

臺北市政府財政局113年10月份局務會議紀錄

October 2024 Minutes of the Department of Finance, Taipei City Government

一、時間：113年10月28日（星期一）下午2時 Time：2:00 pm on October 28, 2024（Monday）。

二、地點：市政大樓 N212會議室 Venue：Meeting Room N212, Taipei City Hall.

三、主席：胡曉嵐局長 Chairman：Commissioner Hsiao-Lan, Hu

紀錄：蔡育瑛 Minutes taker：Yu-Ying, Tsai

四、出席人員：Attendees：

鍾智耀	黃蕙庭	張雅惠	倪永祖	林昆華	石春霞
Chih-Yao Chung	Yi-Ting Huang	Ya-Hui Chang	Yung-Tsu Ni	Kun-Hua Lin	Chun-Hsia Shih
吳雅鳳	周淑蕙	曾莉雅	吳兆麟	許聖倫	朱大成
Ya-Feng Wu	Shu-Huei Chou	Li-Ya Tseng	Chao-Lin Wu	Sheng-Lun Hsu	Ta-Cheng Chu
王月蕊	游素蘭	楊蜀娟	林鴻華 (劉欣華代)	詹淇盛	陳怡伶
Yueh-Jui Wang	Su-Lan Yu	Shu-Jiuan Yang	Hung-Hua Lin (Hsin-Hua Liu substitute)	Chi-Sheng Chan	I-Ling Chen
李孟聰	賴順釗	李俊誼	戴國正	許慧群	陳政江
Meng-Tsong Lee	Shun-Chuan Lai	Chun-I Li	Kuo-Cheng Tai	Hui-Chun Hsu	Cheng-Chiang Chen

五、專題報告：Topic report：

(一) 議會財建委員會財建部門澳洲地區考察 Finance & Construction Committee of the Taipei City Council visit to Australia.

(二) 日本參訪行程分享－PPP 制度與案例 Sharing of Japan Inspection Tour：PPP System and Cases

六、前次局務會議指示事項執行情形 The implementation of the instructions of the previous bureau meeting

主席裁示：洽悉。 Chairman's instruction：For reference.

七、 本局權管法規及辦理中央法規變動檢視情形 Review of the bureau's governing regulations and regulations changes in central government.

主席指示：洽悉。Chairman's instruction：For reference.

八、 業務報告事項 Official Business report matters

- (一) 因應電子簽章法修法通過，請二處及各科室主管再次盤點經管業務中需要導入本府市民服務大平臺以電子化方式辦理之項目，並注意本府後續相關因應措施。In response to the latest revision of the "Electronic Signature Law", all division supervisors should once again take stock of business projects that need to be integrated into Taipei e-Services Online, and pay attention to follow-up response measures.
- (二) 請金融管理科督促臺北大眾捷運股份有限公司辦理小巨蛋年度設備採購，應衡酌實際需要覈實編列預算及妥善預估工期，以避免預算執行不佳，並研議可行管理機制。The Financial Services Administration Division shall to urge and supervise Taipei Rapid Transit Corporation to handle the annual equipment procurement for the Taipei Arena. It should take into account the actual needs to verify the preparation of the budget and properly estimate the construction period to avoid poor budget implementation. Plus, The Financial Services Administration Division shall consider setting up feasible management mechanism.
- (三) 113年度即將結束，為保障同仁權益，配合年度關帳及行政作業時間，並避免行政資源浪費，請各科室主管轉知尚未請畢113年強制休假補助費、符合公務人員健康檢查受檢資格而尚未受檢之同仁，掌握申請時效，及時辦理經費核銷。The 2024 fiscal year is coming to an end. In order to protect the rights and interests of colleagues, cooperate with the annual closing and administrative work hours, and avoid the waste of administrative resources, all division supervisors should inform colleagues whose 2024-year compulsory leave subsidy that has not yet been applied, and those who meet the qualifications for civil servant health examination but have not yet completed to be aware of the application deadline and process the budget reimbursement in a timely manner.
- (四) 請應辦理113年度公職人員財產定期申報之申報義務人，依規定時程使用「法務部公職人員財產申報系統」上傳申報資料，如期完成申報作業。Declaration obligors for the 2024 annual regular property declaration by public servants must use the Ministry of Justice Property

Declaration System to upload their declaration documents and complete property declaration by the deadline.

- (五) 請各科室主管宣導同仁注意公文處理效率，加強公文時效掌握，並請各科室參酌112年與113年公文效率差異值排名前六名的科室落後緣由，注意檢討改進。 All division supervisors should educate colleagues to pay attention to the efficiency of official document processing, strengthen the timeliness control of official documents, and ask each division to consider the reasons for the lagging behind of the top six divisions in the official document efficiency gap between 2023 and 2024, and pay careful attention to review and improvement.

九、散會（下午5時9分） Dismissal of the meeting (5:09 pm)