Dist., New Taipei City 244, Taiwan	(02)2602-6502
Taipei Japanese School	No. 785, Sec. 6, Zhongshan N. Rd., Taipei	(02)2872-3801
Taipei European School-Secondary Campus	No. 31, Jianye Rd., Taipei	(02)8145-9007
Taipei European School-Primary Campus	99 FuGuo Road, ShiLin District, Taipei	(02)8145-9007
Taipei Adventist American School	No. 64, Lane 80, Zhuangding Rd., Yangmingshan, Taipei	(02)2861-6400
Grace Christian Academy	No. 67, Dongxin St., Nangang District, Taipei	(02)2785-7233

## V. Affiliated Organizations

Organization	Address	Phone
Department of Education, Taipei City Government	8F, No. 1, Shifu Rd., Xinyi Dist., Taipei	(02)2720-8889
Taipei City Public Library	No. 125, Sec. 2, Jianguo S. Rd., Da'an Dist., Taipei	(02)2755-2823
Taipei City Zoo	No. 30, Sec. 2, Xinguang Rd., Wenshan Dist., Taipei	(02)2938-2300
Taipei City Children's Amusement Park	No.55, Sec. 5, Chengde Rd., Shilin Dist., Taipei City 111	(02)2833-3823
Taipei City Astronomical Museum	No. 363, Jihe Rd., Shilin Dist. , Taipei	(02)2831-4551
Taipei City Family Education Center	5F, No. 110, Jilin Rd., Taipei	(02)2541-9690
Taipei City Youth Development Office	No. 17, Sec. 1, Renai Rd., Zhongzheng Dist. , Taipei City 100,Taiwan (R.O.C.)	(02)2351-4078

## CHAPTER SIX: Department of Civil Affairs

### I . Questions and Answers

1. Q: How do parents of a child born legitimately to a foreign national father and ROC national mother file the child's household registration?

A: ( I )After the Nationality Law was amended on Feb. 9th, 2000, parents of a child born legitimately in R.O.C. to a foreign national father and R.O.C. national mother shall file birth registration at the place that intends to establish household registration.(However those whose children are under 20 years old (born after Feb.10th ,1980),by the time of the Nationality Law promulgated, can apply for Permanent Resident Certificate to the National Immigration Agency, Ministry of the Interior in order to initial household registration .) The child's Chinese surname should be recorded in accordance with the provisions provided in the Article 1059, Civic Law and follow local customs of using surname. The order of birth is generally recorded according to the father's part; even the father is a foreign national. Those whose children were born abroad should file the application along with the identification certificate translated in Chinese issued by competent organizations abroad and notarized by R.O.C. representative office.

#### (II) Application Process

##### 1. Those born in the ROC

- (1) Either parent may act as an applicant to apply to the household registration office at the place that intends to establish the household registration.
- (2) Where the applicant is not able to apply in person, she/he may appoint a representative by power of attorney (power of attorney established abroad must be translated and notarized by an ROC embassy/ consulate /representative office).

##### 2. Those born abroad

- (1) Those who are under 20 years old and enter our country with our nation passport or a copy of entry permit or a foreign passport, shall apply for the Permanent Resident Certificate with National Immigration Agency, MOI, for the application of

initial household registration.

- (2) Where a person under the age of 20, he/she should apply for long-term residency in Taiwan in accordance with the Immigration Act and the Enforcement Rules of the Immigration Act to apply for initiating household registration after acquiring Permanent Resident Certificate.
- (3) The application shall be made by the applicant himself/herself or the head of household. Application for minors shall be made by the guardians (statutory agents).

(III) Required Documents:

1. Those born in ROC

- (1) Applicant's identification certificate and seal (or signature).
- (2) The household certificate of the place that intends to apply for the household registration.
- (3) The Original of Birth Certificate (agreement of children's surname enclosed).

2. Those born abroad

- (1) The Original of Permanent Resident Certificate (1 photograph enclosed).
- (2) Applicant's identification certificate and seal (or signature)
- (3) The household certificate of the place that intends to apply for household registration.
- (4) The consent letter presented by the head of the household or the guardians (statutory agents).

2. Q: How do parents of a child born out of wedlock to a foreign national father and ROC national mother file the child's household registration? How does the biological father file for the registration of paternity?

A: With respect to the household registration application:

( I ) Application Process

1. Child born in the ROC

- (1) The biological mother shall apply for the birth registration with the household registration office as the applicant at the place that intends to apply for the household registration.
- (2) Where the applicant cannot apply in person, she shall entrust another person with a Power of

Attorney for the applicant.

2. Those born abroad

- (1) Those who are under 20 years old and enter our country with our nation passport or a copy of entry permit or a foreign passport, shall apply for the Permanent Resident Certificate with National Immigration Agency, MOI, for the application of the initial household registration.
- (2) Where a person above the age of 20, he/she should apply for Permanent Resident Certificate in Taiwan in accordance with the Immigration Act and the Enforcement Rules of the Immigration Act to apply for the initiating household registration after acquiring the settlement certificate.
- (3) The application shall be made by the applicant himself or the head of household. Application for minors shall be made by the guardians (statutory agents).

(II) Required Documents:

1. Those born in ROC

- (1) Applicant's identification certificate and seal (or signature).
- (2) The household certificate of the place that intends to apply for the household registration.
- (3) The Original of birth certificate (agreement of children's surname enclosed).

2. Those born abroad

- (1) The Original of Permanent Resident Certificate (1 photograph enclosed).
- (2) Applicant's identification certificate and seal (or signature)
- (3) The household certificate of the place that intends to apply for the household registration.
- (4) The consent letter by the guardians (statutory agents).

(III) With respect to the registration of paternity:

1. Application Process

- (1) The acknowledging person may act as the applicant to apply at any household registration office.
- (2) Where the applicant is not able to apply in person, he may appoint a representative by power of

attorney (power of attorney established abroad must be translated into Chinese and notarized by ROC embassy/ consulate /representative office) to conduct after approval by the household registration office.

- (3) Where biological father's surname is in conformity with local customs, he may make acknowledgement and apply for a name change to the child's surname to either the father's and mother's surname by agreement at the same time.

## 2. Required Documents:

- (1) Written acknowledgement documents (Certificate for valid acknowledgement under ROC laws).
- (2) Applicant's identification certificate and seal (or signature).
- (3) Child's household certificate and ROC ID card (except in cases where ROC ID has not been issued).
- (4) Parent's agreement for child's surname.
- (5) The agreement for the executing or exercising of the rights and obligations of minor children concerned.

3. Q: How do parents of a child born legitimately to an ROC national father and a foreign national mother file the child's household registration?

A:( I ) Application Process

### 1. Children born in the ROC

- (1) Either parent may apply to the household registration office at the place that intends to apply for the household registration.
- (2) Where the applicant cannot apply in person, s/he shall entrust another person with a Power of Attorney representative may file on her/his behalf for applicant. (power of attorney established abroad must be translated and notarized by an ROC embassy/ consulate /representative office).

### 2. Those born abroad

- (1) Those who are under 20 years old and enter our country with our nation passport or a copy of entry permit or a foreign passport, shall apply the Permanent Resident Certificate by National

Immigration Agency, MOI for the application of initial household registration.

(2) Where a person above the age of 20, he/she should apply for Permanent Resident Certificate in Taiwan in accordance with the Immigration Act and the Enforcement Rules of the Immigration Act to apply for initiating household registration after acquires settlement certificate.

(3) The application shall be made by the applicant himself or the head of household. Application for minors shall be made by the guardian (statutory agent).

(II) Required Documents:

1. Child born in the ROC

(1) Applicant's identification certificate and seal (or signature).

(2) The household certificate of the place that intends to apply for the household registration.

(3) The Original of birth certificate (agreement of children's surname enclosed).

2. Those born abroad

(1) The Original of Permanent Resident Certificate (1 photograph enclosed).

(2) Applicant's identification certificate and seal (or signature)

(3) The household certificate of the place that intends to apply for the household registration.

(4) The consent letter by the head of the household or the guardians (statutory agents).

4. Q: How do parents of a child born out of wedlock to a foreign national mother and ROC national father file the child's household registration? How does the biological father file for paternity?

A: An illegitimate child who has not been adopted by his/her biological father shall be considered as a foreign national, and needs not to file for household registration in Taiwan. However, minors who were born by the time of the amendment and promulgation of the Nationality Law on Feb. 9th 2000 as well as were under 20 years old adopted by their biological fathers with no necessity to undertake the record acquisition of R.O.C. nationality, shall be filed in

accordance with pertaining provisions of the Immigration Law and Related Regulations.

( I ) With respect to acknowledgement registration (registration of paternity):

1. Application Process

(1) The acknowledging person may act as the applicant to apply at any household registration office.

(2) Where the applicant is not able to apply in person, he may appoint a representative by power of attorney (power of attorney established abroad must be translated into Chinese and notarized by ROC embassy/ consulate /representative office) to conduct after the approval by the household registration office.

2. Required Documents

(1) Written acknowledgement documents. (Certificate for valid acknowledgement under ROC laws.)

(2) The birth certificate of the acknowledged person (birth certificate made abroad must be translated into Chinese and be notarized by ROC embassy/consulate/ trade office abroad).

(3) Applicant's identification certificate and seal (or signature).

(4) Marital status certificate of the biological mother and its Chinese translation document (requiring the authentication by R.O.C. foreign missions).

(5) Parent's agreement for child's surname.

(6) The agreement for the executing or exercising of the rights and obligations of the minor children concerned.

( II ) With respect to household registration application:

1. Application Process

(1) Those born in ROC

A. The father, mother, grandfather, grandmother, head of the household, cohabitant or foster parent may apply to the household registration office at the place that intends to apply for the household registration.

B. Where the applicant cannot apply in person, she shall entrust another person with a Power of Attorney representative may file on her behalf for



applicant. (power of attorney established abroad must be translated and notarized by an ROC embassy/ consulate /representative office).

(2) Those born abroad

- A. Those who are under 20 years old and enter our country with our nation passport or a copy of entry permit or a foreign passport, shall apply for the settlement certificate issued by National Immigration Agency, MOI, for the application of the initial household registration.
- B. Where a person above the age of 20, he/she should apply for long-term residency in Taiwan in accordance with the Immigration Act and the Enforcement Rules of the Immigration Act to apply for the initial household registration after acquiring the settlement certificate.
- C. The application shall be made by the applicant himself or the head of household. Application for minors shall be made by the guardians (statutory agents).

2. Required Documents:

(1) Those born in the ROC

- A. Applicant's identification certificate and seal (or signature).
- B. The household certificate of the place that intends to apply for the household registration.
- C. The Original of birth certificate (agreement of children's surname enclosed).

(2) Those born abroad

- A. The Original of long-term certificate (1 photograph enclosed).
- B. Applicant's identification certificate and seal (or signature).
- C. The household certificate of the place that intends to apply for the household registration.
- D. The consent letter by the head of the household or the guardians (statutory agents).

5. Q: How do foreign parents adopting a child with ROC citizenship file for adoption?

A: ( I ) Application Process:

- 1. The party concerned petition for adoption admission to

the court.

2. The adopter or adoptee files application at any household registration office as the applicant.
3. Where the applicant is not able to apply in person, he/she may appoint a representative by power of attorney (power of attorney established abroad must be translated into Chinese and notarized by ROC embassy/ consulate /representative office)
4. Where the adoptee's surname is in conformity with local customs, the adopted child's surname may be changed to that of the adoptive parents or keep the original one.

(II) Required Documents:

1. Applicant's identification certificate and seal (or signature).
2. Adoptee's household certificate and ROC ID card (except in cases where ROC ID has not been issued).
3. Court ruling document and final ruling certificate.
4. Parent's agreement for Children's surname.

6. Q: How do ROC citizen parents adopting a foreign child file for adoption?

A: (I) Application Process:

1. The party concerned petition for adoption admission to the court
2. The adopter or adoptee files application at any household registration office as the applicant.
3. Where the applicant is not able to apply in person, he/she may appoint a representative by power of attorney (power of attorney established abroad must be notarized by ROC embassy/ consulate /representative office)
4. Where the adoptee's surname is in conformity with local customs, the adopted child's name may be changed to that of the adoptive parents or keep the original one.

(II) Required Documents:

1. Applicant's identification certificate and seal (or signature).
2. Child's household certificate and ROC ID card (except in cases where ROC ID has not been issued).

3. Court ruling document and final ruling certificate.
4. Parent's agreement for child's surname.

7. Q: How do foreign adoptive parents of ROC citizen children file for termination of adoptive relationship?

A: ( I ) Application Process:

1. The adopter or adoptee files application at any household registration office as the applicant.
2. Where the applicant is not able to apply in person, he/she may appoint a representative by power of attorney (power of attorney established abroad must be translated into Chinese and notarized by ROC embassy/ consulate /representative office).
3. The party concerned petition for adoption admission to the court if the adopted children are under age.
4. The child shall revert to his/her birth name

( II ) Required Documentation:

1. Applicant's identification certificate and seal (or signature).
2. The adoptee's household certificate and ROC ID card (except in cases where ROC ID has not been issued; those who have received should change).
3. Certificate for valid adoption under ROC laws. (Those document made abroad must be translated into Chinese and notarized by the ROC embassy/ consulate/representative office.)

8. Q: How do ROC citizen adoptive parents of foreign children file for termination of adoptive relationship?

A: ( I ) Application Process:

1. The adopter or adoptee files application at any household registration office as the applicant.
2. Where the applicant is not able to apply in person, he/she may appoint a representative by power of attorney (power of attorney established abroad must be notarized by ROC embassy/ consulate /representative office).
3. The party concerned petition for adoption admission to the court if the adopted children are under age.

( II ) Required Documentation:

1. Applicant's identification certificate and seal (or signature).

2. Certificate for valid termination of adoption under ROC laws. (Those documents made abroad must be translated into Chinese and notarized by the ROC embassy/consulate/representative offices).

9. Q: How are marriages between ROC citizens and foreigners registered?

A:( I ) Application Process:

1. Those married in ROC:  
Both parties shall apply for registration in person at any household registration office.
2. Those married abroad:
  - (1) The party concerned must apply for registration at any household registration office.
  - (2) Where the applicant is not able to apply in person, he/she may appoint an agent by power of attorney (power of attorney established abroad must be translated into Chinese and notarized by ROC embassy/ consulate /representative office)
  - (3) Applicants may request in person for ROC embassy/consulate/ representative office to forward their marriage registration application and required documents to the appropriate household registration office in Taiwan.

( II ) Required Documents:

1. Those married in ROC:
  - (1) The household certificate of the party with the household registration in Taiwan, ROC ID card and seal (signature).
  - (2) Marriage Agreement (bearing signatures of two witnesses)
  - (3) Chinese name declaration.
  - (4) Identification Cards of foreign spouses and marital status certificates with Chinese translation and certified by R.O.C. foreign missions.
2. Those married abroad:
  - (1) If the party concerned apply for registration at household registration office.
    - A.The household certificate of the party with household registration in Taiwan, ROC ID card and seal.
    - B. Wedding certificates with Chinese translation and

certified (verified) by R.O.C. foreign missions, plus “This juridical act conforms to the formal requisites under the law of the place affixed. Then marital status certificates could be exempted.

C. Identification certificate of foreign spouse.

D. If the foreign spouses are unable to return to the R.O.C. with the nationals, then additionally the foreign spouse must submit his/ her Chinese name declaration certified by R.O.C. foreign missions.

(2) The parties concerned apply abroad through the ROC embassy/ consulate/ representative office

A. Foreign spouse’s Chinese name declaration and marriage certificates with Chinese translation.

B. Declaration form for marriage.

(3) ROC citizens may register their same-sex marriage to a foreigner from nations or regions where same-sex marriage has been legalized. Relevant registration procedures and required documents are the same as above. (To obtain a list of nations or regions where same-sex marriage has been legalized, please go to any household registration office in Taipei City.)

10. Q: How do ROC citizens and foreigners file for divorce?

A: ( I ) Application Process:

1. Those divorced in the ROC

Both parties shall apply for registration in person to any household registration office. (In the case of a decree of divorce, court mediation or court settlement, either party or an appointed agent may undertake the aforesaid application.)

2. Those divorced abroad

(1) The party concerned must apply for registration at any household registration office.

(2) Applicants who are unable to apply in person may appoint a representative by power of attorney (translated into Chinese and notarized by the ROC embassy/consulate/representative office); that person with power of attorney must be approved by jurisdictional household registration office.

(3) Where the applicant is not able to apply in person,

he/she may appoint an agent by power of attorney (power of attorney established abroad must be translated into Chinese and notarized by ROC embassy/ consulate /representative office).

- (4) Applicants may request in person for ROC embassy/consulate/ representative office to forward their marriage registration application and required documents to the appropriate household registration office in Taiwan.

(II) Required Documents:

1. Those divorcing in ROC:

- (1) The household certificate of the party with household registration in Taiwan, ROC identification card and seal (or signature).
- (2) Identification certificate of the foreign spouse.
- (3) Divorce agreement (bearing signatures of two witnesses); in the case of a sentenced divorce, the court sentence and documentation of authenticity or agreement of settlement/mediation in court.

2. Those have divorced abroad:

- (1) The party concerned applies to the ROC household registration office

A. The household certificate of the party with household registration in Taiwan, ROC identification card and seal (or signature).

B. Identification certificate of the foreign spouse.

C. Divorce certificate with Chinese translation and certified (verified) by R.O.C. foreign missions. (For divorce under the law of the place, such divorce certificate should affix the juridical act which conforms to the formal requisites under the law of the place).

- (2) If the party concerned apply abroad through the ROC embassy /consulate/representative office

A. Divorce document with Chinese translation.

B. Declaration form for divorce.

- (III) At the time of filing registration for divorce, the spouse who has assumed the surname of the other should apply to revert to his/her own surname.

- (IV) If a ROC citizen, after registering his/her same-sex marriage to a foreigner from a nation or region where same-sex marriage has been legalized, would like to

have his / her same-marriage registration terminated, he/she may go to any household registration office in Taipei City for the information regarding relevant procedures and required documents.

11. Q: How do foreigners apply for ROC citizenship?

A: ( I ) Application Process:

According to Article 3, 8, 9 of ROC Law of Nationality Act, Article 2 to Article 9 and Article 11, 16, 18 of the Enforcement Regulations Nationality Act, people who have domiciles in the territory of ROC and meet related requirements may apply for naturalization through the household registration office to be forwarded to the Ministry of the Interior for permit.

( II ) Required Documents:

1. Application for Nationality Naturalization (including one photograph taken in the last 2 years; refer to the photograph specifications required for the renewal of national ID cards)
2. Legal and valid Alien Resident Certificate or Alien Permanent Residence Permit (shall apply for residence visas to overseas diplomatic offices in accordance with regulations of “Act Governing the Issuance of Visas in Foreign Passports” and, within 15 days following the entry with such visa, shall apply for alien residence permit to local service stations of National Immigration Agency of MOI) (the alien permanent residence permit shall apply to National Immigration Agency of MOI in accordance with pertaining provisions of the “Regulations of the Immigration Act”)
3. Alien Residence Certificates (applicants are not required to submit this document as the household registry agency shall enquire for the documents on the applicant’s behalf and are subject to the requirement of annually has resided in the territory of the ROC for more than 183 days every year in total for more than 5 consecutive years) as stipulated in this Act; where the stay period fails to attain 30 days, it will be deemed the discontinuity of resident period. The resident period of the blue-collar employee and academic attendance

student or both of them are objects of relatives shall not be included in such calculation)

4. Certificates of the arrival and departure dates. (The applicant is not required to submit this document as the household registry agency shall enquire for the documents on the applicant' behalf).
5. Certificate of police record or other relevant documents issued by the original country (the issuance date must be at least 6 months prior to the application date; those produced in foreign countries shall be verified by Overseas Office Republic of China and shall be further inspected by the Ministry of Foreign Affairs; those produced by foreign embassies to R.O.C. or authorized agencies shall be subject to re-inspection of the Ministry of Foreign Affairs. If the said documents are made in a foreign language, they shall be attached with a Chinese translation verified by the Overseas Office Republic of China and further inspected by the Ministry of Foreign Affairs or certified by domestic notary)(Applicants who are the spouse of R.O.C. citizens and have already obtained the Permanent Residence Certificate or the reason to reside in Taiwan on the Alien Resident Certificate is dependent on relatives (husband or wife) are not required to submit this document. Applicants who were once the spouse of R.O.C. citizens but have already dissolved the marital relationship or who have been proved of no record of exiting R.O.C. after their martial relationship been dissolved are not required to submit this documents and applicants who already entered R.O.C. before his/her 14th birthday and have no record of exiting R.O.C. may not be required to submit this documents.)
6. Police Criminal Record Certificate issued by municipality and county (city) government police bureaus during aliens' stay in the R.O.C. ( The applicant is not required to submit this document as the household registry agency shall enquire for the documents on the applicant's behalf)
7. Certificates of sufficient property or professional skills to be self-reliant or to ensure personal sustainability (adhering to Article7 of the Enforcement Rules of



Nationality Act, are exempt from filing this certificate though aliens who are spouses of R.O.C. citizens and have been married for more than 3 years or have obtained the Permanent Residence Certificate are not required to submit this document).

8. Certificates of the basic language command and requirements of Article 3 of Standards for Identification of Basic Language Abilities and Common Sense of National Rights and Duties of Naturalized ROC Citizens.
  9. Certificate fee of NT\$1,200 (to be paid via postal money order with the Ministry of Interior as the payee or use your computer to go to “e-Bill National Payment Network” or download “e-Bill National Payment Network App” using mobile device with mobile payment function to pay for the fee).
  10. The applicant should, within one year of the date of naturalization approved by the Ministry of Interior, provides an original proof of document along with Chinese translation of the loss of original foreign nationality (where proof documents made in foreign countries should be verified by our Overseas Representative Office and re-inspected by the Ministry of Foreign Affairs; for those made domestically by the foreign embassies or authorized institutions in our country shall be re-inspected by our consulates in China or the authority of the producers, should be re-accredited by the by the Ministry of Foreign Affairs. Foreign proof documents should be attached with Chinese translations which are verified by our Overseas Representative Offices and re-inspected by the Ministry of Foreign Affairs or domestic notary certifications). However, those who fail to provide document of the loss of original foreign nationality due to the limitation of the laws or administrative procedures of the country of origin which are verified as true by the Ministry of Foreign Affairs shall be able to apply for the time-limit extension.
12. Q: How does a foreigner, who is the spouse of a ROC citizen, apply for the ROC citizenship?
- A: ( I ) Application Process:

According to Section 1 of Article 4, 8, 9 of ROC Law of Nationality, Article 2 to Article 6 and Article 8, 9, 11, 16, 18 of the Enforcement Regulations of Law of Nationality, a foreigner who is the spouse of a ROC citizen, may apply for naturalization through the ROC township household registration office.

(II) Required Documents:

1. Application for Nationality Naturalization (including a photograph taken in the last two years; refer to the photograph specifications required for the renewal of national ID cards)
2. Legal and Valid Alien Resident Certificate or Alien Permanent Residence Permit (shall apply for residence visas to overseas diplomatic offices in accordance with regulations of “Act Governing the Issuance of Visas in Foreign Passports” and, within 15 days following the entry with such visa, shall apply for alien residence permit to local service stations of National Immigration Agency of MOI) (the alien permanent residence permit shall apply to National Immigration Agency of MOI in accordance with pertaining provisions of the “Regulations of the Immigration Act”)
3. Alien Residence Certificates (applicants are not required to submit this document as the household registry agency shall enquire for the documents on the applicant’s behalf and are subject to the requirement of a total 183 legal resident days per year for more than five consecutive years as stipulated in this Act); where the stay period fails to attain 30 days, it will be deemed the discontinuity of resident period. The resident period of blue-collar employee and academic attendance student or both of them are objects of relatives shall not be included in such calculation)
4. Certificates of the arrival and departure dates of a foreigner. (The applicant is not required to submit this document as the household registry agency shall enquire for the documents on the applicant’ behalf).
5. Police Criminal Record Certificate issued by municipality and county (city) government police bureaus during aliens’ stay in the R.O.C. (The applicant is not required to submit this document as the

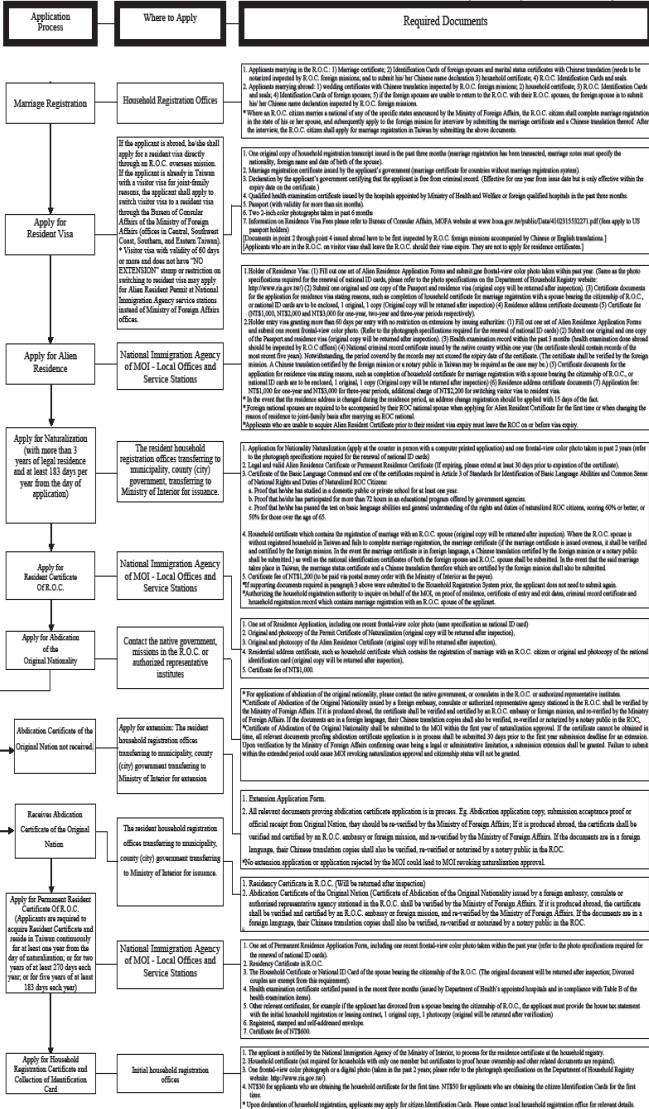
- household registry agency shall enquire for the documents on the applicant's behalf)
6. Certificates of the basic language command and requirements of Article 3 of Standards for Identification of Basic Language Abilities and Common Sense of National Rights and Duties of Naturalized ROC Citizens.
  7. Household registration copy with the completed marriage registration (The applicant is not required to submit this document as the household registry agency shall enquire for the documents on the applicant's behalf). Applicants failing to submit the household registration copy shall enclose wedding certificates, identification certificates of foreign and R.O.C spouses. Those marrying in the R.O.C. shall also enclose the marital status certificate of the foreign spouses translated into Chinese and authenticated by R.O.C. foreign missions.
  8. Certificate fee of NT\$1,200 (to be paid via postal money order with the Ministry of Interior as the payee or use your computer to go to "e-Bill National Payment Network" or download "e-Bill National Payment Network App" using mobile device with mobile payment function to pay for the fee).
  9. The applicant should, within one year of the date of naturalization approved by the Ministry of Interior, provides an original proof of document along with Chinese translation of the loss of original foreign nationality (where proof documents made in foreign countries should be verified by our Overseas Representative Office and re-inspected by the Ministry of Foreign Affairs; for those made domestically by the foreign embassies or authorized institutions in our country shall be re-inspected by the consulates in our country or the authority of the producers, should be re-accredited by the by the Ministry of Foreign Affairs. Foreign proof documents should be attached with Chinese translations which are verified by our Overseas Representative Offices and re-inspected by the Ministry of Foreign Affairs or domestic notary certifications). However, those who fail to provide document of the loss of original foreign nationality due

to the limitation of the laws or administrative procedures of the country of origin which are verified as true by the Ministry of Foreign Affairs shall be able to apply for the time-limit extension.

# II. Flowchart for the Application for Naturalization in Marriages between Foreign Nationals and R.O.C. Citizens and Household Registration

Flowchart for the Application for Naturalization in Marriages between Foreign Nationals and R.O.C. Citizens and Household Registration

Revised by the Ministry of Interior in October, 2017



### III. Household Registration Offices

Unit	Address	website address 、 e-mail 、 msn	Phone
Songshan District	4F, 692, Sec. 4, Bade Rd., Taipei	<a href="http://sshr.gov.taipei/web02300@mail.taipei.gov.tw">http://sshr.gov.taipei/web02300@mail.taipei.gov.tw</a>	(02)2753-3043
Xinyi District	2F, 15, Sec. 5, Xinyi Rd., Taipei	<a href="http://xyhr.gov.taipei/web02310@mail.taipei.gov.tw">http://xyhr.gov.taipei/web02310@mail.taipei.gov.tw</a>	(02)2723-3977
Daan District	86, Sec. 2, Xinsheng S. Rd., Taipei	<a href="http://dahr.gov.taipei/web02320@mail.taipei.gov.tw">http://dahr.gov.taipei/web02320@mail.taipei.gov.tw</a>	(02)2358-7877
Zhongshan District	2F, 367, Songjiang Rd., Taipei	<a href="http://zshr.gov.taipei/web02330@mail.taipei.gov.tw">http://zshr.gov.taipei/web02330@mail.taipei.gov.tw</a>	(02)2503-2461
Zhongzheng District	7F, 108, Sec. 1, Zhongxiao E. Road	<a href="http://zzhr.gov.taipei/web02340@mail.taipei.gov.tw">http://zzhr.gov.taipei/web02340@mail.taipei.gov.tw</a>	(02)2394-8838
Datong District	3F-1, 57, Changji St., Taipei	<a href="http://dthr.gov.taipei/web02350@mail.taipei.gov.tw">http://dthr.gov.taipei/web02350@mail.taipei.gov.tw</a>	(02)2594-2569
Wanhua District	4F, 120, Sec. 3, Heping W.Rd., Taipei	<a href="http://whhr.gov.taipei/web02360@mail.taipei.gov.tw">http://whhr.gov.taipei/web02360@mail.taipei.gov.tw</a>	(02)2306-2706
Wenshan District	2F, 220, Sec. 3, Muzha Rd., Taipei	<a href="http://wshr.gov.taipei/web02380@mail.taipei.gov.tw">http://wshr.gov.taipei/web02380@mail.taipei.gov.tw</a>	(02)2939-5885
Nangang District	4F, 360, Sec. 1, Nangang Rd., Taipei	<a href="http://nghr.gov.taipei/web02400@mail.taipei.gov.tw">http://nghr.gov.taipei/web02400@mail.taipei.gov.tw</a>	(02)2782-5196
Neihu District	3F, 99, Sec. 6, Minquan E. Rd., Taipei	<a href="http://nhhr.gov.taipei/web02410@mail.taipei.gov.tw">http://nhhr.gov.taipei/web02410@mail.taipei.gov.tw</a>	(02)2791-2277
Shilin District	3F, 439, Zhongzheng Rd., Taipei	<a href="http://slhr.gov.taipei/web02420@mail.taipei.gov.tw">http://slhr.gov.taipei/web02420@mail.taipei.gov.tw</a>	(02)2880-3252
Beitou District	3F, 30, Xinshi St., Taipei	<a href="http://bthr.gov.taipei/web02430@mail.taipei.gov.tw">http://bthr.gov.taipei/web02430@mail.taipei.gov.tw</a>	(02)2892-4170

New Immigrants' Hall, Taipei City

Shilin New Immigrants' Hall-- Tel: (02)2883-7750, (02)2883-1735

Location: No. 75, Dadong Rd., Shilin Dist., Taipei City

Wanhua New Immigrants' Hall-- Tel: (02)2370-1046

Location: 171 Changsha Road, Sec. 2, Wanhua District, Taipei City

Website

<http://nit.taipei/ct.asp?xItem=39913274&ctNode=57175&mp=102161>

# CHAPTER SEVEN: Department of Economic Development

## I . Frequent Questions and Answers

1.Q: To which agency does an overseas Chinese or a foreigner apply for the establishment of a company?

A:1. Overseas Chinese or foreigners interested in establishing a company must gain approval from the Investment Commission of the Ministry of Economic Affairs, and then apply for the registration with the Taipei City Office of Commerce of the Department of Economic Development, if the company is located in Taipei and the total paid-up capital is under NT\$five hundred millions.

2. Invest Taipei Office (ITO) offers the consultation service for all investment inquiries and assistance.

2.Q: To which agency does an overseas Chinese or a foreigner apply for the business registration?

A:Overseas Chinese or foreigners interested in establishing a business in Taipei must apply for the approval of the reservation of business name and category through the Taipei City Office of Commerce of the Department of Economic Development, gain approval from the Investment Commission of the Ministry of Economic Affairs, and then apply for the registration with the Taipei City Office of Commerce of the Department of Economic Development.

3.Q: What documentation is required when the shareholder is a foreigner?

A:Please present one copy of the permit documents issued by Investment Commission of the Ministry of Economic Affairs (MOEAIC) and one of the following personal ID documents:

- (1) A photocopy of Alien Resident Certificate
- (2) The certificate of nationality legalized by the R.O.C. representative office in the applicant's country.
- (3) Documents issued by the applicant's government without being legalized by the R.O.C. representative office in the applicant's country (e.g. a photocopy of a valid passport).
- (4) Documents issued by a natural person (including the certificate of nationality, identification certificate, etc.) shall be legalized by the R.O.C representative office in the

applicant's country, such country's representative office in the R.O.C. (e.g. American Institute in Taiwan) or done by the courts of R.O.C. (Chinese translation is required for all documents in foreign languages)

- (5) Identification Certificate issued by the Overseas Community Affairs Council, R.O.C..

In case of any absence of the address of the applicant on any of the aforesaid official document, the applicant may forthwith enter the name and shall sign and operate seal of that address (to be signed or operated with seal by the principal, or operated with the common seal of the company and the seal of the Chairman of Board)

4.Q: What identification documents does a foreigner need when he wants to register a new business?

A: Please present one copy of the permit documents issued by Investment Commission of the Ministry of Economic Affairs (MOEAIC) and one of the following personal ID documents:

- (1) A photocopy of Alien Resident Certificate.
- (2) The certificate of nationality legalized by the Republic of China representative office in the applicant's country.
- (3) Documents issued by the applicant's government without being legalized by the R.O.C. representative office in the applicant's country (e.g. a photocopy of a valid passport).
- (4) Documents issued by a natural person (including the certificate of nationality, identification certificate, etc.) shall be legalized by the R.O.C. representative office in the applicant's country, such country's representative office in the R.O.C. (e.g. American Institute in Taiwan) or done by the courts of R.O.C. (Chinese translation is required for all documents in foreign language)
- (5) Identification Certificate issued by the Overseas Community Affairs Council, R.O.C..

In case of any absence of the address of the applicant on any of the aforesaid official document, the applicant may forthwith enter the name and shall sign and operate seal of that address (to be signed or operated with seal by the applicant, or operated with the common seal of the business and the seal of the principal).

## **II. Service Unit**

1. Ministry of Economic Affairs, R.O.C.



Address: No. 15, Fuzhou Street, Taipei

Tel: (02)2321-2200

Web site: <http://gcis.nat.gov.tw>

2. Department of Economic Development, Taipei City Government

Address: No. 1, City Hall Road, Taipei

Tel: (02)2720-8889

Web site: <http://www.doed.gov.taipei>

3. Taipei City Office of Commerce

Address: North Wing 1F, No. 1, City Hall Road, Taipei

Tel: (02)2725-6485, (02)2725-6491

Web site : <http://www.tcooc.gov.taipei>

4. Invest Taipei Office (ITO)

Address: No1, City Hall Road, Xinyi District, Taipei City.  
(2F. North Wing, Taipei City Hall)

Tel: (02)2757-4518; (02) 2757-4519

### III. Taipei City Night Markets

Night Market Name	Location	Opening Hours
Liaoning St. Night Market	Liaoning St., Zhongshan District, Taipei City. (between Sec. 2, Changan E. Rd. and ZhuLun St.)	1800-2400
Shuangcheng St. Night Market	Shuangcheng St., Zhongshan District, Taipei City. (Between Lane 10 and 13, Shuangcheng St. and Nongan St.)	0800-2400
Qingguang Market	Lane 2, Nongan St. and Lane 12, Shuangcheng St., Zhongshan District, Taipei City.	0900-2100
Siping Sun Square	Siping St., Zhongshan District, Taipei City. (Between Lane 115, Sec. 2, Nanjing E. Rd. and Yitong St.)	1100-1900
Yansan Tourist Night Market	Sec. 3, Yanping N. Rd. , Datong District, Taipei City. (Between Minquan W. Rd. and Minzu W. Rd.)	1800-2400
Ningxia Tourist Night Market	Ningxia Rd., Datong District, Taipei City. (Between Nanjing W. Rd. and Minsheng W. Rd.)	1800-2400

Night Market Name	Location	Opening Hours
Dalong St. Night Market	Dalong St., Datong District, Taipei City. (Between Jiuquan St. and Minzu W. Rd.)	1800-2400
Raohe St. Tourist Night Market	Raohe St., Songshan District, Taipei City. (Between Tayou Rd. and Songshan Ciyou Temple)	1700-2400
Nanjichang Night Market	Yiya Lane, Sec.2, Zhonghua Rd., Zhongzheng District, Taipei City. (Between Lane 307 and 315, Sec.2, Zhonghua Rd.)	0500-2400
Jingmei Night Market	Lane 103, Jingmei St. and Jingwen St., Wenshan District, Taipei City.	1800-2400
Shilin Tourist Night Market	Shilin Night Market covers the areas around Dadong Rd., Danan Rd., Wenlin Rd., Jihe Rd. in Shilin District, Taipei City.	1700-2400
Xichang St. Tourist Night Market	Xichang St., Wanhua District, Taipei City. (Between Guangzhou St. and Guilin Rd.)	1800-2400
Guangzhou St. Tourist Night Market	Guangzhou St., Wanhua District, Taipei City. (Between Wuzhou St. and Huanhe S. Rd.)	1600-2400
Huaxi St. Tourist Night Market	Huaxi St., Wanhua District, Taipei City. (Between Guangzhou St. and Guiyang St.)	1600-2400
Wuzhou St. Tourist Night Market	Wuzhou St., Wanhua District, Taipei City. (Between Sec. 3, Heping Rd. and Guilin Rd.)	1600-2400
Linjiang St. Tourist Night Market	Linjiang St., Daan District, Taipei City. (Between Keelung Rd. and Tonghua St.)	1800-2400
Jianguo Holiday Jade Market	Jianguo S. Rd., Daan District, Taipei City. (Under Jianguo Overpass between Jinan Rd. and Renai Rd.)	Sat.:0900-2000 ; Sun.:0900-1800

## **CHAPTER EIGHT: Department of Land Administration**

### **I . Relevant Articles of the Land Act**

Amended date:2011.06.15

Article 17 Lands of the following descriptions shall not be transferred or leased to aliens, nor may encumbrance on them be created in favor of aliens:

- (1) Forest lands.
- (2) Fisheries.
- (3) Hunting grounds.
- (4) Salt fields.
- (5) Lands with mineral deposit.
- (6) Sources of water.
- (7) Lands lying within fortified and military areas and lands adjacent to the national frontiers.

The transfer referred to in the preceding paragraph shall not include the acquisition of land through inheritance. But the said land shall be disposed of to Chinese nationals within three years after the completion of the registration of inheritance. If the land is not duly disposed of within this time limit, the competent Municipal or County (City) Government shall transfer it to the National Property Bureau for public tendering. The procedure for public tendering provided by Article 73-1 shall, *mutatis mutandis*, apply.

The provisions referred to in the preceding paragraph shall, *mutatis mutandis*, apply to the acquisition of land, listed in (1) to (7) above, through inheritance before the revision of this Act, where the registration of inheritance has not yet been completed.

Article 18 Only those aliens may acquire or create rights over land in the Republic of China who are nationals of States that have diplomatic relations with the Republic of China and permit, according either to treaty or to their municipal Acts, Chinese nationals to enjoy the same rights in their respective countries.

Article 19 Aliens may acquire land of the following usages for self use, investment and public welfare, but the area and location of such land shall be subject to restrictions

imposed according to Act by the competent Municipal or County (City) Government:

- (1) Residences.
- (2) Business place, office buildings, shops and factories.
- (3) Churches.
- (4) Hospitals.
- (5) Schools for the children of aliens.
- (6) Diplomatic and consular buildings and office buildings of organizations for the promotion of public welfare.
- (7) Cemeteries.
- (8) Investments helping important construction in the country, the economy as a whole, and agriculture and pasture, which have been approved by the central authority in charge of the business.

A regulation governing the procedure for application, documents to be attached, the method of examination and other regulatory matters shall be enacted by the Executive Yuan.

Article 20 In leasing or purchasing land for any one of the purposes specified in the preceding Article, aliens shall submit jointly with the original landowner a written request to the competent Municipal or County (City) Government for examination and approval.

Aliens shall file an application together with related documents to the competent Municipal or County (City) Government for approval if they intend to acquire land for the usages referred to in the preceding Article. This applies to where there is a change of usages for the land or a transfer of landownership except through inheritance. An acquisition according to Section (8) of the preceding Paragraph requires the advance approval of the central authority in charge of the business.

The Municipal or County (City) Government shall decide whether an application within the terms of the preceding paragraph is to be approved within 14 days of receipt and shall then refer the matter to the Central Land Administration for examination after approval.

Aliens shall use the land, acquired according to Section (8) of the preceding Paragraph, within the

prescribed time limit and usage. Aliens shall apply to the central authority in charge of the business for an extension with full explanation of the causes, if they fail to use the land within the prescribed time limit. The competent Municipal or County (City) Government shall instruct the landowners, if they fail to use the land according to the prescribed time limit and usage, to dispose of their land within three years of receiving such notification. If they fail to dispose of the land after the expiration of the said period, the competent Municipal or County (City) Government may directly invite a public tender, and return the proceeds to the landowners. Any improvements thereto may be disposed of together.

Rules governing the procedure for public tender, the calculation of proceeds, the treatment of objections and other matters to follow, shall be formulated by the Executive Yuan.

Article 24 Aliens who have leased or purchased land and have the lease or purchase duly registered shall enjoy rights and be liable for obligations according to Acts and ordinances.

## **II. Regulations Governing Land Acquisition by Aliens for Investments in Major National Infrastructure Projects, Overall Economic Development, or Agricultural and Animal Husbandry Industries**

Article 1 These Regulations are established in accordance with the provisions specified in Paragraph 2, Article 19 of the Land Law (hereinafter referred to as “the Law”).

Article 2 Investments in major infrastructure projects, overall economic development, or agricultural and animal husbandry industries mentioned in Item 8, Paragraph 1, Article 19 of the Law refer to:

A. Investment in major infrastructure projects means investment in projects approved by the central government authorities concerned or reported to Executive Yuan for approval.

B. Investment in overall economic development means investments as listed below:

(1) Development of tourist hotels, entertainment and tourist facilities, sport centers or stadiums.

- (2) Residences and buildings.
- (3) Industrial plants or factories.
- (4) Development of industrial zones, business and industry complexes, high technology scientific parks and other special zones.
- (5) Tidal land.
- (6) Public infrastructure construction.
- (7) Development of new cities/towns and new communities, or urban renovation.
- (8) Other permissible investments announced by the central government authorities concerned.

C. Investment in agricultural and animal husbandry industries means investments that comply with the categories and criteria of technical intensive and capital-intensive agriculture specified and announced by the Council of Agriculture (COA), Executive Yuan.

Article 3 Foreigners acquiring land in compliance with Item 8, Paragraph 1, Article 19 of the Law shall file a land acquisition application with the following required documents required to the competent central government authorities:

- A. Identity documents of the applicants; in case of foreign corporate body, the corporate license documents shall be required.
  - B. Investment proposals.
  - C. Transcripts of land registration and cadastral maps; in case of land for urban planning, the certificate of land zoning for urban planning shall be submitted; in case of farmland, the certificate of farmland for agricultural purpose or certification of compliance with restrictions of land use.
  - D. Reciprocal treaty/agreement documents that are notarized by the R.O.C. embassies, consulates, representative offices or other agencies authorized by the Ministry of Foreign Affairs (MOFA), Taiwan, R.O.C.. This requirement may be waived for applicants from the countries listed in the List of Reciprocal Nations for Foreigners Acquiring Land in Taiwan, R.O.C.
  - E. Other relevant documents.
- Presentation of the required documents listed in the

previous paragraph may be waived if the documents are submitted together with investment proposals or have already been filed.

Article 4 The license documents required in Item 1, Paragraph 1, of the preceding Article 3 means the licenses that are issued to the foreign corporate body in accordance with the laws of the Republic of China.

Article 5 The investment proposal referred to in Item 2, Paragraph 1, of Article 3, shall explicitly state the name of the project, land location and requirements as specified by the competent central government authorities.

Article 6 Reciprocal documents mentioned in Item 4, Paragraph 1, of Article 3 mean the documents issued by the authorities of the applicant's home country stating that the R.O.C. nationals are entitled to enjoy the same rights and interests in these countries. If regulations governing foreigners' acquisition of land rights are formulated by an individual territory administration in the applicant's country, these documents should be documents stating that the R.O.C. nationals are entitled to enjoy the same rights and interests in the same territory administration.

Article 7 When an investment project by a foreigner in accordance with Article 3 involves two or more competent central government authorities, the applicant shall submit the application to the one competent central government authorities most closely related to the main project. In case the competent central government authorities fail to determine the nature of the project, the Executive Yuan may designate one competent authority for the project.

Article 8 The competent central government authority may consult with relevant agencies when reviewing the applications, and invite the applicant to be present for consultation.

Article 9 The competent central government authority shall notify the applicant of the approval by written confirmation and send a copy of the confirmation to the municipal or county government where the land is located. If the application is rejected, the central government authority shall state the reasons and notify

the applicant in writing.

The content of written approvals shall include:

A. The application duly approved shall be processed in accordance with Paragraph 1, Article 20 of the Law.

B. The exploitation of land involving the assessment of environmental impact, water conservation, land zoning and alteration of land use and land exploitation shall be made in accordance with laws and regulations relating to individual projects.

Article 10 The format of the application specified in the Regulations shall be determined by the Land Administration Authority of the Central Government.

Article 11 The Regulations shall come into force on the date of their promulgation.

### **III. Information for Foreigners Applying for Property Rights in ROC**

Article 1 Foreigners applying for property rights in R.O.C. must present documentation on property rights granted to ROC citizens in the foreigner's home country. If a property law of the foreign country differs by district (as in the U.S.A.), documentation must be submitted for the foreigner's residential district. If such information is already on file, there is no need for the applicant to produce duplicate documentation.

Article 2 Application procedures for overseas Chinese who have received the foreign citizenship but who have not given up the R.O.C. citizenship shall be treated the same as that for the R.O.C. citizens. Rights to property acquired shall not be impacted when the R.O.C. citizenship is relinquished.

Article 3 Rights to property acquired by an R.O.C. citizen while residing in the R.O.C. shall not be impacted when R.O.C. citizenship is relinquished. However, ownership of property listed in Item 1 of Article 17 of the R.O.C. Land Law must be transferred to an R.O.C. citizen three year after loss of the R.O.C. citizenship, in accordance with Item 2 of Article 17 of the R.O.C. Land Law.

Article 4 If a foreign legal person applies for acquiring or creating rights over land in our country, it shall be first recognized by the laws of country before acting as a



subject of rights, unless otherwise provided for in the law.

To apply for land registration, a foreign company shall submit an application in the name of the head office and submit the certificate of company registration. However, if inquiry can be made through electronic processing, it is not necessary to submit the aforementioned certificate.

A foreign company applying for registration of the representative's office in accordance with Article 386 of the Company Act may not apply for land registration.

- Article 6 Purchase or lease of industrial property auctioned through a court of law by a foreigner shall be determined by the appropriate court of law in accordance with the laws.
- Article 7 Determination of citizenship for foreign organizations shall be made in accordance with Civil Laws Involving Foreigners.
- Article 8 Before transaction of the R.O.C. property owned by a foreigner, determination must be made as to whether the foreigner is of age and/or competent.  
The laws of his/her home country determine a foreigner's "competency". However, the determination of competency in the R.O.C. is based on the definition of the R.O.C. law. A foreigner who is not "of age" may engage in transaction of property in the R.O.C. only via an appointed representative.
- Article 9 Paragraph 2 of Article 20 of the ROC Land Law does not regulate foreigners who are applying for property rights in R.O.C.
- Article10 Foreign banks, which receive property as a result of bankruptcy auction, shall dispose of such property in accordance with Article 20 of the R.O.C. Land Law.
- Article11 The format of the brief report on the disposal of foreigner's application for acquisition or transfer of land and building right is as shown in the annex below.

#### IV. Service Information

Organization	Postal Code	Address	Tel.
Department of Land Administration	110204	3 F., No. 1, Shifu Rd., Xinyi District, Taipei City 110204, Taiwan(R.O.C.)	(02)2720-8889 #7522
Land Development Agency	110015	3F., No. 2, Alley 11, Lane 391, Zhuangjing Rd., Xinyi District, Taipei City 110015, Taiwan(R.O.C.)	(02)8780-7056
Songshan Land Office	110015	1-2F, No. 2, Alley. 11, Ln. 391, Zhuangjing Rd., Xinyi District, Taipei City 110015, Taiwan (R.O.C.)	(02)2723-0711
Guting Land Office	116253	2-4 F., No.47-12, Wanlong St., Wenshan District, Taipei City 116253, Taiwan (R.O.C.)	(02)2935-5369
Jiancheng Land Office	108220	7-9F, No. 120, Sec. 3, Heping West Rd., Wanhua District, Taipei City 108220, Taiwan (R.O.C.)	(02)2306-2122
Shilin Land Office	111013	5-7F., No. 439, Zhongzheng Rd., Shilin District, Taipei City 111013, Taiwan (R.O.C.)	(02)2881-2483
Zhongshan Land Office	104256	No.1, Lane. 357, Songjiang Rd., Zhongshan District, Taipei City 104256, Taiwan (R.O.C.)	(02)2502-2881
Daan Land Office	106232	No. 6, Lane. 335, Sec. 4, Xinyi Rd., Daan District, Taipei City 106232, Taiwan (R.O.C.)	(02)2754-8900

◎Office Hours:

Department of Land & Land Development Agency:

Monday to Friday: 8:30 am. to 12:30 p.m., 1:30 pm. to 5:30 pm.

Land Office:

Monday to Friday: 8:30 am. to 5:00 pm. (still on duty at noon)

# **CHAPTER NINE: Taxation Agency and Office**

## **I . National Taxation Bureau of Taipei, Ministry of Finance**

### **(I) Income Tax**

1.Q: What is the difference between a “resident of R.O.C.” and a “non-resident of R.O.C.”?

A: The following two categories of individuals are regarded as “residents of the Republic of China”:

- (1) An individual who has registered residence in the Household Registration Office and stays in R.O.C. for 31 days or more in a taxable year; if an individual who stays in R.O.C. for more than 1 day but less than 31 days, whose focus of lives shall be in R.O.C.
- (2) An individual who has no Household Registration in the R.O.C. but stays for 183 days or longer is regarded as a R.O.C. resident.

\*Individuals not falling into the above-mentioned two categories are regarded as “non-residents of the Republic of China”.

2.Q: How are the days of residence in the R.O.C. computed for foreigners?

A: The computation of the resident period of a foreigner in R.O.C. is cumulative and based on the dates stamped in his/her passport or the Certificate of Entry and Exit Dates issued by the National Immigration Agency, Ministry of the Interior. Day of entry to the R.O.C. is not counted as a full day; day of departure from the R.O.C. is counted as a full day.

3.Q: How do “residents of R.O.C.” file income taxes?

A: Residents of R.O.C. who have sources of income in R.O.C. or who have income derived outside R.O.C. for service rendered in the R.O.C. shall file income tax with the National Taxation Bureau for that tax year no later than May 31st of the following year (if May 31st falls on Saturday, Sunday, a national holiday, or any other holiday, the due day extends to the next workday). Taxes shall be paid using the progressive tax rate, based on consolidated income minus exemptions, deductions and basic living expense difference.

Any alien (excluding Mainland Chinese) with a valid resident certificate and ARC No. issued by the National Immigration

Agency may file an individual income tax return online for the year 2019 from May 1st, 2020 to 31st, 2020. After downloading the electronic tax-filing program at <https://tax.nat.gov.tw>, taxpayers can log into the system via an Aliens Citizen Digital Certificate, Registered National Health Insurance Card with password, a Financial Certification Authority (Financial CA), or by entering the ARC No. and Passport/Resident/Permit No. as specified on the ARC as of January 31st, 2020, and follow the instructions given in the program to file income tax returns online. If any document is required for filing, taxpayers shall submit it in person or send it by post before June 11th, 2020.

4.Q: How do “non-residents of R.O.C.” file income taxes?

A: Non-residents of R.O.C. who have income derived from the R.O.C. sources shall have taxes deducted from the taxpayer’s income. Income not subject to withholding, such as profits from stock options etc., must be reported and tax filed in accordance with the law.

In addition, non-R.O.C. resident individuals staying in R.O.C. over 90 days in a taxable year and whose income tax shall be declared and computed on the remuneration paid by employers outside R.O.C. for services rendered in R.O.C. will have to pay 18 percent tax on their earnings.

The tax rate shall be as follows:

1. The withholding tax rate on dividend distributed by a company, profit distributed by a cooperative, earnings payable by a profit-seeking enterprise organized as a partnership to its partners each year, or earnings from a profit-seeking enterprise organized as a sole proprietorship each year is 21%.
2. The withholding tax rate on salaries is 18%.  
In the case that the monthly salaries in full amount are equal to or lower than one and a half times of the monthly baseline salary as assessed by the Executive Yuan, the withholding tax rate is 6%.
3. The withholding tax rate on commissions is 20%.
4. The withholding tax rate on interest is 20%. However, the kinds of interest listed in the following shall be withheld in accordance with the associated regulations:
  - (1) The portion of the pecuniary amount realized by short-term commercial papers at their maturity in excess

of the selling price at their initial issuance is deemed as income from interest and shall be withheld by 15%.

- (2) The interest distributed from beneficiary securities or asset-backed securities issued in accordance with the Financial Asset Securitization Act or the Real Estate Securitization Act shall be withheld by 15%.
  - (3) The interest accrued from governmental bonds, corporate bonds and financial bonds shall be withheld by 15%.
  - (4) The interest derived from repo (RP/RS) trade whereby an individual purchases short-term commercial papers or securities as listed in the preceding items (1), (2) or (3) shall be withheld by 15% of its net amount of the sale price at maturity in excess of the original purchase price.
5. The withholding tax rate on rentals is 20%.
  6. The withholding tax rate on royalties is 20%.
  7. The withholding tax rate on cash awards or payments given in contests or prizes for a chance winning is 20%. However, it is tax-exempted when the prize is not more than NT\$5,000 from lottery tickets or uniform invoices under the auspices of the government. (Before Nov. 30th, 2019, the exempted amount for the prize was NT\$2,000.)
  8. The withholding tax rate on remuneration to a professional practice is 20%.
  9. After deducting a regulative exemption, the retirement payments or pensions shall be withheld at the rate of 18%.
  10. The withholding tax rate on payment of reward for information or accusation is 20%.

Additionally, income that is not subject to the Withholding Code shall be taxed in scope with the following withholding tax rate. This is:

- (1) Income from property transactions shall be filed and taxed at the rate of 20%.
- (2) For non-R.O.C. residents who stay in R.O.C. over 90 days within a taxable year, remunerations paid by employers outside R.O.C. for services rendered in R.O.C. shall be filed and taxed at the rate of 18%.
- (3) In the case of income from the transfer of tax-deferred stocks, the par value of the stocks shall be deemed as the taxable income of the transfer year. If the actual transfer price of such stocks at the time of sale or the market

value of such stocks at the time of bestowal or distribution of estate is lower than the par value, the actual transfer price or the market value shall be deemed the taxable income. Such income shall be filed and taxed at the rate of 18% or 21% in accordance with the different category of income.

- (4) Miscellaneous income shall be filed and taxed at the rate of 20%.
- (5) Where a trust deed is set up by a profit-seeking enterprise, the beneficiary shall be taxed at the rate of 20% on the value of his/her entitlement to the trust at the year of setting up, and a newly replaced beneficiary shall be taxed in the year of replacement. Furthermore, the beneficiaries shall be taxed at the rate of 20% on the increasing part of the value of their entitlements when the enterprise makes an increment on the trust fund.
- (6) Profits from exercising stock options shall be filed and taxed at the rate of 20%.

5.Q: How is income derived from abroad for services rendered within R.O.C. reported for tax purposes?

A: Foreigners who derive income from abroad for services rendered within R.O.C. must report such income for income tax purposes. Proof of income derived from abroad must be provided to the National Taxation Bureau using documentation from foreign tax authorities, certified accounting firm or legal representative (the accountant must provide the photocopy of his/her license).

6.Q: How is compensation calculated for foreign blue-collar workers?

A: Individual income tax for foreign blue-collar workers shall be calculated based on tax withholding statement and employment contract.

7.Q: What applicable deductions are allowed in filing individual income tax return?

A: Foreign residents of R.O.C. shall pay taxes using the progressive tax rate, based on total income minus exemptions, deductions and basic living expenses.

For the 2020 tax year, categories of exemptions deductions and basic living expense include:

1. There is an NT\$ 88,000 exemption for each taxpayer, spouse and dependent. In the case that taxpayer, his/her spouse or their lineal ascendants having attained seventy years of age, the exemption would be NT\$132,000.
2. Deductions:
  - (1) General.
    - A. Standard deductions: There is an NT\$ 120,000 deduction for a single person and an NT\$ 240,000 deduction for a married couple filing a joint return.
    - B. Itemized deductions: Taxpayers who have expenditures as described below may claim itemized deductions. Original receipts for such expenditures must be attached.
      - a. Donations. Deduction for donations shall not exceed 20% of the taxpayer's consolidated gross income. Donations made to national defense or governments or historical sites, are fully deductible.
      - b. Insurance premiums. Premiums paid for life insurance, labor insurance, national annuity insurance, employment insurance and insurance for military personnel, public functionaries and teachers, of the taxpayer, his/her spouse and their lineal dependents filing jointly are deductible. However, the deductions, excluding those for national health insurance, shall not exceed NT\$24,000 for each person per year; premiums paid for national health insurance are fully deductible.
      - c. Medical and maternity expenses. Must be supported by official documentation.
      - d. Losses from disaster. Must be supported by official documentation.
      - e. Mortgage interest paid on a loan for an owner occupied dwelling. Limited to NT\$ 300,000 and if the taxpayer also claims a special deduction for savings and investment, the special deduction should be subtracted from the above-mentioned interest.
      - f. Rental expense: Rents paid for houses in the R.O.C in which the taxpayer, his/her spouse and lineal dependent personally lived, rather than those used by business for profit are deductible. The maximum deduction for rental expense in NT\$120,000 for

each annual tax return.

(2) Special.

A. Special deduction for property transactions losses: Not to exceed gains from property transactions.

B. Special deduction for salary or wages. Each person receiving salary may claim a deduction for his/her salary only up to maximum of NT\$200,000. One may fully claim a deduction of the amount of one's salary if it is less than NT\$200,000.

From 2019, each person receiving salaries and wages may claim a special deduction for salary and wages up to a maximum of NT\$200,000 or the necessary expenses directly related to performing duties or doing work and borne by the recipient to be deducted from his or her salaries and wages in accordance to Subparagraph 1, Category 3, Paragraph 1 of Article 14 of the Income Tax Act. For filing the necessary expenses deducted from salaries and wages, please submit the "2019 Application for Necessary Expenses Deducted from Salaries and Wages" and other supporting documents when declaring.

C. Special deduction for savings and investment. Not to exceed NT\$ 270,000 per household.

D. Special deduction for disability. NT\$ 200,000 per person per year.

E. Special deduction for tuition. The maximum of NT\$ 25,000 for each child attending the college/university per year.

F. Special Deduction for Pre-School Children: For a taxpayer who has children under or equal to five years of age, and his or her circumstances is in compliance with applicable laws, the amount of the deduction for pre-school children is NT\$120,000 per child per year.

G. Special Deduction for long-term care: NT\$ 120,000 per person per year.

3. Basic Living Expense Difference: The total basic living expense shall be calculated in accordance with the expense of basic living announced by Central Authority for each person, multiplied by the number of taxpayer, spouse, and dependents in one tax return. If the amount of basic living expense is higher than the sum of exemption, standard deduction (or itemized deduction), special deduction for



savings and investment, special deduction for disability, special deduction for tuition, special deduction for pre-school children, and special deduction for long-term care, the difference can be used as an additional deduction from the gross consolidated income.

Exemptions, standard deductions and basic living expense for residents of R.O.C. intending to depart and not return shall be prorated based on the number of days they have resided in R.O.C. in that tax year.

8.Q: Can taxes paid abroad be used as a deduction against taxes owed in R.O.C.?

A: R.O.C. tax laws require tax payment on all income derived from the R.O.C. sources. Taxes paid to a foreign country cannot be used as a deduction against taxes owed to the R.O.C. government.

9.Q: Can taxes paid in the R.O.C. be used as a deduction against taxes owed to a foreign government?

A: Whether the R.O.C. income tax can be credited to the native country's income tax or not hinges on the income tax law of his or her native country. The alien taxpayer should inquire with tax authorities in his or her native country to make this determination. For the alien taxpayer who is allowed to claim a tax credit in his or her native country, he or she may apply for a tax statement with the National Taxation Bureau of Taipei, National Taxation Bureau of Kaohsiung or any branch, office, service station of National Taxation bureau of the Northern, Central and Southern Area, Ministry of Finance.

10.Q: How does a foreigner apply for his/her Individual Income Tax Certificate?

A: When an alien taxpayer applies for an Individual Income Tax Certificate, he or she should show his or her passport or alien resident certificate to the National Taxation Bureau of Taipei, National Taxation Bureau of Kaohsiung or any branch, office, service station of National Taxation bureau of the Northern, Central and Southern Area, Ministry of Finance.

If the alien taxpayer cannot apply in person, his or her agent is required to show a proxy statement affixed with the same signature as shown on the taxpayer's passport and a copy of the page from the passport which bears personal detail and

signature need to be submitted to the above-mentioned tax authority; the ID card of the agent shall also be presented at the time of application.

11.Q: When are aliens required to file their income tax returns in Taiwan?

A:As the duration within a taxable year that aliens stay in Taiwan varies, the following three points can be used as a guide for aliens' reference to file their income tax returns.

1. Aliens staying in Taiwan for less than 90 days, the income derived from sources in the Republic of China shall be withheld according to the withholding rate and paid at the respective sources. The taxpayer need not file an income tax return. However, if one has income gained from property transaction exercising stock options, interest from mortgage, etc., he or she should declare and pay tax prior to departure.
2. For foreigners who stay in Taiwan over 90 days, but less than 183 days, the income derived from sources in the Republic of China shall be withheld according to the withholding rate and paid at the respective sources. However, remunerations derived from overseas for services rendered in Taiwan shall be reported prior to departure.
3. Foreigners staying in Taiwan over 183 days in one taxable year are required to file their annual income of the previous year to the Tax Bureau and pay the corresponding taxes during the period from May 1st to May 31st of the current year (if May 31st falls on Saturday, Sunday, a national holiday, or any other holiday, the due day extends to the next workday). However, those departing the country in the middle of the year are obligated to file income tax return in that year 10 days prior to departure.

12.Q: Where do foreigners file individual income tax?

A:Income tax returns shall be filed with the district National Taxation Bureau of the individual's local residence as given on their ARC. Those residing in Taipei City or Kaohsiung City shall file with the Foreign Taxpayers Section of the National Taxation Bureau offices. The telephone numbers of head office for each City or District are as follows:

National Taxation Bureau of Taipei, Ministry of Finance	(02)2311-3711,ext. 1116, 1118
National Taxation Bureau of Kaohsiung, Ministry of Finance	(07)725-6600
National Taxation Bureau of the Northern Area, Ministry of Finance	(03)339-6789
National Taxation Bureau of the Central Area, Ministry of Finance	(04)2305-1111
National Taxation Bureau of the Southern Area, Ministry of Finance	(06)222-3111

13.Q: What documentation should be presented while a foreigner filing income tax return?

A: A valid passport, tax withholding statement, dividend statement, certificate of residence and certificate of earnings paid abroad for services performed in the R.O.C. are basic data. Furthermore, if a taxpayer with special qualifications wants to apply for tax exemptions and deductions, the proper documents of evidence should be submitted to the tax authorities for tax assessment.

14.Q: Should a couple file their income tax returns jointly? If a couple gets married or divorced during the interim of the year, how should they file their taxes?

A:

1. Article 15 of the R.O.C. Income Tax Act stipulates that the income of married couple must be filed jointly except that the married couple could hardly maintained their common living, and have not lived together for more than 6 months conforming to Paragraph 2, Article 1010 of Civil Code, or do not continue their cohabitation for more than 6 months, or one of the married couple have obtained the ordinary protection order conforming to Article 1089-1 of Civil Code. However, the tax due on the spouse's salary or categorized income may be chosen to calculate separately. In the case of a couple living in different areas, can be the taxpayer and file the income tax return jointly at his/her district National Taxation Bureau.
2. For any non-resident of the Republic of China having income from sources in R.O.C. and whose spouse is the resident of R.O.C., the non-resident may choose to file

income tax return jointly with the spouse or file his/her own income at the tax rate of the non-R.O.C. residents. If the non-resident chooses to file his/her own income separately, his/her income should not be incorporated in the consolidated income of the resident spouse. Also, the tax withheld and the tax due which the non-resident taxpayer paid cannot be credited to tax of the spouse who is a resident of R.O.C. and the related exemption and deduction cannot be claimed when calculating the R.O.C. resident spouse's tax due.

3. In the case that a couple marries or divorces during the interim of the year, they may choose to file income tax returns jointly or individually for that taxable year. Presentation of a certificate of marriage or divorce is required at the time of filing. Further, under the condition of that a double claim is not permitted to be made, the couple may determine which party may claim any related exemption(s); otherwise, such claims are to be filed by the current or former spouse who actually provides/provided financial support.

Except three different situations mentioned above, a foreign resident of R.O.C. should file the gross consolidated incomes of him/herself, his/her spouse and his/her dependents jointly.

15.Q: How may year-end reconciliation be handled for foreigners who already filed their individual income tax at mid-year?

A: If the alien left the R.O.C. after he/she had been taxed at the flat rate for non-resident status, and then returned in the same taxable year and continued to stay in the R.O.C. up to 183 days or more, the taxpayer for that year should be reassessed at the progressive rate for resident status. Tax previously paid could be credited.

16.Q: How may year-end reconciliation be handled for foreigners who terminate residency and leave the R.O.C. prior to year-end?

A: Foreigners with R.O.C. resident status in the tax concern shall file individual income tax prior to departure. Exemptions, standard deductions and basic living expenses shall be prorated on the basis of number of days residing in R.O.C. during that tax year. If the foreigner is unable to file taxes prior to his/her departure, he/she may appoint an individual residing

in R.O.C. to file as representative. Individuals departing R.O.C. without having income taxes due paid may be detained. If the spouse remaining in R.O.C. of the departing taxpayer is an R.O.C. citizen, income taxes may be filed jointly in the following year prior to May 31st, exemptions, standard deductions and basic living expenses may be taken as full amounts.

17.Q: What does “Taxpayer ID No.” for foreigners mean? What is the issuing authority and how are the numbers compiled?

A: Since January 2, 2007:

1. The Taiwan Area Resident Certificate of Hong Kong and Macau citizens, PRC nationals and overseas Chinese is issued by the National Immigration Agency and bears the “ID No.” which is also known as “Taxpayer ID No.”.
2. Alien Resident Certificates are issued by the National Immigration Agency as well, and bears the “ID No.”, which is also known as “Taxpayer ID No.”.
3. Foreigners admitted in Taiwan who are not acquiring any certificate issued by the above mentioned authorities but are obligated to file taxes in accordance with Income Tax Act can apply the “Record of ID No. in The Republic of China” in person or by a proxy from the National Immigration Agency.

The “Taxpayer ID No.” consists of two letters and eight numerals. The first letter is the area code, the second letter is compiled according to sex and issuing authorities, i.e., A · B, C · D, the third to ninth numerals are serial numbers, and the tenth digit is the check number. The “ID No.” is the code number printed on the “Alien Residence Certificate”.

For instance:

1. Mr. Robert W. Davidson holds an “ALIEN RESIDENT CERTIFICATE”, his ID number on this certificate is AC12345678. This means his “Taxpayer’s ID No.” is “AC12345678”.
2. Ms. Carol Lee holds an “ALIEN RESIDENT CERTIFICATE”; her ID number on this certificate is HD12345678. This means her “Taxpayer’s ID No.” is “HD12345678”.

***Note: The “ALIEN RESIDENT CERTIFICATE” is issued by the National Immigration Agency. Alien who doesn’t***

*have the “ALIEN RESIDENT CERTIFICATE” can ask the said Agency to issue the “Taxpayer’s ID No.”*

18. Q: What is the penalty for not filing individual income tax on time?

A: If the taxpayer not filing individual income tax on time is discovered by the National Taxation Bureau, he/she shall be levied at no more than two times of the amount outstanding, in addition to paying the full payment of tax outstanding, as the penalty. However, if the individual comes forward before discovery by the National Taxation Bureau, only the full payment of tax outstanding shall be levied with interest, and no penalty is levied here.

19.Q: What is the penalty for filing “omission” or “misfiling”?

A:If the taxpayer filing “omission” or “misfiling” is discovered by the Tax Administration, he/she shall be levied at no more than two times of the amount outstanding, in addition to paying the full payment of tax outstanding. In cases of fraud, the individual is subject to legal prosecution. However, if the individual comes forward to report before discovery by the Tax Administration, only the full payment of tax outstanding shall be levied with interest, and no penalty is levied here.

20.Q: What is the penalty for the late payment of individual income tax?

A:A taxpayer who fails to pay the income tax due before the deadline stipulated by Income Tax Act must pay a delinquent payment. Delinquent payment is equal to one percent of the amount delayed for each two days, yet with a limitation of 15 percent of the amount delayed. If the taxpayer fails to pay the tax and the surcharge for belated filing for 30 days, the individual is subject to pay the tax due, plus interest calculated on a daily basis at the interest rate quoted by the postal savings for a one-year fixed deposit, and the delinquent payment. Furthermore, the matter should be referred to the enforcement agency for the enforcement, and the individual should also bear the cost for performing such an enforcement.

21.Q: What steps shall the National Taxation Bureau take in the event of individuals not paying their income tax?

- A:1. Notify appropriate central authority to stop transfer of personal property with the value equivalent to the amount of tax owed.
2. In the case where there is an indication that the taxpayer attempts to hide or transfer personal property to avoid tax payment, notice shall be sent out to the courts for the execution of impounding personal property.
  3. When the amount a resident taxpayer owed is significant, notice shall be sent out to National Immigration Agency to detain individual and prevent departure from R.O.C. However, if the taxpayer has provided adequate guarantee, such restrictions shall be lifted.
  4. When a non-resident taxpayer owes taxes or has not secured a representative to file his/her individual income tax, the National Taxation Bureau shall notify the immigration authorities to detain the individual and prevent his/her departure from R.O.C..

22.Q: Who has an obligation of filing individual income basic tax return?

A:

1. An individual shall file an individual income basic tax return in accordance with the Income Basic Tax Act unless his/her circumstances do not otherwise include any one or more of the following conditions:
  - (1) Non-resident of R.O.C. (staying less than 183 days within a calendar year in R.O.C.).
  - (2) An individual who does not apply for any investment tax credits in accordance with the laws and does not have any amount within the scope of the provisions of any of the Subparagraphs of Paragraph 1 of Article 12 of Income Basic Tax Act in his or her annual income tax return or current income tax return.
  - (3) An individual whose basic income as calculated in accordance with Paragraph 1 of Article 12 of the Income Basic Tax Act is less than NT\$6,700,000.
2. An individual whose circumstances do not include any one or more of the conditions mentioned above shall file an individual income basic tax return.

23.Q: What kinds of income should be considered as Basic Income?

A: The following items should be included in the calculation of the amount of basic income:

1. Net taxable income:

The net taxable income is calculated in accordance with the Income Tax Act. (Please refer to the Individual Income Tax Return)

2. Overseas income:

Income, which is derived from sources outside the R.O.C. and is excluded from gross consolidated income, as well as income which is exempted in accordance with Paragraph 1, Article 28 of the Act Governing Relations with Hong Kong and Macau. However, if the aggregate of the two mentioned sources of income in a filing unit is less than NT\$1,000,000, it may be excluded from the basic income; otherwise, it shall be filed in the full amount of the aggregate income mentioned above.

3. Life and annuity insurance payments:

Insurance payments received by the beneficiary, on condition that the beneficiary and the proposer are not the same person and that the life insurance policy and annuities are contracted after this Act came into force. However, in the case of payment made upon the death of the insured person, the part of which aggregate of payments made in a filing unit is equal to or less than NT\$33,300,000 may be excluded from the basic income in a calendar year.

4. Income derived from transactions of beneficiary certificates of privately placed securities investment trust funds.

5. Non-cash donations or contributions:

The amount of non-cash donations or contributions deducted from the gross consolidated income of the individual income tax return.

6. Total Amount of Dividends and Earnings:

A taxpayer chooses to compute the tax on the total amount of dividends and earnings separately from his/her gross income with the single tax rate.

24.Q: What is Individual House and Land Transactions Income Tax? Who should file Individual House and Land Transactions Income?

A:

1. From January 1st, 2016, income derived from house and land transactions should be filed separately, and not be



consolidated with the gross consolidated income in accordance with the Income Tax Act.

2. Foreign taxpayer who has any income derived from transactions of house and land, the share of land associated with house or any land which can be issued a construction permit (hereinafter referred to as the “house and land”) which comply with any one of the following conditions shall file an individual house and land transactions income tax return:

1. The transferred house and land are acquired on or after January 2nd, 2014, and have been held for a period of no more than 2 years.

(2) The transferred house and land are acquired on or after January 1st, 2016.

(3) The transferred right of using a house by creation of superficies are acquired on or after January 1st, 2016.

25.Q: What is the tax rate on the income of house and land transaction?

A:1. Residents of R.O.C.:

Conditions		Tax Rate
Holding periods	no more than 1 year	45%
	more than 1 year but no more than 2 years	35%
	more than 2 years but no more than 10 years	20%
	more than 10 years	15%
Conforming to the tax preference for transaction of self-use house and land※		1. the amount of the exempt income: NT\$4,000,000 2. the amount of the taxable income exceeds NT4,000,000:10%

※ The tax preference for transactions of self-use house and land: The house and land held by an individual, his/her spouse, or their minor children which comply with the following conditions:

A. The individual, his/her spouse, or their minor children have resided, maintained their household registration at the self-used house, and have owned the house for 6 consecutive years.

B. The house and land have never been used for lease, business operation, or professional practice in the last 6 years before its sale.

C. The individual, his/her spouse, or their minor children have never applied for the preference in the previous 6 years.

2. Non-residents of R.O.C.:

Conditions		Tax Rate
Holding periods	no more than 1 year	45%
	more than 1 years	35%

26.Q: How to file the individual house and land transactions income tax? What documents shall be required for filing?

- A:1. An individual who has income or losses derived from transactions of house and land, regardless of the taxable amount, shall file every transaction separately, and the income cannot be added to the gross consolidated income. Taxpayers shall file house and land transactions income tax to the tax collection authority the tax return within 30 days from the day following the day on which the ownership transfer registration of house and land is completed, or the transactions day of the right to use a house by creation of superficies,
2. To file house and land transactions income tax, the taxpayer should submit the following documents:
- (1) Individual House and Land Transactions Income Tax Return Application Form
  - (2) Payment receipt (if there is a tax due)
  - (3) Photocopies of both the sales and purchase contracts
  - (4) Proof of costs and expense(s)
  - (5) Other relevant documents

27.Q: What would happen if a foreign taxpayer fails to file house and land transactions income tax return?

- A: The following items can be a simple guild to the questions above:
1. Failure to file within the time limit: Failure to file within the time limit: A fine in the amount of more than NT\$3,000 but no more than NT\$30,000 shall be imposed. In the case of failure to file tax, and the amount of taxable income and tax payable are determined by the tax collection authority

based on the available data, the taxpayer shall be subject to a fine of no more than two times the amount of tax determined as payable. However, the tax collection authority may choose the severer one between the aforementioned fines as the final punishment.

2. Filing on time but late payment: A delinquency charge in an amount equal to one percent of the amount of said tax shall be charged for every two days of delay. Where the period of delay exceeds thirty days, the case shall be referred to the Administrative Enforcement Agency for enforcement.
3. Omission or misfiling: A penalty of a maximum of twice the amount of the tax evaded.

Note: The aforesaid information is only a general concept, for the detail taxation, the Income Tax Act and Income Basic Tax Act of the R.O.C. shall govern. Clarifications or details regarding tax matters in the R.O.C. can be acquired by visiting the website of the National Taxation Bureau of Taipei, Ministry of Finance at <https://www.ntbt.gov.tw>, or making a phone call to (02) 2311-3711, extension 1116, 1118.

## **(II) Value-added and Non-value-added Business Tax**

1.Q: How is business tax reported by foreigners selling goods and/or service in R.O.C.?

A:1. Business tax, in the form of the Value-added and Non-value-added, with the exception of Article 8 and Article 9 of value-added and non-value-added Business Tax Act are exempted from the business tax, shall be levied on the sale of goods or services within the territory of R.O.C. and the import of goods.

2. Foreigners attempting to engage in trade of goods and/or services must first apply for the establishment registration with the authority of commercial/company/limited partnership registration. Getting the information provided by the authority of commercial /company /limited partnership registration, the local collection authority in-charge will process business registration initiatively. Business entity selling goods or services shall issue uniform invoices to the purchaser at the time stipulated in "The Table of the Time Limits for Issuing Documentary Evidence of Sales". And business entity, whether or not it has sales, shall report to the competent tax authority on a

two-month basis the sales amount and the business tax payable or overpaid for the preceding period by the 15th day of January, March, May, July, September, and November, respectively, every year. The business tax payable, if any, shall be paid to the government treasury in advance. The receipt for tax paid shall be enclosed with the tax return. A business entity, which applies the zero ratings, may apply to the competent tax authority for filing a monthly tax return for its sales amount and tax payable or overpaid of the preceding month prior to the fifteenth day of the following month. Once approved to file a monthly tax return, the business entity cannot apply for approval to change the filing period within a year. Business entities of a special nature or small business entities may be exempted from issuing uniform invoices, and may, instead, issue ordinary receipts. The business tax is determined by the competent tax authority, and a tax assessment notice shall be prepared and issued by the tax authority in charge and sent to the business entity concerned for payment prior to the end of January, April, July and October.

3. A foreign enterprise, institution, group, or organization having no fixed place of business within the territory of R.O.C., which sells electronic services to domestic individuals with an annual sales amount exceeding NT\$480,000, shall apply for taxation registration at the “Tax on Cross-Border Electronic Service” Section of website “eTax Portal, Ministry of Finance” starting from May 1, 2017. And business entity shall report to the competent tax authority on a two-month basis the sales amount and the business tax payable or overpaid for the preceding period by the 15th of January, March, May, July, September, and November, respectively, every year at the declaration platform. The business tax payable, if any, shall be paid to the government treasury in advance.
- 2.Q: What benefits are available to foreigners who receive uniform invoice for business transactions?

A:1. Participation in the uniform invoice lottery.

A lottery is drawn on uniform invoice numbers on the 25th of alternating months and the winning numbers are published in the following day’s newspapers. Winners may claim their prize money within three months from the sixth day of the next month after each prize drawing. Prize

winners shall bring their passport or alien resident certificate or other ID certificate and the winning uniform invoice receipt to the redemption locations office in order to receive the prize money. If a winner has any questions about claiming the prize money, please call the Service Line : 4128282 or check the website of the eTax Portal, Ministry of Finance at <http://invoice.etax.nat.gov.tw>

2. Participation in uniform invoice promotional activities.

Foreigners may participate in promotional activities sponsored irregularly by the National Taxation Bureau of Taipei, Ministry of Finance with the uniform invoice receipts.

**(III) Guidelines for Foreign Passengers Claiming Value-Added Tax a Refund on the Purchase of Goods Eligible for VAT Refund**

1. Eligible Applicants:

Foreign travelers who enter R.O.C. with the following documents and have visited R.O.C. less than 183 days since the arrival date:

- (1) Passport of a country other than the R.O.C.
- (2) R.O.C. passports without personal ID. No. recorded.
- (3) Travel documents.
- (4) Entry/exit permit (including the Entry/Exit Permit issued by National Immigration Agency, Ministry of the Interior).
- (5) Temporary entry permit (Note: only eligible for use in claims made at an international airport or port, not applicable for on-site or designated tax refund service outside of airports or ports).

2. Tax Rate and Administration Charge:

- (1) Tax rate: 5%
- (2) Administration charge: 14%
- (3) Receivable VAT refund = VAT-included price on the receipt  $\div 1.05 \times 0.05$  (rounding to the nearest whole number)
- (4) Net value of receivable VAT refund = receivable VAT refund - receivable VAT refund  $\times 0.14$  (rounding down to the nearest whole digit)

### 3. Goods Eligible for Tax-refund:




The goods purchased at the designated TRS-labeled stores and which will be carried out of R.O.C. by the departing travelers are all tax-refundable excluding the following:

- (1) Items prohibited from being carried on board aircraft or ships for safety reasons (such as flammables, aerosols, corrosives, magnetic materials, poisonous/toxic substances, explosives, briefcases and attaché cases with installed alarm devices, oxidizers, radioactive materials, and any other articles or substances in accordance with the relevant regulations of the International Air Transport Association, which may pose a flight safety risk when transported by air).
- (2) Items in contravention of cabin restriction rules.
- (3) Unaccompanied goods.
- (4) Specific goods which have been transferred, unpacked, consumed or exchanged in private before departure. Note: hotel bills, restaurant services and duty-free goods are not tax-refundable.

### 4. Minimum Purchase Amount Eligible for Tax Refund:

If you have spent NTD\$2,000 or more in one day purchasing goods at the same designated stores with the “Taiwan Tax Refund”-label, on the purchase date, please show your entry document to the shop assistant to request for “Application Form for VAT Refund”.

### 5. Regulations Regarding Tax Refund:

	The Tax Refund Service at Airports/ports	On-site Small-amount Tax Refund	Designated Counter for Tax Refund Service
Where to Apply	Check with the airport/port tax refund service counters that have the following icons: 	Designated TRS-labeled stores: 	Designated: TRS-labeled (shown below) service counters outside of airports or seaports: 
When to Apply	Before you check in your luggage	On the purchase date	Within 20 days before departure
Specific Time Limits	Departure within 90 days from the purchase date.	Departure within 90 days from the purchase date.	Within 90 days from the purchase date and 20 days from the date the tax refund application is filed.

	The Tax Refund Service at Airports/ports	On-site Small-amount Tax Refund	Designated Counter for Tax Refund Service
Required Documents for Tax Refund	<ol style="list-style-type: none"> <li>1. The original passport. (travel document or entry/ exit permit)</li> <li>2. Uniform invoices or E-invoices.</li> <li>3. The "Application Form for VAT Refunds".</li> </ol>	<ol style="list-style-type: none"> <li>1. The original passport. (travel document or entry/ exit permit)</li> <li>2. Uniform invoices or E-invoices.</li> </ol>	<ol style="list-style-type: none"> <li>1. The original passport. (travel document or entry/exit permit)</li> <li>2. Uniform invoices or E-invoices.</li> <li>3. The "Application Form for VAT Refunds".</li> <li>4. International credit cards issued by banks which are authorized by international credit card associations.</li> </ol>
Special Notices	<ol style="list-style-type: none"> <li>1. To maintain your rights, please arrive at the airport/port three hours prior to your departure time for the tax refund application.</li> <li>2. Visitors departing from Taoyuan International Airport and who have purchased goods cost less than NT\$ 48,000 (tax included) during their visit, are qualified to claim the tax refund at Airport MRT Taipei Main Station (A1) on the departure date. Such conditions do not apply to already claimed using on-site small-amount tax refund and/or the tax-deducted consumption amount at designated TRS-labeled counters.</li> </ol>	<ol style="list-style-type: none"> <li>1. Travelers having purchased goods cost less than NT\$ 48,000 (tax included) at one single authorized TRS-labeled store on the same date, are qualified for the on-site small-amount Tax refunds.</li> <li>2. The following conditions do not apply to "on-site small-amount tax refund". Please claim your tax refund at the airport/port before departure. <ol style="list-style-type: none"> <li>(1) The total purchase amount being applied for the on-site small-amount Tax refunds has exceeded NT\$ 120,000 (including Tax) during one visit.</li> <li>(2) The total purchase amount applying for the on-site small-amount Tax refunds has exceeded NT\$ 240,000 (including Tax) during different visits in the same year.</li> </ol> </li> <li>3. The Foreign passenger who does not have records in the tax</li> </ol>	<ol style="list-style-type: none"> <li>1. Visitors can apply for the tax refund with the "Application Form for VAT Refunds" in the town designated tax refund counters which are available in the following locations: Taipei 101, Shinkong Mitsukoshi A8, Pacific SOGO (Zhongxiao), and Hanshen Department Store in Kaohsiung.</li> <li>2. Visitors have to make a security deposit payment with the credit card in advance (7% of the total purchase amount including tax) and please visit the E-VAT Refund machine or Tax Refund Service Counter at the airports/ports to verify whether the goods need to be examined by the customs or not before your departure. If the goods are proved disqualified at the customs, visitors must return the tax refund at the Service Counter and request for cancelling the security deposit.</li> <li>3. Visitors who will not be able to carry the goods out of The Republic of China (R.O.C) within 20 days from the date which tax refund is claimed shall claim their tax refund at the Designated Tax Refund Service Counters or at the airport/port.</li> <li>4. The security deposit payment will be nonrefundable in the following conditions: <ol style="list-style-type: none"> <li>(1) Visitors do not go to the</li> </ol> </li> </ol>

	The Tax Refund Service at Airports/ports	On-site Small-amount Tax Refund	Designated Counter for Tax Refund Service
		refund system.	Tax Refund Service Counter at the airport/port before departure. It is required to be verified whether the goods need to go through the customs or not at the Service Counter. (2) Being verified that must go through the customs but fail to declare the goods or reject the customs inspection.
Other Notices	<ol style="list-style-type: none"> <li>1. Goods proven disqualified at the Customs will not be eligible for the tax refund. If the goods are found opened, used or swabbed by the customs inspections, visitors must return the received tax refund at the Tax Refund Service Counter at the airport/port.</li> <li>2. To avoid returning the received tax refund, visitors should check-in the luggage after claiming their tax refund.</li> <li>3. Visitors who have not returned the received tax refund as requested will not be eligible for tax refund application until giving back the tax refund received previously.</li> <li>4. The tax of goods purchased in Taiwan is only refundable during your stay. Any tax refund application submitted after departure or not approved before departure will not be accepted in the future.</li> <li>5. Visitors who cannot depart as scheduled after receiving the tax refund shall fill out the declaration and clear Customs through the “Goods to Declaration” (Red Line) channel to avoid fines.</li> <li>6. In the event of network failure, the tax refund system might shut down at the authorized TRS-labeled stores, please submit your application again when the system has resumed tax return processing or claim your tax refund at the airport/port before departure.</li> <li>7. If one has the application authorized by the Ministry of Finance and has applied for the small amount of tax refund, the applicant does not need to sign the signature on the tax refund list.</li> </ol>		

#### 6. Procedures of Claiming E-VAT Refund:

- (1) If your goods need to go through the Customs, the machine will print out a checklist. Please visit the customs counter with the following documents and the checklist:
  - A. The checklist. (printed by the E-VAT Refund Machine)
  - B. “Application Form for VAT Refunds”.
  - C. Personal documents (passport, travel documents, exit & entry permit or temporary entry permit)
  - D. The uniform invoices or E-invoices certificates noted with “tax-refundable goods” or “the last 4 digits of your passport number”
  - E. The goods you purchased.
- (2) You could choose to receive your tax refund through cash, credit cards (VISA, MASTER and JCB), account at UnionPay or check. If you choose to receive the refund “in cash”, please obtain the receipt “VAT refund application



Form” printed out by the machine or given by the Service Counter and go to the designated banks or cash counters located at departure airports/ports for your tax refund.

- (3) If you choose to receive the refund on credit cards or as checks, you could apply for the refund by transferring it to your credit cards account (VISA · MASTER and JCB or account at UnionPay); you may also apply for a refund as a check at the Tax Refund Service Counter.

## 7. Notice for Return and Exchange:

### (1) Return or Exchange Goods before Departure:

A. Visitors must present the following documents to the original store at which the purchase was made:

- a. The original copies of uniform invoices.
- b. The original "Application Form for VAT Refunds" or "Application for Confirmation of a Small Sum VAT Refund at the Same Site".

B. After returning or exchanging goods, if the total purchase amount of the VAT-inclusive price for goods is less than NT\$ 2,000, the applicant will be ineligible for tax refund, and must make a supplementary payment to the original store at which the purchase was made.

C. Visitors who have received the tax refund from the designated TRS-labeled store have to visit the tax refund service counter inside the store for submitting a supplementary payment/adjusting the advance security deposit if they have received a larger tax refund than they are entitled.

### (2) Return or Exchange Goods After Departure:

A. Visitors shall return the goods by holding the original copy of uniform invoice to the original designated TRS-labeled store.

B. After returning or exchanging goods, visitors must make a supplementary payment if they have received a larger tax refund than they are entitled. Request the certification sheet of the Foreign Visitors Supplementary Tax Return Payment Statement as the proof of having returned the refund.

C. Visitors entering Taiwan, carrying goods with duty-paid value worth more than NT\$ 20,000 that have claimed the tax refund before, shall fill out the Customs declaration and clear Customs through the "Goods to

Declaration” (Red Line) channel to avoid fines.

Note:

1. Private tax refund operators: Chunghwa Telecom Co., Ltd.  
Free Service Hotline: 0800-880-288  
Website: [www.taxrefund.net.tw](http://www.taxrefund.net.tw)
2. National Taxation Bureau of Taipei, Ministry of Finance:  
Website: <https://www.ntbt.gov.tw>  
TEL: (02) 2311-3711 Business Tax Section for further inquiry

## **II. Taipei City Revenue Service**

### **(I) Land Value Tax**

- 1.Q: When will the land value tax be collected?  
A: Land value tax is collected annually, starting from November 1st to November 30th.
- 2.Q: What is considered self-use residential land?  
A: Residential land is the land registered in the name of the taxpayer, his/her spouse or immediate family members, which is used for self-use residence and not for rental or commercial purposes.
- 3.Q: By when must a landowner apply for the privileged tax rate on self-use residential land?  
A: A landowner must apply for the privileged tax rate before 22nd September and the new tax rate is effective in the current year, otherwise the new tax rate shall not be applied until the next year.
- 4.Q: What are the requirements for qualification to pay at taxes at the self-use residential land value rate?  
A: To qualify for self-use residential land value tax rate, applicable conditions are as follows:
  - (1) Landowner, spouse or immediate family members must have the household registration in the local district.
  - (2) Land is not used as the rental or commercial land.
  - (3) The property is rated at no more than 300 square meters within urban areas or no more than 700 square meters within non-urban areas.
  - (4) All improvements on the property must belong to the owner, spouse or immediate family members.
  - (5) Limit of one land for each family of taxpayer, his/her

spouse or dependent family members.

5.Q: What is the tax rate for self-use residential land value tax?

A: Self-use residential land is taxed at 0.2%.

6.Q: What documents are needed when applying for tax rates levied on owner-occupied residential land value tax?

A: A copy of both construction improvement documentation and local Alien Resident permit are needed.

## **(II) Land Value Increment Tax**

1.Q: When is land value increment tax levied?

A: At the time of transfer of title, the property appreciation tax shall be paid based on the amount of increase in land value.

2.Q: What is the land value increment tax rate for residential property?

A: If the sale of self-use residential land by the title owner satisfies the necessary conditions, the land value increment tax thereof shall be collected at a privileged rate of 10%.

3.Q: Is there any land size limit on residential property for land value increment tax?

A: If the landowner applies for the privileged rate on land value increment tax which is allowed only for once in a life time, the land area should not exceed 3 acres on urban land or 7 acres on non-urban land.

In the case that the landowner sells another self-used residential land when the aforementioned term has been exhausted and wants to enjoy the privileged rate on land value increment tax, the land area is restricted within 1.5 acres on urban land or 3.5 acres on non-urban land.

4.Q: Are foreigners selling land allowed to use the once per person clause of the appreciation tax on residential land?

A: Foreigners whose property qualifies as residential, who have resided in ROC for at least 183 days during the previous year and who have filed for residency shall apply for the once per person appreciation tax rate on residential land when selling said land.

5.Q: What documentation is required in filing land value increment tax when a foreigner sells residential land?

A: Application for title transfer must be filed with the district Tax Bureau at least 30 days prior to closing. To file appreciation tax, please check the Use Owner-occupied Residential Land Tax Rates check-box in the Land Transfer Current Value Declaration Form, submit description of residential land, copy of contract, as well as copy of ARC and passport.

### **(III) House Tax**

1.Q: When is house tax levied? What is the tax year?

A: House tax must be paid between 1st and 31st of May.

The tax year for house tax is 1st July through 30th June of the following year.

2.Q: What are the Taipei city house tax rates?

A: House tax rates are differentiated based on the usage of housing:

(1) Houses for residential purposes by the owner or leased for public welfare purposes by a landlord registered with the local government: the rate of 1.2% is levied on present site value.

(2) Other forms of residential use:

A. For owners with two or less than two houses in Taipei, each house shall be levied at 2.4% of the current house value; for owners with more than three houses in Taipei, each house shall be levied at 3.6% of the current house value.

B. Public houses for residential purposes: 1.5%, levied on present site value.

C. Houses leased to civilians qualified for renting public houses and the leasing is certified by the city competent authority: 1.5%, levied on present site value.

D. Labor dormitory approved by the competent authority in charge of the labor affairs: 1.5%, levied on present site value.

E. For the student dormitory of a public school that is invested, built and operated by a private entity and leased to the school as the student dormitory under an investment agreement entered between said private entity and the agency-in-charge, and its ownership will be

transferred to the government upon the expiry of the agreed operation period: 1.5%, levied on present site value.

F. Houses of joint ownership (owners in common), except for ownership on residential purposes: 2.4%, levied on present site value.

- (3) Used for business, such as a private hospital, clinic, or freelance firm: 3%, levied on present site value.
- (4) For non-residential, non-commercial purposes such as public organizations: 2%, levied on present site value.
- (5) Houses of which the issue date of the usage license after July 1, 2017 for residential purposes and which are constructed by the builders (proprietors) and have not been sold since the house tax has been levied for 3 years: 1.5%, levied on present site value.
- (6) A house that serves a residential and non-residential purpose at the same time, shall have the actual tax levy calculated based on the actual size/acreage used as residential and non-residential purposes. For non-residential purposes, however, tax shall be levied at no less than one-sixth of the total house area.

3.Q: How is house tax calculated if the purpose of the building changes in the mid-year? How is the change registered?

A: House Tax shall be collected monthly. If there are changes in actual usage conditions or number of houses owned, applications to amend taxes should be made via methods such as telephone, fax, or application forms to the local tax department near the house within 30 days. If the change is reported after the 16th of the month where changes are made, the amended tax rates will be applicable from the following month. If the change is reported before the 15th, the amended tax rate will be applicable for the current month.

#### **(IV) Deed Tax**

1.Q: When is deed tax filed?

A: Deed tax must be filed at time of building purchase and sale, creation of Dien, exchange, bestowal or donation, partition or possession.

2.Q: What is deed tax rate?

A: The deed tax rate is as follows:

- (1) 6% for purchase and sale.
- (2) 4% for creation of Dien.
- (3) 2% for exchange.
- (4) 6% for bestowal or donation.
- (5) 2% for partition
- (6) 6% for possession.

3.Q: Who is obligated to pay deed tax? How is deed tax filed?

A: The taxpayer is the new owner of the property.

The taxpayer must file a deed tax return with the district tax office; the approved title transfer must accompany the tax return.

However, if a building involved in sale, exchange, bestowal or donation, or partition has never had ownership registered, both parties to the contract shall jointly file the deed tax return.

### **(V) Vehicle License Tax**

1.Q: When is vehicle license tax levied each year?

A: Taxes for privately owned vehicles (such as automobiles, scooters and motorcycles with cylinder displacement volume over 150cc) must be paid between 1st and 30th of April each year. Taxes for commercially owned vehicles are paid twice a year, in both April and October.

2.Q: How is vehicle license tax levied?

A: Motor vehicles are classified into different categories according to vehicle engine displacement or maximum engine horsepower, the tax will be levied based on the vehicle license tax classifications of the tax table.

3.Q: Are vehicles used by the physically handicapped exempted from vehicle license tax?

A: One vehicle owned and used only by a mentally or physically disabled person who bears an identification document issued by the authorities and a driving license is exempted from vehicle license tax. However, individuals holding Disability Cards or certification who have no driver's license due to mental or physical disabilities may apply for exemption from license tax. Spouses or relatives from second degree of kinship of the same household registration that provides car usage for a disabled person may also apply. This is limited to

one car per disabled person. But vehicles with a total cylinder displacement volume over 2,400 cc or electrically powered engines with horsepower over 262hp or 265.9ps are only exempted the sum of vehicles with a total cylinder displacement volume of 2,400 cc, or horsepower of 262hp or 265.9ps. The excess shall not be exempted.

## **(VI) Stamp Tax**

1.Q: What is the Stamp tax scope?

A: The items currently subject to the levy of the stamp tax are:

- (1) Receipts of monetary payments: e.g., the receipts, slip, release, bank book, payment record, and the like issued to identify monetary payments.
- (2) Deeds for sale of movable.
- (3) Contracting agreements: Agreements executed for the completion of a specifically ordered work or task, e.g., construction contracts, printing contracts, OEM contracts and the like.
- (4) Real estate sale, partition and transfer deeds: Deeds or contracts for sale, gratuitous transfer, partition or exchange of real estate or pledge of lien on real estate to be submitted to government agencies for registration.

2.Q: What is the stamp tax rate?

A:

- (1) Monetary receipts: affix tax stamps at 0.4% of the amount received.
- (2) Contracts for sale of movables: affix tax stamps at NT\$12 per piece.
- (3) Contracting agreements: affix tax stamps at 0.1% of the contract price.
- (4) Contracts of deeds for sale, gratuitous transfer, exchange or partition of the contract price or value of the real estate: affix tax stamps at 0.1% of the contract price.

3.Q: When is stamp tax levied?

A: Documents subject to the levy of stamp tax shall be affixed with a sufficient amount of tax stamps at the time of delivery or use.

4.Q: How is stamp tax filed?

A: The taxpayer may purchase tax stamps at a post office affix

them on the contract, deeds, receipts or documents executed, and after affixation the edges of the stamps should be chopped in order to cancel them. In the case that the tax payable is so large that the method mentioned is impractical, a taxpayer may apply to the local tax revenue department for issuance of a tax payment notice and pay the stamp tax to a designated financial institution, then affix the payment receipt to the taxable documents.

**(VII) Phone Numbers, Fax Numbers, Addresses, and E-mail Addresses of Taipei City Revenue Service Branches**

Office	Phone Number	Fax	Address
			Email
Main Office	(02)2394-9211 (02)6632-7979	(02)2351-4382	NO.7-2, Beiping E. Rd., Zhongzheng District, Taipei City 100009
			d03010990@mail.taipei.gov.tw
Zhongzheng Branch	(02)2393-9386 (02)6630-0101	(02)2393-0994	1F., NO.7-2, Beiping E. Rd., Zhongzheng District, Taipei City 100009
			d03010110@mail.taipei.gov.tw
Datong Branch	(02)2587-3650 (02)6619-5511	(02)2593-0103	3F.-2, No.57, Changji ST., Datong District, Taipei City 103026
			d03010120@mail.taipei.gov.tw
Zhongshan Branch	(02)2503-9221 (02)6608-5252	(02)2501-3265	3F., No.367, Songjiang Rd., Zhongshan District, Taipei City 104257
			d03010070@mail.taipei.gov.tw
Wanhua Branch	(02)2302-1191 (02)6632-9292	(02)2336-7245	6F., No.120, Sec. 3, Heping W. Rd., Wanhua District, Taipei City 108220
			d03010150@mail.taipei.gov.tw
Xinyi Branch	(02)2723-5067 (02)6639-9922	(02)2722-3867	3F., No.15, Sec. 5, Xinyi Rd., Xinyi District, Taipei City 110203
			d03010090@mail.taipei.gov.tw
Songshan Branch	(02)2570-3911 (02)6601-2727	(02)2577-9893	3F., No.178, Sec. 3, Bade Rd., Songshan District, Taipei City 105046
			d03010080@mail.taipei.gov.tw
Opportunity Tax Section in Motor Vehicles Office	(02)2753-4416	(02)2767-9278	3F., NO.21, Sec. 4, Bade Rd., Songshan District, Taipei City 105210
			d03010990@mail.taipei.gov.tw
Nangang Branch	(02)2783-4254 (02)6616-0202	(02)2782-3099	3F., No.360, Sec. 1, Nangang Rd., Nangang District, Taipei City 115203
			d03010170@mail.taipei.gov.tw
Wenshan Branch	(02)2234-3518 (02)6629-8585	(02)2234-3519	4F., No.220, Sec. 3, Muzha Rd., Wenshan District, Taipei City 116201
			d03010160@mail.taipei.gov.tw



Office	Phone Number	Fax	Address
			Email
Daan Branch	(02)2358-1770 (02)6630-0055	(02)2341-2589	3F., No.86, Sec. 2, Xincheng S. Rd., Daan District, Taipei City 106206
			d03010100@mail.taipei.gov.tw
Shilin Branch	(02)2831-8101 (02)6611-0909	(02)2831-8106	No.41, Meilun St., Shilin District, Taipei City 111043
			d03010130@mail.taipei.gov.tw
Opportunity Tax Section in Motor Vehicles Office, Shilin Station	(02)2831-5444	(02)8866-3255	2F., No.80, Sec. 5, Chengde Rd., Shilin District, Taipei City 111063
			d03010990@mail.taipei.gov.tw
Beitou Branch	(02)2895-1341 (02)6610-9797	(02)2895-2132	3F., No.30, Xinshi St., Beitou District, Taipei City 112203
			d03010140@mail.taipei.gov.tw
Neihu Branch	(02)2792-2059 (02)6601-5353	(02)2791-8544	2F., No.99, Sec. 6, Minquan E. Rd., Neihu District, Taipei City 114020
			d03010180@mail.taipei.gov.tw
©If you have questions regarding local taxes, please contact the nearest office.			

# CHAPTER TEN: Department of Environmental Protection

## I . Recycling of Resources

### ( I ) Recyclables are collected through the following channels:

1. Recyclables and household garbage are collected five days a week, Monday & Friday

(1) Household garbage

(2) Recyclables (foldable items):

A.Clean Clothes

B.Waste Paper

C.Clean Plastic bag

D.Secondhand book

Tuesday, Thursday & Saturday

(1) Household garbage

(2) Recyclables (non- foldable items) :

A.General : Various types of cans and bottles, containers, small appliances, waste metal, plastics ( not including composite materials such as fiber glass ) , aluminum foil packing ( empty and flatten ) , tires, batteries, fluorescent lamps and light bulbs, motor oil.

B.Clean Styrofoam.

2. Private recyclers.

3. Old goods can be "recycled" by swapping them at community flea markets.

4. Apartment or neighborhood "recycling stations".

5. Office building "recycling stations".

6. Containers or batteries with the recycling mark (♻️) can be deposited in convenience store recycling bins.

### ( II ) Recyclables Classification and Collection Schedule

Non-foldable Items (pickup on Tuesday, Thursday, and Saturday)	
General Recyclables	Clean Styrofoam
Various types of bottles, paper-made containers (e.g. paper lunch box, paper cup, aluminum foil bag, milk or beverage carton, etc.), small appliances (e.g. mobile phones, hair dryers, desk lamps, telephones, fax machines, video machines, flash disks, vacuum cleaners, portable radio recorders, trap lamps, electronic mosquito swatters, electronic instruments, lamps with plastic shells, etc.), mainframe computers, monitors, computer mice, keyboards, printers, scanners, tablets, external hard drives, waste plastic, scrap metal, acrylic, plastic hoses, ABS plastic, toilet covers, waste tires, radio tapes, and audio tapes (without magnetic bands) .	Styrofoam tableware, industrial styrofoam (such as cushioning materials) and EPE foam fruit nets.

Non-recyclable	Dolls, stuffed toys, mats, foam (filling material, sponge), all kinds of footwear, straps, white board, all kinds of balls, plastic flowerpots, wooden lunch boxes, inner tubes of tires, motorcycle seat cushions.		
Foldable Items (pickup on Mondays and Fridays)			
Clean Clothes	Waste Paper	Plastic Bags	Used Books
All kind of used but clean clothes (including women's clean underwear with fine elasticity).	Containers for bread or cake, all kinds of cartons (boxes), cups, magazines, paper bags, recycled paper, etc.	Clean plastic bags (without oil stains, food liquids, blood, etc.)	Old books should be packaged and separated from waste paper. If there are more than 200, please make an appointment with the district cleaning unit for the collection.
Unrecyclable items	1. Carpet, mats, bath towels, hats, quilts, pillows, bed sheets, bedspreads, underwear, fabric (cloth waste), shoes, socks, curtains, tablecloths, aprons, and wet, dirty, old, smelly, or worn-out clothes are not recyclable. 2. Waste paper with plastic surface (upper membrane), carbon paper, laminating paper, release paper (plastic films), tissue paper (cotton), diapers, and photographic printing paper. 3. Plastic bags with oil stains, food stains, or blood and composite plastic bags (such as packaging bags of cookies and snacks).		
Others (pickup on Mondays, Tuesdays, Thursdays, Fridays, and Saturdays)			
Lighting lamp tubes, batteries, waste oil, and others	Kitchen waste for fertilizing		Kitchen waste for feeding pigs
1. All kinds of tubes (cold cathode lamp, inductive fluorescent lamp, other mercury lamp), all kinds of light bulbs, HID lamps, batteries, power banks, waste containers for medicine, CDs, mercury thermometers, lubricating oil, edible oil. *Please make sure the recyclables are packaged well, and different recyclables are carried out separately. 2. Other: suitcases (no more than 2), helmets, umbrellas, trophies, and broom with a long-handle.	Principle of classification: Inedible organisms (such as peels, shells, bones, cores, flowers, leaves, waste tea, coffee grounds) and any mixture of rotten food that is inedible for pigs. *Coconut shells and durian shells should be collected separately before being delivered to the recycling truck. *Tissues should be disposed as general garbage.		Principle of classification: Edible for pigs after being cooked. It does not matter whether it's raw or cooked when disposed of. (e.g. leftover) Examples: Meat, internal organs, vegetables, fruits, frozen foods and expired but uncorrupted ingredients or seasonings.
Please make an appointment with district cleaning units for recycling service in advance.			
Bulky furniture and household appliances			
Kitchen ventilations, spring mattresses, bed frames, handcarts, bicycles, fans, gas stoves, water dispensers, sofas/couches, tables, chairs, cabinets, televisions, refrigerators, washing machines, air-conditioners and wheel suitcase (at least 3).			

### **(III) Bring Your Own Cup**

Department of Environmental Protection at Taipei City Government (DEP) encourages customers to bring their own cups when purchasing beverages by offering a variety of discounts. Fast food chains, convenience stores and beverage shops, offer discounts on drinks if you bring your own cup.

Reducing the use of disposable cups is a small step, but also a great leap towards cutting down waste.

## **II. Household Kitchen Wastes Recycling**

1. Taipei City has begun to collect kitchen waste from every household and your cooperation will be greatly appreciated.
2. Please sort kitchen waste into two Kitchen waste after being cooked.
3. If it is edible for pigs, it is classified into “kitchen waste for feeding pigs”. If it is not edible, it is classified into “kitchen waste for fertilizing”.
4. The collection schedule and locations for kitchen waste are the same as those for regular household waste.
5. Please do not mix garbage with kitchen waste. Violators will be fined between NT \$1,200~6,000.
6. Before collection, kitchen waste must be drained and contained in kitchen waste bucket, which will then be separated into “kitchen waste for feeding pigs” and “kitchen waste for fertilizing” when being collected.
7. Plastic bags used for kitchen waste can also be collected by the collection truck or bucket.
8. Cook only as much as you can eat, thus food will not be wasted and kitchen waste will be reduced.
9. Leftovers should be recycled as soon as possible.
10. Take off outer packaging and do not mix residues such as chopsticks, spoons, toothpicks or tissues with kitchen waste.
11. When recycling durian and coconut shells, please hand it to the cleaning staff directly and do not dispose them as with kitchen waste, for the ease of processing.
12. For further clarification on kitchen waste and sorting, please call : (02)2720-8889 ext 7291 for inquiries.

## **III. The Garbage Cleaning**

We provide a Five Days a Week collection program for household garbage, recyclables and kitchen waste, which is effective since Dec 26, 2003. There is no garbage collection on

Wednesdays and Sundays.

For those of you who cannot fit our program into your busy schedule, 33 designated locations are open for collecting household garbage, recyclables and kitchen waste. The opening hours are from 6:00am to 11:00 pm daily. The details are shown on the Department of Environmental Protection website.

<http://www.dep-in.gov.tapei/epb/iframe/trash.aspx>

### Directory of District Cleaning Squads

District squad	Office Address	Contact phone
Datong District	4F-7, No. 57, Changji St.	(02)2594-9904, 2594-8437
Wanhua District	5F, No. 102, Sec. 2, Huanhe S. Rd.	(02)2302-2988, 2306-9144
Daan District	No. 19, Lane 140, Tonghua St.	(02)2737-1303, 2736-4342
Songshan District	4F, No.133, Sec 4, minsheng E. Rd.	(02)2514-7712, 2514-7713
Shilin District	7F, No 439, Zhongzheng Rd.	(02)2883-0962, 2883-0963
Nangang District	7F, No. 360, Sec. 1, Nangang Rd.	(02)2783-4725, 2783-2691
Zhongzheng District	1-2F, No. 6, Sec. 3, Chongqing S. Rd.	(02)2332-0725, 2332-0726
Xinyi District	8F, No. 15, Sec. 5, Xinyi Rd.	(02)2723-4982, 2723-4990
Wenshan District	7F, No. 220, Sec. 3, Muzha Rd.	(02)2936-3050, 2936-3051
Beitou District	3F, No. 115, Sec. 2, Shipai Rd.	(02)2821-8867, 2822-9604
Zhongshan District	7F-2, No. 367, Songjiang Rd.	(02)2503-3447, 2502-2264
Neihu District	4F, No.19 , Lane 320, Sec.2, Chenggong Rd.	(02)2791-7730, 2794-5759
Recycling Squad	No.1,Lane 178, Xingzhong Rd., Neihu Dist.	(02)2791-9622, 2791-9601
Nei-hu Refurbished Furniture Exhibition Center	No.1,Lane 178, Xingzhong Rd., Neihu Dist.	(02)2796-2062
Wanhua Refurbished Furniture Exhibition Center	No.102, Sec. 2, Huanhe S. Rd., Wanhua Dist.	(02)2308-2600

### **Clearance of Bulky Items:**

Bulky items refer to single items unable to fit into the largest size of special DEP (the Department of Environment Protection) trash bag, such as large pieces of furniture, yard wood, plate glass, quilts, etc.. After accumulating a sufficient quantity, please contact your local Taipei City DEP trash crew to arrange a time and place to pick up and clear them. You are, however, responsible for bringing the item to the ground floor. Pickup and clearance are free.

### **IV. Trash Bags**

Taipei city residents have required to purchase special DEP (the Department of Environment Protection) designated trash bags to dispose of residential garbage. Residents need to purchase the specially designated trash bags and perform trash separation.

The specially designated trash bags are divided seven size specifications. Right now, these bags can be available at most convenience stores and supermarkets, or any store with the “DEP trash bag vendor” label. Violators shall be fined.

#### **The special-purpose trash bags have seven kinds of models:**

Volume	Number of bags included	Price
3 liter	20	NT \$ 21
5 liter	20	NT \$ 36
14 liter	20	NT \$ 100
25 liter	20	NT \$ 180
33 liter	20	NT \$ 237
76 liter	10	NT \$ 273
120 liter	5	NT \$ 216

To further reduce the usage of the plastic shopping bags, we promote the dual-use bag policy that can be used as both a shopping bag as well as an official trash bag. The Taipei City dual-use bags have been rolled out since January 1, 2018. People could buy this bag at the convenience stores, such as 7-ELEVEN, FamilyMart, Hi-Life, PXMART, OKMart as well as Wellcome, SimpleMart, Taiwan Sugar Corporation supermarkets, Carrefour, POYA, Cotton Field Organic stores, I-Mei Foods, DAISO Japan, Santacruz, Yi Wan Li, Anyong, and other contracted stores selling designated trash bags in the Taipei City.

Size	Volume	Price	Remarks
Small	3 liters	NT\$ 1	Bags are designated in 3-dimensional shape.
Medium	6 liters	NT\$ 2	
Large	14 liters	NT\$ 5	

## V. 1999 Citizen Hotline

If citizens wish to report on violations such as air pollution, noise, water pollution, discarded solid wastes and environmental sanitation service, as well as issuing any petition or accusation, please dial the 1999 Citizen Hotline, there'll be personnel assigned to be at your service.

## VI. Please Obey the Waste Disposal Act

Polluting acts such as spitting of phlegm or betel nut juice or fiber or discarding of waste paper, cigarette butts, chewing gum, fruit or the skin, pit or juice thereof, or other general waste will be imposed a fine between NT\$ 1,200 and NT\$6,000.

## VII. Low Carbon Tips in Eating, Clothing, Living and Transportation.

<p>Eating:</p> <ul style="list-style-type: none"> <li>* Reduce food waste, save money and resources.</li> <li>* Buying local, seasonal food.</li> <li>* Bring your own chopsticks and reducing the amount of waste.</li> <li>* Eat less meat, eat more vegetables.</li> </ul>	<p>Clothing:</p> <ul style="list-style-type: none"> <li>* Recycling old clothes.</li> <li>* Choose natural fibers and support a healthier way of living.</li> <li>* Wear light clothes in summer.</li> <li>* Wearing a suit without a tie.</li> </ul>
<p>Living:</p> <ul style="list-style-type: none"> <li>* Keep homes and buildings cool with cross ventilation by opening windows.</li> <li>* Indoor air temperature from 26°C to 28°C.</li> <li>* Using energy saving light bulbs.</li> <li>* Taking the stairs.</li> </ul>	<p>Transportation:</p> <ul style="list-style-type: none"> <li>* Walk or ride a bicycle for short trips, or take public transportation for longer ones.</li> <li>* Share a ride, save petrol and money.</li> <li>* Choose low-emission vehicles.</li> <li>* Reducing vehicle idling to prevent greenhouse gas emission.</li> </ul>

## \*.Directory of DEP's Feedback Facilities

### I . Bei-Tou Refuse Incineration Plant

Facilities	Entry fare & opening hours	Note
Swimming pool	Full Ticket: NT\$110 Discount Ticket: NT\$55 Opening hours (Tuesday to Sunday) 1. 05:30~07:30 2. 08:30~11:30 3. 13:30~16:30 4. 18:00~21:00	Eligible for Free Entry: 1. Citizens registered in Beitou, Shilin, Neihu, Nangang, and Wenshan Districts and volunteer with identification. 2. Handicapped persons (with certification) and one companion 3. Free admission for child aged under 3 (with certification) Eligibility for Discount Tickets: 1. Students with identification 2. Children (aged 4-12) 3. Seniors aged 65 and over (with identity card)
Gym	Full Ticket: NT\$20 Discount Ticket: NT\$10 Opening hours (Tuesday to Sunday) 1. 08:30~12:00 2. 13:30~17:00 3. 18:00~21:00	Eligible for Free Entry: 1. Citizens registered in Beitou, Shilin, Neihu, Nangang, and Wenshan Districts 2. Handicapped persons (with certification) and one companion Eligibility for Discount Tickets 1. students with identification 2. Seniors sixty-five years old and over (with identity card)
Study center	Free of charge Opening hours (Tuesday to Sunday) 08:30~21:00	
Community center	NT\$350 per period Opening hours (Tuesday to Sunday) 1. 08:00~12:00 2. 13:00~17:00	
Tennis court	Day time: NT\$150/hr Night time NT\$200/hr Opening hours (Tuesday to Sunday) 1. 05:30~12:00 2. 13:30~17:00 3. 18:00~21:00	Eligible for Free Entry : 1. Citizens registered in Beitou, Shilin, Neihu, Nangang, and Wenshan Districts 2. Handicapped persons (with certification) and one companion Eligibility for Discount Tickets 1. Students with identification 2. Seniors aged 65 and over (with identity card)
Basketball court (outside)	Free of charge Opening hours (Tuesday to Sunday) 24 hrs	
Underground parking lot	NT\$20/hr Opening hours (Tuesday to Sunday) 05:00~22:00	Free of charge if less than 30 mins.
Observatory	Free of charge Opening hours 09:00~22:00	
Motorbike parking lot (outside)	Free of charge Opening hours 24 hrs	
Table Tennis Room	Free of charge Opening Hours ( Tuesday to Sunday) 1.08:30-11:30 2.14:00-17:00 3.18:00-21:00	



## II. Neihu Refuse Incineration Plant

Neihu Refuse Incineration Plant is the first modernized Incineration Plant in Taiwan that adopts mechanical incineration technology to process household garbage and commercial waste of Taipei City in order to achieve the waste volume reduction, stabilization, sanitation, and resource utilization.

With the feedback to local residents, we not only reinforce greening of the entire plant site, but also build the energy reuse center, and the multidimensional sports and recreation facilities for use by the public in order to provide a fully functional recreation park for local communities to improve citizen's living quality. The facilities include heated swimming pool, gym, art and culture classroom, tennis court, table tennis room, skating rink, reading room, and underground parking lot. Welcome to visit there, please contact us by phone: (02)-27961833

Facilities	Business hours and fare	Note
Swimming Pool	<ul style="list-style-type: none"> <li>• Full Ticket: NT\$110</li> <li>• Discount Ticket: NT\$80</li> <li>• Senior Ticket: NT\$55</li> <li>• When cold water is supplied because of annual repair or other reasons: Full Ticket: NT\$ 60 Reduced Ticket: NT\$ 30</li> </ul> Opening Hours (Tuesday to Sunday) : 1. 05:30-07:20 2. 08:20-11:15 3. 13:20-16:15 4. 17:50-20:40	1. Eligible for Free Entry : a. Citizens registered in Beitou, Shilin, Neihu, Nangang, and Wenshan Districts and volunteer with identification. b. Disabled (with certification) and their care workers (one person only). c. Free admission for children aged under 7 (with certification) 2. Eligible for Discounted Tickets : a. Students with identification b. Military and police personnel with identification c. Children (aged7-12) 3. Eligible for Senior Tickets: Seniors aged 65 and over (with identity card)
Gym	Full Ticket: NT\$20 Discounted Ticket: NT\$10 Opening Hours (Tuesday to Sunday): 1. 08:30 - 12:00 2. 13:30 - 17:00 3. 17:50 - 21:00	1. Eligible for Free Entry : Citizens registered in Beitou, Shilin, Neihu, Nangang, and Wenshan Districts and volunteer with identification. 2. Eligible for Discounted Tickets : a. Students with identification b. Military and police personnel with identification c. Seniors aged 65 and over (with identity card) 3. No entry for students under 150cm.
Art and Culture Classroom	NT\$: 400/once, additional NT\$150 with air-conditioner Opening Hours (Tuesday to Sunday): 1. 08:00 - 12:00 2. 13:00 - 17:00	

Facilities	Business hours and fare	Note
Tennis Court	Opening Hours (Tuesday to Sunday) : 1. 05:20 - 18:00 (NT\$:150/hr) 2. 18:00 - 21:00 (NT\$: 200/hr)	1. Eligible for free entry: a. Citizens registered in Beitou, Shilin, Neihu, Nangang, and Wenshan Districts and volunteers with identification. b. Disabled (with certification) and their care workers (one person only). 2. Eligible for Senior Tickets: Seniors aged 65 and over (with identity card)
Table Tennis Room	Free of charge Opening Hours (Tuesday to Sunday) : 1. 08:30 - 12:00 2. 13:30 - 17:00 3. 17:50 - 21:00	
Skating Rink	Free of charge Opening Hours: 05:00 - 22:00	
Reading Room	Free of charge Opening Hours (Tuesday to Sunday): 1. 08:30 - 12:00 2. 13:30 - 17:00	
Underground Parking Lot	Opening Hours (Tuesday to Sunday): 05:00 - 22:00 (NT\$: 20/hr) (NT\$: 1500/month)	

### III. Muzha Refuse Incineration Plant

Facilities	Entry fare & opening hours	Note
Swimming Pool with heated water	<ul style="list-style-type: none"> <li>• Full Ticket: NT\$110</li> <li>• Discount Ticket: NT\$80</li> <li>• Senior Ticket: NT\$55</li> <li>• When cold water is supplied because of annual repair or other reasons: Full Ticket: NT\$ 60 Reduced Ticket: NT\$ 30</li> </ul> Opening Hours (Tuesdays to Sunday) 1. 05:30~07:30 2. 08:30~11:30 3. 13:30~16:30 4. 18:00~21:00	Eligible for Free Entry : 1. Citizens registered in Beitou, Shilin, Neihu, Nangang, and Wenshan Districts and volunteer with identification. 2. Handicapped persons (with certification) and one companion 3. Free admission for children aged under 7 (with certification) Eligibility for Discount Tickets 1. Students with Identification 2. Military and Police Personnel with Identification 3. Children (aged 7-12) Eligibility for Senior Tickets: Seniors over sixty-five years old with Identification
Children Entertainment Playground	Free of charge Opening Hours (Tuesday to Sunday) 1. 05:30 - 12:00 2. 13:00 - 17:00 3. 18:00 - 21:30	
Reading Room	Free of charge Opening Hours (Tuesday to Sunday) 08:30~21:30	

Facilities	Entry fare & opening hours	Note
Table Tennis	Free of charge Opening Hours (Tuesday to Sunday) 1F 1. 05:30 - 12:00 2. 13:00 - 17:00 3. 18:00 - 21:30 3F 05:30~21:30	
Computer Room	Free of charge Opening Hours (Tuesday to Sunday) 08:30~21:30	
Art and Culture Classroom	NT\$: 400 /once, with air-condition additional NT\$:150 evening Business hours fees Is half Opening Hours (Tuesday to Sunday) 1. 08:00 - 12:00 2. 13:00 - 17:00 3. 19:30 -21:30	Eligible for Free Entry : 1. Citizens registered in Beitou, Shilin, Neihu, Nangang, and Wenshan Districts
Gymnasium	Free of charge Opening Hours (Tuesday to Sunday) 05:30~21:30	No entry for age under 16.
Multi-Functional Conference Hall	NT\$:500 /once, with air-condition additional NT\$:300, with the audio and video equipments NT\$:500 Evening business hours fee is 50% off. Opening Hours ( Tuesday to Sunday) 1. 08:00 - 12:00 2. 13:00 - 17:00 3. 19:30 - 21:30	
Underground Parking Lot	NT\$20/hr Opening Hours: 05:00~22:00	
Motorbike Parking Lot (outside)	Free of charge Opening Hours: 24 hrs	

#### IV. The Service Hours, Charge Standard and Description of Sanzhuku Swimming Pool

##### 1. Service hours and fees

Ticketing time	Entry time	Pool clearance time	Closing time	Fees and charges (NTD\$)	Notes
First session 05:20~07:00	05:30	07:20	07:30	1. Adult ticket: NTD\$ 110. 2. Concessionary ticket: NTD\$ 80 (available for military personnel, police and students. Please show your certificate of identity when entering the swimming pool.)	Each session can accommodate up to 200 people.

Ticketing time	Entry time	Pool clearance time	Closing time	Fees and charges (NTD\$)	Notes
Second session 08:20~10:30	08:30	11:15	11:30	3. In cases when only cold water is provided in the swimming pool, the adult ticket is NTD\$ 60 and the children ticket is NTD\$ 30. 4. The citizens whose household registers are established in Neihu District, Nangang District, Wenshan District, Beitou District and Shilin District in Taipei City can get free entry according to their certificates of identity (Children above age 12 should show the children identity cards, the original of the household certificate or household registration transcript within three months.) or Volunteer Service Honor Cards, volunteer fire fighters and police officers with Volunteer Service Honor Cards are eligible for half-priced tickets. 5. The disabled and the custodian or necessary companion can enjoy free entry according to the disability card. 6. Children under age 6 are admitted without charge. 7. Children above age 6 and below age 12, aboriginal elders above age 55 and below age 64, and the elder above age 65 can have a 50% discount of the adult ticket. 8. Children below age 12 should be accompanied by the custodian or other adult relatives capable of taking care of them (they need to buy tickets if they are not admitted free.) before entering the swimming pool.	
Third session 13:20~15:30	13:30	16:15	16:30		
Fourth session 17:50~20:00	18:00	20:40	21:00		

2. Please line up to buy tickets to enter the swimming pool. One person can only purchase a maximum of four tickets. The ticket should be used according to the date and session and will be invalid at next day or session. We will reject any

return of tickets or requirement for changing the session after the tickets are sold.

3. Our off days are each Monday and National holidays except New Year's Day (01/01), Peace Memorial Day (02/28) and Double-tenth day (10/10). If the Monday is a national holiday, the off day will be delayed for one day.
4. The copies of all valid certificates cannot be used to enter the swimming pool.
5. For the convenience of the children whose household registers are established in Neihu District, Nangang District, Wenshan District, Beitou District and Shilin District in Taipei City to use the swimming pool for free, the "swimming pool children certificate" application is available now.
6. Address:  
No.32, Ln. 290, Sec. 1, Jiuzhuang St., Nangang Dist., Taipei City 115, Taiwan (R.O.C.)  
Tel:(02)2654-8933, (02)2654-7412

## **V. Shanshuilu Ecological Park**

### **1. Park introduction**

The area of the park is about 21 hectares, and there are cottages, tourist service center, wooden paths, stream restoration, swamp area, children's playground, forest pavilion and watchtower, etc. In particular, the education house and the tourist service center are rebuilt based on the old building structures of the truck washing base for trash trucks and the resource recycling station. Besides, the wooden paths connected to the watchtower are decorated by many colorful columns, which were the electric poles of the sanitary landfill site of Fudekeng before.

There are also many environmental educational description facilities with interaction and playfulness. Tourists can experience the waste reutilization created by these facilities or take a rest at the facilities.

### **2. Traffic information**

- (1) Address: No. 37, Nanshen Rd., Nangang Dist., Taipei City 115, Taiwan (R.O.C.)
- (2) Public transportation: Please take the No. 679 bus of Zhinan Bus Company from the Taipei Nangang Exhibition Center Station of MRT to the Fu Sheng Gong station (Shanshuilu Ecological Park) and walk to the entry of the park.
- (3) Freeway: Go northward along the national freeway No.3 to

the exit ramp of Nanshen road and go straight along Nanshen road for about 1.5 kilometers to the entry of the park.

## **VI. Fudekeng Environmental Restoration Park**

### **1. Park introduction**

The area of the park has about 37 hectares, and there are grass skiing field, indigenous peoples culture district, sun plaza, footway, bicycle path, remote control aircraft district, etc. In particular, the grass skiing field is about 1 hectare which is the only and cost-free field for people to experience grass skiing in Taipei. It is suitable for leisure and recreation in the park which is full of lawn and trees.

Taipei Energy Hill is the first solar power plant constructed on landfill in Taiwan. With the cooperation between the city government and private companies, a public-private partnership is set up for promoting the development of renewable energy for Taipei city. The government provides the land, and the companies supply the fund to build this environmentally-friendly facility. Importantly, it becomes a demonstrative park that embraces multiple values such as environmental education, ecological protection, renewable energy, and so on.

### **2. Traffic information**

- (1) Address: No.151, Sec. 5, Muzha Rd., Wenshan Dist., Taipei City 116, Taiwan (R.O.C.)
- (2) Public transportation: Please take the S12 bus from the Taipei Zoo Station of MRT to the Fudekeng Eco-park station and walk to the entry of the park.
- (3) Freeway: along the national freeway No. 3 to exit ramp of wanfang and turn left to the section 5 of Muzha road for about 0.9 kilometers and turn left to the lane 43 of Muzha road for about 1.6 kilometer to the entry of the park.

## **VII. Neihu Restoration Park**

### **1. Park introduction**

Neihu Restoration Park is a diversified green park. The district has 10 hectares with a forest hill, health trail and vision picture frame, where people can hike and climb to 40 meters height to overlook the Taipei 101 building. In addition, there is one riverside bike path along the bank of the Keelung River, about 1.5 km, the public can enjoy sitting, walking and playing sports

in the park.

There is also observation deck, leisure and sport lawn, flowers and historic building - bridge pier, etc. In the park, together with a heated swimming pool, tennis courts and other recreational facilities nearby Neihu incineration plant, it can be formed as a complete multifunction leisure park different from other Riverside Parks.

## 2. Traffic information

(1) Address: the opposite of No.587, Tanmei St., Neihu Dist., Taipei City , Taiwan (R.O.C.)

Freeway: Go northward along the national freeway No.1 to the exit ramp of Kangning Rd., and turn right to Sec. 3, Kangning Rd. (do not go to South Lake Bridge) , go straight along Tanmei St. for about 900 meters, and ride to the entry of the park.

(2) Public transportation: Please take the No.240 express (straight) \247\247 section (area) \279\681 bus to the Neihu incinerator station (Huluzhou Sports Park) to get off and walk to the entry of the park.

## **VIII. Yen Hui Library**

### 1. History

For promoting source minimization and resource recycling, extending the life of books and helping disadvantaged citizens, Department of Environmental Protection, Taipei City Government therefore set up Yen Hui Library at Refurbished Furniture Exhibition Center in Neihu on January 13, 2013.

### 2. Place and Opening Hours

The Library, located at No. 1, Lane 178, Xingzhong Road, Neihu District, Taipei City (First Floor, Refurbished Furniture Exhibition Center in Neihu), is divided into Book Receiving and Exchanging Area and Reading Area, with opening hours from 10:00 a.m. to 5:00 p.m., Tuesday through Friday, and Sunday. Any changes made to the opening hours will be indicated in the announcement placed.

### 3. Receiving and Exchanging for Books

Four categories of people – students, low income and medium-low income households, disabled and general people – are permitted to receive and exchange books at Yen Hui Library. There are four ways of receiving and exchanging books. Students may bring his or her valid student's identification card, the low income or medium-low income household and disabled

may bring certification card issued by the government to receive 10 old books for free every month. The others may give the Library 15 used batteries in exchange for 1 old book. The Library also has special events that people can receive books according to the event rules.

#### 4. Donating Books

- (1) Residents in Taipei City who intend to donate books shall tie up the books and give them directly to the Department's recycling truck and mention that the books are donated to Yen Hui Library. If there are more than 200 books to be donated, the donators may contact Department of Environmental Protection or the local cleaning squadron to make a pickup service reservation.
- (2) Residents living outside of Taipei City shall tie up the donated books and send them to Yen Hui Library at No. 1, Lane 178, Xingzhong Road, Neihu District, Taipei City.



## **CHAPTER ELEVEN: Department of Information and Tourism**

### **I . Taipei Travel Website Entrance**

- Providing travelers with the most useful Taipei traveling e-Book.

<https://www.travel.taipei/en>

Taipei is a city with natural and cultural connotation, also a friendly, warmly, and humane city. Taipei not only possesses an urban city's convenience, but also preserves the beauty of cultural traditions. Taipei Travel Net is as the best method for you all to immediately-and-quickly experience the diversity of Taipei, it is like the best electronic encyclopedia providing Taipei travel information.

In nine languages (Traditional Chinese, Simplified Chinese, English, Japanese, Korean, Spanish, Indonesian, Thai and Vietnamese), Taipei Travel Net offers highly accessible information about fun attractions, delicacies, tour routes, shopping, lodging, transportation, art exhibitions and activities, rich content and illustrated pages are included.

In order to better serve the travelers who are browsing our website on their mobile devices, Taipei Travel Net launches especially the travel guide app, a mobile version of the "Now @ Taipei" App for iOS and Android systems.

Tourism Bureau, Ministry of Transportation and Communications  
24-hour Information Hotline: 0800-011-765

### **II . Hotel Database**

Visitors may access the hotel database of Taipei Travel Net (<https://www.travel.taipei/en>) by clicking the option "Accommodation / Hotel Search." The database includes information and photos of hotels, and offers a multi-language search engine in Mandarin, English, and Japanese. The users can search for hotels by multiple criteria, including price range, location, and facilities. Google Maps Distance Calculator is also embedded on the website for users to find hotels that best meet their needs.

### **III . MICE Sponsorship**

(1) In order to encourage the staging of international MICE events in the city of Taipei, and promote the development of related

industries, the Taipei City Government's Department of Information and Tourism (hereafter referred to as TPEDOIT), has established a set of guidelines for special incentives.

- (2) Application Periods: TPEDOIT has two separate application rounds each year. In the first, applications are accepted from November 1st to 30th in the previous year. In the second, applications are accepted from April 1st to 30th in the same year.
- (3) Application Process: Visit the Taipei Travel Net website for more detail (<https://www.travel.taipei/en>). Since the starting days of each round, go to the "Information MICE" section and download the "Guidelines for Sponsorship," which provide the detailed explanations of all provisions.

#### **IV. Taipei Visitor Information Center**

Taipei City Government has established 11 visitor information centers in Taipei. The services at each center are tailored to the specific attractions in the vicinity. In addition to the counter help, the centers offer access to print and online tourism information, including free brochures on scenic sites, dining, accommodations, transportation, guided tours in Taipei City and more. Taipei visitor information centers are located in the following places:

1. Taipei Main Station Visitor Information Center
  - Open Hours: Daily 08:00~20:00
  - Tel: 02-2312-3256
  - Address: 3, Beiping W. Rd., Zhongzheng Dist., Taipei City 100, Taiwan (R.O.C.)
2. Songshan Airport Visitor Information Center
  - Open Hours: Daily 08:00~17:00
  - Tel: 02-2546-4741
  - Address: 340-10, Dunhua N. Rd., Songshan Dist., Taipei City 105, Taiwan (R.O.C.)
3. MRT Xinbeitou Station Visitor Information Center
  - Open Hours: Daily 10:00~19:00
  - Tel: 02-2891-2972
  - Address: 700, Daye Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)
4. MRT Jiantan Station Visitor Information Center
  - Open Hours: Daily 10:00~19:00
  - Tel: 02-2883-0313
  - Address: 65, Sec. 5, Zhongshan N. Rd., Shilin Dist., Taipei City 111, Taiwan (R.O.C.)

5. MRT Ximen Station Visitor Information Center
  - Open Hours: Daily 10:00~19:00
  - Tel: 02-2375-3096
  - Address: B1F, 32-1, Baoqing Rd., Zhongzheng Dist., Taipei City 100, Taiwan (R.O.C.)
6. MRT Taipei 101/World Trade Center Station Visitor Information Center
  - Open Hours: Daily 10:00~19:00
  - Tel: 02-2758-6593
  - Address: B1F., 20, Sec. 5, Xinyi Rd., Xinyi Dist., Taipei City 110, Taiwan (R.O.C.)
7. Airport MRT A1 Taipei Main Station Visitor Information Center
  - Open Hours: Daily 08:00~20:00
  - Tel: 02-2331-3133
  - Address: B1F., 8, Zhengzhou Rd., Datong Dist., Taipei City 103, Taiwan (R.O.C.)
8. MRT Longshan Temple Station Visitor Information Center
  - Open Hours: Daily 10:00~19:00
  - Tel: 02-2302-5903
  - Address: B1F, 153, Sec. 1, Xiyuan Rd., Wanhua Dist., Taipei City 108, Taiwan (R.O.C.)
9. Ximen Red House Visitor Center
  - Open Hours: Tue-Sun 11:00~21:30, Fri-Sat 11:00-22:00 (Closed on Mondays, but open during the long weekends)
  - Tel: 02-2388-5255
  - Address: 1F, Cross Building, 10, Chengdu Rd., Wanhua Dist., Taipei City 108, Taiwan (R.O.C.)
10. Gondola Maokong Station Visitor Center
  - Open Hours: The first Monday of each month & Tue.-Sun. 09:00-17:00 are open, while the rest Mondays of each month are closed.
  - Tel: 02-2937-8563
  - Address: 35, Ln. 38, Sec. 3, Zhinan Rd., Wenshan Dist., Taipei City 116, Taiwan (R.O.C.)
11. Dadaocheng Visitor Center
  - Open Hours: 09:00~17:00 daily
  - Tel: 02-2559-6802
  - Address: 44, Sec. 1, Dihua St., Datong Dist., Taipei City 103, Taiwan (R.O.C.)

## **V. Travel and Tourism Publications**

### **(1) TAIPEI Quarterly**

TAIPEI is a quarterly magazine published in both English and Japanese editions, providing foreign residents and overseas tourists with useful information on Taipei's feature events, tourist attractions, fine foods, historical sites and cultural practices. It is a medium that visitors can utilize to better understand Taipei City.

TAIPEI is available for free at MRT stations, Taipei Visitor Information Centers, National Chiang Kai-shek Memorial Hall, National Dr. Sun Yat-sen Memorial Hall and eslite Bookstores.

### **(2) Taipei Tourist Map Brochure and Taipei District Tourism Introduction Booklet**

If you are travelling to Taipei, it is recommended to use Undiscovered Taipei Map brochure when planning your trip. This brochure introduces useful information about sightseeing spots, fine foods, transportation and Visitor Information Centers in Taipei, as well as including a tourist map of Taipei City. By using this brochure, both foreign and domestic tourists can gain travelling information of Taipei with ease.

Moreover, if you want to have an in-depth trip in Taipei, four District Tourism Introduction Booklets, namely Undiscovered Taipei Ximending & Bangka, Undiscovered Taipei Dadaocheng & Dalongdong, Undiscovered Taipei Beitou and Undiscovered Taipei Xinyi, can lead you to Taipei's popular attractions. These booklets introduce Taipei's historical sites, places of interest, feature events and foods. They also provide a gatefold map, allowing tourists to enjoy Taipei's beauty.

The above publications are available for free at Taiwan Taoyuan International Airport, Taipei Visitor Information Centers, Visitor Information Centers around Taiwan, etc.

## **VI. Discovering the Hot Springs of Beitou**

Although Taipei City is not enormous, there are four hot spring areas across the city, New Beitou, Xingyi Road, Yangmingshan Zhongshan Hall and Macao. Each of them has its own distinguishing feature. As of 2019, there are 52 hotels, bathhouses or restaurants qualified with hot spring certification. Come to these

natural, cultural and diversifying areas to enjoy hot spring and delicious cuisine. It is good to relax both your mind and body.



Official Hot Spring Logo

**VII. Taipei Fun Pass Information and Usage**

Enjoy the top tourist attractions in Taipei City, New Taipei City and Keelung City with a single pass. The best part is that it saves not only your travel expenses but also your time waiting in line for admissions! Taipei Fun Pass is definitely the best choice for your travels in northern Taiwan!

“Unlimited Version” is a time-based pass that combines attractions with transportations. The Pass includes admission to 16 popular tourist attractions in addition to transportation services and will save you up to 60% on the travel expenses. “Transportation Version” focuses on transportation services, providing unlimited rides on the MRT, Taipei City buses, New Taipei City buses and 5 Taiwan Tourist Shuttle routes. Visitors can easily get to different tourist sites. “Classic Version” contains 2 entrances of Taipei must-see attractions (Taipei 101 observatory and National Palace Museum) plus top-up EasyCard; “Exploring Version” combines 20 tickets of featured artistic and scientific attractions with top-up EasyCard. The complimentary guide book includes discounts at over 100 selected stores, allowing each visitor to enjoy easy shopping during their trip.

Taipei Fun Pass also provides diverse local tours and in-depth experience activities that allow visitors to discover how people live in northern Taiwan and enjoy local daily-life experiences through short stays.

For more information, please browse Taipei Fun Pass website: <https://funpass.travel.taipei/> or contact customer service hotline: 03-5910052.

## **VIII. Discovery Center of Taipei**

The Discovery Center of Taipei is the first spot for all tourists to be able to further discover what Taipei has to offer. The Center holds an exhibition that provides educational and recreational services. The primary objective of the Center is to educate visitors on the technology, history, and arts of Taipei, while promoting local tourism and showcasing municipal achievements.

There are four floors in Discovery Center of Taipei. The “Taipei Impression Hall” on the 1st floor shows visual works on various aspects of Taipei. The “Special Exhibitions Hall” on the 2nd floor presents exhibitions about Taipei City. Apart from the “Express City- A Relaxed Journey,” visitors can also appreciate and experience the wonderful Taipei’s Major Thoroughfares, New West Side Story, Cultural Capital, and Ecological City presentations in the “City Discovery Hall” on the 3rd floor. When entering the “Dialogue with Time Hall,” visitors can go back to the source of Taipei’s development and look upon the city’s many faces as generations have overlapped. Also, “Discovery Theater” is the second theater with 360-degree cyclorama screen in Taiwan. A series of city-focused films are shown at regularly scheduled times. Don’t miss Discovery Center of Taipei if you want to know more about Taipei’s stories and history.

### **Location**

Address: 1, City Hall Rd., Xinyi Dist., Taipei City, Taiwan (R.O.C.)

(Enter from the west entrance of Taipei City Hall, the side that faces Renai Rd., then turn right.)

Citizen Hotline: 1999 (02-2720-8889 if calling from outside Taipei City) ext.8630

Fax: 02-2723-2793

### **Open Hours**

Tuesdays through Sundays 09:00~17:00 free entry

Closed on Mondays and national holidays

### **Audio Guided Tours**

Audio guides in Chinese, English, Japanese, Hakka, and Taiwanese are available for rent at the service center on the 1st floor. Visitors may use their IDs to borrow audio guide equipment.

### **Guided Tour Hours**

Tuesdays through Sundays 09:00 a.m. ~17:00 p.m.

Guided Tour Reservation:

Groups of over 30 people may reserve guided tours (including student groups and agencies from elementary schools and above, agencies, and groups formed by individuals, etc.).

### **Notice for Group Guided Tours:**

1. Please make a reservation 7 days in advance. Availability will be determined by the number of groups scheduled on the reserved date.
2. Please call to cancel 5 days before the scheduled tour date.
3. In case of major natural disasters (typhoons, earthquakes, etc), all guided tours will be cancelled in accordance with the Taipei City Government executive order. Please make new reservations afterwards.
4. Group guided tours include a visit to the “Discovery Theater.”

### **To reserve guided tours:**

1. By phone: 1999 ((02)2720-8889 if calling from outside Taipei City) ext.8630
2. By fax: (02)2723-2793

For more information about the Discovery Center of Taipei, please visit <https://discovery.gov.taipei/>

## **IX. Introduction of TBS**

The Taipei Broadcasting Station (TBS) is a public radio station affiliated to the Taipei City Government. It is located on the 3rd section of Zhongshan North Road and adjacent to the Taipei Fine Arts Museum and Taipei Expo Park. Since its establishment in 1961, TBS has been serving the residents of metropolitan Taipei by producing a variety of shows that cater to the needs of the people. TBS has been actively pursuing the welfare and interests for the public, and act as a communication channel between Taipei residents and the city officials.

TBS broadcasts via two channels: FM 93.1 and AM 1134:

FM 93.1 (City Information Channel): The main feature of this channel is “Hearing Taipei’s Voice” – which includes providing citizens with all the essential information, voicing the needs of

different groups within the society, promoting Taipei City Government's policies, and maintaining the city's safety. TBS cooperates with BBC to broadcast the latest world news first-hand simultaneously from 06:00 to 07:00 and from 22:00 to 23:00 on weekdays. TBS also broadcast six minutes of BBC World Service once every two hours from 08:00 to 20:00.

AM 1134 (HO HI YAN Indigenous Channel): This is the first major radio station in Taiwan designated to serve the indigenous people who live in Metropolitan Taipei. The main feature of this channel is to preserve indigenous cultures and languages. The channel not only serves indigenous people that already live in the city, but also tries to help those newcomers adapt to the city. The channel aims to make all people in the city understand the indigenous people better.

At times of disasters, TBS will dispatch radio program hosts to station at the Emergency Operations Center of Taipei City. They will provide accurate information live and around the clock to Taipei citizens. Thus, TBS is the designated "disaster prevention and rescue radio station" of the Taipei City Government, which plays an important role in protecting the safety of Taipei citizens.

Tel: Program Section: 02-2595-1233 ext.10~24

Engineering Section: 02-2595-1233 ext.30~34

FM Call-in: 02-2599-2266

AM Call-in: 02-2599-2119

Online listening and watching video: [www.radio.gov.taipei](http://www.radio.gov.taipei)

Smart phone: <https://reurl.cc/nz72yl> (Android),

<https://reurl.cc/D9m7D6> (iOS)

FB : <https://www.facebook.com/FM93.1AM1134/>

YouTube : <https://reurl.cc/n3Mmn>

## **X. Taipei Sightseeing Bus**

Taipei's convenient double-decker sightseeing bus service is launched. There are two routes. The Red Route takes in Taipei 101, Huashan 1914 Creative Park, etc. The Blue Route takes in the Shilin Official Residence, National Palace Museum, etc. There is onboard Chinese, English, Japanese, Korean and Thai audio-guide information.



Bus Tickets and Fares	
4 Hours Pass	NTD\$300
Day Time Ticket	NTD\$500
24 Hours Pass	NTD\$600
48 Hours Pass	NTD\$1,000

※ More information please visit the website.

Website: <https://www.taipeisightseeing.com.tw/en>

Contact No.: (02)8791-6557 #30

Service Hours: 09:00 ~21:00 (please contact via email outside service hours)

Email: [info@taipeisightseeing.com.tw](mailto:info@taipeisightseeing.com.tw)

## CHAPTER TWELVE: Department of Transportation

### I . Public Transportation Office-Taxi Calling Services in Taipei

Toll Free Taxi Hotline: 0800-055-850

Mobile phone, please dial: 55850 (fee charged)

Service Area: Taipei City, New Taipei City and Keelung City

Procedures of the Calling System:

1. After connecting, listen to the system to voice “Welcome to the Toll Free Taxi Service.”
2. For English service, please press 2.
  - (1) To listen to the taxi fleet operator code, please press 1, and then press the digit code.
  - (2) For automatic transfer to any taxi fleet operator, please press 2.
  - (3) To return to the main menu, please press “star”(\*).
3. After the telephone has been switched over to the taxi company, please carry on the call directly with the company.
4. This is a 24-hour automatic recording system and will be saved for one month.
5. For female driver, please press 5.

#### Radio and Satellite Taxi Operator Code

Code	Name	Code	Name
01	Fu An	12	Fan Ya
02	Crown Taxi	13	Bin Le
03	Zhi Ying	15	Guo Hua
04	Zhang Sheng	16	You Liang
05	Da Ai	18	Taiwan Taxi
06	Bei Song	19	Sheng Hui
07	Taipei Star	20	Sheng Qin
08	Fu Xie	21	Sheng Xiong
09	Yun Jiang	22	Metro Taxi
10	Lan Tian Shi	23	Capital GPS Taxi
11	Da Feng	24	Da Qing Taxi

## II. Parking Management and Development Office

Taipei City Illegal Parking Tow Phonetic Inquiry Service	Address	5F, No.300, Song-De Rd., Taipei City
	Phone Number	1999 (the Citizen Hotline) For callers outside of Taipei City, please dial (02)2720-8889
	Working Hours	24 hours a day
Taipei City Parking Fee Inquiry Service	Address	5F, No.300, Song-De Rd., Taipei City
	Website	<a href="https://parkingfee.pma.gov.taipei">https://parkingfee.pma.gov.taipei</a>
	Working Hours	24 hours a day

## III. Traffic Engineering Office

24-Hour Traffic Control Facility Maintenance Hotline	Address	7F, No.300, Song-De Road., Taipei, Taiwan(R.O.C.)
	Phone Number	1999 (Taipei city hotline) (02)2720-8889 (Other cities)
	Working Hours	24 hours a day

## IV. Taipei City Traffic Adjudication Office (TAO)

### 1. Contact Information :

TEL: (02)2365-8270

FAX: (02)8369-2386

The 1999 Citizen Hotline may also be used to inquire matters related to traffic violation adjudications.

Service Hours:

Monday through Friday, 8:30~17:30

(Closed on Weekends and National Holidays)

### 2. Site & Transport :

(1) Address: 7-8F, No. 92, Sec. 4, Roosevelt Rd., Zhongzheng District, Taipei City 10091, Taiwan (R.O.C.)

[The Office entrance is located on the northeast side of the Shuiyuan Building]

(2) Directions to the TAO: The TAO is located near MRT Gongguan Station. Visitors to the office are advised to take the MRT, buses, or other means of public transportation.

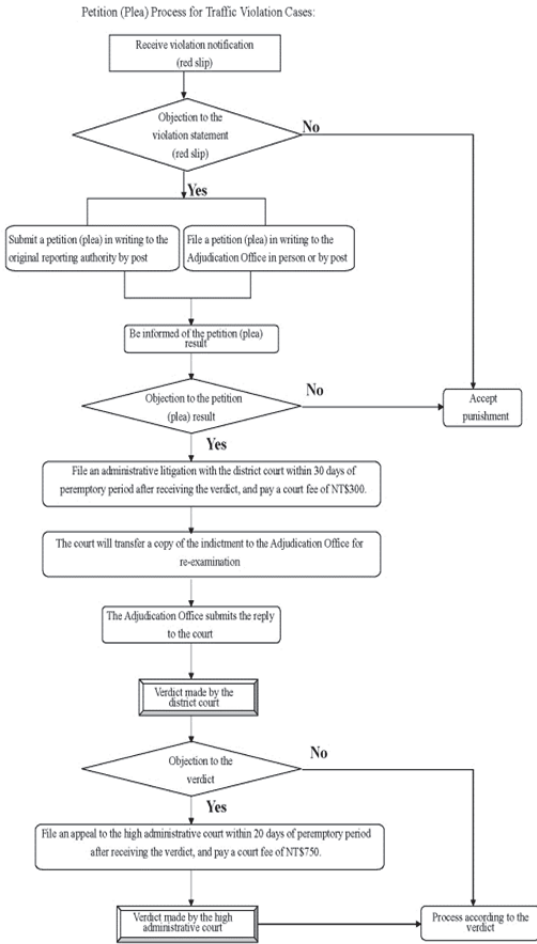
Guide for public transportation		
Bus	South, 1, 109, 207, 208, 208(Shuttle), 208(Straight), 236(Shuttle), 251, 251(Shuttle), 252, 253, 254, 254(Shuttle), 278, 278(Shuttle), 280, 280(Straight), 284, 311, 311(Shuttle), 505, 52, 530, 606, 643, 644, 648, 660, 668, 671, 672, 672(Shuttle), 688, 673, 675, 676, 907	
	Brown 11, Brown 12, Brown 22, Green 11, Blue 28	
	Fuxing Main Line, Songjiang Xinsheng Main Line, Roosevelt Rd. Main Line, Jingmei – T.V.G.H Express	
Intercity Bus	Taile Bus	Taipei ←→Keelung(1550)
	Yalan Bus	Taipei ←→Hsinchu (1728)
MRT	MRT station of Gongguan Station	Take Xindian-Tamsui Line to Gongguan Station (No.1 Exit)

### (3) Parking information

(refer to the TAO's location map for parking information):

- a. Gongguan Parking Lot (No.15, Lane 230, Sec. 3, Tingzhou Rd., Taipei City)
- b. National Taiwan University Second Student Activity Center Parking Lot (No.85, Sec. 4, Roosevelt Rd., Taipei City)
- c. Taipei Water Park Garden Parking Lot (No.1, Siyuan St., Taipei City)

## Petition (Plea) Process for Traffic Violation Cases:

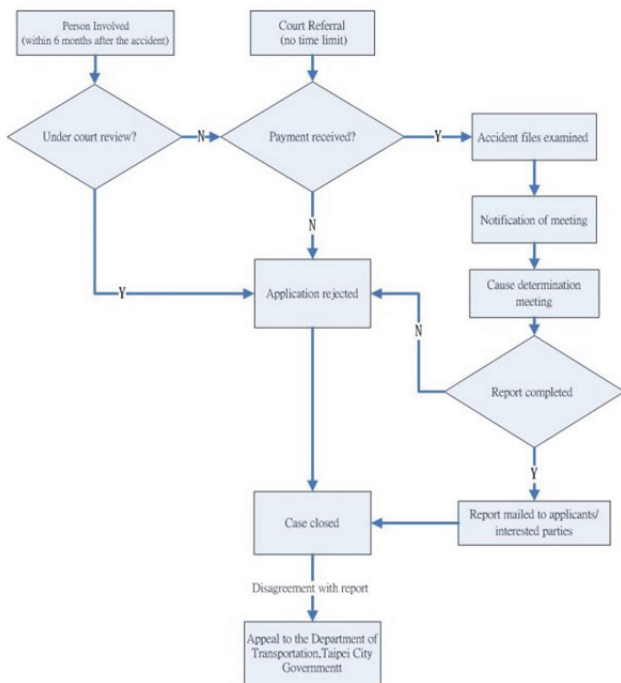


**Notes:**

1. Upon receiving applicant's petition (plea), the Adjudication Office will, within one week, request the reporting authority to verify the fact of violation, and then within one week of receiving the verification result from the reporting authority, the Adjudication Office will reply to the applicant by post.
2. After the verdict is finalized, the lawsuit loser will pay the court fees.

# Traffic Accident Appraisal

## Traffic Accident Cause Determination Application Procedure



1. There are two kinds of applications for the traffic accident cause determination; one is filed, within six months, by the person who is involved in the traffic accident without lawsuits applied; the other is referred by the court, and there is no time limit.
2. The application fee is NT\$ 3,000. TAO will access related documents from the police, then schedules the meeting and mails out meeting notifications; finally, the result will be mailed to the party involved after the meeting.
3. Should the person who is involved in the traffic accident disagree with the report, there is a Reconsideration System by Taipei City Department of Transportation.

## **V. YouBike**

### **Instructions to the use of the YouBike Service**

#### **1. Member and Authorization**

- (1) Short-term renter: The user who seeks authorization at the Kiosk via chip credit card to use the Service for a short term.
- (2) Member: The user who seeks authorization at the YouBike official site, service center or Kiosk to use the Service permanently. The member shall use an Easycard, or Ipass (your membership card) to rent a bike at any station.

#### **2. Customer Service Information**

- (1) Tel: 1999 citizen hotline
- (2) Service Center (Open Hours: 10:00p.m.~02:00p.m., 03:00p.m.~08:00p.m.)
  - a. MRT Taipei City Hall Sta. Ex.3
  - b. MRT Zhongxiao Xinsheng Sta. Ex.5
  - c. MRT Jiannan Rd. Sta. Ex.2
- (3) Email: [service-taipei@youbike.com.tw](mailto:service-taipei@youbike.com.tw)
- (4) Official website: <http://www.youbike.com.tw>

#### **3. New charge scheme for YouBike Service**

- (1) User shall not rent a new YouBike within 15 minutes of returning one at the same rental station.
- (2) Progressive rental rates:
  - a. For the first 30 minutes, pay NT\$5 (Having an all pass ticket, you may use YouBike in Taipei for free for the first 30 minutes whenever you use it)
  - b. Within 4 hours, pay NT\$10 per 30 minutes.
  - c. Between the 4th hours and 8th hours, pay NT\$20 per 30 minutes.
  - d. Above 8 hours, pay NT\$40 per 30 minutes.
- (3) YouBike insurance: YouBike member could join the third party liability insurance and personal injury insurance on official website, YouBike App and KIOSK.

## **VI. Related Services**

### **Taipei City Motor Vehicles Office, Directorate general of Highways, Ministry of Transportation and Communications (MOTC)**

#### **( I ) Issuance of International Driving Permits (IDP):**

IDPs are granted on the basis of equality and reciprocity. Details are available at: <https://tpcmv.thb.gov.tw/English/>  
Required Documents:

1. One of the following documents:
  - (1) National: your original ID card and passport.
  - (2) Foreigner: your original Alien Resident Card (ARC) or passport.
2. Original foreign driver's license.
3. Original international driving permit (applications shall not be accepted when IDP is overdue).
4. One ID photo with front view of face without hat (size 3cm x 2.5cm) and taken within the recent 2 years.
5. Application fee: NT\$150.

NOTE:

1. Those who will be staying in Taiwan for 30 days or fewer can drive in Taiwan without registering an international driving permit.
2. Individuals who are going to stay in Taiwan for more than 30 days should apply to register an international driving permit with the Motor Vehicle Offices.
3. The valid period of the registration of an international driving permit starts from the application date. The longest period shall be 1 year, subject to the valid date on the holder's resident certificate, entry visa, and international driving license.
4. The registration of an international driving permit can only be used for those who are staying in Taiwan between one and six months. Individuals residing here for a long-term period (over 6 months) shall obtain a driver's license in Taiwan. This is a standard international practice.

**(II) Obtaining a driver's license in Taiwan with a valid domestic driver's license issued by the home country:**

Services are available to foreigners, based on principles of equality and reciprocity. Details are available at: <https://tpcmv.thb.gov.tw/English/>

**Required Documents**

1. with R.O.C. I.D. card
  - (1) The applicant's R.O.C. ID card ( original and photocopy ) or Military ID
  - (2) The foreign driver's license must be authenticated overseas via an embassy or consulate of The Republic of China or Representative Office or other office duly authorized by the R.O.C. Ministry of Foreign Affairs. Or it should be notarized in Taiwan by that country's embassy, consulate or office and authenticated by the



R.O.C. Ministry of Foreign Affairs. Notice: The authentication of driver's license should be issued within the past 12 months.

- (3) Chinese translation of a foreign driver's license is required if it is not in English. It must be notarized by the embassy or consulate of The Republic of China or via overseas Representative Office or Liaison Office or official notary public registered in Taiwan or be authenticated in Taiwan by that country's embassy, consulate or other office which is duly authorized by the R.O.C. Ministry of Foreign Affairs. Notice: The authentication of driver's license and translation should be issued within the past 12 months.
  - (4) Passport and a photocopy of the passport or issuing country's entry/exit record.
  - (5) 2 recent photos with front view of face without hat ( size 3cm x 2.5cm ) and taken within the recent 2 years.
  - (6) Driver's license application form (Form No.21) is available from the Motor Vehicles Office or download from our website . One ID photo should be adhered on the form, with the medical checkup certificate by any public hospital within 1 year.
  - (7) Application fee : NT\$200.
2. with R.O.C. I.D. card, but no registered address in Taiwan
- (1) An Alien Residential Card (ARC) for over 6 months validity ( original and photocopy required ) .
  - (2) Other required documents are the same as the above
3. No R.O.C. ID card, but with Alien Residential Card (ARC) for over 6 months validity
- (1) Exchanging for a Taiwan driver's license is based on the Principles of Equality and Reciprocity and should be done from the day after arriving Taiwan. (<http://www.thb.gov.tw/page?node=408d4b33-d248-46ed-8c2b-9066595af0f4>)
  - (2) An Alien Residential Card (ARC) with validity for over 6 months (original and photocopy required).
  - (3) Other required documents are the same as the above.
  - (4) People from Mainland China should pass the written test at Shilin Station or Keelung Station.

NOTE:

1. To apply for a heavy duty motorcycle (above 250cc ) driver's license, please visit our website (<http://tpcmv.thb.gov.tw>).

You should provide an authenticated training certificate for over 32 or 43 hours by the issuing country and passing a physical checkup test before exchanging.

2. If the formal driver's license was invalidated or withdrawn by any incidents, one cannot exchange for a local driver's license anymore.
3. A physical checkup test is required if exchanging with a Japanese driver's license.

#### 4. Contact Information

(1) Driver's License Section, Taipei City Motor Vehicles Office

a. Tel: (02)2763-0155 Ext.201, 202, 203

b. Fax: (02)2766-8690

c. Address: No. 21, Sec. 4, Bade Rd., Taipei 105210

(2) Shilin Branch, Taipei City Motor Vehicles Office

a. Tel: (02)2763-0155 Ext.726, 727

b. Fax: (02)2831-4278

c. Address: No. 80, Sec. 5, Chengde Rd., Taipei 111063

## CHAPTER THIRTEEN: Department of Cultural Affairs

### I . Cultural Tourism

#### ( I ) Guided Tours of Historical Site

To coordinate the teaching of local history and offer Taipei citizens cultural and recreational activities, the Taipei City Archives has arranged professional guides at the historical sites in Taipei City. There are 18 tours, each offered as a half-day outing. Visitors may also form their own groups and apply directly to the Committee for free tours.

1. Participants: People (age above 7) interested in historical sites.
2. Foreign dignitaries (no restriction on number of participants).
3. Language: English or Japanese
4. How to apply: Fax to Taipei City Archives at least one week ago before the tour date. Fax: (02)2311-5770); Tel:(02) 2311-5355 Ext. 26
5. Tour Time: 9 a.m.to 12 noon and 1:30 p.m.to 4:30 p.m.

※ Applicants are prohibited from charging payment from tour members or accepting any form of gratuity.

※ Tours are FREE OF CHARGE, however, participants should arrange their own travel insurance.

※ Sites on the route can be changed by request.

#### ( II ) English Guided Tour Service

The following arts spaces provide English guided tour service. If you need this service, please go to the website and make appointment before visiting.

1. Taipei Fine Arts Museum  
[#323](http://www.tfam.museum/(02)2595-7656)
2. Taipei Zhongshan Hall  
[#9](http://www.zsh.gov.taipei/(02)2381-3137)
3. Taipei 228 Memorial Museum  
[\(02\)2389-7228 #23](http://228memorialmuseum.gov.taipei/)
4. Performing Arts School 36 (Yong An Art Center)  
[http://pas36.tw/\(02\)2939-3088](http://pas36.tw/(02)2939-3088)
5. Wistaria Tea House  
[http://www.wistariateahouse.com / \(02\)2363-7375](http://www.wistariateahouse.com/)
6. Kishu An Forest of Literature  
[http://kishuan.org.tw/ \(02\)2368-7577](http://kishuan.org.tw/)

7. Zhishan Cultural and Ecological Garden  
<http://zcegarden-en.webgo.com.tw/z31.php> (02)8866-6258
8. Grass Mountain Chateau  
<http://www.grassmountainchateau.com.tw/> (02)2862-2404
9. The Mayor's Residence Art Salon  
<http://www.mayorsalon.tw> (02)2396-8198
10. Songshan Cultural and Creative Park  
<http://www.songshanculturalpark.org> (02)2765-1388
11. Museum of Contemporary Art, Taipei  
<http://www.mocataipei.org.tw/> (02)2552-3721
12. Taipei Artist Village/Treasure Hill Artist Village  
<http://www.artistvillage.org/>; Taipei Artist Village  
 (02)3393-7377; Treasure Hill Artist Village (02) 2364-5313
13. The Red House, Ximen  
<http://www.redhouse.org.tw/> (02)2311-9380
14. The Lin Yutang House  
<http://www.linyutang.org.tw/> (02)2861-3003
15. The Shilin Main Presidential Residence  
<http://www.culture.gov.taipei/frontsite/shilin/index.jsp>;  
 (02)2883-6340
16. Kwoh-ting Li's Residence  
<http://online.ktli.org.tw/> (02)2356-4398
17. Tsai Jui-yueh Dance Research Institute  
<http://www.dance.org.tw> (02)2560-5724
18. Sun Yun-suan Memorial Museum  
<http://sysmm.org/> (02)2311-2940
19. Sin Hong Choon Tea Shop  
<http://www.facebook.com/1119304481426235>,  
 (02)2550-4141
20. Digital Art Center, Taipei  
<http://dac.taipei/>, (02)2834-5066
21. Bopiliao Historic Block  
<https://www.bopiliao.taipei/en>, (02)2302-3199

(III) Museum Visitor Information

Beitou Hot Springs Museum was built as the Beitou public bathing house in 1913 as Taiwan's first public Bath House during the Japanese imperial ruling period and was finally completed with the official opening of Beitou Hot Springs Museum in October 1998. The building was then declared as a class 3 historical site. The museum is divided into 2 stories, on the 1st floor visitors are able to see introduction of Hot Springs history, Beitou Stones and the bathing space. The 2nd floor is

the look-out Tatami-floor recreation area and balcony offering visitors a place to see Beitou's beautiful scenery and Taiwanese Hollywood introducing films that were shot in Beitou during the 50's and 60's. It is definitely an ideal place to start exploring the rich variety of Hot Springs, Taiwan. So come visit Beitou, Taipei and experience one of the greatest pleasures nature has to offer.

Telephone: (02)2893-9981

Opening hours: 9am-5pm Tuesday to Sunday

Closed: Mondays and national holidays

Website: <http://beitoumuseum.taipei.gov.tw>

## **II. Cultural Service**

### **( I ) Street Performer**

Applications from street performers have been reviewed regularly. Once you have submitted the on-line registration, you are eligible to perform and apply for the permit for the selected platforms. These talented street entertainers include those who are showcasing Performing Arts, Visual Arts and Craft Arts.

### **( II ) Film Production Assistance**

To make Taipei City friendly environment for film productions and to attract film crews from Taiwan and abroad, Taipei city government established the Taipei Film Commission in 2008, serving as a one-stop service window facilitating the film industry. Its services include helping negotiate venue rental for filming, as well as production discounts, subsidies, and publicity support for films to help promote the city.

Website: <https://www.filmcommission.taipei/>

Tel: 886-2-2709-3880

Fax: 886-2-2709-2339

E-mail: [service@taipeifilmcommission.org](mailto:service@taipeifilmcommission.org)

### **( III ) MRT Cultural Poster Frames Service**

The Department of Cultural Affairs maintains poster frames mounted near the entrances and exits of six MRT stations (Taipei City Hall, Sun Yat-Sen Memorial Hall, Zhongxiao Dunhua, Zhongxiao Fuxing, Ximen and Longshan Temple). This is intended to fully promote events of culture and the arts in Taipei City, and to provide arts groups with a channel for disseminating information about their activities. For related information and application forms, please contact Department

of Cultural Affairs, Cultural Resources Division, 1999 ext 3665.

### **III. Culture Express**

Launched in 2000, culture Express is a publication which compiles fine arts information in Taipei City, published by the Taipei City Government's Department of Cultural Affairs. The content of the publication contains monthly information promulgates the fine arts performances in Taipei and a feature report. This publication provides people with a source to acquire fine arts information in Taipei City.

## CHAPTER FOURTEEN: Taipei City Fire Department

### I . 119: Emergency Reporting Hotline: Fire, Emergency Medical, and Other Emergency Rescue Services

Contact Information	Service Summary
1. Phone number: 119	Fire, emergency medical service and emergency reporting hotline.
2. Fax number: (02)2758-7865	The special fax line for people with hearing and speech impairment.
3. SMS: 0932-299-702 And 0963-330-119	The special short message service for people with hearing and speech impairment

### II . Application for the Emergency Medical Service Certificate

Application methods: Please fill out the application form and submit it to The Taipei City Fire Department with the required documents in person, by proxy through mail, fax, or on internet (not for the whole process).

#### 1. Required documents

- (1) If applying for yourself, a copy of the personal passport or ID card, front and back.
- (2) If applying through an agent, please submit a valid power of attorney and a copy of yours and the agent's identity documents, front and back, if you authorize an individual to represent on your behalf.

#### 2. Further information:

- (1) Please visit Taipei City Government Citizen Services Platform (<https://service.gov.taipei/>) to download the application form.
- (2) You may apply for the Emergency Medical Service Certificate through dialing 119 within 7 years.
- (3) No application fees.

### III . Application for the Fire Record Certificate

1. Application methods: Please fill out the application form and submit it to the Taipei City Fire Department with the required documents in person, by proxy, through mail or on internet (not for the whole process )

#### 2. Required Documents

- (1) For buildings: A copy of the personal passport or ID card, verification of building ownership (e.g. lease contract or rental agreement), and the applicant's signet.
  - (2) For vehicles: A copy of the personal passport or ID card, the vehicle registration or new license plate registration, and the applicant's signet.
  - (3) For corporations: the corporate seal and the seal of the corporate responsible person are required.
  - (4) An authorization form (power of attorney) is required if submitted by an agent.
3. Further information:
- (1) Please visit either The Taipei City Fire Department website (<http://english.119.gov.taipei/>) or Taipei City Government Citizen Services Platform website (<https://service.gov.taipei/>) to download the application and authorization forms.
  - (2) If applying for cases that occurred before July 31st 2006, please contact the Fire Investigation Division, Taipei City Fire Department. You can apply for certificates at any fire station for cases that occurred after August 1st, 2006.
  - (3) According to Article 27 of Enforcement Rules of the Fire Services Act, any victim or anyone with relation to the conflagration may apply for a fire certificate. The certificate only records where and when the fire occurs.
  - (4) No application fees.

#### **IV. Application for the Fire Investigation Report**

1. Application methods: Please fill out the application form and submit it to the Taipei City Fire Department (Address: 9F, No.376, Sec. 2, Chenggong Rd., Neihu District, Taipei City, Taiwan R.O.C.) with the required documents in person or by proxy through mail.
2. Required documents:
  - (1) For buildings: A copy of the personal passport or ID card, verification of building ownership (e.g. lease contract or rental agreement), and the applicant's signet.
  - (2) For vehicles: A copy of the personal passport or ID card, the vehicle registration or new license plate registration, and the applicant's signet.
  - (3) For corporations: the corporate seal and the seal of the corporate responsible persons are required.
  - (4) An authorization form (power of attorney) is required if



submitted by an agent.

### 3. Further information

- (1) Please visit either the Taipei City Fire Department website (<http://english.119.gov.taipei/>) or Taipei City Government Citizen Services Platform website (<https://service.gov.taipei/>) to download the application or authorization forms.
- (2) You may apply for the fire investigation report after the fire investigation report is sent to the district police station by the Taipei City Fire Department (normally after 30 days of the fire).
- (3) Contact phone number: (02) 2729-7668 ext.8114 or (02) 2796-3869.
- (4) No application fees.

## **V. Application for the Fire Safety Feng-Shui (Geomancy) Specialist Service**

1. Application methods: Please fill out the application form with the required documents in person, by proxy, through mail or on internet.
2. Required Documents: An application form.
3. Further information:
  - (1) Please visit the Taipei City Fire Department homepage (<https://www.tfd.gov.tw>) or the Taipei e-services online (<https://www.e-services.taipei.gov.tw>) to download the application form.
  - (2) Contact phone number: (02) 2729-7668 ext. 6121
  - (3) Fax: (02) 8780-2386.
  - (4) No application fees.
4. Service items for home safety checkup:
  - (1) Awareness of disaster prevention.
  - (2) Emergency evacuation.
  - (3) Electrical safety.
  - (4) Gas safety.
  - (5) Flood and typhoon prevention.

## **VI. Visiting The Fire Safety Museum**

1. Address: No.376, Sec. 2, Chenggong Rd., Neihu Dist., Taipei City, Taiwan (R.O.C.)
2. Opening hours: Tuesday to Sunday 09:00 AM~12:00 AM (latest entrance time 11:00) and 14 : 00 PM. ~17 : 00 PM. (latest entrance time 16:00). Closed on Mondays and also during the

Chinese Lunar New Year period. Announcement will be posted beforehand on the museum website in the event of an unexpected break. Each visit session is an hour long; if you arrive at the museum late your session will still be terminated before 12:00 PM or 17:00 PM.

### 3. Reservation for a tour:

- (1) Reserve by telephone, fax, mail, or on internet. (<https://fsm.119.gov.taipei/index.asp>). If the number of visitors is below 14, please reserve only by telephone.
- (2) Please make reservation at least three days in advance.
- (3) Group reservation requires at least 15 visitors and no more than 250 visitors.
- (4) If there is more than one group requesting for the tour on the same day, the first group to apply will be given the priority.
- (5) Reservation phone number: (02) 2791-9786 or 2791-9780.
- (6) Reservation fax number: (02) 2791-9546.

## VII. Temporary Emergency Shelter Information

The Taipei City Government started to learn from Japan's practices against disasters after the 921 Earthquake in 1999, and established emergency evacuation shelter in every district of Taipei City. The emergency evacuation shelter not only can provide a recreation function as a park for the citizens, but also it would become a shelter for refugees and also a command post to ensure safety of the citizens when natural disaster happens.

The locations of the temporary emergency shelter

Item	Park	District	Location
1	Youth Park	Wanhua	No.199, Shuiyuan Rd., Wanhua Dist., Taipei City 10882, Taiwan (R.O.C.)
2	228 Peace Park	Zhongzheng	No.3, Ketagalan Blvd., Zhongzheng Dist., Taipei City 10048, Taiwan (R.O.C.)
3	Daan Forest Park	Daan	No.1, Sec. 2, Xincheng S. Rd., Daan Dist., Taipei City 10657, Taiwan (R.O.C.)
4	Yuquan Park	Datong	No.28, Xining N. Rd., Datong Dist., Taipei City 10341, Taiwan (R.O.C.)
5	Rongxing Garden Park	Zhongshan	No.1, Sec. 3, Minquan E. Rd., Zhongshan Dist., Taipei City 10478, Taiwan (R.O.C.)
6	Minquan Park	Songshan	No.180, Sec. 4, Minquan E. Rd., Songshan Dist., Taipei City 10549, Taiwan (R.O.C.) (Next to Minquan Elementary School)
7	Dahu Park	Neihu	No.31, Sec. 5, Chenggong Rd., Neihu Dist., Taipei City 11477, Taiwan (R.O.C.)
8	Songde Park	Xinui	No.11, Lane 180, Songde Rd., Xinyi Dist., Taipei City 11075, Taiwan (R.O.C.) (East side of Xingya Junior High School)
9	Nangang Park	Nangang	No.170-1, Dongxin St., Nangang Dist., Taipei City 11569, Taiwan (R.O.C.)

Item	Park	District	Location
10	Jinghua Park	Wenshan	No.55, Jinghua St., Wenshan Dist., Taipei City 11683, Taiwan (R.O.C.)
11	Chiang Kai-Shek Shilin Residence Park	Shilin	No.60, Fulin Rd., Shilin Dist., Taipei City 11142, Taiwan (R.O.C.)
12	Fuxing Park	Beitou	No.200, Zhonghe St., Beitou Dist., Taipei City 11252, Taiwan (R.O.C.)

## VIII. Disaster Prevention Maps

- The evacuation and disaster prevention maps in the city are posted on the noticeboard of every village and can be downloaded from the website of the local district office. The maps are designed based on simplicity and practicality; they contain information about the emergency evacuation shelters, police stations, fire stations, medical stations, and other essential information. In addition, disaster reporting, emergency calls, and other relevant information are also provided on the maps. The maps can help citizens find the location of the closest shelter around their position instantly, which can let the citizens know how to react when a disaster takes place.
- Taipei City disaster prevention and evacuation information website links:

<https://www.eoc.gov.taipei/Refuge/Evacuation>

Taipei City Disaster Prevention Information Network web site links: <a href="http://www.eoc.gov.taipei/">http://www.eoc.gov.taipei/</a>	
Administrative areas	Website link
Wenshan District	<a href="https://wsdo.gov.taipei/News_Content.aspx?n=5CE3D7B70507FB38&amp;s=A75EF1BA108B5556">https://wsdo.gov.taipei/News_Content.aspx?n=5CE3D7B70507FB38&amp;s=A75EF1BA108B5556</a>
Wanhua District	<a href="https://whdo.gov.taipei/News_Content.aspx?n=3016AF27FEE43282&amp;sms=299A4C13E7D72D89&amp;s=DFB8D06FC981EE4C">https://whdo.gov.taipei/News_Content.aspx?n=3016AF27FEE43282&amp;sms=299A4C13E7D72D89&amp;s=DFB8D06FC981EE4C</a>
Zhongzheng District	<a href="https://zzdo.gov.taipei/cp.aspx?n=0DE5F70690B4A156&amp;s=7F52E41274E23612">https://zzdo.gov.taipei/cp.aspx?n=0DE5F70690B4A156&amp;s=7F52E41274E23612</a>
Xinyi District	<a href="https://xydo.gov.taipei/News_Content.aspx?n=719BD8814230C7F0&amp;sms=74A22A50AC3283EF&amp;s=41089AFE560DB2D6">https://xydo.gov.taipei/News_Content.aspx?n=719BD8814230C7F0&amp;sms=74A22A50AC3283EF&amp;s=41089AFE560DB2D6</a>
Beitou District	<a href="https://bt do.gov.taipei/News_Content.aspx?n=B4DBE8254528B23C&amp;sms=F02C01E8561BEACB&amp;s=1E95B578BB6F4AF2">https://bt do.gov.taipei/News_Content.aspx?n=B4DBE8254528B23C&amp;sms=F02C01E8561BEACB&amp;s=1E95B578BB6F4AF2</a>
Shilin District	<a href="https://sl do.gov.taipei/News_Content.aspx?n=490BF9A695820C1D&amp;sms=F44BE2DA20BFDD9E&amp;s=B34B1F4A6E935A98">https://sl do.gov.taipei/News_Content.aspx?n=490BF9A695820C1D&amp;sms=F44BE2DA20BFDD9E&amp;s=B34B1F4A6E935A98</a>
Nangang District	<a href="https://ng do.gov.taipei/News_Content.aspx?n=01A06CD43C065B18&amp;sms=B12988E047217290&amp;s=7AA0134961D5B2ED">https://ng do.gov.taipei/News_Content.aspx?n=01A06CD43C065B18&amp;sms=B12988E047217290&amp;s=7AA0134961D5B2ED</a>
Neihu District	<a href="https://nh do.gov.taipei/News.aspx?n=AC67BAB12791BC66&amp;sms=24DD3B749529A366">https://nh do.gov.taipei/News.aspx?n=AC67BAB12791BC66&amp;sms=24DD3B749529A366</a>

Taipei City Disaster Prevention Information Network web site links: <a href="http://www.eoc.gov.taipei/">http://www.eoc.gov.taipei/</a>	
Administrative areas	Website link
Zhongshan District	<a href="https://zsdo.gov.taipei/cp.aspx?n=507DE5444462B0B3">https://zsdo.gov.taipei/cp.aspx?n=507DE5444462B0B3</a>
Datong District	<a href="https://dttdo.gov.taipei/cp.aspx?n=A49535822FEC0A4D">https://dttdo.gov.taipei/cp.aspx?n=A49535822FEC0A4D</a>
Daan District	<a href="https://dado.gov.taipei/News.aspx?n=29A41EAE30EDBDA5&amp;sms=66C9A1F7BE857A7E">https://dado.gov.taipei/News.aspx?n=29A41EAE30EDBDA5&amp;sms=66C9A1F7BE857A7E</a>
Songshan District	<a href="https://ssdo.gov.taipei/News_Content.aspx?n=48A0A8BA1E719FF2&amp;sms=50B23E5C03F3888E&amp;s=A39E23386FABCB0B">https://ssdo.gov.taipei/News_Content.aspx?n=48A0A8BA1E719FF2&amp;sms=50B23E5C03F3888E&amp;s=A39E23386FABCB0B</a>

## IX. Emergency Treatments for Out-of-Hospital Cardiac Arrest (OHCA)

- When a person nearby suddenly passes out, she/he may have a sudden cardiac arrest. If she/he has no response to your calling and also has no signs of breathing normally, you should call 119 immediately and take the Compression -Defibrillation steps to maximize the chance of his/her survival. These steps include checking the patient's response, calling for help (119), cardiopulmonary resuscitation (C), and defibrillation (D).
- Cardiopulmonary Resuscitation (CPR) instructions are listed below. It is important to remember to keep doing chest compression until ambulances arrive.
  - “Check response” – Slightly tap or shake his/her shoulder, and ask loudly, "Are you OK?"
  - “Call for help” – If the patient doesn't respond, ask any person around you to call 119 and try to get an AED (Automated External Defibrillator). The 119 emergency dispatcher can assist you online to execute CPR instructions.
  - “Compression” – Compress the chest (tips: push harder and faster without interruption and allow the chest to bounce back completely during the pushes).
    - Put the heel of one hand on the center of the person's chest, between the nipples.
    - Push hard and fast at the rate of 100 to 120 /minute (almost 2 compressions per second) and over the depth of 2 inches (5cm).
  - “Defibrillation” – Get an AED fast, and when AED is available, turn it on and follow the voice instructions.

- (1) Turn on the device and apply the sticky pads on the person's chest
- (2) If a shock is needed, the AED will let you know when to deliver it. Do not move or touch the person during the process.
- (3) Ensure that nobody is in contact with the victim before you push the AED's "shock" button or resume to CPR until emergency medical help arrives.

## **X. 1991: Safety Reporting Hotline**

The National Fire Agency has established check-in services to announce one's safety through internet, telephones and mobile phones. In the event of a disaster, individuals are able to check in with their loved ones via voice messages, Facebook, Google Person Finder and the 1991 Safety Bulletin Board. For further information please contact the National Fire Agency at <http://www.1991.tw>.

### **1. The 1991 Safety Bulletin Board**

When a major disaster occurs, the telecommunication system in the disaster-stricken area is often damaged or overwhelmed by the volume of calls which would probably cause the emergency 119 to shut down. After studying similar systems in Japan (171 Voice mail message system), the government established this hotline to provide residents a way to inform their family and friends of their safety.

You may dial 1991 from a landline phone, cell phone, or public phone (but not available through the Internet phone), and then proceed according to the voice instructions. After entering "the agreement phone number", you may leave a message. Your family or friends may dial 1991 and follow the instructions to enter "the agreement numbers" for receiving the message.

"The agreement phone number" must be registered by dialing 1991 in advance. For your family and friends to easily remember the number, we recommend to use your residential number (including area code) or cell phone number (for example, for the landline number (02)2344-XXXX, press: 022344XXX; for the cell phone number 0901-216-XXX, press: 0901216XXX.).

You may dial 1991 directly to listen to voice messages throughout Taiwan (including the islands of Penghu, Kinmen and Mazu), but you may not dial 1991 from abroad to hear messages.

1991 has no operator and is only for families and friends to inform each other of their safety. For disaster rescue, please call 119 or 110. Internet phones could not reach 1991.

2. The 1991 Safety Online Message Board

The website address for the 1991 Safety Online Message Board - <http://www.1991.tw>

We have not released the access for cell phone users to the service of recording voice message on the online message board yet.

In order to avoid inappropriate uses, the website does not give you access to download voice message online.

## **XI. 'Disaster Preparedness Taipei'. Disaster Prevention Handbook**

Disaster Preparedness Taipei is the first comic handbook of disaster prevention created by Taipei City. The handbook is divided into six chapters including earthquake, typhoon, fire, other disasters, first aid and related knowledge. With hand-drawn comic images and easy-understanding sentences, you can easily increase the knowledge about disaster prevention.






1. Chinese website:








<https://www.eoc.gov.taipei/DisasterManual/mobile/index.html#p=III>

2. English website:



[https://www.eoc.gov.taipei/En\\_DisasterManual/mobile/index.html#p=%E9%A6%96%E9%A0%81](https://www.eoc.gov.taipei/En_DisasterManual/mobile/index.html#p=%E9%A6%96%E9%A0%81)

## APPENDIX: TAIPEI CITY GOVERNMENT WEB ADDRESSES

Organizations	Web Address	QR code
Taipei City Government	<a href="http://www.taipei.gov.tw">http://www.taipei.gov.tw</a>	
Taipei City Police Department	<a href="http://police.gov.taipei/">http://police.gov.taipei/</a>	
Department of Labor	<a href="http://bola.gov.taipei/">http://bola.gov.taipei/</a>	
Department of Social Welfare	<a href="http://www.dosw.gov.taipei/">http://www.dosw.gov.taipei/</a>	
Department of Health	<a href="http://health.gov.taipei/">http://health.gov.taipei/</a>	
Department of Education	<a href="http://doe.gov.taipei/">http://doe.gov.taipei/</a>	
Department of Civil Affairs	<a href="http://ca.gov.taipei/">http://ca.gov.taipei/</a>	

Organizations	Web Address	QR code
Department of Economic Development	<a href="http://www.doed.gov.taipei/">http://www.doed.gov.taipei/</a>	
Taipei City Office of Commerce	<a href="http://www.tcooc.gov.taipei/">http://www.tcooc.gov.taipei/</a>	
Department of Land	<a href="https://land.gov.taipei/">https://land.gov.taipei/</a>	
Taipei City Revenue Service	<a href="http://www.tpctax.gov.taipei/">http://www.tpctax.gov.taipei/</a>	
Department of Environmental Protection	<a href="http://www.dep.gov.taipei/">http://www.dep.gov.taipei/</a>	
Department of Information and Tourism	<a href="http://www.tpedoit.gov.taipei/">http://www.tpedoit.gov.taipei/</a>	
Department of Transportation	<a href="http://www.dot.gov.taipei/">http://www.dot.gov.taipei/</a>	



Organizations	Web Address	QR code
Department of Cultural Affairs	<a href="http://www.culture.gov.taipei/">http://www.culture.gov.taipei/</a>	
Taipei City Fire Department	<a href="http://119.gov.taipei/">http://119.gov.taipei/</a>	

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