Taipei City Government

Handbook for Foreigners in Taipei

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CHAPTER ONE:  
Taipei City Police Department (TCPD)

I. matters needing attention

Taiwan is a modern, democratic country that is ruled by law. Its laws are in line with those of advanced countries. However, due to differences in history conditions and due to social order and special safety (such as transport) policy considerations, some local laws and other points that should be noted by visitors are listed below:

i. In Taiwan, the age of criminal liability is 14 years of age (Article 18, Criminal Code of the ROC)

ii. Taiwan does not have legal red light districts. Prostitution is illegal. (Article 80, Social Order Maintenance Act)

iii. In Taiwan, it is illegal for a married person to have sex with someone other than their spouse (Article 239, Criminal Code)

iv. Drugs (including marijuana (and the seeds) and guns are prohibited articles in Taiwan. Possession of such articles will lead to their confiscation and the holder will also bear criminal liability (Narcotics Hazard Prevention Act, Controlling Guns, Ammunition and Knives Act).

v. Gambling is not legal in Taiwan. Gambling for money or property is forbidden in any place. (Article 266, Criminal Code)

vi. Taiwan is a country where human rights are respected. If a person's liberty is infringed in any way and there are doubts about its legality, the person can apply for a writ of Habeas Corpus directly to a court or through the arresting organ to protect his/her right to liberty. The Notice of Right to Petition for Habeas Corpus Relief has nine language version (English, Japanese, Korean, Spanish, Indonesian, Malay, Vietnamese, Thai, and Arabic. (Article 1, Habeas Corpus Act)

vii. Eating, drinking and chewing gum are prohibited on Mass Rapid Transit trains and in stations in Taiwan. (Article 50, The Mass Rapid Transit Act)

viii. When traveling, avoid taking pictures of military installations (pay attention to the signs); also, to ensure flight safety, drones cannot be used in restricted areas near airports. (Article 118, Civil Aviation Act)

ix. If mobile phones or credit cards are lost, please file a report at the local police station.
In the event of passport loss, please report the loss to the Ministry of the Interior National Immigration Agency (NIA) service station in each city/county (after office hours report to the city/county NIA brigade).

A Mountain Entry Permit must be obtained in advance to enter restricted mountain areas.

Smoking is completely prohibited in indoor public areas, indoor workplaces jointly used by three or more persons, public transportation vehicles, etc (Article 15, 16, Tobacco Hazards Prevention Act).

Banks in R.O.C.’s business hour is: Monday-Friday, 9:00-15:30, except national holidays.

Human Trafficking Reporting Hotline: 02-23883095 (National Immigration Agency) • 110 (Police Hotline) • 1955 (Foreign Workers’ Free Hotline)

Law and Regulations:
Criminal Code of the Republic of China
Habeas Corpus Act
Social Order Maintenance Act
Narcotics Hazard Prevention Act
Controlling Guns, Ammunition and Knives Act
Road Traffic Management and Penalty Act
Civil Aviation Act
Vital Area Regulations
The Mass Rapid Transit Act
Tobacco Hazards Prevention Act

Taipei City Police App: Police@TPE

Download Locations

<table>
<thead>
<tr>
<th>iOS</th>
<th>Android</th>
</tr>
</thead>
<tbody>
<tr>
<td>iOS version download</td>
<td>Android version download</td>
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The Taipei City Government’s Police Department has released APP, named “Taipei City Police,” which is available for both iOS and Android platforms.

i. Case Reporting Section: Provides especial features such as “110, Voice Message Reporting”, “113, Protection Hotline”, “165, Anti-scam Hotline”; in addition to “Online”, “Text Messaging” and “Live video”, among other options for reporting.

ii. Service locations: Provides searching features that, with the integration of Google Maps, make possible to locate and get information about the nearest police station.

iii. Prosecution of Violators: Through pictures and personal information uploaded with the mobile phone, Taipei Police can proceed to prosecute traffic violators.

iv. Information about Reporting: Provides information features of 2 wide categories, Traffic and Public Safety. The content includes “FAQ about Traffic regulations”, “Illegal parking hotspots”, location of “Permanent Speed limit Cameras”, and Information about towed away vehicles”. It also provides “FAQ about Police regulations”, among other information services.

v. Online Application: Provides “Police Criminal Record application”, “Traffic safety escort application”, “Public safety test application”, “Temporary road use permit application”; in addition to “application for the Permit for the circulation of big tracks and trailers”, “Certificate of vehicle loss application”, “Certificate for the loss of properties”, “Citizens registration of personal bicycles”; among other online application services.

vi. Advocacy section:
1. The latest news: Constant update of the latest traffic information, including traffic restricted areas, traffic education guides, reminders to users to avoid restricted road sections.
2. Traffic education videos: Provides traffic education to citizens through a rich variety of short audio and video recordings.
3. Educational Videos for the prevention of criminal offenses: Through a rich variety of short audios and video recordings, it provides guidelines on how to prevent criminal offenses.
4. Related websites: Link to the National Police Agency under the Ministry of the Interior, the Taipei City Government and the Taipei Police Department under the Taipei City
Government, among other related websites.

5. “What to do in case of a traffic accident”: It provides users with the guidelines on how to react in case of a traffic accident as well as information about steps they should take into account in order to proceed after the accident in order to let citizens be involved to calm down to act rationally and, through the information provided, get in contact with the appropriated parties.

6. “Realtime map of ongoing traffic accidents”: With the integration of Google Maps, it provides users the location and relevant information about ongoing traffic accidents in Taipei City.

7. “Road conditions and traffic flow”: Links to the Taipei City Government Open Information Platform to provide citizens with “Updated reports of ongoing excavations and other on road works”, “Average road speeds”, “Updated road conditions”, among other related services.

8. It also provides “Taxi dedicated section” and “Information for the application to serve as voluntary traffic directing agent”.

vii. “Facebook Section”: It provides “NPA Director Office”, “Taipei Police”, “Police radio station news cloud” and links to the “Facebook page of all different sections of the Taipei City Government Police Department”. The Taipei City Government Police Department, “Taipei Police”, Facebook fans’ page is dedicated to strengthening the media promotion for the prevention of criminal activities, integrating all police coworkers in the mission of caring for others, including voicing their feelings of serving as duty officers, posting videos, pictures, etc. All citizens are welcomed to use this platform to interact with all members of the police.

viii. Convenient search

1. “Phone number search”: This option is limited to citizens who, upon reporting cases to the police, have agreed that the police can make public their phone numbers and the service does not extend to other cities and counties where this kind of search has not yet been established.

2. “Information about Towed away vehicles due to traffic rules violations”: By typing the circulation plate number, citizens can immediately know if their vehicle has been towed away by this city’s, obtain details of the parking violation as well as information regarding the location where the vehicle has
been sent to.
3. “Lost and Found announcements”. Links with the National Police Agency’s website, which contains updated announcements of lost and found items.
4. “Open Data”: Links with the Taipei City Government Open Data platform, where citizens can find about areas with safety warnings for women and children, location of closet circuit vigilance cameras, as well as information about vehicles, residences, and hotspots for the stolen bicycles, and other relevant cautionary information.

### III. Taipei E-Service (Online Police Service)


<table>
<thead>
<tr>
<th>Item applied for online</th>
<th>Required Document</th>
<th>Processing Unit</th>
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| Police criminal record certificate | 1. The original national ID card.  
2. Application fee.  
3. Along with a power of attorney signed and stamped with the applicant’s signatures seal by the applicant if he/she cannot present the application himself/herself, and the original national identification card of the assignee. | TCPD Foreign Affairs Division  
Tel: (02)23817494 |
| Stolen vehicle report | 1. The applicant’s original national ID card.  
2. The Form A (ownership proof of the stolen vehicle.)  
3. In addition to the above two documents, the consigner also has to present the photocopy of the applicant’s national ID card and power of attorney. | Criminal investigation unit of precincts or police stations.  
Tel: (02)2331-3561 |
| A police report for stolen property | 1. The original national ID card.  
2. Form A (proof of ownership of the stolen property). | Criminal investigation unit of precincts or police stations.  
Tel: (02)2331-3561 |
| Lost property report | 1. The original national ID card and seal.  
2. If the applicant is a foreigner, his/her original passport or alien resident certificate must be presented. | Criminal investigation unit of precincts or police stations.  
Tel: (02)2331-3561 |
| Traffic accident report | 1. The completed application form.  
2. An identity certificate. | The fourth squad of Traffic Division, TCPD.  
(Tel:(02)2375-2100#1010-1012) |
IV. Police Criminal Record Certificate (PCRC) Applications

i. Applications can be made:
   A. In person
   B. By post
   C. Via fax
   D. Online
   E. Via smartphone app
   F. At a 7-11 convenience store

ii. Where and when to apply:
   A. Foreign Affairs Division, TCPD
   B. Department address: No. 96, Yanping S. Rd., Zhongzheng Dist., Taipei City 10042, Taiwan R.O.C. (Exit 5, MRT Ximen Station. Entrance of the Service Center is on the side of Zhonghua Rd.)
   C. Service Hours:
      a. Monday through Friday: 8:30 am – 5:00 pm (No service during holidays and weekends)
      b. Extended Service hours: 8:30 am – 8:00 pm (Wednesdays only)
   D. Tel: (02)2381-7494; (02)2375-2105; Fax: (02)2381-7487

iii. Requirements:
   A. For applications in person
      a. A copy of the completed application form (If you are unable to submit the application or pick up the Police Criminal Record Certificate in person and will authorize someone in your stead, you should fill out a power of attorney. When the authorized person acts on your behalf in the process of application, he/she should show the power of attorney and his/her proof of identity along with yours for verification).
      b. The following papers must be submitted for verification:
         1. For citizens of the R.O.C., the original national identification card or passport must be submitted and the original one will be given back after verification. If the applicant’s English name has to be put on the PCRC, a photocopied page of the R.O.C. passport with background information must be attached.
         2. For citizens of China, Hong Kong or Macau, the original Alien Resident Certificate (ARC) must be submitted and the original one will be returned after
verification.
3. For foreign nationals residing in Taiwan, the original passport and ARC must be presented; however, if the foreign nationals have not been issued the ARC, they do not need to submit it.
4. Any minor applicant (Taiwanese under age 20 or foreign national under age 16) must also present his/her legal representative’s letter of consent and original ID with his/her application, or have his/her legal representative file the application in person.
c. Processing Fee: Police Criminal Record Certificates cost NT$100 for the first copy, and NT$20 for each additional copy (the content of the certificate and the additional copies must be identical).
d. How to pick up the PCRC:
   1. To pick it up in person: The applicant may ask for it by presenting the receipt. If the receipt has been lost, the applicant must present the original papers submitted at the time of application.
   2. To receive it by post: When submitting the application papers, the applicant may attach a self-addressed envelope with registered mail postage already paid and affixed. Include the addressee’s name, address, and telephone number.
e. The processing of a PCRC application, if submitted in person, generally takes at least 2 hours. Therefore, any applicant planning to pick up his/her PCRC on the same day is advised to submit his/her application no later than 3pm (6pm on Wednesdays).
B. For applications by post
a. For applications mailed from within Taiwan:
   1. A copy of the completed application form.
   2. The same papers as those required for applications in person (the original papers must be mailed to the TCPD and they will be returned along with the PCRC).
   3. A money order payable to the TCPD.
   4. A self-addressed envelope with registered mail postage already paid and affixed. Include the addressee’s name, address, and telephone number. The items required above must be sent to the TCPD by registered mail.
Addressee: TCPD Foreign Affairs Division
Address: No. 96, Yanping S. Rd., Zhongzheng Dist.,
Taipei City 10042, Taiwan (R.O.C.)
Telephone number: (02)2381-7494.

b. For applications mailed from outside of Taiwan:
1. A copy of the completed application form.
2. A photocopied passport or ARC that has been verified, notarized or authenticated by a local R.O.C. mission, the Straits Exchange Foundation, or other relevant notaries public.
3. Overseas applicants should remit US$7 in cash for the first copy (applicants from Hong Kong and Macau shall remit US$6 in cash, including postage), and US$1 for each additional copy.
4. A self-addressed envelope with no stamp that must bear the name, address, and telephone number of the addressee.

The items required above must be mailed to the TCPD by registered mail.
Addressee: The TCPD Foreign Affairs Division
Address: No. 96, Yanping S. Rd., Zhongzheng Dist.,
Taipei City 10042, Taiwan (R.O.C.)
Telephone number: 886-2-2381-7494.

C. For online applications
a. Applications via the Taipei e-Service
http://ppt.cc/1iZcv
b. How to pick up the PCRC:
1. By the applicant: The applicant must present his/ her original national ID card or passport to the TCPD Foreign Affairs Division.
2. By a person authorized by the applicant: The authorized person must present the original national ID cards or passports of the applicant and the authorized person, as well as the power of attorney signed or stamped by the applicant (there is a column on the application form that can be used as a power of attorney).

D. For applications via fax:
a. The same papers as those required for applications in person.
b. Fax a copy of the completed application form and the photocopied papers that must be verified to the TCPD to
its fax number (02)23817487 and dial (02)23817494 to confirm the receipt of the faxed papers. The application will not be officially deemed as having been received until confirmed by phone call.

c. How to pick up the PCRC: The same as online applications.

E. To apply via smartphone App:

a. Download the “Police@TPE” App to your smart phone and apply according to the in-app instructions.
b. Please present the same papers as those required for applications in person while picking up the certificate at the TCPD after the certificate is ready.
c. How to pick up the PCRC: The same as online applications.

F. To apply at a 7-11 convenience store:
People who apply for the PCRC at a 7-11 convenience store must enter their cellphone number and national ID card numbers according to the instructions of the i-bon and then get the application form printed, which should be sent back to Taipei e-service through i-bon after being completed and scanned. After sending back, please dial (02)23817494 to confirm. The application will not be officially deemed as having been received until confirmed by phone call.

iv. Notes:

A. If you still have any questions, please inquire by phone during office hours.

B. The PCRC is Chinese-English bilingual. If it is to be used overseas or presented to a foreign affairs department, please provide your photocopied passport to enable us to type your English name on it.

C. If the applicant has been convicted or acquitted, or had his/her sentence commuted by a criminal or military court, he/she should present the judicial or military verdict to reduce the time needed to check relevant records and to issue the PCRC.

V. Tips for traffic-related matters

i. How to deal with road traffic accidents

A. At the scene

a. Five steps to be taken after a traffic accident:
1. Set up warning signs or traffic cones except for
minor collisions of scooters, bicycles, and/or pedestrians.
2. Call the police at 110 and/or ambulance at 119.
3. Mark relative directions and the stop position of the vehicle(s).
4. After marking their positions, move vehicles to the side of the road to avoid blocking the flow of traffic.
5. Remain at the scene of the accident to wait for the traffic police even if you are in a hurry to get something done, to avoid being accused of a “Hit and Run” by the other party.

b. How to Handle Injury or Fatal Accidents:
2. Keep the scene intact and prevent a traffic jam or another traffic accident by placing warning signs, traffic cones, or other markers on the road around the vehicles.
3. Call the police immediately and do not leave the scene, to avoid being accused of a “Hit and Run” by the other party.

c. How to Handle a “Hit and Run” accident:
1. Call the police immediately and keep the scene intact to preserve evidence.
2. Seek witnesses for any information on the accident such as the license plate number, make, model, color, and other traits of the suspect vehicle, and the fleeing direction to aid the investigation.

d. How to Report an Accident:
1. The easiest and quickest way is to dial 110 and report it to the police.
2. Clearly state the location and time of the accident, the makes and models of the vehicles involved, the license plate numbers of the vehicles, any injuries or deaths, and your name.
3. Call the police and remain at the scene until the police arrive.
4. If the party involved in a traffic accident calls the police in person and thus meets the requirements of the Criminal Code concerning turning oneself in before the police are aware of the accident, the penalty resulting from the accident may be
commuted.
e. How to Protect Your Own Rights and Interests:
1. Before the police arrive:
   (1) Stay calm and negotiate with the other party for a settlement. Do not dispute with anger or start a fight, which will cause additional trouble.
   (2) Identify the persons responsible for the accident to prevent the use of an impostor for the purpose of evading penalties.
   (3) If the injured(s) need to be taken to the hospital and there is no other vehicle available to be used for this purpose except for the one involved in the accident, the vehicle should not be used to transport the injured party until after its position has been marked.
   (4) When possible, take photographs of the scene, including traces on the ground, debris, damage to the vehicles, and injuries or corpse for future use as evidence.
   (5) Look for eyewitnesses to aid in the investigation.
2. When the police are at the scene to investigate, you as a party to the accident should:
   (1) Cooperate with the police investigation and describe the accident in detail.
   (2) Urge investigators to collect and photograph crucial evidence at the scene such as skid and/or scratch marks.
   (3) Carefully go over the police accident report and sketch before putting your signature on them. If any error or omission is found, ask the investigator to correct it.
   (4) Watch your remarks and manner and avoid any dispute with the other party or investigators.
3. After the police have finished the investigation, involved parties may:
   (1) Request a copy of the registration form on the spot.
   (2) 7 days after the traffic accident, apply fora copy of the accident scene diagram, photos, and a copy of the preliminary police analysis report of the traffic accident (which is issued 30 days after applying) on the Traffic Police Division website
(http://117.56.12.139); or bring your identity certificates to apply for the above documents at the Traffic Police Division Service Center (Address: No. 26, Aiguo West Rd., Zhongzheng Dist., Taipei City; service line: (02) 2375-2100 ext. 1011.1012; business hours: 08:30-17:00).

After the documents are issued, you will be informed by text message or e-mail to pick up the documents during office hours (08:30-17:00).

(3) Authorize another person to make the above applications. The authorized person must present:
1. The original power of attorney; 2. The authorizing party’s original national ID card; 3. The authorized person’s original national ID card and seal.

B. Handling Liabilities Arising from a Traffic Accident:

a. How to Handle Criminal Liabilities:
1. If there is an injury caused by the accident and the parties involved cannot reach a settlement, an accusation should be filed to the investigation unit of the police precinct that has jurisdiction over the accident, or the city court.
2. If there is a death caused by the accident, which is not a case of no trial without a complaint, the prosecutor will press charges and the involved parties have to wait for the subpoena from the District Attorney’s Office.

b. How to Handle Civil Liabilities:
1. The parties involved should negotiate between themselves to reach a compensation agreement or authorize insurance companies to handle it. If an agreement cannot be reached, the parties involved may file a claim at the local city civil court.
2. In accordance with Article 13 of the Township and County-Administered City Mediation Act, the involved parties, who want to seek mediation, must observe the following:
   (1) When only vehicles are damaged or property is lost, the no-fault party may request the mediation of the mediation committee in the village, township, or city (district) where the other party resides.
When criminal offenses are involved, the no-fault party may request the mediation of the mediation committee in the village, township, or city (district) where the other party resides.

When an agreement is made between both parties and the village, township, or city (district) mediation committee that has been requested to mediate, the mediation committee may mediate.

c. How to Handle Administrative Liabilities:
   If the parties involved in a traffic accident have violated traffic rules, they should bring the citation to the designated office to pay the penalty.

C. Contact information:
   If people involved in a traffic accident have any questions or need to make an inquiry, they may call the Traffic Police Division at 2375-2100 ext. 1011.1012 (No. 26, Aiguo West Rd., Zhongzheng Dist., Taipei City).

   ii. Traffic Safety Tips:
   A. In accordance with Article 124 of the Regulations Governing Road Traffic Safety, bicyclists on the road shall observe traffic signs, traffic markings, and lights, and obey the direction of officers who are directing traffic. They should:
      a. Ride along the right side of the slow lane in an area without traffic lines or signals.
      b. Not run red lights, ride across or in the fast lane, ride against the direction of traffic, or ride after drinking alcohol.
      c. Not ride onto a sidewalk unless there is a sign or marked line indicating that it is open to both bicycles and pedestrians.
   B. Drivers, when making a left turn, shall follow signals, turn on their left turns signal, yield the right of way to oncoming vehicles, and clear the intersection after being sure that it is safe to do so.
   C. Drivers, when passing through a crosswalk, shall stop and yield the right of way to pedestrians.

Ⅵ. Services of the TCPD Traffic Division
   i. Handling traffic accidents.
   ii. Dealing with inquiries about the preliminary analysis of traffic accidents.
Dealing with applications for the traffic accident scene diagram and the preliminary analysis table.

Towing services for vehicles involved in double parking in lanes, alleys, or vehicles that block exits or entrances.

Dealing with appeals against towing vehicles and penalties for general violations.

Informing traffic violations discovered by the machines through text messages.

Reporting real-time traffic conditions.

Responding to and dealing with broken traffic signals.

** VII. Facebook page of the TCPD Traffic Division  
http://www.facebook.com/td.police.taipei  
To extend traffic profession work, publicize traffic safety concepts, and make information more transparent, we provide Facebook page services, citizens can browse the instant news of the traffic control of the activity of Taipei City government on Facebook page of the TCPD Traffic Division.  

** VIII. Penalties for Drunk Driving  

Drivers with a breath alcohol concentration of 0.25 mg per liter or higher, or a blood alcohol concentration of 0.05% or higher are guilty of an offense against public safety.

Drivers with a breath alcohol concentration of 0.15 mg per liter or higher, or a blood alcohol concentration of 0.03% or higher violate Article 35 of the Act Governing the Punishment for Violations of Road Traffic Regulations and will be fined between NT$15,000 and NT$90,000; the vehicle shall be removed from the scene and detained by the authorities, and the driver’s license shall be suspended for one year. In the same case, should there be any passenger aged 12 or younger in the vehicle, or if an accident with injuries occurs, the driver’s license shall be suspended for 2 years. If the traffic accident results in severe injuries or death, the at-fault party’s driver license will be revoked and he/she will be prohibited from taking a test to acquire another driver license.

Drivers with a breath alcohol concentration of 0.25 mg per liter or higher, or a blood alcohol concentration of 0.05% or higher may be subject to a fine of not more than
Ⅸ. How to Prevent Phone Scams

When people receive a phone call or a text message that sounds like a scam, they may dial the anti-fraud hotline 110 or call the nearby police unit to check or report it.

i. Anti-Fraud Hotline: 165

ii. National Reporting Hotline: 110

iii. Taipei City Police Department Anti-Fraud Hotline: 2370-2286

iv. How to prevent fraud:

A. Do not follow the instructions of strangers to ask you to transfer money or to hand over money, ATM cards, or ATM card PIN numbers or codes.

B. Do not follow the instructions of strangers who ask you to operate the ATM or purchase gash points with the money.

C. Apply for credit cards or cell phone numbers in person at a familiar store to prevent the leak of personal data.

D. Three anti-fraud tips: Stay calm, check, and call the police.

E. Keep well in mind the reporting hotline 165.

v. What judges, prosecutors, and law enforcement agencies will not do while undertaking criminal investigations:

A. Send officers to pick up cash, ATM cards, or ATM card PIN numbers or codes, or demand a cash transfer.

B. Take charge of bank accounts or deposits.

C. Send notices by fax.

D. Take a statement over the phone.

E. Threaten to take you into custody or arrest you over the phone.

vi. Phone numbers of all police precincts:

<table>
<thead>
<tr>
<th>Precinct Name</th>
<th>Command and Control Center</th>
<th>Criminal Investigation Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Datong Precinct</td>
<td>(02)2557-7262</td>
<td>(02)2553-1516</td>
</tr>
<tr>
<td>Wanhua Precinct</td>
<td>(02)2314-0364</td>
<td>(02)2331-1475</td>
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<td>Zhongshan Precinct</td>
<td>(02)2541-2491</td>
<td>(02)2562-7500</td>
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<td>(02)2325-9850</td>
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<td>Zhongzheng First Precinct</td>
<td>(02)2371-6426</td>
<td>(02)2314-3643</td>
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<td>Zhongzheng Second Precinct</td>
<td>(02)2375-1825</td>
<td>(02)2375-1776</td>
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<tr>
<td>Songshan Precinct</td>
<td>(02)2579-6508</td>
<td>(02)2579-6395</td>
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<tr>
<td>Xinyi Precinct</td>
<td>(02)2723-4739</td>
<td>(02)2723-4508</td>
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<td>(02)2881-3856</td>
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<td>(02)2893-4595</td>
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<td>(02)2932-1940</td>
<td>(02)2931-5472</td>
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<td>Nangang Precinct</td>
<td>(02)2783-9110</td>
<td>(02)2783-7780</td>
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<tr>
<td>Neihu Precinct</td>
<td>(02)2790-0505</td>
<td>(02)2790-3355</td>
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</table>

X. Safeguarding Women and Children’s Safety

i. Women and Children Counseling Services:

<table>
<thead>
<tr>
<th>Unit Name</th>
<th>Unit Address</th>
<th>Unit Telephone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Domestic Violence Office of Taipei District Court</td>
<td>No.248, Sec.1, Zhongxing Rd., Xindian Dist., New Taipei City 23146</td>
<td>(02)8919-3886 #5368, 5398</td>
</tr>
<tr>
<td>Domestic Violence Office of Shilin District Court</td>
<td>No.190, Shidong Rd., Shilin Dist., Taipei City 11154</td>
<td>(02)831-2321#103, 136</td>
</tr>
<tr>
<td>Taipei Domestic Violence and Sexual Assault Prevention Center</td>
<td>No.123, Yanping S. Rd., Zhongzheng Dist., Taipei City 10042</td>
<td>(02)2361-5295</td>
</tr>
<tr>
<td>Women’s Welfare and Children’s Care of Taipei Social Welfare Department</td>
<td>8F., No.1, City Hall Rd., Xinyi District, Taipei City 11008</td>
<td>(02)2720-8889 #1622~1625</td>
</tr>
<tr>
<td>Women's and Children's Protection Division of Taipei City Police Department</td>
<td>No.180, Sec. 5, Xinyi Rd., Xinyi Dist., Taipei City 110</td>
<td>(02)2759-0827</td>
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</table>

ii. Hotline for Women to Hail a Taxi: 0800-055-850

Each police station of the Taipei City Police Department
provides the service of hailing a safe taxi. You can use a cellphone to dial 55850 and the call will be connected to the Smart Transfer System for Hailing a Safe Taxi for Women, which is set up by the Taipei City Government.

XI. Filing Domestic Violence and Sexual Assault Reports
When domestic violence is taking place or your personal safety is facing an imminent threat, dial 110 to ask for help from the police. They will help the victim(s) of domestic violence apply for a writ of habeas corpus, provide counseling, inform the Taipei City Center for the Prevention of Domestic Violence and Sexual assault, and render necessary follow-up assistance.

XⅡ. Proactive Criminal Investigation
i. Contact information of the TCPD Investigation Division:
   A. Division address: No. 69, Sec. 1, Wuchang St., Taipei City 10042, Taiwan (R.O.C.).
   B. Emergency hotline: 110 or (02)2381-7263
   C. Office Hours: Monday through Friday, from 8:30am to 5:30pm (Lunch break from 12:30pm to 1:30pm)

ii. If you want to report a crime, please call the service hotline at (02)2381-7263. The Control and Command Center is open 24 hours a day. In addition, the Criminal Investigation Squad deals with reports around the clock. If the TCPD does not have jurisdiction over the crime, in the spirit of one-stop service, the department will forward it to the department that has jurisdiction.

iii. FAQs:
   A. Can people who risk their lives to provide criminal clues apply for incentive rewards from the police authorities?
      A: According to the provisions of the incentive rewards program, the police authorities will render incentive rewards to people who provide criminal clues to help solve cases. Reward amounts range from NT$1,000 to NT$200,000.
   B. What crime does a person commit when he/she appropriates lost property?
      A: The person who appropriated lost property has committed the offense of illegal appropriation of lost property in accordance with Article 337 of the Criminal Code.
   C. What is a motorcycle anti-theft marking? How can I
prevent motorcycle theft effectively?

A:

a. “Motorcycle anti-theft marking” is an engraved stamp of the engine number on a motorcycle’s front lamps, dashboard, left and right side covers, rear lamps, other unobvious parts, etc. It will protect motorcycles against theft. To decrease the likelihood of motorcycle theft, people who have not yet had their motorcycle marked can apply for free marking services at the marking service station at any police station.

b. How can I prevent motorcycle theft effectively?

1. Please lock the motorcycle with an iron lock when parking.
2. When parking the motorcycle, you should view the surrounding area, remove the key, and set the alarm.
3. Never neglect to remove the key, or leave the motorcycle unlocked because you only plan to park for a short time.
4. Use the parking lot or safekeeping space to park the motorcycle, and keep the parking certificate carefully.
5. To put an end to the flow conduit of the booty, please choose legal products when changing the motorcycle’s parts.

D. What can I do if gangsters have threatened to hurt me?

A: The most effective ways to deal with threats or blackmail by gangsters are as follows:

a. First, employ delaying tactics by pretending to comply.

b. Second, connect the telephone to a recorder and covertly record the further conversation(s) as evidence.

c. Third, report it to the police immediately.
Feng Shui Specialist for Public Safety
(Anti-Burglary Advisor)

The Taipei City Government has especially worked out the Feng Shui Specialist Program to boost citizens’ awareness of the safety of their houses from burglary. It has offered proposals to citizens to improve their household anti-burglary equipment. The following are what they should be aware of if they want to apply for help from the Feng Shui Specialist for Public Safety:

1. Applicant’s qualifications: People who are currently residing in Taipei City are qualified to apply for a safety inspection on their houses.

2. Inspection time: 24 hours a day, seven days a week.

3. Where to apply: investigation teams and police stations of every police precinct, TCPD.

4. QR code/Website address for online applications:

Hearing-Impaired SMS Service

The Taipei City Police Department has set up a text message line for hearing-and-speech impaired people. They may use their cell phones to send text messages with a brief description of the situation and location by dialing 0911-510-914 when needing police service or assistance, and the TCPD will instruct the local precinct to respond right away.

Safety Tips

1. Household Safety
   A. Lock the doors and close the windows when you leave your house. Activate the security alarm system if your house has one.
   B. Apply for police patrols around your house with the local police station or precinct before you go out of town on holiday.
   C. When a stranger visits, ask what his/ her purpose is before opening the door.
   D. Help each other fight against thieves by supporting your local neighborhood watch group.
   E. When you spot suspicious people or vehicles, call the police right away and write down the license plate number.
number.
F. Do not keep all your valuables at home. Instead, keep them in a bank safe deposit box or in different locations and make a list of them.

ii. Road Safety
A. Pay attention to your surroundings while walking outdoors. Avoid lowering your gaze to play with or talk on your smartphone while walking, as it decreases your alertness to what is going on around you.
B. Walk on the side of the road that faces oncoming vehicles, to avoid being robbed or attacked from behind.
C. Keep a safe distance from anyone who approaches to ask for directions, in order to prevent a forcible abduction.
D. Avoid going out alone late at night or in the wee hours of the morning.
E. If you have to walk home at night often because of work or school, carry a whistle or an alarm in your pocket that can deter attackers who try to threaten you.
F. Do not take a shortcut through a dark alley, park, street, or isolated area in order to save time.

iii. Fire Prevention and Safety
A. Keep fire prevention equipment and lightweight fire extinguishers at home, and learn how to use them.
B. Turn off gas and unplug unused electronic appliances before going to bed or leaving the house.
C. Make a plan to escape from your house and rehearse it; choose an outdoor location for the family to meet after escaping from a fire.
D. Get all family members out of the house first and then call 119 for help when a fire occurs.
E. Do not use substandard electric wires or lighting equipment; exercise caution when cooking or using heaters.
F. When you are in a public place, be sure about the location of its emergency exits; when an emergency situation occurs, do not use any elevator, as there is a risk of becoming trapped in the elevator if power outage occurs.

iv. Personal Safety
A. Tips for taking a taxi:
   a. Do not take a taxi whose driver touts for customers.
   b. Do not take a taxi without a license plate or with a plate that bears a blurred number.
c. Get out of the taxi if the taxi driver is drunk or unkempt.

d. Ask friends to write down the taxi company’s name and plate number of the taxi.

e. Keep in mind the plate number and the name of the bearer of the driver’s registration certificate.

B. Tips for traveling:

a. Use traveler’s checks and watch out for your belongings.

b. Avoid staying in a hotel with a complicated environment.

c. Carry self-defense equipment with you while going out.

XVI. Other Services

i. Lost and Found:

If your property is left in a taxi, you can ask for help from the Police Broadcasting Service, which can be reached at 2388-0066.

ii. Hotline for citizens: 1999

To provide city services in a simple and easy way, the Taipei City Government has set up a 24-hour hotline, 1999, to deal with petitions, complaints, reports, proposals, etc., and to provide process-monitored service. It is hoped that through the 1999 hotline, citizens will have access to considerate and innovative city services.

iii. Hotline for foreigners: 0800-024-111

The National Immigration Agency of the Ministry of the Interior has set up this hotline to help foreign expatriates who are already in Taiwan, or are about to come here, to adapt to the life in Taiwan. The hotline is operated by employees who speak the following languages: Chinese, English, Japanese, Vietnamese, Indonesian, Thai, and Cambodian. If foreign expatriates in Taiwan need information, they may dial hotline 0800-024-111, which operates 24 hours a day.
### iv. TCPD contact information

<table>
<thead>
<tr>
<th>Unit Name</th>
<th>Unit Address</th>
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</thead>
<tbody>
<tr>
<td>Foreign Affairs Division</td>
<td>No.96, Yanping S. Rd., Zhongzheng Dist., Taipei 10042, Taiwan (R.O.C.)</td>
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<tr>
<td></td>
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<tr>
<td>Foreign Affairs Service Station</td>
<td>No. 80, Dadong Rd., Shilin Dist., Taipei 11162, Taiwan (R.O.C.)</td>
</tr>
<tr>
<td>Datong Precinct</td>
<td>No.200, Jinx St., Datong Dist., Taipei City 10359, Taiwan (R.O.C.)</td>
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<tr>
<td>Wanhua Precinct</td>
<td>No.22, Kingding Rd., Wanhua Dist., Taipei 10848, Taiwan (R.O.C.)</td>
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<tr>
<td>Zhongshan Precinct</td>
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<td>Daan Precinct</td>
<td>No.2, Sec. 3, Renai Rd., Daan Dist., Taipei 10626, Taiwan (R.O.C.)</td>
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<td>Zhongzheng First Precinct</td>
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<td>No.150, Xiangyang Rd., Nangang Dist., Taipei 11551, Taiwan (R.O.C.)</td>
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<td>No.101, Sec. 6, Minquan E. Rd., Neihu District, Taipei 11466, Taiwan (R.O.C.)</td>
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<td>QUANZHOU ST. POLICE STATION</td>
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<td>MINYOU POLICE STATION</td>
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<td>GANGQIAN POLICE STATION</td>
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</table>
CHAPTER TWO: Department of Labor

I. ROC Labor Standards Law Concerning Wages, Hours, Leaves and Holidays

( I ) Wages
Wages shall be negotiated by the employer and the employee but must be higher than the minimum wage, and shall be paid in the form of a currency and paid directly to the employee.

( II ) Working Hours
The employer and the employee shall negotiate working hours. For those professions governed by the Labor Standards Law, a worker’s regular working hours should not exceed eight hours a day and the total working hours should not be more than 40 hours per week from 01/01/2016. The Law shall apply to overtime pay.
There shall be at least a 30-minute rest period after each 4 hours of consecutive work. For those in shift work or who have an emergency situation, the employer must give additional rest periods during the work day.

( III ) Holiday
A worker shall have two regular days off every seven days. One day is a regular leave and the other one is a rest day. There shall be exceptions when there are acts of God, accidents or emergencies. After the completion of one year’s work, there shall be at least seven additional days’ leave beginning from the second year.

( IV ) Leave
1. Personal Leave: A personal leave may be taken when an individual has personal business to attend to. There may be no more than a total of 14 days of a personal leave in one year.
2. Sick Leave: Those needing bed rests due to illness may request a sick leave. There may be no more than a total of 30 days of sick leaves, except hospitalization.
3. Official sick leave: For a work-related injury that requires a bed rest, an official sick leave shall be granted.

( V ) Ministry of Labor shall review each contract established between the employer and the employee for those employed as a household helper, to ensure that work hours, holidays and personal leaves are set forth in a fashion that does not damage the employee’s health and well-being.
(VI) Labor and Health Insurance

1. Foreign worker who bears an Alien Resident Certificate is required to have National Health Insurance.
2. Those foreign laborers employed by a business with more than five workers, must participate in the Labor Insurance Program through the business.
3. Foreign laborers hired as household helper shall have the option of joining the Labor Insurance Program.
4. The Labor Standards Law as well as Labor Insurance regulations shall govern all rights and responsibilities concerning the insurance of foreign laborers.

(VII) Laborer Welfare

1. All factories, mines in the public and private sectors, or other enterprise organizations with 50 employees or above, shall set-aside and allocate employees’ welfare funds, from the total amount of capitals at the time of establishment, the total monthly business incomes, the monthly salaries or wages of each staff member or workers, and selling of scraps at the time of each sale, to process and handle employees’ welfare businesses, all employee, including foreign workers should enjoy the welfare.
2. Those enterprise have not yet organize Employee Welfare Committee by law, also should have its own Employee Welfare Rule and foreign workers shall been notified by employer when sign the contract.

II. Procedures for Foreign Laborers upon Arrival in Taiwan

(I) Regular Health Examination

Foreign laborers, upon arriving in Taiwan, should undergo medical examinations within three days after arrival and, the employer should arrange further medical examinations 30 days before or after 6 months, 18 months and 30 months of employment at any government accredited hospitals.

When foreign workers are reissued the employment permit because of changing employers or jobs, their employers shall arrange for them to undergo health examination within 7 days from the next day following employment if they have not undergone health examination for more than one year.

(II) Notification of a foreign worker’s entry into the ROC

1. An employer or the commissioned private employment services institution shall notify, within three days after the
foreign worker’s entry into the Republic of China, Taipei City Foreign and Disabled Labor Office with the form for notification of a foreign worker’s entry into the ROC.

2. Taipei City Foreign and Disabled Labor Office will conduct an inspection in conformity with the Foreign Worker’s Living Care Service Plan after issuing the certificate for receiving an employer’s notification of a foreign worker’s entry into the ROC.

(Ⅲ) Employment Certificate and Extension of Employment
After a foreign laborer has arrived in Taiwan, his/her employer must apply for a permit valid for up to a period of 3 years within 15 days.

Ⅲ. Common sense for The Foreign Laborer
(Ⅰ) Employers shall have the necessary safety, health equipment and measures that comply with regulations which can protect workers’ safety, health and prevent occupational accidents.
(Ⅱ) Employers shall provide laborers with all necessary safety, health education and the training of occupational safety and health, which the Foreign Labor have the duty to take.

Ⅳ. Work Disputes
(Ⅰ) Foreign workers may join the unions.
(Ⅱ) Termination of employment for foreign laborers hired in accordance with the Labor Standards Law must as a result of one of the following (after prior notification and severance pay):
1. When business is in recession and the employer is downsizing staff, bankruptcy or sell-out, etc. However, there must be prior notification and payment of severance pay.
2. When the laborer is at fault and the offense is one recognized by the Labor Standards Law; however, the employer may not terminate employment without prior notification or payment of severance pay.
3. When the employer is at fault and the offense is one recognized by the Labor Standards Law, the employee may terminate the contract without prior notification and may request severance pay.
(Ⅲ) Foreign laborers who leave their job at termination of their contract must return to their home country and may demand no extra compensation or severance pay.
(IV) If the employer and foreign worker file the notification for the termination of employment and the worker intends to go abroad 14 days before the expiry date of his/her stay, it is required to notify Taipei City Foreign and Disabled Labor Office to verify confirmation and obtain a certificate of termination of employment.

(V) Each foreign laborer shall comply with his/her employer’s policies and the employment contract, as well as to be loyal to and honest with the employer.

(VI) Compensation disputes involving foreign laborers shall be handled by the Department of Labor, according to existing laws. Assistance is available through the Taipei City Foreign and Disabled Labor Office (Tel: 02-2338-1600).

V. Sexual Harassment Prevention

(I) The determination of sexual harassment referred to in Article 12 of the Gender Equality in Employment Act shall mean one of the following circumstances:

1. In the course of an employee executing his or her employment duties, any one makes a sexual request, uses verbal or physical conduct of a sexual nature or with an intent of gender discrimination, causes him or her as hostile, intimidating and offensive working environment and infringes on or interferes with his or her personal dignity, physical liberty or affects his or her job performance.

2. An employer explicitly or implicitly makes a sexual request toward an employee or an applicant, uses verbal or physical conduct of a sexual nature or with an intent of sex discrimination as an exchange for the establishment, continuance, modification of a labor contract or as a condition to his or her placement, assignment, compensation, evaluation, promotion, demotion, award and discipline.

(II) The determination of sexual harassment referred to in Article 13 of the Gender Equality in Employment Act, an employer shall prevent and correct sexual harassment from occurrence. When an employer knows of the occurrence of sexual harassment mentioned in the preceding article, immediate and effective correctional and remedial measures shall be implemented. An employer who violates the provisions of Article 13, shall be punished by an administrative fine not less than $100,000 yuan but not exceeding $500,000 yuan. The following behavior by an employer, employer’s family
members or agent toward an employee may constitute sexual harassment and should be reported to the Department of Labor (Tel: 02-2338-1600). Investigation of each such report shall be handled confidentially and disposition shall be in accordance with the laws.

VI. Notice for Foreign Workers’ job application

1. For job application, foreign spouses of R.O.C. nationals shall present (1) identity card (original), (2) Alien Resident Certificate (original), and (3) original joint-family household registration data (ex: Copy of household register ).

2. For job application, foreign students shall present (1) Alien Resident Certificate (original), (2) Student ID (original), and (3) work permit (original).

3. Except during summer and winter vacations, foreign students with work permit shall work no more than twenty hours a week. The validity period of the work permit issued to a foreign student shall not exceed six months.

VII. Counseling Support

1. Bilingual foreign labor service staffs of Taipei City Foreign and Disabled Labor Office, who can speak English, Filipino, Bahasa Indonesia, Vietnamese and Thai, are available to provide such as Labor laws and Regulations, registry of the foreign worker upon arrival, extensions, labor insurance, health insurance, termination notification and regulations for labor-management disputes and more.

Office hours: 8:30 am ~ 5:30 pm

For Bilingual Services:
(1) English: (02)2338-1600, extention 4113, 4115, 4116
(2) Bahasa Indonesia: (02)2302-6651
(3) Filipino: (02)2302-6632  
(4) Thai: (02)2338-1600 extension4119  
(5) Vietnamese: (02)2302-6705  
Fax No.: (02)2302-6623  
Address: 4F., No.101, Bangka Blvd., Wanhua Dist., Taipei City 10851, Taiwan (R.O.C.)  
2. 1955 Consultation Hotline: Toll-free 24-hour service all year round.  
3. International Airport Office-Foreign Worker Service Center  
   (1) Taoyuan International Airport Office  
       Phone Number: 886-3-398-9002  
   (2) Kaohsiung International Airport Office  
       Phone Number: 886-7-803-6804, 886-7-803-6419
## CHAPTER THREE: Department of Social Welfare

### I. Contact Information

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<thead>
<tr>
<th>Unit</th>
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<th>Phone</th>
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<tbody>
<tr>
<td>Department of Social Welfare</td>
<td>No.1, City Hall Rd., Xinyi District, Taipei</td>
<td>1999(out of town call 02-27208889 ext. 6947~8</td>
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<tr>
<td>Division of Civic Organizations</td>
<td>As above</td>
<td>1999(out of town call 02-27208889 ext. 6956~8</td>
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<td>Division of Social Assistance</td>
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<td>1999(out of town call 02-27208889 ext. 1609~13</td>
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<td>Division of Welfare Services for the Disabled</td>
<td>As above</td>
<td>1999(out of town call 02-27208889 ext. 2267~8</td>
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<td>Division of Welfare Services for Senior Citizens</td>
<td>As above</td>
<td>1999(out of town call 02-27208889 ext. 6966~8</td>
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<tr>
<td>Division of Welfare Services for Women and Child Care Centers</td>
<td>As above</td>
<td>1999(out of town call 02-27208889 ext. 6969~71</td>
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<tr>
<td>Division of Welfare Services for Children and Youth</td>
<td>As above</td>
<td>1999(out of town call 02-27208889 ext. 6972~4</td>
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<td>Division of General Planning</td>
<td>As above</td>
<td>1999(out of town call 02-27208889 ext. 6975~6</td>
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<td>Division of Social Work</td>
<td>As above</td>
<td>1999(out of town call 02-27208889 ext. 1632~4</td>
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<tr>
<td>Taipei City Center for Prevention of Domestic Violence and Sexual Assault</td>
<td>No.123, Yanping S. Rd., Zhongzheng Dist., Taipei</td>
<td>2361-5295</td>
</tr>
<tr>
<td>Taipei Welfare Center for the Disabled</td>
<td>3F., No.2, Ln. 5, Chang’an W. Rd., Zhongshan District, Taipei</td>
<td>2511-2895</td>
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<tr>
<td>Needs Assessment Center for the Disabled</td>
<td>3F., No.2, Ln. 5, Chang’an W. Rd., Zhongshan District, Taipei</td>
<td>2511-2895</td>
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<tr>
<td>Senior Citizens Home</td>
<td>No.6, Aly. 30, Ln. 109, Sec. 4, Xinglong Rd., Wenshan District, Taipei</td>
<td>2939-3145</td>
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<tr>
<td>House of Peace</td>
<td>4F, No. 205 Guisui St., Datong Dist., Taipei</td>
<td>2557-8546</td>
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### II. Our Services

1. **Division of Civic Organizations, cooperatives and foundations:**
   (1) Provides guidance for and registration of civic organizations such as social and occupational groups and foundations.
   (2) Provides communities with consultant and guidance.

2. **Welfare Services for the low-income and middle-to-low-income households. (for Taipei citizens only)** Please contact: Division of Social Assistance

3. **Welfare Services for the Disabled:**
   (1) Consultation and counseling service for the Disabled: 2511-2895
   (2) Child development and early intervention services advisory: 2756-8852

4. **Welfare Services for the Elderly**
   (1) Counseling Services: including home visiting services, residential care and leisure activities services Please contact: Division of Welfare Services for Senior Citizens
   (2) Care Services Management Center Dedicated Phone Line: 2537-1099 or Dedicated phone line 1966

5. **Welfare Services for Families in Crisis**

   **Eligibility**
   Taipei citizen, domiciled in Taipei City with family member (including Applicant, children, and parents) income under NT$31,629 per person per month, family property under NT$484,716 per person, and realty under NT$6,500,000 per household, subsidy 3 months poverty line at least (NT$16,157 per month in 2018) who suffers from the following situations:
   (1) Spouse deceased or missing.
   (2) Abandoned or abused by spouse or divorced by court ruling.
   (3) Victim of domestic violence, sexual assault, or other crimes.
   (4) Unmarried women who are over 3 month’s pregnant; and women, who apply within two months after giving birth, who became pregnant due to forced or seductive sexual intercourse.
   (5) Individual is incapable of working because of being responsible for raising children alone due to divorce, widowhood, or unmarried statuses or is capable of working
but unable to work due to having suffered from serious injuries or having to take care of children under 6 years old. (6) Spouse sentenced to over one-year imprisonment and is serving sentence in prison.

**Assistance**

(1) Emergency assistance (application must be made within 3 months of emergency situation).
(2) Children nursery allowance.
(3) Children Education Subsidy (public or private senior high or vocational high school)
(4) Medical subsidy.
(5) Injury-examination subsidy.
(6) Child living allowance.
(7) Loans for starting a new business.

6. Welfare Services for Child and Youth

(1) Childcare Services : please contact Taipei City Childcare Resource Center (2748-6008)
(2) Rescue line for children and youth sexual transaction prevention : 110, 113
(3) Adoption Services and Permanent Placement : please contact Division of Welfare Services for Children and Youth. Currently in Taipei City, there are five organizations that offer adoption services. Their names and contact information are provided as follows:
   (a) Child Welfare League Foundation, R.O.C (25585806)
   (b) Zhong-I Welfare Foundation (22301100)
   (c) Cathwel Service (26625184)
   (d) Christian Salvation Service (27290265)
   (e) The Garden of Hope Foundation (23626995)
   (f) Taipei City Adoption Resource Center (2558-3690)


According to social work expertise, we provide medical, educational, vocational and safeguarding assistance to the family which is suffering from unexpected accident or plight.

8. Homeless Service

Establish homeless shelters and half-way houses (such as the House of Peace, a private institution also supported by the City) to provide personal protection, family reconstitution, employment restoration, referral to employment, referral to permanent placement and medical services for persons living in the open, begging, homeless, or those who have collapsed on the street and arrived at a hospital without identification.
Homeless Shelter (2247-3005)
House of Peace (2557-8546)

III. Protective Services

( I ) What is domestic violence?
Domestic violence refers to the person who suffer physical, mental or economic harassment, control, coercion or other unlawful infringement from fourth degree of kinship. A cohabitation partner who has an intimate relationship over 16 years of age. Include spouse or former spouse, cohabitation partner or cohabitation partner, brother and sister, violence between parents and children.

( II ) How has been a domestic violence case discovered?
When the following conditions are present at home, family relationships may be at risk and special precautions must be taken for self-protection:
The perpetrator is irritable and interacting with family members in irrational, angry, judgmental and even threatening patterns. If the family members don’t follow what he or she says, they will be severely punished. The episodes tend to be more frequently and seriously.
On the other hand, when family members have injuries which they are unwilling or unable to explain, or look abnormal. Children or elderly especially are at high risk of being neglected, situations could be hard to maintain personal hygiene, receiving inadequate medical care, wearing inappropriate clothing under weather conditions, etc.

( III ) What can be done if there has been a domestic violence case suspected?
*Don’t ignore the crime, report to the authority*
Domestic violence is criminal behavior. Everyone has the responsibility to prevent it and assist the victims and the right to be free of the threat of violence. The most effective way to seek help is to call the police at 110 or call 113 (the 24-hour National Protection Hotline).

(IV) Sexual Assault -- Everyone has the right to say “no” to sexual assault.
1. What is sexual assault?
   Sexual assault is a violent crime. It may occur at any age. Even with dating relationships, anybody has the right to refuse intimacy that makes him or her uncomfortable.
2. When sexual assault occurs:
(1) Get to a safe place quickly.
(2) Do not change or destroy your clothes.
(3) Do not clean your body, brush your teeth, wash your face, urinate or defecate, as any of the above can destroy the evidence.
(4) Call 110 to seek help from the police, or call 113 for help.
3. One Stop Service Program for Victims of Sexual Assault.
The One-Stop Service Program for Victims of Sexual Assault Victims was conducted at Taipei City Hospital’s Zhongxiao Branch, Yangming Branch, Heping Fuyou Branch, Renai Branch, Zhongxing Branch, and Wanfang Hospital, incorporating police, medical care staff members and social workers to offer victims a safe haven and all-round services.

* Taipei City Hospital, Zhongxiao Branch: No.87, Tongde Rd., Nangang Dist., Taipei City 115, Taiwan (2786-1288)
* Taipei City Hospital, Yangming Branch: No.105, Yusheng St., Shilin Dist., Taipei City 111, Taiwan (2835-3456)
* Taipei City Hospital, Zhongxing Branch: No.145, Zhengzhou Rd., Datong Dist., Taipei City 103, Taiwan (2552-3234)
* Taipei City Hospital, Renai Branch: No.10, Sec. 4, Renai Rd., Daan Dist., Taipei City 106, Taiwan (2709-3600)
* Taipei City Hospital, Heping Fuyou Branch: Female victim (Fuyou Branch): No.12, Fuzhou St., Zhongzheng Dist., Taipei City 100, Taiwan 2391-6470
  Male victim (Heping Branch): No.33, Sec. 2, Zhonghua Rd., Zhongzheng Dist., Taipei 2388-9595
* Wanfang Hospital, No.111, Sec. 3, Xinglong Rd., Wenshan Dist., Taipei City 116, Taiwan2930-7930

(V) The types of assistance that Center for the Prevention of Domestic Violence and Sexual Assault Provide.
1. 24-hour reporting: 2361-5295 ext. 6226
2. 24-hour emergency assistance, escort to medical examination and evidence collection.
3. Psychological treatment, counseling, legal aid and emergency placement.
5. Promotion of sexual assault prevention and awareness.
6. Other programs associated with domestic violence and sexual assault.
IV. The Prevention of Sexual Harassment

Taipei City Government established the Taipei City Sexual Harassment Committee to provide consultation regarding sexual harassment. If you suffer sexual harassment at work, please call 1999(out of town call 02-27208889) ext. 7023 (Department of Labor) for help. If you are a student and are harassed by a teacher, staff or a student, please call 1999(out of town call 02-27208889) ext.1212 (Department of Education) instead. If your case does not fit the former two situations, please contact us by 1999(out of town call 02-27208889) ext. 3365 , 4553 (Department of Social Welfare) for further information.

※ If you can only communicate in English, please contact the Department of Social Welfare at 2759-7701 for further assistance.

V. List of Social Welfare Service Centers

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<thead>
<tr>
<th>Name of Agency</th>
<th>Address</th>
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<tbody>
<tr>
<td>Zhongshan Social Welfare Service Center</td>
<td>3F, No. 137, Hejiang St., Taipei</td>
<td>2515-6222, 2515-6223</td>
</tr>
<tr>
<td>Datong Social Welfare Service Center</td>
<td>6F, No. 57, Changji St., Taipei</td>
<td>2597-4280, 2594-7064</td>
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<tr>
<td>Zhongzheng Social Welfare Service Center</td>
<td>2F, No. 46, Sec. 2, Jinan Rd., Taipei</td>
<td>2396-2340, 2396-2332</td>
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<td>Wanhua Social Welfare Service Center</td>
<td>5F., No.36, Wuzhou St., Taipei</td>
<td>2336-5700</td>
</tr>
<tr>
<td>Daan Social Welfare Service Center</td>
<td>2F-9, No. 5, Aly. 30, Ln. 198, Siwei Rd., Taipei</td>
<td>2700-0960, 2703-0523</td>
</tr>
<tr>
<td>Wenshan Social Welfare Service Center</td>
<td>6F, No. 160, Sec. 2, Xinglong Rd., Taipei</td>
<td>2932-3587, 2932-3591</td>
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<tr>
<td>Xinyi Social Welfare Service Center</td>
<td>5F, No. 36, Songlong Rd., Taipei</td>
<td>2761-6515, 2761-4755</td>
</tr>
<tr>
<td>Songshan Social Welfare Service Center</td>
<td>2F, No. 163-1, Sec. 5, Mingsheng E. Rd., Taipei</td>
<td>2756-5018, 2756-4934</td>
</tr>
<tr>
<td>Neihu Social Welfare Service Center</td>
<td>4F, No. 3, Ln. 161, Xingyan St., Taipei</td>
<td>2792-8701</td>
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<td>Nangang Social Welfare Service Center</td>
<td>9F, No. 360, Sec. 1, Nangang Rd., Taipei</td>
<td>2783-1407, 2783-1287</td>
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<td>Shilin Social Welfare Service Center</td>
<td>9F, No. 7, Ln. 53, Sec. 2, Zhongcheng Rd., Taipei</td>
<td>2835-0247</td>
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<td>Name of Agency</td>
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<tr>
<td>Beitou Social Welfare Service Center</td>
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### VI. List of Welfare Services for Women

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<tr>
<td>Domestic Violence and Sexual Assault Prevention Center</td>
<td>No.123, Yanping S. Rd., Zhongzheng Dist., Taipei</td>
<td>2361-5295</td>
</tr>
<tr>
<td>Taipei Sexual Harassment Prevention Committee</td>
<td>No.1, City Hall Rd., Xinyi District,. Taipei</td>
<td>2720-8889 ext. 3365 or 4553</td>
</tr>
<tr>
<td>Songde Women and Family Service Center</td>
<td>1F, No. 60, Ln. 25, Songde Rd., Xinyi Dist., Taipei</td>
<td>2759-9176</td>
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<tr>
<td>Beitou Women and Family Service Center</td>
<td>6F, No. 12, Sec. 1, Zhongyang N. Rd., Beitou Dist., Taipei</td>
<td>2896-1918</td>
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<td>Wenshan Women and Family Service Center</td>
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<td>2935-9595</td>
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<tr>
<td>Daan Women and Family Service Center</td>
<td>5F, No. 10, Ln. 246, Yanji St., Daan Dist., Taipei</td>
<td>2700-7885</td>
</tr>
<tr>
<td>Neihu Women’s and Family Service Center</td>
<td>7F, No. 20, Aly. 16, Ln. 110, Kangle St., Neihu Dist., Taipei</td>
<td>2634-9952</td>
</tr>
<tr>
<td>Dazhi Women and Family Service Center</td>
<td>2F, No. 1, Dazhi St., Zhong Shan Dist., Taipei</td>
<td>2532-1213</td>
</tr>
<tr>
<td>Wanhua Women and Family Service Center</td>
<td>4F, No. 19, Dongyuan St., Wanhua Dist., Taipei</td>
<td>2303-0105</td>
</tr>
<tr>
<td>Good Shepherd Sisters Social Welfare Services</td>
<td>11F, No. 2, Sec. 1, Zhongshan N. Rd., Zhongzheng Dist., Taipei</td>
<td>2381-5402</td>
</tr>
<tr>
<td>Modern Women’s Education Foundation</td>
<td>7-1F, No. 7 Sec. 1, Roosevelt Rd., Zhongzheng Dist., Taipei</td>
<td>2391-7133</td>
</tr>
<tr>
<td>The Garden of Hope Foundation</td>
<td>1F, No.2-1, St., Xindian Dist., New Taipei City</td>
<td>8911-8595</td>
</tr>
<tr>
<td>Taipei Women's Rescue Foundation</td>
<td>10F, No. 240, Minsheng W. Rd., Taipei</td>
<td>2555-8595</td>
</tr>
<tr>
<td>Name of Agency</td>
<td>Address</td>
<td>Telephone</td>
</tr>
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</tr>
<tr>
<td>National Organization for Women</td>
<td>2F., No.10, Ln. 9, Linsen N. Rd., Zhongzheng Dist., Taipei</td>
<td>2397-1214</td>
</tr>
<tr>
<td>Taipei YWCA</td>
<td>6F, No.7, Qingdao W. Rd., Zhongzheng Dist., Taipei</td>
<td>2381-2131</td>
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</table>

### VII. Supportive Service for Single Parent Families

<table>
<thead>
<tr>
<th>Name of Agency</th>
<th>Services</th>
<th>Address</th>
<th>Service Area</th>
<th>Telephone</th>
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<tbody>
<tr>
<td>East Taipei City Family Service Center for Single Parents</td>
<td>Single Parent Family</td>
<td>7F, No. 21, Sec. 1, Dihua St., Datong Dist., Taipei</td>
<td>Songshan Nangang</td>
<td>2558-0170</td>
</tr>
<tr>
<td>West Taipei City Family Service Center for Single Parents</td>
<td>Single Parent Family</td>
<td>7F, No. 5, Aly. 46, Ln. 251, Sec. 5, Nanjing E. Rd., Shongshan Dist., Taipei</td>
<td>Datong Shilin</td>
<td>2768-5256</td>
</tr>
<tr>
<td>Songde Women and Family Service Center</td>
<td>Single Parent Family</td>
<td>1F, No. 6, Ln. 25, Songde Rd., Xinyi Dist., Taipei</td>
<td>Xinyi</td>
<td>2759-9176</td>
</tr>
<tr>
<td>Beitou Women and Family Service Center</td>
<td>Single Parent Family</td>
<td>6F, No. 12, Sec. 1, Zhongyang N. Rd., Beitou Dist., Taipei</td>
<td>Beitou</td>
<td>2896-1918</td>
</tr>
<tr>
<td>Neihu Women and Family Service Center (Native Taiwanese)</td>
<td>Single Parent Family</td>
<td>7F, No. 20, Aly. 16, Ln. 110, Kangle St., Neihu Dist., Taipei</td>
<td>Neihu</td>
<td>2634-9952</td>
</tr>
<tr>
<td>Dazhi Women and Family Service Center</td>
<td>Single Parent Family</td>
<td>2F, No. 1, Dazhi St., Zhong Shan Dist., Taipei</td>
<td>Zhongshan Shilin</td>
<td>2532-1213</td>
</tr>
<tr>
<td>Daan Women and Family Service Center</td>
<td>Single Parent Family</td>
<td>5F, No. 10, Ln. 246, Yanji St., Daan Dist., Taipei</td>
<td>Daan Zhongzheng</td>
<td>2700-7885</td>
</tr>
<tr>
<td>Name of Agency</td>
<td>Services</td>
<td>Address</td>
<td>Service Area</td>
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</tr>
<tr>
<td>Wanhua Women and Family Service Center</td>
<td>Single Parent Family</td>
<td>4F, No. 19, Dongyuan St., Wanhua Dist., Taipei</td>
<td>Wanhua</td>
<td>2303-0105</td>
</tr>
<tr>
<td>Wenshan Women and Family Service Center</td>
<td>Single Parent Family</td>
<td>3F, No.151, Jinhou St., Wenshan Dist., Taipei</td>
<td>Wenshan</td>
<td>2935-9595</td>
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### VIII. Underage pregnancy Service for Unmarried Pregnant Women

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<tr>
<th>Name of Agency</th>
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<tr>
<td>East Taipei Youth Service Center</td>
<td>3F., No.5, Ln. 199, Dunhua N. Rd., Songshan Dist., Taipei</td>
<td>2719-1980</td>
</tr>
<tr>
<td>West Taipei Youth Service Center</td>
<td>1F., No.19, Dongyuan St., Wanhua Dist., Taipei</td>
<td>2306-0070</td>
</tr>
<tr>
<td>South Taipei Youth Service Center</td>
<td>4F., No.10, Ln. 246, Yanji St., Da’an Dist., Taipei</td>
<td>2704-8595</td>
</tr>
<tr>
<td>North Taipei Youth Service Center</td>
<td>5F., No.12, Sec. 1, Zhongyang N. Rd., Beitou Dist., Taipei</td>
<td>2897-1567</td>
</tr>
<tr>
<td>Zhongshan Datong Youth Service Center</td>
<td>No.242, Sec. 2, Yanping N. Rd., Datong Dist., Taipei</td>
<td>2596-5960</td>
</tr>
<tr>
<td>Nangang Xinyi Youth Service Center</td>
<td>1F., No.21, Ln. 12, Sec. 6, Xinyi Rd., Xinyi Dist., Taipei</td>
<td>2346-8070</td>
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</tbody>
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### IX. Permanent Placement

<table>
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<tr>
<th>Name of Agency</th>
<th>Address</th>
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<tbody>
<tr>
<td>Good Shepherd Sisters Social Welfare Services Foundation</td>
<td>No.2, Sec. 1, Zongshan N. Rd, Zongshan Dist., Taipei</td>
<td>2381-5402</td>
</tr>
<tr>
<td>The Garden of Hope Foundation</td>
<td>1F, No.2-1, Shunan St., Xindian Dist., New Taipei City</td>
<td>8911-8955</td>
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</table>
### X. Services for New Immigrants

<table>
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<tr>
<th>Name of Agency</th>
<th>Address</th>
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<tr>
<td>Taipei New Immigration Women and Family Service Center</td>
<td>7F, No. 21, Sec. 1, Dihua St., Datong Dist., Taipei</td>
<td>2558-0133</td>
</tr>
<tr>
<td>East Taipei New Immigration Community Care Center (Service area: Songshan, Nangang and Neihu)</td>
<td>1F., No.19, Aly. 83, Ln. 189, Sec. 3, Kangning Rd., Neihu Dist., Taipei</td>
<td>2631-7059</td>
</tr>
<tr>
<td>West Taipei New Immigration Community Care Center (Service area: Wanhua, Zhongzheng and Datong)</td>
<td>10F., No.7, Qingdao W. Rd., Zhongzheng Dist., Taipei</td>
<td>2361-6577</td>
</tr>
<tr>
<td>South Taipei New Immigration Community Care Center (Service area: Wenshan, Daan and Xinyi)</td>
<td>No.7, Ln. 127, Jingxing Rd., Wenshan Dist., Taipei</td>
<td>2931-2166</td>
</tr>
<tr>
<td>North Taipei New Immigration Community Care Center (Service area: Shilin, Beitou and Zhongshan)</td>
<td>4F., No.232, Changchun Rd., Zhongshan Dist., Taipei</td>
<td>2504-0399</td>
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### XI. List of The Elderly Service Centers

<table>
<thead>
<tr>
<th>Name of Agency</th>
<th>Address</th>
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<tbody>
<tr>
<td>Datong The Elderly Service Center</td>
<td>6F., No.57, Changji St., Datong Dist., Taipei City</td>
<td>2594-7064</td>
</tr>
<tr>
<td>Daan The Elderly Service Center</td>
<td>3F., No.223, Sec. 3, Xinhai Rd., Da’an Dist., Taipei City</td>
<td>2733-4012</td>
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<tr>
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<td>2735-4162</td>
</tr>
<tr>
<td>Songshan The Elderly Service Center</td>
<td>9F., No.163-1, Sec. 5, Minsheng E. Rd., Songshan Dist., Taipei City</td>
<td>2762-2844</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2756-5018</td>
</tr>
<tr>
<td>Shilin The Elderly Service Center</td>
<td>5F., No.7, Ln. 53, Sec. 2, Zhongcheng Rd., Shilin Dist., Taipei City</td>
<td>2838-1571</td>
</tr>
<tr>
<td>Zhongshan The Elderly Residence and Service Center</td>
<td>No.2, Ln. 101, Sec. 2, Xinsheng N. Rd., Zhongshan Dist., Taipei City</td>
<td>2542-0006</td>
</tr>
<tr>
<td>Name of Agency</td>
<td>Address</td>
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<tr>
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<tr>
<td>Zhongzheng The Elderly Service Center</td>
<td>No.60, Sec. 1, Guiyang St., Zhongzheng Dist., Taipei City</td>
<td>2381-4571</td>
</tr>
<tr>
<td>Zhongzheng Public housing The Elderly Service Center</td>
<td>1F-2., No.52, Qingnian Rd., Wanhua Dist., Taipei City</td>
<td>2309-0660</td>
</tr>
<tr>
<td></td>
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<td>2309-2735</td>
</tr>
<tr>
<td>Neihu The Elderly Service Center</td>
<td>5F., No.20, Aly. 16, Ln. 110, Kangle St., Neihu Dist., Taipei City</td>
<td>2632-5560</td>
</tr>
<tr>
<td>Wenshan The Elderly Service Center</td>
<td>6F., No.27, Wanshou Rd., Wenshan Dist., Taipei City</td>
<td>2234-4893</td>
</tr>
<tr>
<td>Beitou The Elderly Service Center</td>
<td>3F., No.12, Sec. 1, Zhongyang N. Rd., Beitou Dist., Taipei City</td>
<td>2892-9702</td>
</tr>
<tr>
<td>Xinyi The Elderly Service Center</td>
<td>4F., No.36, Songlong Rd., Xinyi Dist., Taipei City</td>
<td>8787-0300</td>
</tr>
<tr>
<td>Nangang The Elderly Service Center</td>
<td>1F., No.5, Ln. 187, Chongyang Rd., Nangang Dist., Taipei City</td>
<td>2653-5311</td>
</tr>
<tr>
<td>Wanhua The Elderly Service Center</td>
<td>3F., A Building, No.4, Xining S. Rd., Wanhua Dist., Taipei City</td>
<td>2361-0666</td>
</tr>
<tr>
<td>Longshan The Elderly Service Center</td>
<td>3F., No.36, Wuzhou St., Wanhua Dist., Taipei City</td>
<td>2336-1880</td>
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<td>2336-1881</td>
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</table>
CHAPTER FOUR: Department of Health

Ⅰ. Citizen Service Information

(Ⅰ) Address: 1-3F Southeast Wing, No. 1, City Hall Rd., Xinyi District, Taipei 11008, Taiwan, R.O.C

(Ⅱ) Taipei Citizen Hotline: 1999 (For callers outside of Taipei, please dial 02-27208889)

(Ⅲ) Medical Disputes Hotline: 02-27287080

(Ⅳ) Consumer Service Hotline (for food, drug and cosmetic issues): 02-27208777

(Ⅴ) Foreign Workers Health Services Hotline: 02-23759800 ext. 1953, 1956, 1959

(Ⅵ) Epidemic Prevention Hotline: 02-23753782

(Ⅶ) Department of Health, Taipei City Government Website: http://english.doh.gov.taipei/ (including information about Department of Health, Health Centers)

(Ⅷ) Taipei Community Mental Health Center
Tel: 02-33936779, No. 5, Sec. 1, Jinshan S. Rd., Zhongzheng Dist. Taipei City 10053, Taiwan, R.O.C.

Ⅱ. Taipei Municipal Gan-Dau Hospital (Managed by Taipei Veterans General Hospital)
http://www.gandau.gov.tw/englishweb/english.htm
Tel: 02-28587000
No. 12, Ln. 225, Zhixing Rd., Beitou Dist., Taipei City 11260, Taiwan, R.O.C.

Ⅲ. Taipei Municipal Wanfang Hospital (Managed by Taipei Medical University)
Tel: 02-29307930
No. 111, Sec. 3, Xinglong Rd., Wenshan Dist., Taipei City 11696, Taiwan, R.O.C.

Ⅳ. Taipei City Hospital
http://english.tch.gov.taipei/
TEL: 02-25553000
Foreign Language Service Line: 1999 extension 888
Branch information:
<table>
<thead>
<tr>
<th>Branches</th>
<th>Address</th>
<th>Telephone Number</th>
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<tbody>
<tr>
<td>Zhongxing Branch</td>
<td>No. 145, Zhengzhou Rd., Datong Dist., Taipei City 10341, Taiwan, R.O.C.</td>
<td>02-25523234</td>
</tr>
<tr>
<td>Renai Branch</td>
<td>No. 10, Sec. 4, Ren’ai Rd., Da’an Dist., Taipei City 10629, Taiwan, R.O.C.</td>
<td>02-27093600</td>
</tr>
<tr>
<td>Heping Fuyou Branch (Heping)</td>
<td>No. 33, Sec. 2, Zhonghua Rd., Zhong-zheng Dist., Taipei City 10065, Taiwan, R.O.C.</td>
<td>02-23889595</td>
</tr>
<tr>
<td>Heping Fuyou Branch (Fuyou)</td>
<td>No. 12, Fuzhou St., Zhongzheng Dist., Taipei City 10078, Taiwan, R.O.C.</td>
<td>02-23916471</td>
</tr>
<tr>
<td>Yangming Branch</td>
<td>No. 105, Yusheng St., Shilin Dist., Taipei City 11146, Taiwan, R.O.C.</td>
<td>02-28353456</td>
</tr>
<tr>
<td>Zhongxiao Branch</td>
<td>No. 87, Tongde Rd., Nangang Dist., Taipei City 11556, Taiwan, R.O.C.</td>
<td>02-27861288</td>
</tr>
<tr>
<td>Linsen Chinese Medicine and Kunming Branch (Chinese Medicine Clinic Center)</td>
<td>No. 100, Kunming St., Wanhua Dist., Taipei City 10844, Taiwan, R.O.C.</td>
<td>02-23887088</td>
</tr>
<tr>
<td>Linsen Chinese Medicine and Kunming Branch (Linsen)</td>
<td>No. 530, Linsen N.Rd., Zhongshan Dist., Taipei City 10453, Taiwan, R.O.C.</td>
<td>02-25916681</td>
</tr>
<tr>
<td>Linsen Chinese Medicine and Kunming Branch (Kunming)</td>
<td>No. 100, Kunming St., Wanhua Dist., Taipei City 10844, Taiwan, R.O.C.</td>
<td>02-23703739</td>
</tr>
<tr>
<td>Songde Branch</td>
<td>No. 309, Songde Rd., Xinyi Dist., Taipei City 11080, Taiwan, R.O.C.</td>
<td>02-27263141</td>
</tr>
</tbody>
</table>

Vietnamese or Burmese consultation services are available:
Monday to Saturday from 9:00 to 12:00;
Monday to Friday from 13:00 to 16:00
Customer service phone number: 1999, extension 888
(for callers outside of Taipei City, please dial 02-25553000)
### V. 12-District Health Centers


<table>
<thead>
<tr>
<th>District</th>
<th>Address</th>
<th>Telephone Number</th>
<th>Foreign Language Service Line</th>
</tr>
</thead>
<tbody>
<tr>
<td>Songshan District</td>
<td>6F., No. 692, Sec.4, Bade Rd., Songshan Dist., Taipei City 10566, Taiwan, R.O.C.</td>
<td>02-27671757</td>
<td>On-the-spot consultation service only.</td>
</tr>
<tr>
<td>Xinyi District</td>
<td>No. 15, Sec. 5, Xinyi Rd., Xinyi Dist., Taipei City 11049, Taiwan, R.O.C.</td>
<td>02-27234598</td>
<td>On-the-spot consultation service only.</td>
</tr>
</tbody>
</table>
| Daan District     | No. 15, Sec. 3, Xinhai Rd., Daan Dist., Taipei City 10671, Taiwan, R.O.C.                       | 02-27335831     | On-the-spot consultation service only.  
Tuesday 09:00 to 12:00 (Japanese)  
Thursday 09:00 to 12:00 (Japanese)  
Friday 09:00 to 12:00 (English)  
Friday 13:30 to 16:30 (Spanish / English) |
| Zhongshan District  | 7F., No. 367, Songjiang Rd., Zhongshan Dist., Taipei City 10402, Taiwan, R.O.C.                       | 02-25014616     | On-the-spot consultation service only.  
Tuesday 09:00 to 12:00 (Indonesian)  
Wednesday 13:30 to 16:30 (Thai)  
Thursday 09:00 to 12:00 (Vietnamese) |
| Zhongzheng District | No. 24, Guling St., Zhongzheng Dist., Taipei City 10075, Taiwan, R.O.C.                       | 02-23215158     | On-the-spot consultation service only.  
Tuesday 09:00 to 12:00 (Vietnamese)  
Tuesday bi-weekly 14:00 to 16:30 (Indonesian) |
| Datong District    | No. 52, Changji St., Datong Dist., Taipei City 10361, Taiwan, R.O.C.                       | 02-25853227     | On-the-spot consultation service only.  
Monday 13:30 to 16:30 (English)  
Friday 13:30 to 16:30 (Vietnamese) |
| Wanhua District    | No. 152, Dongyuan St., Wanhua Dist., Taipei City 10869, Taiwan, R.O.C.                       | 02-23033092     | On-the-spot consultation service only.  
Tuesday 08:30 to 11:30 (English)  
Tuesday 13:30 to 16:30 (Vietnamese) |
<table>
<thead>
<tr>
<th>District</th>
<th>Address</th>
<th>Telephone Number</th>
<th>Foreign Language Service Line</th>
</tr>
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<tbody>
<tr>
<td>Wenshan District</td>
<td>1F., No. 220, Sec. 3, Muzha Rd., Wenshan Dist., Taipei City 11606, Taiwan, R.O.C.</td>
<td>02-22343501</td>
<td>On-the-spot consultation service only. Odd week Tuesday 09:00 to 12:00 (English) Wednesday 13:30 to 16:30 (Vietnamese)</td>
</tr>
<tr>
<td>Nangang District</td>
<td>7F., No. 360, Sec. 1, Nangang Rd., Nangang Dist., Taipei City 11579, Taiwan, R.O.C.</td>
<td>02-27825220</td>
<td>On-the-spot consultation service only. Tuesday 13:30 to 16:30 (Vietnamese) Odd Week Wednesday 13:30 to 16:30 (Indonesian)</td>
</tr>
<tr>
<td>Neihu District</td>
<td>2F.-1, No. 99, Sec. 6, Minquan E. Rd., Neihu Dist., Taipei City 11466, Taiwan, R.O.C.</td>
<td>02-27911162</td>
<td>On-the-spot consultation service only. Monday 13:30 to 16:30 (Vietnamese) Tuesday 13:30 to 16:30 (English) First Thursday of every month 13:30 to 16:30 (Thai) 2nd &amp; 4th Thursday of every month 13:30 to 16:30 (Indonesian)</td>
</tr>
<tr>
<td>Shilin District</td>
<td>2F., No. 439, Zhongzheng Rd., Shilin Dist., Taipei City 11163, Taiwan, R.O.C.</td>
<td>02-28813039</td>
<td>On-the-spot consultation service only. Tuesday 09:00 to 12:00 (Indonesian) Tuesday 13:30 to 16:30 (English) Wednesday 13:30 to 16:30 (Vietnamese)</td>
</tr>
<tr>
<td>Beitou District</td>
<td>3F., No. 111, Sec. 2, Shipai Rd., Beitou Dist., Taipei City 11267, Taiwan, R.O.C.</td>
<td>02-28261026</td>
<td>On-the-spot consultation service only. Tuesday 13:30 to 16:30 (Indonesian) Thursday 14:00 to 17:00 (Vietnamese) *Vietnamese Service is in Beitou Clinic, Taipei City Hospital Address : 5F., No.30, Xinshi St., Beitou Dist., Taipei 11230, Taiwan, R.O.C Phone number: 02-28912670</td>
</tr>
<tr>
<td>Hospital</td>
<td>Address</td>
<td>Telephone Number</td>
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<tr>
<td>Wan Fang Hospital</td>
<td>No. 111, Sec. 3, Xinglong Rd., Wenshan Dist., Taipei City 11696, Taiwan (R.O.C.)</td>
<td>02-29307930</td>
<td></td>
</tr>
<tr>
<td>National Taiwan University Hospital</td>
<td>No. 7, Zhongshan S. Rd., Zhongzheng Dist., Taipei City 10002, Taiwan (R.O.C.)</td>
<td>02-23123456</td>
<td></td>
</tr>
<tr>
<td>Taipei Veterans General Hospital</td>
<td>No. 201, Sec. 2, Shipai Rd., Beitou Dist., Taipei City 11217, Taiwan (R.O.C.)</td>
<td>02-28712121</td>
<td></td>
</tr>
<tr>
<td>Mackay Memorial Hospital</td>
<td>No. 92, Sec. 2, Zhongshan N. Rd., Zhongshan Dist., Taipei City 10449, Taiwan (R.O.C.)</td>
<td>02-25433535</td>
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<tr>
<td>Taipei Chang Gung Memorial Hospital</td>
<td>No. 199, Dunhua N. Rd., Songshan Dist., Taipei City 10507, Taiwan (R.O.C.)</td>
<td>02-27135211</td>
<td></td>
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<tr>
<td>Cathay General Hospital</td>
<td>No. 280, Sec. 4, Ren’ai Rd., Da’an Dist., Taipei City 10630, Taiwan (R.O.C.)</td>
<td>02-27082121</td>
<td></td>
</tr>
<tr>
<td>Taipei Medical University Hospital</td>
<td>No. 252, Wuxing St., Xinyi Dist., Taipei City 11042, Taiwan (R.O.C.)</td>
<td>02-27372181</td>
<td></td>
</tr>
<tr>
<td>Taiwan Adventist Hospital</td>
<td>No. 424, Sec. 2, Bade Rd., Songshan Dist., Taipei City 10556, Taiwan (R.O.C.)</td>
<td>02-27718151</td>
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</tr>
<tr>
<td>Tri-Service General Hospital (Neihu)</td>
<td>No. 325, Sec. 2, Chenggong Rd., Neihu Dist., Taipei City 11490, Taiwan (R.O.C.)</td>
<td>02-87923311</td>
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<tr>
<td>West Garden Hospital</td>
<td>No. 270, Sec. 2, Xiyuan Rd., Wanhua Dist., Taipei City 10864, Taiwan (R.O.C.)</td>
<td>02-23076968</td>
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<tr>
<td>Shin Kong Wu Ho-Su Memorial Hospital</td>
<td>No. 95, Wenchang Rd., Shilin Dist., Taipei City 11101, Taiwan (R.O.C.)</td>
<td>02-28332211</td>
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<tr>
<td>Tri-Service General Hospital Songshan Branch</td>
<td>No. 131, Jiankang Rd., Songshan Dist., Taipei City 10581, Taiwan (R.O.C.)</td>
<td>02-27642151</td>
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<tr>
<td>Hospital</td>
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<td>Telephone Number</td>
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<tr>
<td>Po Jen General Hospital</td>
<td>No. 66, Guangfu N. Rd., Songshan Dist., Taipei City 10560, Taiwan (R.O.C.)</td>
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<tr>
<td>Cheng Hsin General Hospital</td>
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<tr>
<td>Kang-Ning General Hospital</td>
<td>No. 26, Ln. 420, Sec. 5, Chenggong Rd., Neihu Dist., Taipei City 11477, Taiwan (R.O.C.)</td>
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<td>Taipei City Hospital, Zhongxing Branch</td>
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<td>Taipei City Hospital, Renai Branch</td>
<td>No. 10, Sec. 4, Ren’ai Rd., Da’an Dist., Taipei City 10629, Taiwan (R.O.C.)</td>
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<tr>
<td>Taipei City Hospital, Heping Fuyou Branch</td>
<td>No. 33, Sec. 2, Zhonghua Rd., Zhong-zheng Dist., Taipei City 10065, Taiwan (R.O.C.)</td>
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<tr>
<td>Taipei City Hospital, Yangming Branch</td>
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<tr>
<td>Taipei City Hospital, Zhongxiao Branch</td>
<td>No. 87, Tongde Rd., Nangang Dist., Taipei City 11556, Taiwan (R.O.C.)</td>
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**Ⅶ. Mental Health Counseling Community Clinics**

<table>
<thead>
<tr>
<th>Clinic</th>
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<tr>
<td>Xinyi District</td>
<td>02-87804152</td>
<td>No. 15, Sec. 5, Xinyi Rd., Xinyi Dist., Taipei, Taiwan (R.O.C.)</td>
<td>1st floor in every</td>
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<td>District Health Center</td>
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<tr>
<td>Zhongzheng District</td>
<td>02-23210168</td>
<td>No. 24, Guling St., Zhongzheng Dist., Taipei, Taiwan (R.O.C.)</td>
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<tr>
<td>Zhongshan District</td>
<td>02-25013363</td>
<td>No. 367, Songjiang Rd., Zhongshan Dist., Taipei, Taiwan (R.O.C.)</td>
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</tr>
<tr>
<td>Clinic</td>
<td>Telephone Number</td>
<td>Address</td>
<td>Location</td>
</tr>
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<tr>
<td>Daan District</td>
<td>02-27390997 Tuesday, Thursday, Friday</td>
<td>No. 15, Sec. 3, Xinhai Rd., Daan Dist., Taipei, Taiwan (R.O.C.)</td>
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<tr>
<td>Songshan District</td>
<td>02-27653147</td>
<td>No. 692, Sec. 4, Bade Rd., Songshan Dist., Taipei, Taiwan (R.O.C.)</td>
<td></td>
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<tr>
<td>Nangang District</td>
<td>02-27868756</td>
<td>No. 360, Sec. 1, Nangang Rd., Nangang Dist., Taipei, Taiwan (R.O.C.)</td>
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<tr>
<td>Datong District</td>
<td>02-25948971</td>
<td>No. 52, Changji St., Datong Dist., Taipei, Taiwan (R.O.C.)</td>
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<td>Neihu District</td>
<td>02-27908387</td>
<td>No. 99, Sec. 6, Minquan E. Rd., Neihu Dist., Taipei, Taiwan (R.O.C.)</td>
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<tr>
<td>Shilin District</td>
<td>02-28836268</td>
<td>No. 439, Zhongzheng Rd., Shilin Dist., Taipei, Taiwan (R.O.C.)</td>
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<tr>
<td>Wanhu District</td>
<td>02-23395384</td>
<td>No. 152, Dongyuan St., Wanhu Dist., Taipei, Taiwan (R.O.C.)</td>
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<tr>
<td>Beitou District</td>
<td>02-28912670#9 5F., No. 30, Xinshi St., Beitou Dist., Taipei, Taiwan (R.O.C.)</td>
<td>No. 30, Xinshi St., Beitou Dist., Taipei, Taiwan (R.O.C.)</td>
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<tr>
<td>Wenshan District</td>
<td>02-82377441 02-82377444</td>
<td>No. 117, Sec. 2, Zhinan Rd., Wenshan Dist., Taipei, Taiwan (R.O.C.)</td>
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<tr>
<td>Community Mental Health Center</td>
<td>02-33936779 #10</td>
<td>No. 5, Sec. 1, Jinshan S. Rd., Zhongzheng Dist., Taipei, Taiwan (R.O.C.)</td>
<td></td>
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</tbody>
</table>

1. Clinic schedules names of the counselors are subject to change. Please check with the front desk.
2. For monthly schedules, please go to the website of Taipei Community Mental Health Center (http://mental.health.gov.tw/)
3. Currently, only Mr. KE, SHU-LIN in Beitou District, Mr. WANG, CHUN-HONG in Datong District/ Community Mental Health Center, and Mr. CAO, GUO-XI in Xinyi
District provides bilingual counseling service.

4. Taipei Community Mental Health Center provides “New Immigrants’ Counseling service”. Phone number: 02-3393-6779 ext. 23.

VIII. New immigrant healthcare services

1. Infant and genetic healthcare reimbursement(unit of currency: New Taiwan dollar)
   i . Taipei City Government "Have a Care-free Pregnancy Program” pregnancy reimbursement initiative
      (1) “Pre-marriage Health Screening” reimbursement: $1,595 for women/ $655 for men.
      (2) “Down’s Syndrome Screening for Pregnant Women” reimbursement: (either one)
         Early Down’s Syndrome Screening: New immigrant women who are pregnant for 9-13 weeks are eligible for $2,200 (reimbursement for health examinations).
         Interim Down’s Syndrome Screening: New immigrant women who are pregnant for 15-20 weeks are eligible for $1,000 (reimbursement for health examinations).
   ii . Pre-birth genetic health examinations reimbursement A pre-birth genetic health examinations reimbursement of $5,000.
   iii . “New immigrants’ prenatal examination reimbursement before establishing household register”: 10 times for each child, according to the standard of Health Promotion Administration
   iv. Group B streptococcal infection screening for woman who are pregnant for 35 – 38 weeks, $500 for each case

2. Public health translation services in new immigrant health counseling stations, 12 district health centers

3. Support groups for new immigrants

4. Visits or phone calls for new immigrants newlyweds and families with newborns

5. Multilingual public health information


7. The Interaction Website for Child Development Screening (https://kidd.taipei/) provides interesting images and audio guidance in 7 languages (Mandarin, Taiwanese, Hakka, English, Vietnamese, Indonesian and Thai) for children aged 0 to 6. With this website, new immigrants could have a more
convenient method to reach the screening, and to seize the prime developmental period of their children. They can also download multilingual form of child development screening at Department of Health website (http://health.gov.taipei/) (Mandarin/ Vietnamese, Mandarin/ Indonesian, Mandarin/ Thai provided).
CHAPTER FIVE: Department of Education

I. Regulations Regarding International Students Undertaking Studies in Taiwan

Amended Date 2017.09.08
Category Ministry of Education

Article 1 These Regulations are formulated in accordance with the provisions of Article 25, Paragraph 3 of the University Act, Article 32, Paragraph 1 of the Junior College Act, Article 41, Paragraph 1 of the Senior High School Education Act, and Article 6, Paragraph 3 of the Primary and Junior High School Act.

Article 2 A person of foreign nationality who has never held Republic of China (“R.O.C.”) nationality and who does not have overseas Chinese student status at the time of their application is permitted to apply for admission to an educational institution, in accordance with these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.

1. A person who at the time of their application also holds dual R.O.C. nationality shall have never had household registration in Taiwan.

2. A person who before the time of their application also held dual R.O.C. nationality but no longer does at the time of their application shall have renounced their R.O.C. nationality with the approval of the Ministry of the Interior on a date at least eight full years before making their application.

3. The persons referred to in the preceding two subparagraphs must have never previously undertaken studies in Taiwan as an overseas Chinese student nor have accepted a placement by
the University Entrance Committee for Overseas Chinese Students in the current academic year
A foreign national who was selected by a foreign government, organization, or school to study in Taiwan in accordance with the Education Cooperation Framework Agreement, and who has never had household registration in Taiwan may be given exemption from the restrictions set out in the preceding two paragraphs if the competent education administrative authority gives approval.
The periods of six years and eight years stipulated in Paragraph 2 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.
The term “overseas” used in Paragraph 2 refers to countries or regions other than the Mainland Area, Hong Kong, and Macau; the term “reside overseas continuously” means that an international student has stayed in Taiwan for no more than a total of 120 days in each calendar year. When calculating the number of consecutive years spent overseas, if the initial or final year of the period is not a complete calendar year, any time spent in Taiwan in the initial or final year must not exceed 120 days. However, time that a person has spent in Taiwan is not subject to this restriction and it is not counted when calculating how long they were in Taiwan in a particular year if the person has documentary proof that they:
1. Attended an overseas youth training course organized by the Overseas Compatriot Affairs Council or a technical professional training program accredited by the Ministry of Education;
2. spent a total period of less than two years undertaking Chinese language classes at a Chinese language center at a university or tertiary college which has Ministry of Education approval to recruit students overseas;
3. spent a total period of less than two years in Taiwan as an exchange student; or
4. spent a total period of less than two years undertaking an internship that they came to Taiwan to undertake with the approval of the designated
central competent authority;

A person who held both foreign and R.O.C. nationalities and applied for annulment of their R.O.C. nationality before the date of effect of the February 1, 2011 amendment to these Regulations may apply for admission as an international student in accordance with the provisions in place before the amendment and is not subject to the restrictions set out in Paragraph 2.

Article 3

An applicant of foreign nationality, who is eligible for permanent residence in Hong Kong or Macao, who has never had household registration in Taiwan, and who at the time of their application has resided in Hong Kong, Macao, or elsewhere overseas continuously for at least six years may apply for admission in accordance with the provisions of these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.

The term “resided […] continuously” in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year. However, this restriction does not apply if a person can present documentary proof that any of the circumstances listed in Paragraph 5, Subparagraphs 1 to 4 of the previous article apply. The time that they spent in Taiwan in the ways listed is not counted when calculating the period of continuous residence referred to in the previous paragraph.

A person who was formerly from the Mainland Area and who has foreign nationality and has have never had household registration in Taiwan, and who at the time of their application has resided overseas continuously for at least six years may apply for admission to an educational institution, in accordance with the provisions of these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.
The term “resided […] continuously” in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year. However, this restriction does not apply if a person can present documentary proof that any of the circumstances listed in Paragraph 5, Subparagraphs 1 to 4 of the previous article apply. The time that they spent in Taiwan in the ways listed is not counted when calculating the period that they resided continuously overseas referred to in the previous paragraph.

The periods of six years and eight years stipulated in Paragraph 1 and in Paragraph 3 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.

The definition of “overseas” given in Paragraph 5 of the previous article also applies, mutatis mutandis, to Paragraphs 1 to 4.

Article 4
An international student applying to study at an educational institution in Taiwan in accordance with the provisions of the two previous articles is limited to only applying once [English note: a person may apply to more than one educational institution, but if one of these applications is successful and they then study in Taiwan, they cannot subsequently apply to study at another educational institution for a course at that level]. After completing the course of study at the educational institution to which they applied, unless the student is applying for admission to a program for a master’s degree or a higher degree, which may be handled by each university in accordance with its regulations, if the students wants to continue studying in Taiwan, their application shall be handled in the same manner as the admission procedures for domestic students.

Article 5
In principle, the actual number of places available for international students to be admitted to universities and two-year programs at junior colleges (hereunder referred to as “universities and tertiary colleges”) is limited to an additional ten percent above the institution’s admission quota approved for that academic year by the Ministry of Education, and that
number shall be incorporated into the total admission quota and reported to the Ministry of Education for approval. A university or junior college applying to recruit more than an additional ten percent shall submit a report of the planned increment (including associated quality control strategy and supportive measures) to the Ministry of Education for approval. Degree programs offered by collaborating domestic and foreign universities that have been approved on a case by case basis by the Ministry of Education are not subject to this restriction.

The actual number of international students that may be admitted to a five-year program at a junior college, or to a senior secondary school, junior high school, or an elementary school is limited up to an additional ten percent above the institution’s admission quota for that academic year that was approved by the competent education administrative authority, and that number shall be included in the total number of students admitted for that academic year and be reported to the competent education administrative authority for approval.

Universities and tertiary colleges may admit international students to take up places at their institution available to local students within the approved admission quota for that academic year which remain vacant.

The admission quotas referred to in Paragraph 1 and Paragraph 2 do not include international students who are not officially registered as a current student.

Article 6 A university or tertiary college that recruits and admits international students shall formulate its own admission regulations and make these public after they have been approved by the Ministry of Education, and formulate a set of international student admission guidelines that outline details of the degree programs that admit international students, the length of time in which each program must be completed, admission quotas, admission eligibility requirements, reviewing and screening methods, and any other related regulations.
Article 7   International students applying for admission to a university or tertiary college shall submit the following documents and apply directly to the university or college during its designated application period, and applicants who pass the review or screening process will be issued an admission notice:

1. An enrollment application form
2. Academic credentials:
   (1) Academic credentials from the Mainland Area: shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Academic Credentials for Mainland Area.
   (2) Academic credentials from Hong Kong or Macao: shall be handled in accordance with the provisions of the Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao.
   (3) Academic credentials from other areas:
      A. Academic credentials issued by an Overseas Taiwan School or a school for Taiwan business people in the Mainland Area shall be regarded as equivalent to academic credentials issued by an educational institution of the same level in Taiwan.
      B. Academic credentials from overseas other than those referred to the preceding two items shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education. However, academic credentials issued by a campus or branch that a foreign educational institution has established in the Mainland Area by a foreign educational institution shall be notarized by a notary public there and authenticated by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan.
3. Proof of applicant’s having sufficient funds to live on while studying in Taiwan, or proof of having a full scholarship or grant provided by a government,
university, college, or private organization.

4. Other documents required by the educational institution being applied to.

When an educational institution reviews an international student’s admission application, if any of the documents specified in Subparagraphs 2 and 4 of the preceding paragraph have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and the educational institution has any doubts about them, it may request authentication by an overseas agency. If documents that have already been authenticated raise any doubts, the educational institution may request examination of the documents.

Article 7-1 An international student who submits any certificate or document as part of their application for admission to an educational institution that is found to be forged, fabricated, or that has been altered in some way shall have their enrollment eligibility revoked. If the student has already registered and begun classes, their registration as a current student shall be cancelled and they will not be awarded any certification whatsoever regarding their related academic undertakings. If any such circumstances are first discovered after a student has already graduated, the educational institution shall revoke the former student’s eligibility to graduate and shall require any degree already awarded to be returned and shall rescind it.

Article 8 An international student who has completed a bachelor’s degree or a higher degree in Taiwan and is applying to be admitted to do a master’s degree program or a higher degree may submit copies of their graduation certificate from a university or tertiary college in Taiwan and transcripts for each year of their studies and apply in accordance with the provisions of Article 7 and is not subject to the provisions of Article 7, Paragraph 1, Item 2.

An international student who has graduated from a private elementary or secondary school for international residents in Taiwan, or from a bilingual division (program) affiliated to a domestic senior
secondary school, or from a program teaching a foreign curriculum that is offered by a division of a domestic private elementary school, junior high school or senior secondary school may submit copies of their graduation certificate and transcripts for each year and apply for admission in accordance with the provisions of Article 7 and is not subject to the provisions of Article 4, or of Article 7, Paragraph 1, Subparagraph 2.

Article 9 A university or tertiary college that admits international students shall promptly register details of the following into the international student data management information system designated by the Ministry of Education: the international students admitted and registered, any transfer, deferral or abandonment of studies, and any change to or loss of student status.

Article 10 An international student is not permitted to apply to study any recurrent or continuing education bachelor’s degree program or in-service master’s degree program, or any other program which is only taught in the evening or during vacations, at a university or tertiary college in Taiwan. However, an international student who already has legitimate resident status or who is undertaking a program approved on a case by case basis by the Ministry of Education is not subject to this restriction.

Article 11 An international student who reports to register at a university or tertiary college, a five-year program at a junior college, or a senior secondary school, junior high school, or an elementary school before it is already one-third of the way into the first semester of the current academic year shall be registered for the first semester. If it is already more than one-third of the way into the first semester, the international student shall register for the second semester or the next academic year. However, this restriction does not apply if each competent education administrative authority has some provision that overrides it.

Article 12 An international student who with Ministry of Education approval is undertaking an internship after graduating from a university in Taiwan may have
their international student status extended for up to one year after their graduation.
An international student who has been permitted to undertake initial household registration, resident registration, naturalization, or restoration of R.O.C. nationality procedures during the course of their studies in Taiwan will forfeit their international student status and shall be dismissed by their educational institution.

An international student who is dismissed from a university or tertiary college after admission as a result of unsatisfactory conduct, or poor academic performance, or a conviction in criminal case proceedings is not permitted to re-apply for admission to an educational institution under these Regulations.

Each university or tertiary college shall formulate its own regulations regarding transfers of international students, incorporate these into its admission regulations, and submit these to the Ministry of Education for approval. However, an international student who has been dismissed by the educational institution that admitted the student as a result of unsatisfactory conduct or of a conviction in criminal case proceedings is not permitted to transfer to another university or tertiary college.

Article 13 A university or tertiary college may sign an education cooperation agreement with a foreign educational institution and recruit and admit international exchange students, provided that this does not affect normal teaching. A university or tertiary college may also apply, mutatis mutandis, its own international student admission regulations to accept suitable international students as non-degree students.

With approval from each competent education administrative authority, senior secondary schools, junior high schools, and elementary schools may recruit international students for short-term periods of study in Taiwan of one year or less.

Article 14 Educational institutions at all levels that establish programs exclusively for international students as part of an international academic cooperation program or to meet some other special need shall do so in
accordance with the regulations governing overall scale of and resources for development of an educational institution at their level, and the competent education administrative authority will forward details of such programs for appraisal and approval by the Ministry of Education.

**Article 15**

In order to provide incentive awards for outstanding international students who are studying at universities and tertiary colleges in Taiwan, the Ministry of Education may set up international student scholarships or may subsidize universities and tertiary colleges to do so.

To encourage international students to come and study in Taiwan, universities and tertiary colleges may allocate funds to set up scholarships or financial study assistance to international students.

**Article 16**

Universities and tertiary colleges shall designate units or personnel to be responsible for handling international student admission applications, counselling, and liaison matters. These units or personnel shall also boost the arrangement of homestay accommodation for international students, and of assistance for them to learn Mandarin Chinese and about Taiwan culture in order to better enhance their understanding of Taiwan.

At different times each academic year, universities and tertiary colleges shall organize counselling activities for international students or accelerate campus internationalization, to help to foster exchanges and interactions between local students and international students.

**Article 17**

A five-year program at a junior college, or a senior secondary school, junior high school, or an elementary school that admits international students shall, apart from complying with the provisions of Article 20 when handling applications from international students who have legitimate resident status in Taiwan, prepare an international student recruitment plan and submit the plan to the competent education administrative authority for approval no later than November 30 each year, before recruitment may begin. The competent education administrative
authorities at the municipality, county, and city levels shall submit their approved lists of the approved quotas for each educational institution in their jurisdiction to the Ministry of Education no later than December 31 each year for future reference.

The plan referred to in the preceding paragraph shall include the establishment of a dedicated unit responsible for international students, planning to increase Chinese language and culture courses, and measures for arranging accommodation for international students.

When necessary, the categories of countries and quotas for the admission of international students referred to in Paragraph 1 may be stipulated by the Ministry of Education in consultation with the Ministry of the Interior, and the Ministry of Foreign Affairs.

Article 18 Unless otherwise specified in Article 20, an international student applying for admission to a five-year program at a junior college, or a senior secondary school, junior high school, or an elementary school shall directly apply to the junior college or school during its designated admission period and submit the following documents. If an applicant passes the review or screening process, the junior college or school will issue an admission notice.

1. An enrollment application form.
2. Academic credentials:
   (1) Academic credentials from the Mainland Area: shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Academic Credentials for Mainland Area.
   (2) Academic credentials from Hong Kong or Macao: shall be handled in accordance with the provisions of the Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao.
   (3) Academic credentials from other areas: A. Academic credentials issued by an Overseas Taiwan School or a school for Taiwan business
people in the Mainland Area shall be regarded as equivalent to academic credentials issued by an educational institution of the same level in Taiwan.

B. Academic credentials from overseas other than those referred to the preceding two items shall be handled in accordance with the relevant provisions of the applicable Ministry of Education regulations governing the assessment and recognition of international students’ academic credentials and records. Academic credentials issued by a campus or branch of a foreign educational institution which it has established in the Mainland Area shall be notarized by a notary public office there and authenticated by an authority established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan.

3. Proof of applicant’s having sufficient funds to live on while studying in Taiwan.

4. Documentary evidence of the eligibility of a guardian in Taiwan.

5. A power of attorney from the student’s parents or other legal representative, which has been authenticated by an overseas mission, appointing the guardian in Taiwan.

6. A letter of agreement from the guardian in Taiwan which has been notarized by a notary public in Taiwan.

7. Any other documents required by the school, college, or university.

The academic credentials stipulated in Subparagraph 2 of the preceding paragraph are not required to be submitted for an application to be admitted for the first semester of the first grade of elementary school. Adult international students are not required to submit the documents stipulated in Paragraph 1, Subparagraphs 4 to 6.

When a junior college, or school is reviewing an international student’s admission application, if any of the documents specified in Paragraph 1,
Subparagraphs 2, 3, and 7 have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and the junior college or school has any doubts about them, it may request authentication by an overseas agency. If documents that have already been authenticated raise any doubts, the junior college or school may request examination of the documents.

Article 19 The guardian in Taiwan referred to in the preceding article shall be an R.O.C. citizen who has household registration in Taiwan and shall submit a Police Criminal Record Certificate, and an income tax inventory for the most recent year checked and issued by a taxation organization itemizing personal taxable income from all sources of at least TWD 900,000. A person who satisfies the requirements prescribed in the preceding paragraph may serve as the guardian in Taiwan of only one international student. However, a school principal, or the chair of the board of directors of an incorporated school or a board member may act as the guardian in Taiwan of up to five international students.

Article 20 An international student who has legitimate resident status in Taiwan and is applying to study a five-year program at a junior college, or at a senior secondary school, junior high school, or an elementary school shall submit the following documents and apply directly to the junior college or school, and report to register there if their application is approved:
1. An enrollment application form;
2. A photocopy of a legitimate resident permit;
3. Academic credentials:
   (1) Academic credentials from the Mainland Area: shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Academic Credentials for Mainland Area.
   (2) Academic credentials from Hong Kong or Macao: shall be handled in accordance with the provisions of the Regulations Governing the Examination and Recognition of Educational
Qualifications from Hong Kong and Macao.

(3) Academic credentials from other areas:

A. Academic credentials issued by an Overseas Taiwan School or a school for Taiwan business people in the Mainland Area shall be regarded as equivalent to academic credentials issued by an educational institution of the same level in Taiwan.

B. Academic credentials from overseas other than those referred to the preceding two items shall be handled in accordance with the relevant provisions of the applicable Ministry of Education regulations governing the assessment and recognition of international students’ academic credentials and records. Academic credentials issued by a campus or branch of a foreign educational institution which it has established in the Mainland Area shall be notarized by a notary public office there and authenticated by an authority established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan.

The academic credentials stipulated in Subparagraph 3 of the preceding paragraph are not required for an application for admission to the first semester of first grade at an elementary school.

When a junior college, or school is reviewing an international student’s admission application, if any of the documents specified in Paragraph 1, Subparagraph 3 have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and the junior college or school has any doubts about them, it may request authentication by an overseas agency. If documents that have already been authenticated raise any doubts, the junior college or school may request examination of the documents.

After the admission of the international students referred to in Paragraph 1, a senior secondary school, junior high school, or an elementary school shall
submit a list of their details to the competent education administrative authority for future reference.

If a senior secondary school, junior high school, or an elementary school cannot admit the international student referred to in Paragraph 1 applying to study there because the school has already filled its admission quota, the student may apply to the competent education administrative authority for a transfer to be admitted to a school that has a vacancy. A senior secondary school, junior high school, or an elementary school may assign the international student referred to in Paragraph 1 applying to study there to an appropriate grade level or give them a 'provisional' admission status, based on their results during the screening process. This ‘provisional’ status is valid for up to one year, and their student registration shall be confirmed if they pass the examinations.

Article 20-1 If a chaotic war situation, major disaster, or major epidemic occurs in the country of an international student, and educational institutions in the region become unable to operate normally as a result, that student’s admission to senior secondary school or junior college may be given special consideration on a case by case basis, if details of those circumstances have been assessed and submitted by an R.O.C. overseas mission or by the embassy, consular office or authorized representative office of the student’s country in Taiwan, and then confirmed by the Ministry of Education in conjunction with the Ministry of Foreign Affairs, and the National Immigration Agency of the Ministry of the Interior. In principle, the additional student admission quota referred to in the previous paragraph for students given special consideration on a case by case basis shall be one percent of the total student recruitment quota approved for that school or junior college.

Article 21 The tuition related fees that international students in Taiwan shall pay are determined as stipulated below:

1. Students who have been admitted to study in Taiwan in accordance with the provisions of the
previous two articles, or who have received a MOFA Taiwan Scholarship following recommendation by an overseas mission, or who have the status of permanent residents in Taiwan shall pay tuition and other fees in accordance with the standard fees that their educational institution applies to domestic students.

2. Students admitted to an educational institution in Taiwan in accordance with an education cooperation agreement shall pay their tuition and other fees as specified in the agreement.

3. If an international student is not covered by the provisions of either of the preceding two subparagraphs, an educational institution may charge the student based on the standard tuition and other fees for international students that it has determined, and these are not permitted to be lower than the fees levied by other private educational institutions at the same level.

A student who was admitted to an educational institution in Taiwan before the date of effect of the February 1, 2011 amendment to these Regulations shall pay tuition and other fees for this stage of education in accordance with the pre-amendment provisions.

Article 22 When a new international student registers, they shall submit proof of being covered by a medical and injury insurance policy which is valid for at least six months from the date that they entered Taiwan. Current students shall present documentary proof that they have joined Taiwan’s National Health Insurance Plan.

If the proof of insurance referred to in the previous paragraph was issued in a foreign country it shall be authenticated by an overseas mission.

Article 23 If an investigation verifies that an international student has violated the provisions of the Employment Services Act, their educational institution, or the appropriate competent authority shall immediately handle the matter in accordance with the regulations.
Article 24 If an international student defers or abandons their studies, or if there is any change to or loss of their student status, their educational institution shall notify the Bureau of Consular Affairs of the Ministry of the Foreign Affairs, the service center(s) of the National Immigration Agency of the Ministry of the Interior where their educational institution is located, and send copies of these notifications to the Ministry of Education.

Article 25 If it is considered necessary, the competent education administration authority may visit educational institutions that admit international students. Any institution found in violation of the provisions of these Regulations shall be dealt with in accordance with the provisions of the applicable laws and regulations.

If an educational institution is not acting in accordance with the provisions of Article 23, depending on the circumstances, the appropriate competent education administration authority may also adjust the international student enrollment quotas for that educational institution.

Article 26 The provisions of Article 7, Paragraph 4, Subparagraphs 1, 3, and 4, and of Articles 9, 15, 16, 22, and 24 also apply, mutatis mutandis, to the application procedures, scholarships and subsidies, supervision and guidance, absences from one quarter or more of the total scheduled class hours of a semester, and the reporting of changes to or loss of student status for international students who come to Taiwan to study Mandarin at a Chinese Language Centers affiliated with a university or tertiary college in Taiwan.

Article 27 The format of the forms referred to in Article 7, Paragraph 1, Subparagraph 1; in Article 18, Paragraph 1, Subparagraph 1; and in Article 20, Paragraph 1, Subparagraph 1 shall be determined by each educational institution. The format of the forms referred to in Article 18, Paragraph 1, Subparagraphs 5 and 6 shall be prescribed by the Ministry of Education.
Article 28  These Regulations shall take effect on August 1, 2012. The amendments to these Regulations shall take effect on the date of promulgation, with the exception of the amendments promulgated on December 24, 2012 which shall take effect on January 1, 2013, and the amendments promulgated on August 23, 2013 which shall take effect on September 1, 2013.

II. Regulations of Taipei City’s Learning Chinese Grants for Enhancing International Exchange


1. For the purpose of promoting city-to-city diplomacy and fostering internationalization in Taipei, the Taipei City Government would like to encourage foreigners to study Chinese in Taipei on an equal and mutually beneficial basis.

2. Foreign students applying for the grants should follow the guidelines of this announcement; additionally, they should consult the "Measures for Study in the R.O.C." issued by the Ministry of Education, and other related R.O.C. regulations.

3. In these guidelines, the term "foreign student" refers to students of non-R.O.C. citizenship, not of Chinese parenthood or who are not overseas Chinese students.

4. Ten grants are sponsored by the Taipei City Government, other associated foundations and corporations in Taipei.

5. The scholarship awards NT$25,000 per month to every foreign student from September 2013 through February 2014. Each person can be awarded the scholarship only once.

6. Eligibility Criteria:

   (1) Citizens and students from Taipei's sister cities who have a strong desire to study Chinese in Taipei. The applicants should not be the recipients of any other scholarship.

   (2) Citizens and students from Taipei's sister cities who have already studied at the Chinese language centers listed below. The applicants should not be the recipients of any other scholarship.

7. Applicants should submit a letter of recommendation from their Taipei sister city’s mayor. Taipei sister city should submit a list that indicates the placement of priority if more than 1 student apply for the scholarship from the same city.

8. Scholarship Verification Procedures:

   (1) The scholarship application is reviewed by the committee
which formed by Department of Education, Taipei City Government.

(2) In consideration of nationality equality, committee should limit the number of student from same country.

(3) Department of Education authorized the learning centers to remit the scholarship to all recipients.

(4) Recipients should apply for student insurance.

9. Termination or Suspension of Grants:

(1) During the term (semester), if students are absent from classes for over ten hours in a single month or with the overall grade lower than 80, the disbursement of their grants will be suspended for that month.

(2) Any case of suspension or termination should be reported by the institutions with a copy of the notification sent to the Department of Education, Taipei City Government.

10. Recipients should choose their own class at minimum 10 hours per week, and study on a group lesson basis. If students study in private lessons, the extra fees shall be borne by the students concerned, and students must still enroll in the Chinese language centers.

11. Once the recipients are awarded for scholarship, no extension or reservation will be allowed. Recipients should participate in the activities arranged by Taipei City Government and the associated sponsors.

FAQ

Q: What is the qualification for the applicants?

A:

1. Citizens and students from Taipei's sister cities who have a strong desire to study Chinese in Taipei. The applicants should not be the recipients of any other scholarship.

2. Citizens and students from Taipei's sister cities who have already enrolled in the Chinese language centers in Taipei. The applicants should not be the recipients of any other scholarship.

Q: Is there any certain format for recommendation from mayor?

A: The recommendation from mayor does not require the certain format. However, if the city recommends more than two citizens/students, the recommendation order is required.
Q: How many grants will be given in 2018?
A: A total number of ten grants will be awarded to ten different recipients.

Q: What is the amount of grants for each recipient?
A: The total amount of each grant is NT$25,000 monthly for six consecutive months. Each recipient is limited to one award.

Q: After rewarding the scholarship, what is the institution should apply for admission?
A: The recipients should apply the admission from the Chinese language centers listed in the operation guidelines.

The Chinese language centers
1. Mandarin Training Center, National Taiwan Normal University
   http://www.mtc.ntnu.edu.tw/
   162 Hoping East Road, Sec. 1, Taipei, Taiwan, R.O.C.
   Tel: 886-2-7734-5130
   FAX: 886-2-2341-8431
   Email: mtc@mtc.ntnu.edu.tw

2. International Chinese Language Program, National Taiwan University
   http://ntulcoffice.liberal.ntu.edu.tw/
   P.O. Box 13-204, Taipei 106, Taiwan, R.O.C.
   Tel: 886-2-3366-3419
   FAX: 886-2-2362-6926
   E-mail: ntulcoffice@ntu.edu.tw

3. Chinese Language Center. National Chengchi University
   http://mandarin.nccu.edu.tw/
   NO. 64, Sec. 2, Zhinan Rd., Wenshan District, Taipei 11605, Taiwan, R.O.C.
   Tel: 886-2-29387141
   FAX: 886-2-29396353
   E-mail: mandarin@nccu.edu.tw

III. Frequently Asked Questions Regarding Education
Q: What are regulations governing the attendance at public elementary schools in Taipei City by foreigners?
A: 1. Foreign students may attend public elementary schools in Taipei City by filing application with the elementary school nearest their residence and presenting a passport ARC and transcript from previous school.
2. When the school applied to be full, school staff will assist with application to an alternative nearby school which is not full.

3. Foreign students may attend private elementary schools in Taipei City by filing application with the preferred private elementary school and presenting a passport ARC and transcript from previous schools. Applicants will be put on the waiting list when the school applied is full, and will be informed if a school place becomes available to offer.

Q: What are regulations governing the attendance of public middle and high schools in Taipei City by foreigners?
A: 1. Foreign students wishing to attend public middle and high schools in Taipei City may present their passport, ARC issued at least six months previously and a foreign school diploma or certificate of study with a complete transcript both verified by a R.O.C. diplomatic office, and then file an application to the school in the district of their residence. The student may attend the school upon approval by the school. Foreign students wishing to attend high school in Taipei City may participate in the Keelung-Taipei District Test-free Senior High School Admission Program, take the High School /Vocational School Transfer Test, or apply according to “Regulations Regarding International Students Undertaking Studies in Taiwan”.

2. When the school applied to be full, please apply to an alternative nearby school, which is not full.

3. This application process may be used only once after which, if a foreign student graduates from one school and wishes to continue to the next level, she/he shall follow the same application procedure as local students.

Q: Are there special provisions for payment of school fees by foreign students attending public school in Taipei City?
A: No, the same requirements apply for local and foreign students.

Q: Is there any regulation for foreign student enrolling to a public preschool in Taipei City?
A: Taipei Municipal public preschools enroll resident or permanent resident of Taipei City, who have citizenship of R.O.C or Non-R.O.C., (original Passport or ARC must present
during registration, school districts are distributed as per the applicant’s permanent address.) Applicant whose age is between 2 year-old and have the same residence with one of the parents, district relatives or custodians before enrolling to elementary school is required to apply for enrollment. Please follow to the latest regulation of enrollment, check the registration date, and contact with the preschool representative.

IV. Schools for Foreign Residents

<table>
<thead>
<tr>
<th>School</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taipei American School (governed by the Ministry of Education)</td>
<td>No. 800, Sec. 6, Zhongshan N. Rd., Taipei</td>
<td>2873-9900</td>
</tr>
<tr>
<td>Taipei Korean School</td>
<td>No. 1, Lane 68, Qingnian Rd., Taipei</td>
<td>2303-9126</td>
</tr>
<tr>
<td>Dominican School</td>
<td>No. 76, Dazhi Street, Taipei</td>
<td>2533-8451</td>
</tr>
<tr>
<td>Bethany Academy</td>
<td>No. 97, Sec. 3, Tingzhou Rd., Taipei</td>
<td>2365-9691</td>
</tr>
<tr>
<td>Taipei Japanese School</td>
<td>No. 785, Sec. 6, Zhongshan N. Rd., Taipei</td>
<td>2872-3801</td>
</tr>
<tr>
<td>Taipei European School-Secondary Campus</td>
<td>No. 31, Jianye Rd., Taipei</td>
<td>8145-9007</td>
</tr>
<tr>
<td>Taipei European School-Primary Campus</td>
<td>99 FuGuo Road, ShiLin District, Taipei</td>
<td>8145-9007</td>
</tr>
<tr>
<td>Taipei Adventist American School</td>
<td>No. 64, Lane 80, Zhuangding Rd., Yangmingshan, Taipei</td>
<td>2861-6400</td>
</tr>
<tr>
<td>Grace Christian Academy</td>
<td>No. 67, Dongxin St., Nangang District, Taipei</td>
<td>2785-7233</td>
</tr>
</tbody>
</table>

V. Affiliated Organizations

<table>
<thead>
<tr>
<th>Organization</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Education, Taipei City Government</td>
<td>8F, No. 1, Shifu Rd., Xinyi Dist., Taipei</td>
<td>2720-8889</td>
</tr>
<tr>
<td>Taipei Public Library</td>
<td>No. 125, Sec. 2, Jianguo S. Rd., Da'an Dist., Taipei</td>
<td>2755-2823</td>
</tr>
<tr>
<td>Organization</td>
<td>Address</td>
<td>Phone</td>
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<td>------------------------------------------</td>
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</tr>
<tr>
<td>Taipei Zoo</td>
<td>No. 30, Sec. 2, Xinguang Rd., Wenshan District, Taipei</td>
<td>2938-2300</td>
</tr>
<tr>
<td>Taipei Children's Amusement Park</td>
<td>No. 55, Sec. 5, Chengde Rd., Shilin Dist., Taipei City 111</td>
<td>2833-3823</td>
</tr>
<tr>
<td>Taipei Astronomical Museum</td>
<td>No. 363, Jihe Rd., Shilin Dist., Taipei</td>
<td>2831-4551</td>
</tr>
<tr>
<td>Taipei City Family Education Center</td>
<td>5F, No. 110, Jilin Rd., Taipei</td>
<td>2541-9690</td>
</tr>
<tr>
<td>Taipei City Youth Development Office</td>
<td>No. 17, Sec. 1, Renai Rd., Zhongzheng Dist., Taipei</td>
<td>2351-4078</td>
</tr>
</tbody>
</table>
CHAPTER SIX: Department of Civil Affairs

I . Questions and Answers

1. Q: How do parents of a child born legitimately to a foreign national father and ROC national mother file the child’s household registration?

A: (I ) After the Nationality Law was amended on Feb. 9th, 2000, parents of a child born legitimately in R.O.C. to a foreign national father and R.O.C. national mother shall file birth registration at the place that intends to establish household registration. (However those whose children are under 20 years old (born after Feb.10th, 1980), by the time of the Nationality Law promulgated, can apply for long-term resident certificate to the National Immigration Agency, Ministry of the Interior in order to initial household registration.) The child's Chinese surname should be recorded in accordance with the provisions provided in the Article 1059, Civic Law and follow local customs of using surname. The order of birth is generally recorded according to the father's part; even the father is a foreign national. Those whose children were born abroad should file the application along with the identification certificate translated in Chinese issued by competent organizations abroad and notarized by R.O.C. representative office.

(II) Application Process

1. Those born in the ROC

(1) Either parent may act as an applicant to apply to the household registration office at the place that intends to establish household registration.

(2) Where the applicant is not able to apply in person, she/he may appoint a representative by power of attorney (power of attorney established abroad must be translated and notarized by an ROC embassy/consulate/representative office).

2. Those born Abroad

(1) Those who are under 20 years old and enter our country with our nation passport or a copy of entry permit or a foreign passport, shall apply the settlement certificate issued by National Immigration Agency, MOI for the application of
(2) Where a person under the age of 20, he/she should apply for long-term residency in Taiwan in accordance with the Immigration Act and the Enforcement Rules of the Immigration Act to apply for initiating household registration after acquiring long-term Resident Certificate.

(3) The application shall be made by the applicant himself or the head of household. Application for minors shall be made by the guardian (statutory agent).

(III) Required Documents:

1. Those born in ROC
   (1) Applicant’s identification certificate and seal (or signature).
   (2) The household certificate of the place that intends to apply for household registration.
   (3) The Original of birth certificate (agreement of children’s surname enclosed).

2. Those born abroad
   (1) The Original of long-term certificate 1 photograph enclosed).
   (2) Applicant’s identification certificate and seal (or signature)
   (3) The household certificate of the place that intends to apply for household registration.
   (4) The consent letter by the head of the household or the guardian (statutory agent).

2. Q: How do parents of a child born out of wedlock to a foreign national father and ROC national mother file the child’s household registration? How does the biological father file for registration of paternity?

   A: With respect to household registration application:

   (I) Application Process

   1. Child born in the ROC
      (1) The biological mother shall apply for birth registration with the household registration office as the applicant at the place that intends to apply for household registration.
      (2) Where the applicant cannot apply in person, she
shall entrust another person with a Power of Attorney for applicant.

2. Those born abroad

(1) Those who are under 20 years old and enter our country with our nation passport or a copy of entry permit or a foreign passport, shall apply the settlement certificate issued by National Immigration Agency, MOI for the application of initial household registration.

(2) Where a person above the age of 20, he/she should apply for long-term residency in Taiwan in accordance with the Immigration Act and the Enforcement Rules of the Immigration Act to apply for initiating household registration after acquires settlement certificate.

(3) The application shall be made by the applicant himself or the head of household. Application for minors shall be made by the guardian (statutory agent).

(II) Required Documents:

1. Those born in ROC

(1) Applicant’s identification certificate and seal (or signature).

(2) The household certificate of the place that intends to apply for household registration.

(3) The Original of birth certificate (agreement of children’s surname enclosed).

2. Those born abroad

(1) The Original of long-term certificate 1 photograph enclosed).

(2) Applicant’s identification certificate and seal (or signature)

(3) The household certificate of the place that intends to apply for household registration.

(4) The consent letter by the guardian (statutory agent).

(III) With respect to the registration of paternity

1. Application Process

(1) The acknowledging person may act as the applicant to apply at any household registration office.

(2) Where the applicant is not able to apply in person,
he may appoint a representative by power of attorney (power of attorney established abroad must be translated into Chinese and notarized by ROC embassy/consulate/representative office) to conduct after approval by the household registration office.

(3) Where biological father’s surname is in conformity with local customs, he may make acknowledgement and apply for a name change to the child’s surname to either the father’s and mother’s surname by agreement at the same time.

2. Required Documents:
   (1) Written acknowledgement documents (Certificate for valid acknowledgement under ROC laws).
   (2) Applicant’s identification certificate and seal (or signature).
   (3) Child’s household certificate and ROC ID card (except in cases where ROC ID has not been issued).
   (4) Parent’s agreement for child’s surname.
   (5) The agreement for the executing or exercising of the rights and obligations of minor children concerned.

3. Q: How do parents of a child born legitimately to an ROC national father and a foreign national mother file the child’s household registration?

A: (Ⅰ) Application Process

1. Children born in the ROC
   (1) Either parent may apply to the household registration office at the place that intends to apply for household registration.
   (2) Where the applicant cannot apply in person, she shall entrust another person with a Power of Attorney representative may file on her behalf for applicant. (power of attorney established abroad must be translated and notarized by an ROC embassy/consulate/representative office).

2. Those born abroad
   (1) Those who are under 20 years old and enter our country with our nation passport or a copy of entry permit or a foreign passport, shall apply the
settlement certificate issued by National Immigration Agency, MOI for the application of initial household registration.

(2) Where a person above the age of 20, he/she should apply for long-term residency in Taiwan in accordance with the Immigration Act and the Enforcement Rules of the Immigration Act to apply for initiating household registration after acquires settlement certificate.

(3) The application shall be made by the applicant himself or the head of household. Application for minors shall be made by the guardian (statutory agent).

(Ⅱ) Required Documents:
1. Child born in the ROC
   (1) Applicant’s identification certificate and seal (or signature).
   (2) The household certificate of the place that intends to apply for household registration.
   (3) The Original of birth certificate (agreement of children’s surname enclosed).

2. Those born abroad
   (1) The Original of long-term certificate 1 photograph enclosed).
   (2) Applicant’s identification certificate and seal (or signature)
   (3) The household certificate of the place that intends to apply for household registration.
   (4) The consent letter by the head of the household or the guardian (statutory agent).

4. Q: How do parents of a child born out of wedlock to a foreign national mother and ROC national father file the child’s household registration? How does the biological father file for paternity?
   A: An illegitimate child who has not been adopted by his/her biological father shall be considered as a foreign national, and needs not to file for household registration in Taiwan. However, minors who were born by the time of the amendment and promulgation of the Nationality Law on Feb. 9th 2000 as well as were under 20 years old adopted by their biological fathers with no necessity to undertake the
record acquisition of R.O.C. nationality, shall be filed in accordance with pertaining provisions of the Immigration Law and Related regulation.

( I ) With respect to acknowledgement registration (registration of paternity):
1. Application Process
   (1) The acknowledging person may act as the applicant to apply at any household registration office.
   (2) Where the applicant is not able to apply in person, he may appoint a representative by power of attorney (power of attorney established abroad must be translated into Chinese and notarized by ROC embassy/consulate/representative office) to conduct after approval by the household registration office.

2. Required Documents
   (1) Written acknowledgement documents. (Certificate for valid acknowledgement under ROC laws.)
   (2) The birth certificate of the acknowledged person (birth certificate made abroad must be translated into Chinese and be notarized by ROC embassy/consulate/trade office abroad).
   (3) Applicant’s identification certificate and seal (or signature).
   (5) Parent’s agreement for child’s surname. The agreement for the executing or exercising of the rights and obligations of minor children concerned.

( II ) With respect to household registration application:
1. Application Process
   (1) Those born in the ROC
      A. The father, mother, grandfather, grandmother, head of the household, cohabitant or foster parent may apply to the household registration office at the place that intends to apply for household registration.
      B. Where the applicant cannot apply in person, she shall entrust another person with a Power of Attorney representative may file on her behalf for
applicant. (power of attorney established abroad must be translated and notarized by an ROC embassy/consulate/representative office).

(2) Those born abroad
A. Those who are under 20 years old and enter our country with our nation passport or a copy of entry permit or a foreign passport, shall apply the settlement certificate issued by National Immigration Agency, MOI for the application of initial household registration.

B. Where a person above the age of 20, he/she should apply for long-term residency in Taiwan in accordance with the Immigration Act and the Enforcement Rules of the Immigration Act to apply for initiating household registration after acquires settlement certificate.

C. The application shall be made by the applicant himself or the head of household. Application for minors shall be made by the guardian (statutory agent).

2. Required Documents:
(1) Those born in the ROC
A. Applicant’s identification certificate and seal (or signature).
B. The household certificate of the place that intends to apply for household registration.
C. The Original of birth certificate (agreement of children’s surname enclosed).

(2) Those born abroad
A. The Original of long-term certificate 1 photograph enclosed).
B. Applicant’s identification certificate and seal (or signature).
C. The household certificate of the place that intends to apply for household registration.
D. The consent letter by the head of the household or the guardian (statutory agent).

5. Q: How do foreign parents adopting a child with ROC citizenship file for adoption?
A:( I ) Application Process:
1. The party concerned petition for adoption admission to
2. The adopter or adoptee files application at any household registration office as the applicant.

3. Where the applicant is not able to apply in person, he/she may appoint a representative by power of attorney (power of attorney established abroad must be translated into Chinese and notarized by ROC embassy/ consulate /representative office)

4. Where the adoptee’s surname is in conformity with local customs, the adopted child’ may be changed to that of the adoptive parents or keep the original one.

(II) Required Documents:
1. Applicant’s identification certificate and seal (or signature). and ROC ID card (except in cases where ROC ID has not been issued).
2. Court ruling document and final ruling certificate.
3. Parent’s agreement for Children’s surname.

6. Q: How do ROC citizen parents adopting a foreign child file for adoption?

A:( I ) Application Process:
1. The party concerned petition for adoption admission to the court
2. The adopter or adoptee files application at any household registration office as the applicant.
3. Where the applicant is not able to apply in person, he/she may appoint a representative by power of attorney (power of attorney established abroad must be notarized by ROC embassy/ consulate /representative office)
4. Where the adoptee’s surname is in conformity with local customs, the adopted child may be changed to that of the adoptive parents or keep the original one.

(II) Required Documents:
1. Applicant’s identification certificate and seal (or signature).
2. Child’s household certificate and ROC ID card (except in cases where ROC ID has not been issued).
3. Parent’s agreement for child’s surname.
4. The agreement for the executing or exercising of the rights and obligations of minor children concerned.
7. Q: How do foreign adoptive parents of ROC citizen children file for termination of adoptive relationship?
A: (Ⅰ) Application Process:
1. The adopter or adoptee files application at any household registration office as the applicant.
2. Where the applicant is not able to apply in person, he/she may appoint a representative by power of attorney (power of attorney established abroad must be translated into Chinese and notarized by ROC embassy/consulate/representative office).
3. The party concerned petition for adoption admission to the court if the adopted children are under age.
4. The child shall revert to his/her birth name

(Ⅱ) Required Documentation:
1. Applicant’s identification certificate and seal (or signature).
2. The adoptee’s household certificate and ROC ID card (except in cases where ROC ID has not been issued; those who have received should change).
3. Certificate for valid adoption under ROC laws. (Those document made abroad must be translated into Chinese and notarized by the ROC embassy/consulate/representative office.)

8. Q: How do ROC citizen adoptive parents of foreign children file for termination of adoptive relationship?
A: (Ⅰ) Application Process:
1. The adopter or adoptee files application at any household registration office as the applicant.
2. Where the applicant is not able to apply in person, he/she may appoint a representative by power of attorney (power of attorney established abroad must be notarized by ROC embassy/consulate/representative office).
3. The party concerned petition for adoption admission to the court if the adopted children are under age.

(Ⅱ) Required Documentation:
1. Applicant’s identification certificate and seal (or signature).
2. Certificate for valid termination of adoption under ROC laws. (Those document made abroad must be translated into Chinese and notarized by the ROC
9. Q: How are marriages between ROC citizens and foreigners registered?

A: (I) Application Process:

1. Those married in Taiwan

   Both parties shall apply for registration in person any household registration office.

2. Those married abroad:

   (1) The party concerned must apply for registration at any household registration office.

   (2) Where the applicant is not able to apply in person, he/she may appoint an agent by power of attorney (power of attorney established abroad must be translated into Chinese and notarized by ROC embassy/consulate/representative office)

   (3) Applicants may request in person for ROC embassy/consulate/representative office to forward their marriage registration application to the appropriate household registration office in Taiwan.

(II) Required Documents:

1. Those married in the ROC:

   (1) The household certificate of the party with household registration in Taiwan, ROC ID card and seal (signature).

   (2) Marriage Agreement (bearing signatures of two witnesses)

   (3) Chinese name declaration.

   (4) Identification Cards of foreign spouses and marital status certificates with Chinese translation and certified by R.O.C. foreign missions.

2. Those married abroad:

   (1) If the party concerned apply for registration at household registration office.

      A. The household certificate of the party with household registration in Taiwan, ROC ID card and seal.

      B. Wedding certificates with Chinese translation and certified (verified) by R.O.C. foreign missions, plus “This juridical act conforms to the formal requisites under the law of the place affixed. Then
marital status certificates could be exempted.  
C. Identification certificate of foreign spouse.  
D. If the foreign spouses unable to return to the R.O.C. with the nationals, then additionally the foreign spouse must submit his/her Chinese name declaration certified by R.O.C. foreign missions.  

(2) The parties concerned apply abroad through the ROC embassy/consulate/representative office  
A. Foreign spouse’s Chinese name declaration and marriage certificates with Chinese translation.  
B. Declaration form for marriage.

10. Q: How do ROC citizens and foreigners file for divorce?  
A: ( I ) Application Process:  
1. Those divorced in the ROC  
Both parties shall apply for registration in person to any household registration office. (In the case of a decree of divorce, court mediation or court settlement, either party or an appointed agent may undertake the aforesaid application  
2. Those divorced abroad  
(1) The party concerned must apply for registration at any household registration office.  
(2) Applicants who are unable to apply in person may appoint a representative by power of attorney (translated into Chinese and notarized by the ROC embassy/consulate/representative office); that person with power of attorney must be approved by jurisdictional household registration office.  
(3) Where the applicant is not able to apply in person, he/she may appoint an agent by power of attorney (power of attorney established abroad must be translated into Chinese and notarized by ROC embassy/consulate/representative office).  
(4) Applicants may request in person for ROC embassy/consulate/ representative office to forward their marriage registration application to the appropriate household registration office in Taiwan.  
( II ) Required Documents:  
1. Those divorcing in ROC:
(1) The household certificate of the party with household registration in Taiwan, ROC identification card and seal (or signature).
(2) Identification certificate of the foreign spouse.
(3) Divorce agreement (bearing signatures of two witnesses); in the case of a sentenced divorce, the court sentence and documentation of authenticity or agreement of settlement/mediation in court.

2. Those have divorced abroad:
(1) The party concerned applies to the ROC household registration office
   A. The household certificate of the party with household registration in Taiwan, ROC identification card and seal (or signature).
   B. Identification certificate of the foreign spouse.
   C. Divorce certificate with Chinese translation and certified (verified) by R.O.C. foreign missions. (For divorce under the law of the place, such divorce certificate should affixed the juridical act conforms to the formal requisites under the law of the place).
(2) If the party concerned apply abroad through the ROC embassy /consulate/representative office
   A. Divorce document with Chinese translation.
   B. Declaration form for divorce.

(Ⅲ) At the time of filing registration for divorce, the spouse who has assumed the surname of the other should apply to revert to his/her own surname.

11. Q: How do foreigners apply for ROC citizenship?
   A:( I ) Application Process:
   According to Article 3、8、9 of ROC Law of Nationality Act, Article 2 to Article 8 and Article 15、17 of the Enforcement Regulations Nationality Act, people who have domiciles in the territory of ROC and meet related requirements may apply for naturalization through the household registration office to be forwarded to the Ministry of the Interior for permit.
   (Ⅱ ) Required Documents:
   1. Application for Nationality Naturalization (including one photograph taken in the last2 years; refer to the photograph specifications required for the renewal of
national ID cards)

2. Legal and valid Alien Resident Certificate or Alien Permanent Residence Permit (shall apply for residence visas to overseas diplomatic offices in accordance with regulations of “Act Governing the Issuance of Visas in Foreign Passports” and, within 15 days following the entry with such visa, shall apply for alien residence permit to local service stations of National Immigration Agency of MOI (the alien permanent residence permit shall apply to National Immigration Agency of MOI in accordance with pertaining provisions of the “Regulations of the Immigration Act”)

3. Alien Residence Certificates (applicants are not required to submit this document as the household registry agency shall enquire for the documents on the applicant’s behalf and are subject to the requirement of annually has resided in the territory of the ROC for more than 183 days every year in total for more than 5 consecutive years) as stipulated in this Act; where the stay period fails to attain 30 days, it will be deemed the discontinuity of resident period. The resident period of blue-collar employee and academic attendance student or both of them are objects of relatives shall not be included in such calculation

4. Certificates of the arrival and departure dates. (The applicant is not required to submit this document as the household registry agency shall enquire for the documents on the applicant’ behalf).

5. Certificate of police record or other relevant documents issued by the original country (the issuance date must be at least 6 months prior to the application date; those produced in foreign countries shall be verified by Overseas Office Republic of China and shall be further inspected by the Ministry of Foreign Affairs; those produced by foreign embassies to R.O.C. or authorized agencies shall be subject to re-inspection of the Ministry of Foreign Affairs. If the said documents are made in a foreign language, they shall be attached with a Chinese translation verified by the Overseas Office Republic of China and further inspected by the Ministry of Foreign Affairs or
6. Police Criminal Record Certificate issued by municipality and county (city) government police bureaus during aliens’ stay in the R.O.C. (The applicant is not required to submit this document as the household registry agency shall enquire for the documents on the applicant’s behalf.)

7. Certificates of sufficient property or professional skills to be self-reliant or to ensure personal sustainability (adhering to Article7 of the Enforcement Rules of Nationality Act, are exempt from filing this certificate though aliens who are spouses of R.O.C. citizens and have been married for more than 3 years or have obtained the Permanent Residence Certificate are not required to submit this document).

8. Certificates of the basic language command and requirements of Article 3 of Standards for Identification of Basic Language Abilities and Common Sense of National Rights and Duties of Naturalized ROC Citizens.

9. Certificate fee of NT$1,200 (to be paid via postal money order with the Ministry of Interior as the payee or use your computer to go to “e-Bill National Payment Network” or download “e-Bill National Payment Network App” using mobile device with mobile payment function to pay for the fee).

10. The applicant should, within one year of the date of naturalization approved by the Ministry of Interior, provides an original proof of document along with
Chinese translation of the loss of original foreign nationality (where proof documents made in foreign countries should be verified by our Overseas Representative Office and re-inspected by the Ministry of Foreign Affairs; for those made domestically by the foreign embassies or authorized institutions in our country shall be re-inspected by our consulates in China or the authority of the producers, should be re-accredited by the by the Ministry of Foreign Affairs. Foreign proof documents should be attached with Chinese translations which are verified by our Overseas Representative Offices and re-inspected by the Ministry of Foreign Affairs or domestic notary certifications). However those who fail to provide document of the loss of original foreign nationality due to the limitation of the laws or administrative procedures of the country of origin which are verified as true by the Ministry of Foreign Affairs shall be able to apply for time-limit extension.

12. Q: How does a foreigner, who is the spouse of a ROC citizen, apply for the ROC citizenship?
A: (I) Application Process:
According to Section 1 of Article 4, 8, 9 of ROC Law of Nationality, Article 2 to Article 8 and Article 15, 17 of the Enforcement Regulations of Law of Nationality, a foreigner who is the spouse of a ROC citizen, may apply for naturalization through the ROC township household registration office.

(II) Required documents:
1. Application for Nationality Naturalization (including a photograph taken in the last two years; refer to the photograph specifications required for the renewal of national ID cards)
2. Legal and valid Alien Resident Certificate or Alien Permanent Residence Permit (shall apply for residence visas to overseas diplomatic offices in accordance with regulations of “Act Governing the Issuance of Visas in Foreign Passports” and, within 15 days following the entry with such visa, shall apply for alien residence permit to local service stations of National Immigration Agency of MOI) (the alien permanent
residence permit shall apply to National Immigration Agency of MOI in accordance with pertaining provisions of the “Regulations of the Immigration Act”)

3. Alien Residence Certificates (applicants are not required to submit this document as the household registry agency shall enquire for the documents on the applicant’s behalf and are subject to the requirement of a total 183 legal resident days per year for more than five consecutive years as stipulated in this Act); where the stay period fails to attain 30 days, it will be deemed the discontinuity of resident period. The resident period of blue-collar employee and academic attendance student or both of them are objects of relatives shall not be included in such calculation)

4. Certificates of the arrival and departure dates of a foreigner. (The applicant is not required to submit this document as the household registry agency shall enquire for the documents on the applicant’s behalf).

5. Police Criminal Record Certificate issued by municipality and county (city) government police bureaus during aliens’ stay in the R.O.C. (The applicant is not required to submit this document as the household registry agency shall enquire for the documents on the applicant’s behalf).

6. Certificates of the basic language command and requirements of Article 3 of Standards for Identification of Basic Language Abilities and Common Sense of National Rights and Duties of Naturalized ROC Citizens.

7. Household registration copy with completed marriage registration (The applicant is not required to submit this document as the household registry agency shall enquire for the documents on the applicant’s behalf).-applicants failing to submit household registration copy shall enclose wedding certificates, identification certificates of foreign and R.O.C spouses. Those marrying in the R.O.C. shall also enclose the marital status certificate of the foreign spouses translated into Chinese and authenticated by R.O.C. foreign missions.
8. Certificate fee of NT$1,200 (to be paid via postal money order with the Ministry of Interior as the payee or use your computer to go to “e-Bill National Payment Network” or download “e-Bill National Payment Network App” using mobile device with mobile payment function to pay for the fee).

9. The applicant should, within one year of the date of naturalization approved by the Ministry of Interior, provides an original proof of document along with Chinese translation of the loss of original foreign nationality (where proof documents made in foreign countries should be verified by our Overseas Representative Office and re-inspected by the Ministry of Foreign Affairs; for those made domestically by the foreign embassies or authorized institutions in our country shall be re-inspected by our consulates in China or the authority of the producers, should be re-accredited by the by the Ministry of Foreign Affairs. Foreign proof documents should be attached with Chinese translations which are verified by our Overseas Representative Offices and re-inspected by the Ministry of Foreign Affairs or domestic notary certifications). However those who fail to provide document of the loss of original foreign nationality due to the limitation of the laws or administrative procedures of the country of origin which are verified as true by the Ministry of Foreign Affairs shall be able to apply for time-limit extension.
II. Flowchart for the Application for Naturalization in Marriages between Foreign Nationals and R.O.C. Citizens and Household Registration

Flowchart for the Application for Naturalization in Marriages between Foreign Nationals and R.O.C. Citizens and Household Registration

Revised by the Ministry of Interior in October, 2017

Applicants Process

Where to Apply

Required Documents

Marriage Registration

[Flowchart details on marriage registration process]

Apply for a Resident Visa

[Flowchart details on applying for a resident visa]

National Immigration Agency of MOI - Local Offices and Service Stations

The national board review office revises the registration and checks documents to make sure there is no problem with the application.

Another board review office will be approved to go for the foreigner's naturalization process. Then the MOI will issue the permanent resident certificate to the foreigner.

After obtaining the permanent resident certificate, the foreigner can apply for naturalization process. If the foreigner satisfies the conditions, then he/she will be naturalized as an R.O.C. citizen.

Applicants Process

Where to Apply

Required Documents

Applicants Process

Where to Apply

Required Documents

Marriage Registration

[Flowchart details on marriage registration process]

Apply for a Resident Visa

[Flowchart details on applying for a resident visa]

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Applicants Process

Where to Apply

Required Documents

Marriage Registration

[Flowchart details on marriage registration process]

Apply for a Resident Visa

[Flowchart details on applying for a resident visa]

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Applicants Process

Where to Apply

Required Documents

Marriage Registration

[Flowchart details on marriage registration process]

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[Flowchart details on applying for a resident visa]

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Applicants Process

Where to Apply

Required Documents

Marriage Registration

[Flowchart details on marriage registration process]

Apply for a Resident Visa

[Flowchart details on applying for a resident visa]

National Immigration Agency of MOI - Local Offices and Service Stations

The national board review office reverses the registration and checks documents to make sure there is no problem with the application.

Another board review office will be approved to go for the foreigner's naturalization process. Then the MOI will issue the permanent resident certificate to the foreigner.

After obtaining the permanent resident certificate, the foreigner can apply for naturalization process. If the foreigner satisfies the conditions, then he/she will be naturalized as an R.O.C. citizen.
### Ⅲ. Household Registration Offices

<table>
<thead>
<tr>
<th>Unit</th>
<th>Address</th>
<th>website address</th>
<th>e-mail</th>
<th>msn</th>
<th>Phone</th>
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<tr>
<td>Songshan District</td>
<td>4F, 692, Sec. 4, Bade Rd., Taipei</td>
<td><a href="http://sshr.gov.taipei/">http://sshr.gov.taipei/</a> <a href="mailto:web02300@mail.taipei.gov.tw">web02300@mail.taipei.gov.tw</a></td>
<td><a href="mailto:web02300@mail.taipei.gov.tw">web02300@mail.taipei.gov.tw</a></td>
<td>02-2753-3043</td>
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<tr>
<td>Xinyi District</td>
<td>2F, 15, Sec. 5, Xinyi Rd., Taipei</td>
<td><a href="http://xyhr.gov.taipei/">http://xyhr.gov.taipei/</a> <a href="mailto:web02310@mail.taipei.gov.tw">web02310@mail.taipei.gov.tw</a></td>
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<td>02-2723-3977</td>
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<tr>
<td>Daan District</td>
<td>86, Sec. 2, Xinsheng S. Rd., Taipei</td>
<td><a href="http://dahr.gov.taipei/">http://dahr.gov.taipei/</a> <a href="mailto:web02320@mail.taipei.gov.tw">web02320@mail.taipei.gov.tw</a></td>
<td><a href="mailto:web02320@mail.taipei.gov.tw">web02320@mail.taipei.gov.tw</a></td>
<td>02-2358-7877</td>
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<tr>
<td>Zhongshan District</td>
<td>2F, 367, Songjiang Rd., Taipei</td>
<td><a href="http://zshr.gov.taipei/">http://zshr.gov.taipei/</a> <a href="mailto:web02330@mail.taipei.gov.tw">web02330@mail.taipei.gov.tw</a></td>
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<td>02-2503-2461</td>
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<td>Zhongzheng District</td>
<td>7F, 108, Sec. 1, Zhongxiaoyi E. Road</td>
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<td>02-2394-8838</td>
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<tr>
<td>Datong District</td>
<td>3F-1, 57, Changji St., Taipei</td>
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<td>02-2594-2569</td>
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<td>Wanhua District</td>
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<td>Neihu District</td>
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<td>Shilin District</td>
<td>3F, 439, Zhongzheng Rd., Taipei</td>
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New Immigrants’ Hall, Taipei City
Nangang New Immigrants’ Hall-- Tel: (02)2788-4911
No. 768-1 Pateh Road, Sec. 4, Nangang District, Taipei City. (B1)

Wanhua New Immigrants’ Hall-- Tel: (02)2370-1046
Location: 171 Changsha Road, Sec. 2, Wanhua District, Taipei City
Website http://nit.taipei/ct.asp?xItem=39913274&ctNode=57175&mp=102161
CHAPTER SEVEN: Department of Economic Development

I. Questions and Answers

1. Q: To which agency does an overseas Chinese or a foreigner apply for establishment of a company?
   A: Overseas Chinese or foreigners interested in establishing a company must gain approval from the Investment Commission of the Ministry of Economic Affairs, and then apply for registration with the Taipei City Office of Commerce of the Department of Economic Development, if the company is located in Taipei and the total paid-up capital is under NT$five hundred million.

2. Q: To which agency does an overseas Chinese or a foreigner apply for the business registration?
   A: Overseas Chinese or foreigners interested in establishing a business in Taipei must apply for the approval of reservation of business name and category through the Taipei City Office of Commerce of the Department of Economic Development, gain approval from the Investment Commission of the Ministry of Economic Affairs, and then apply for registration with the Taipei City Office of Commerce of the Department of Economic Development.

3. Q: What documentation is required when the shareholder is a foreigner?
   A: Please present one copy of the permit documents issued by Investment Commission of the Ministry of Economic Affairs (MOEAIC) and one of the following personal ID documents:
   (1) A photocopy of Alien Resident Certificate
   (2) The certificate of nationality legalized by the R.O.C. representative office in the applicant’s country.
   (3) Documents issued by the applicant’s government without legalization by the R.O.C. representative office in the applicant’s country (e.g. a photocopy of a valid passport).
   (4) Documents issued by a natural person refers to the certificate of nationality, identification certificate, etc. shall be legalized by the R.O.C representative office in the applicant’s country, such country’s representative office in the R.O.C. (e.g. American Institute in Taiwan) or done by
the courts of R.O.C. (Chinese translation is required for all documents in foreign language)

(5) Identification Certificate issued by the Overseas Community Affairs Council, R.O.C.

In case of any absence of the address of the applicant on any of the aforesaid official document, the applicant may forthwith enter the name and shall sign and operate seal of that address (to be signed or operated with seal by the principal, or operated with the common seal of the company and the seal of the Chairman of Board).

4.Q: What identification documents does a foreigner need when he wants to register a new business?

A: Please present one copy of the permit documents issued by Investment Commission of the Ministry of Economic Affairs (MOEAIC) and one of the following personal ID documents:

(1) A photocopy of Alien Resident Certificate.

(2) The certificate of nationality legalized by the Republic of China representative office in the applicant’s country.

(3) Documents issued by the applicant’s government without legalized by the R.O.C. representative office in the applicant’s country (e.g. a photocopy of a valid passport).

(4) Documents issued by a natural person refers to the certificate of nationality, identification certificate, etc. shall be legalized by the R.O.C. representative office in the applicant’s country, such country’s representative office in the R.O.C. (e.g. American Institute in Taiwan) or done by the courts of R.O.C. (Chinese translation is required for all documents in foreign language)

(5) Identification Certificate issued by the Overseas Community Affairs Council, R.O.C.

In case of any absence of the address of the applicant on any of the aforesaid official document, the applicant may forthwith enter the name and shall sign and operate seal of that address (to be signed or operated with seal by the applicant, or operated with the common seal of the business and the seal of the principal).

Ⅱ. Service unit

1. Ministry of Economic Affairs, R.O.C.
   Address: No. 15, Fuzhou Street, Taipei
   Tel: 02-2321-2200
2. Department of Economic Development, Taipei City Government
Address: No. 1, City Hall Road, Taipei
Tel: 02-2720-8889
Web site: http://www.doed.gov.taipei

3. Taipei City Office of Commerce
Address: North Wing 1F, No. 1, City Hall Road, Taipei
Tel: 02-2725-6485, 02-2725-6491
Web site: http://www.tcooc.gov.taipei

### III. Taipei City Night Markets

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<tr>
<th>Night Market Name</th>
<th>Location</th>
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<tr>
<td>Liaoning St. Night Market</td>
<td>Liaoning St., Zhongshan District, Taipei City. (between Sec. 2, Changan E. Rd. and ZhuLun St.)</td>
<td>1800-2400</td>
</tr>
<tr>
<td>Shuangcheng St. Night Market</td>
<td>Shuangcheng St., Zhongshan District, Taipei City. (Between Lane 10 and 13, Shuangcheng St. and Nongan St.)</td>
<td>0800-2400</td>
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<tr>
<td>Qingguang Market</td>
<td>Lane 2, Nongan St. and Lane 12, Shuangcheng St., Zhongshan District, Taipei City.</td>
<td>0900-2100</td>
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<tr>
<td>Siping Sun Square</td>
<td>Siping St., Zhongshan District, Taipei City. (Between Lane 115, Sec. 2, Nanjing E. Rd. and Yitong St.)</td>
<td>1100-1900</td>
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<td>Yansan Tourist Night Market</td>
<td>Sec. 3, Yanping N. Rd., Datong District, Taipei City. (Between Minquan W. Rd. and Minzu W. Rd.)</td>
<td>1800-2400</td>
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<td>Ningxia Tourist Night Market</td>
<td>Ningxia Rd., Datong District, Taipei City. (Between Nanjing W. Rd. and Minsheng W. Rd.)</td>
<td>1800-2400</td>
</tr>
<tr>
<td>Dalong St. Night Market</td>
<td>Dalong St., Datong District, Taipei City. (Between Jiuquan St. and Minzu W. Rd.)</td>
<td>1800-2400</td>
</tr>
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<td>Raohe St. Tourist Night Market</td>
<td>Raohe St., Songshan District, Taipei City. (Between Tayou Rd. and Songshan Ciyou Temple)</td>
<td>1700-2400</td>
</tr>
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<td>Night Market Name</td>
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<td>Nanjichang Night Market</td>
<td>Yiya Lane, Sec.2, Zhonghua Rd., Zhongzheng District, Taipei City. (Between Lane 307 and 315, Sec. 2, Zhonghua Rd.)</td>
<td>0500-2400</td>
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<tr>
<td>Jingmei Night Market</td>
<td>Located between Jinghua St. and Jingmei St., Wenshan District, Taipei City.</td>
<td>1800-2400</td>
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<td>Shilin Tourist Night Market</td>
<td>Shilin Night Market covers the areas around Dadong Rd., Danan Rd., Wenlin Rd., Jihe Rd. in Shilin District, Taipei City.</td>
<td>1700-2400</td>
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<td>Xichang St. Tourist Night Market</td>
<td>Xichang St., Wanhua District, Taipei City. (Between Guangzhou St. and Guilin Rd.)</td>
<td>1800-2400</td>
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<td>Guangzhou St. Tourist Night Market</td>
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<td>Huaxi St. Tourist Night Market</td>
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<td>Wuzhou St. Tourist Night Market</td>
<td>Wuzhou St., Wanhua District, Taipei City. (Between Sec. 3, Heping Rd. and Guilin Rd.)</td>
<td>1600-2400</td>
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<tr>
<td>Linjiang St. Tourist Night Market</td>
<td>Linjiang St., Daan District, Taipei City. (Between Keelung Rd. and Tonghua St.)</td>
<td>1800-2400</td>
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CHAPTER EIGHT: Department of Land Administration

I. Relevant Articles of the Land Act

Amended date: 2011.6.15

Article 17 Lands of the following descriptions shall not be transferred or leased to aliens, nor may encumbrance on them be created in favor of aliens:

(1) Forest lands.
(2) Fisheries.
(3) Hunting grounds.
(4) Salt fields.
(5) Lands with mineral deposit.
(6) Sources of water.
(7) Lands lying within fortified and military areas and lands adjacent to the national frontiers.

The transfer referred to in the preceding paragraph shall not include the acquisition of land through inheritance. But the said land shall be disposed of to Chinese nationals within three years after the completion of the registration of inheritance. If the land is not duly disposed of within this time limit, the competent Municipal or County (City) Government shall transfer it to the National Property Bureau for public tendering. The procedure for public tendering provided by Article 73-1 shall, mutatis mutandis, apply.

The provisions referred to in the preceding paragraph shall, mutatis mutandis, apply to the acquisition of land, listed in (1) to (7) above, through inheritance before the revision of this Act, where the registration of inheritance has not yet been completed.

Article 18 Only those aliens may acquire or create rights over land in the Republic of China who are nationals of States that have diplomatic relations with the Republic of China and permit, according either to treaty or to their municipal Acts, Chinese nationals to enjoy the same rights in their respective countries.

Article 19 Aliens may acquire land of the following usages for self use, investment and public welfare, but the area and location of such land shall be subject to restrictions
imposed according to Act by the competent Municipal or County (City) Government:
(1) Residences.
(2) Business place, office buildings, shops and factories.
(3) Churches.
(4) Hospitals.
(5) Schools for the children of aliens.
(6) Diplomatic and consular buildings and office buildings of organizations for the promotion of public welfare.
(7) Cemeteries.
(8) Investments helping important construction in the country, the economy as a whole, and agriculture and pasture, which have been approved by the central authority in charge of the business.

A regulation governing the procedure for application, documents to be attached, the method of examination and other regulatory matters shall be enacted by the Executive Yuan.

Article 20 In leasing or purchasing land for any one of the purposes specified in the preceding Article, aliens shall submit jointly with the original landowner a written request to the competent Municipal or County (City) Government for examination and approval.

Aliens shall file an application together with related documents to the competent Municipal or County (City) Government for approval if they intend to acquire land for the usages referred to in the preceding Article. This applies to where there is a change of usages for the land or a transfer of landownership except through inheritance. An acquisition according to Section (8) of the preceding Paragraph requires the advance approval of the central authority in charge of the business.

The Municipal or County (City) Government shall decide whether an application within the terms of the preceding paragraph is to be approved within 14 days of receipt and shall then refer the matter to the Central Land Administration for examination after approval. Aliens shall use the land, acquired according to Section (8) of the preceding Paragraph, within the
prescribed time limit and usage. Aliens shall apply to the central authority in charge of the business for an extension with full explanation of the causes, if they fail to use the land within the prescribed time limit. The competent Municipal or County (City) Government shall instruct the landowners, if they fail to use the land according to the prescribed time limit and usage, to dispose of their land within three years of receiving such notification. If they fail to dispose of the land after the expiration of the said period, the competent Municipal or County (City) Government may directly invite a public tender, and return the proceeds to the landowners. Any improvements thereto may be disposed of together. Rules governing the procedure for public tender, the calculation of proceeds, the treatment of objections and other matters to follow, shall be formulated by the Executive Yuan.

Article 24 Aliens who have leased or purchased land and have the lease or purchase duly registered shall enjoy rights and be liable for obligations according to Acts and ordinances.

II. Regulations Governing Land Acquisition by Aliens for Investments in Major National Infrastructure Projects, Overall Economic Development, or Agricultural and Animal Husbandry Industries

Announced Date: 2002.02.27

Article 1 These Regulations are established in accordance with the provisions specified in Paragraph 2, Article 19 of the Land Law (hereinafter referred to as “the Law”).

Article 2 Investments in major infrastructure projects, overall economic development, or agricultural and animal husbandry industries mentioned in Item 8, Paragraph 1, Article 19 of the Law refer to:
A. Investment in major infrastructure projects means investment in projects approved by the central government authorities concerned or reported to Executive Yuan for approval.
B. Investment in overall economic development means investments as listed below:
(1) Development of tourist hotels, entertainment and
tourist facilities, sport centers or stadiums.
(2) Residences and buildings.
(3) Industrial plants or factories.
(4) Development of industrial zones, business and industry complexes, high technology scientific parks and other special zones.
(5) Tidal land.
(6) Public infrastructure construction.
(7) Development of new cities/towns and new communities, or urban renovation.
(8) Other permissible investments announced by the central government authorities concerned.

C. Investment in agricultural and animal husbandry industries means investments that comply with the categories and criteria of technical intensive and capital-intensive agriculture specified and announced by the Council of Agriculture (COA), Executive Yuan.

Article 3

Foreigners acquiring land in compliance with Item 8, Paragraph 1, Article 19 of the Law shall file a land acquisition application with the following required documents required to the competent central government authorities:
A. Identity documents of the applicants; in case of foreign corporate body, the corporate license documents shall be required.
B. Investment proposals.
C. Transcripts of land registration and cadastral maps; in case of land for urban planning, the certificate of land zoning for urban planning shall be submitted; in case of farmland, the certificate of farmland for agricultural purpose or certification of compliance with restrictions of land use.
D. Reciprocal treaty/agreement documents that are notarized by the R.O.C. embassies, consulates, representative offices or other agencies authorized by the Ministry of Foreign Affairs (MOFA), Taiwan, R.O.C.. This requirement may be waived for applicants from the countries listed in the List of Reciprocal Nations for Foreigners Acquiring Land in Taiwan, R.O.C.
E. Other relevant documents.

Presentation of the required documents listed in the
previous paragraph may be waived if the documents are submitted together with investment proposals or have already been filed.

Article 4 The license documents required in Item 1, Paragraph 1, of the preceding Article 3 means the licenses that are issued to the foreign corporate body in accordance with the laws of the Republic of China.

Article 5 The investment proposal referred to in Item 2, Paragraph 1, of Article 3, shall explicitly state the name of the project, land location and requirements as specified by the competent central government authorities.

Article 6 Reciprocal documents mentioned in Item 4, Paragraph 1, of Article 3 mean the documents issued by the authorities of the applicant’s home country stating that the R.O.C. nationals are entitled to enjoy the same rights and interests in these countries. If regulations governing foreigners’ acquisition of land rights are formulated by an individual territory administration in the applicant’s country, these documents should be documents stating that the R.O.C. nationals are entitled to enjoy the same rights and interests in the same territory administration.

Article 7 When an investment project by a foreigner in accordance with Article 3 involves two or more competent central government authorities, the applicant shall submit the application to the one competent central government authorities most closely related to the main project. In case the competent central government authorities fail to determine the nature of the project, the Executive Yuan may designate one competent authority for the project.

Article 8 The competent central government authority may consult with relevant agencies when reviewing the applications, and invite the applicant to be present for consultation.

Article 9 The competent central government authority shall notify the applicant of the approval by written confirmation and send a copy of the confirmation to the municipal or county government where the land is located. If the application is rejected, the central government authority shall state the reasons and notify
the applicant in writing. The content of written approvals shall include:
A. The application duly approved shall be processed in accordance with Paragraph 1, Article 20 of the Law.
B. The exploitation of land involving the assessment of environmental impact, water conservation, land zoning and alteration of land use and land exploitation shall be made in accordance with laws and regulations relating to individual projects.

Article 10 The format of the application specified in the Regulations shall be determined by the Land Administration Authority of the Central Government.

Article 11 The Regulations shall come into force on the date of their promulgation.

Ⅲ. Information for Foreigners Applying for Property Rights in the ROC

Article 1 Foreigners applying for property rights in the R.O.C. must present documentation on property rights granted ROC citizens in the foreigner’s home country. If a property law of the foreign country differs by district (as in the U.S.A.), documentation must be submitted for the foreigner’s residential district. If such information is already on file, there is no need for the applicant to produce duplicate documentation.

Article 2 Application procedures for overseas Chinese who have received foreign citizenship but who have not given up R.O.C. citizenship shall be the same as that for R.O.C. citizens. Rights to property acquired shall not be impacted when R.O.C. citizenship is relinquished.

Article 3 Rights to property acquired by an R.O.C. citizen while residing in the R.O.C. shall not be impacted when R.O.C. citizenship is relinquished. However, ownership of property listed in Item 1 of Article 17 of the R.O.C. Land Law must be transferred to an R.O.C. citizen three year after loss of R.O.C. citizenship, in accordance with Item 2 of Article 17 of the R.O.C. Land Law.

Article 4 Foreign organizations applying for property rights in the R.O.C. must first be established as an organization in accordance with R.O.C. laws. Foreign companies applying for registration of property must do so in the
name of the home office and must present documentation of establishment issued by the R.O.C. government.

Foreign companies applying on the basis of Article 386 of the Company Law may not claim sole ownership.

Article 6 Purchase or lease of industrial property auctioned through a court of law by a foreigner shall be determined by the appropriate court of law in accordance with the laws.

Article 7 Determination of citizenship for foreign organizations shall be made in accordance with Civil Laws Involving Foreigners.

Article 8 Before transaction of R.O.C. property owned by a foreigner, determination must be made as to whether the foreigner is of age and/or competent.

The laws of his/her home country determine a foreigner’s “competency”. However the determination of competency in the R.O.C. is based on definition of R.O.C. law. A foreigner who is not “of age” may engage in transaction of property in the R.O.C. only via an appointed representative.

Article 9 Paragraph 2 of Article 20 of the ROC Land Law does not regulate foreigners who applying for property rights in the R.O.C.

Article 10 Foreign banks, which receive property as a result of bankruptcy auction, shall dispose of such property in accordance with Article 20 of the R.O.C. Land Law.

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<th>Service Information</th>
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<td><strong>Organization</strong></td>
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<td>Department of Land Administration</td>
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<td>Land Development Agency</td>
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<td>Organization</td>
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<td>Songshan Land Office</td>
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<td>Zhongshan Land Office</td>
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<td>Daan Land Office</td>
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◎Office Hours:
Department of Land & Land Development Agency:
Monday to Friday: 8:30 am. to 12:30 am., 1:30 pm. to 5:30 pm.
Land Office:
Monday to Friday: 8:30 am. to 5:00 pm. (still on duty at noon)
CHAPTER NINE: Taxation Agency and Office

I. National Taxation Bureau of Taipei, Ministry of Finance

(1) Income Tax

1. Q: What is the difference between a “resident of the R.O.C.” and a “non-resident of the R.O.C.”?

A: The following two categories of individuals are regarded as “residents of the Republic of China”:

(1) An individual who has registered residence in the Household Registration Office and stays in the R.O.C. for 31 days or more in a taxable year.; if an individual who stays in the R.O.C. for more than 1 day but less than 31 days, whose focus of live shall be in the R.O.C.

(2) An individual who has no Household Registration in the R.O.C. but stays for 183 days or longer is regarded as a R.O.C. resident.

*Individuals not falling into the above-mentioned two categories are regarded as “non-residents of Republic of China”.

2. Q: How are the days of residence in the R.O.C. computed for foreigners?

A: The computation of the resident period of a foreigner in the R.O.C. is cumulative and based on the dates stamped in his/her passport or the Certificate of Entry and Exit Dates issued by the National Immigration Agency, Ministry of the Interior. Day of entry to the R.O.C. is not counted as a full day; day of departure from the R.O.C. is counted as a full day.

3. Q: How do “residents of the R.O.C.” file income taxes?

A: Residents of the R.O.C. who have sources of income in the R.O.C. or who have income derived outside the R.O.C. for service rendered in the R.O.C. shall file income tax with the National Taxation Bureau for that tax year no later than May 31 of the following year. Taxes shall be paid using the progressive tax rate, based on consolidated income minus exemptions and deductions.

Any alien (excluding Mainland Chinese) with a valid resident certificate and ARC No. issued by the National Immigration Agency may file an individual income tax return online for the year 2017 from May 1st, 2018 to May 31st, 2018. After
downloading the electronic tax-filing program at http://tax.nat.gov.tw, taxpayers can log into the system via a Aliens Citizen Digital Certificate, Registered National Health Insurance Card with password, a Financial Certification Authority (Financial CA), or by entering the ARC No. and Passport/Resident/Permit No. as specified on the ARC as of January 31st, 2018, and follow the instructions given in the program to file income tax returns online. If any document is required for filing, taxpayers shall submit it in person or send it by post before June 11th, 2018.

4.Q: How do “non-residents of the R.O.C.” file income taxes?
A: Non-residents of the R.O.C. who have income derived from R.O.C. sources shall have taxes deducted from the taxpayer’s income. Income not subject to withholding, such as property sales, etc., must be reported and tax filed in accordance with the law.

In addition, non-R.O.C. resident individuals staying in the R.O.C. over 90 days in a taxable year and whose income tax shall be declared and computed on the remuneration paid by employers outside the R.O.C. for services rendered in the R.O.C. will have to pay 18 percent tax on their earnings.

The tax rate shall be as follows:

1. The withholding tax rate on dividend distributed by a company, profit distributed by a cooperative, earnings payable by a profit-seeking enterprise organized as a partnership to its partners each year, or earnings from a profit-seeking enterprise organized as a sole proprietorship each year is 20%. (From Jan. 1st 2018, the withholding tax rate is 21%.)
2. The withholding tax rate on salaries is 18%.
   In the case that the monthly salaries in full amount are equal to or lower than one and a half times of the monthly baseline salary as assessed by the Executive Yuan, the withholding tax rate is 6%.
3. The withholding tax rate on commissions is 20%.
4. The withholding tax rate on interest is 20%. However, the kinds of interest listed in the following shall be withheld in accordance with the associated regulations:
   (1) The portion of the pecuniary amount realized by short-term commercial papers at their maturity in excess of the selling price at their initial issuance is deemed as
income from interest and shall be withheld by 15%.

(2) The interest distributed from beneficiary securities or asset-backed securities issued in accordance with the Financial Asset Securitization Act or the Real Estate Securitization Act shall be withheld by 15%.

(3) The interest accrued from governmental bonds, corporate bonds and financial bonds shall be withheld by 15%.

(4) The interest derived from repo (RP/RS) trade whereby an individual purchases short-term commercial papers or securities as listed in the preceding items (1), (2) or (3) shall be withheld by 15% of its net amount of the sale price at maturity in excess of the original purchase price.

5. The withholding tax rate on rentals is 20%.

6. The withholding tax rate on royalties is 20%. The withholding tax rate on cash awards or payments given in contests or prizes for a chance winning is 20%. However, it is tax-exempted when the prize is not more than NT$2,000 from lottery tickets or uniform invoices under the auspices of the government.

7. The withholding tax rate on cash awards or payments given in contests or prizes for a chance winning is 20%. However, it is tax-exempted when the prize is not more than NT$2,000 from lottery tickets or uniform invoices under the auspices of the government.

8. The withholding tax rate on remuneration to a professional practice is 20%.

9. After deducting a regulative exemption, the retirement payments or pensions shall be withheld at the rate of 18%.

10. The withholding tax rate on payment of reward for information or accusation is 20%. Additionally, income that is not subject to the Withholding Code shall be taxed in scope with the following withholding tax rate. This is:

(1) Income from property transactions shall be filed and taxed at the rate of 20%.

(2) Profits from occasional trade shall be filed and taxed at the rate of 20%.

(3) In the case of income from the transfer of tax-deferred stocks, the par value of the stocks shall be deemed as the taxable income of the transfer year. If the actual transfer
price of such stocks at the time of sale or the market value of such stocks at the time of bestowal or distribution of estate is lower than the par value, the actual transfer price or the market value shall be deemed the taxable income. Such income shall be filed and taxed at the rate of 20%.

(4) Miscellaneous income shall be filed and taxed at the rate of 20%.

(5) Where a trust deed is set up by a profit-seeking enterprise, the beneficiary shall be taxed at the rate of 20% on the value of his/her entitlement to the trust at the year of setting up, and a newly replaced beneficiary shall be taxed in the year of replacement. Furthermore, the beneficiaries shall be taxed at the rate of 20% on the increasing part of the value of their entitlements when the enterprise makes an increment on the trust fund.

(6) Non-residents who stay in the R.O.C. over 90 days within a taxable year, remunerations paid by employers outside the R.O.C. for services rendered in the R.O.C. Shall be filed and taxed at the rate of 18%.

5.Q: How is income derived from abroad for services rendered within the R.O.C. reported for tax purposes?
A: Foreigners who derive income from abroad for services rendered within the R.O.C. must report such income for income tax purposes. Proof of income derived from abroad must be provided to the National Taxation Bureau using documentation from foreign tax authorities, certified accounting firm or legal representative (accountant and attorney must provide the photocopy of his/her license).

6.Q: How is compensation been calculated for foreign blue-collar workers?
A: Individual income tax for foreign blue-collar workers shall be calculated based on tax withholding statement and employment contract.

7.Q: What deductions and exemptions are allowed in filing individual income tax return?
A: Foreign residents of the R.O.C. shall pay taxes using the progressive tax rate, based on total income minus exemptions and deductions.
For the 201 tax year, categories of exemptions deductions and basic living expense include:

1. There is an NT$ 88,000 exemption for each taxpayer, spouse and dependent. In the case that taxpayer, his/her spouse or their lineal ascendants having attained seventy years of age, the exemption would be NT$132,000.

2. Deductions:

   (1) General.

   A. Standard deductions: There is an NT$ 120,000 deduction for a single person and an NT$ 240,000 deduction for a married couple filing a joint return.

   B. Itemized deductions: Taxpayers who have expenditures as described below may claim itemized deductions. Original receipts for a to f must be attached.

   a. Donations. Deduction for donations shall not exceed 20% of the taxpayer’s consolidated gross income. Donations made to national defense or governments are fully deductible. Insurance premiums. Premiums paid for life insurance, labor insurance, national annuity insurance, employment insurance and insurance for military personnel, public functionaries and teachers, of the taxpayer, his/her spouse and their lineal dependents filing jointly are deductible. However, the deductions, excluding those for national health insurance, shall not exceed NT$24,000 for each person per year; premiums paid for national health insurance are fully deductible.

   b. Medical and maternity expenses. Must be supported by official documentation.

   c. Losses from disaster. Must be supported by official documentation.

   d. Mortgage interest paid on a loan for an owner occupied dwelling. Limited to NT$ 300,000 and if the taxpayer also claims a special deduction for savings and investment, the special deduction should be subtracted from the above-mentioned interest.

   e. Rental expense: Rents paid for houses in the R.O.C in which the taxpayer, his/her spouse and lineal dependent personally lived, rather than those used by business for profit are deductible. The maximum
deduction for rental expense in NT$120,000 for each annual tax return.

(2) Special.
A. Losses from property transactions: Not to exceed gains from property transactions.
B. Special deduction for salary or wages. Each person receiving salary may claim a deduction for his/her salary only up to maximum of NT$200,000. One may fully claim a deduction of the amount of one's salary if it is less than NT$200,000.
C. Special deduction for savings and investment. Not to exceed NT$ 270,000 per household.
D. Special deduction for disability. NT$ 200,000 per person per year.
E. Special deduction for tuition. The Maximum of NT$ 25,000 for each child attending the college/university per year.
F. Special Deduction for Pre-School Children: For a taxpayer who has children under or equal to five years of age, and his or her circumstances is in compliance with applicable laws, the amount of the deduction for pre-school children is NT$120,000 per child per year.

3. Basic Living Expense Difference: The total basic living expense shall be calculated in accordance with the expense of basic living announced by Central Authority for each person, multiplied by the number of taxpayer, spouse, and dependents in one tax return. If the amount of basic living expense is higher than the sum of exemption, standard deduction (or itemized deduction), and special deduction for salaries or wages, the difference can be used as an additional deduction from the gross consolidated income.(For year 2017, basic living expense for each person is NT$166,000.)

Exemptions, standard deductions and basic living expense for residents of the R.O.C. intending to depart and not return shall be prorated based on the number of days they have resided in the R.O.C. in that tax year.

8.Q: Can taxes paid abroad be used as a deduction against taxes owed in the R.O.C.?
A: R.O.C. tax laws require tax payment on all income derived from R.O.C. sources. Taxes paid to a foreign country cannot
be used as a deduction against taxes owed to the R.O.C. government.

9. Q: Can taxes paid in the R.O.C. be used as a deduction against taxes owed to a foreign government?
A: Whether the R.O.C. income tax can be credited to the native country’s income tax or not hinges on the income tax law of his or her native country. The alien taxpayer should inquire with tax authorities in his or her native country to make this determination. For the alien taxpayer who is allowed to claim a tax credit in his or her native country, he or she may apply for a tax statement with the National Taxation Bureau of Taipei, National Taxation Bureau of Kaohsiung or any branch, office, service station of National Taxation bureau of the Northern, Central and Southern Area, Ministry of Finance.

10. Q: How does a foreigner apply for his/her Individual Income Tax Certificate?
A: When an alien taxpayer applies for an Individual Income Tax Certificate, he or she should show his or her passport or alien resident certificate to the National Taxation Bureau of Taipei, National Taxation Bureau of Kaohsiung or any branch, office, service station of National Taxation bureau of the Northern, Central and Southern Area, Ministry of Finance. If the alien taxpayer cannot apply in person, his or her agent is required to show a proxy statement affixed with the same signature as shown on the taxpayer’s passport and a copy of the page from the passport which bears personal detail and signature need to be submitted to the above-mentioned tax authority; the ID card of the agent shall also be presented at the time of application.

11. Q: When are aliens required to file their income tax returns in Taiwan?
A: As the duration within a taxable year that aliens stay in Taiwan varies, the following three points can be used as a guide for aliens’ reference to file their income tax returns.
1. Aliens staying in Taiwan for less than 90 days, the income derived from sources in the Republic of China shall be withheld according to the withholding rate and paid at the respective sources. The taxpayer need not file an income tax return. However, if one has income gained from property
transaction, occasional trade, interest from mortgage, etc., he or she should declare and pay tax prior to departure.

2. For foreigners who stay in Taiwan over 90 days, but less than 183 days, the income derived from sources in the Republic of China shall be withheld according to the withholding rate and paid at the respective sources. However, remunerations derived from overseas for services rendered in Taiwan shall be reported prior to departure.

3. Foreigners staying in Taiwan over 183 days in one taxable year are required to file their annual income of the previous year to the Tax Bureau and pay the corresponding taxes during the period from May 1st to May 31st of the current year. However, those departing the country in the middle of the year are obligated to file income tax return in that year prior to departure.

12. Q: Where do foreigners file individual income tax?  
A: Income tax returns shall be filed with the district National Taxation Bureau of the individual’s local residence as given on their ARC. Those residing in Taipei City or Kaohsiung City shall file with the Foreign Taxpayers Section of the National Taxation Bureau offices. The telephone numbers of head office for each City or District are as follows:

National Taxation Bureau of Taipei, Ministry of Finance
National Taxation Bureau of Kaohsiung, Ministry of Finance
National Taxation Bureau of the Northern Area, Ministry of Finance
National Taxation Bureau of the Central Area, Ministry of Finance
National Taxation Bureau of the Southern Area, Ministry of Finance

13. Q: What documentation should be presented while a foreigner filing income tax return?  
A: A valid passport, tax withholding statement, dividend statement, certificate of residence and certificate of earnings paid abroad for services performed in the R.O.C. are basic data. Further, if a taxpayer with special qualifications wants to apply for tax exemptions and deductions, the proper documents of evidence should be submitted to the tax authorities for tax assessment.
14.Q: Should a couple file their income tax returns jointly? If a couple gets married or divorced during the interim of the year, how should they file their taxes?

A:

1. Article 15 of the R.O.C. Income Tax Act stipulates that the income of married couple must be filed jointly except that the married couple could hardly maintained their common living, and have not lived together for more than 6 months conforming to Paragraph 2, Article 1010 of Civil Code, or do not continue their cohabitation for more than 6 months, or one of the married couple have obtained the ordinary protection order conforming to Article 1089-1 of Civil Code. However, the tax due on the spouse’s salary or categorized income may be chosen to calculate separately. In the case of husband and wife living in different areas, can be the taxpayer and file the income tax return jointly at his/her district National Taxation Bureau.

2. For any non-resident of the Republic of China having income from sources in the R.O.C. and whose spouse is resident of the R.O.C., the non-resident may choose to file income tax return jointly with the spouse or file his/her own income at the tax rate of non-R.O.C. residents. If the non-resident chooses to file his/her own income separately, his/her income should not be incorporated in the consolidated income of the resident spouse. Also, the tax withheld and the tax due which the non-resident taxpayer paid cannot be credited to tax of the spouse who is a resident of the R.O.C. and the related exemption and deduction cannot be claimed when calculating the R.O.C. resident spouse’s tax due.

3. In the case that a couple marries or divorces during the interim of the year, they may choose to file income tax returns jointly or individually for that taxable year. Presentation of a certificate of marriage or divorce is required at the time of filing. Further, under the condition of that a double claim is not permitted to be made, the couple may determine which party may claim any related exemption(s); otherwise, such claims are to be filed by the current or former spouse who actually provides/provided financial support.

Except three different situations mentioned above, a foreign resident of the R.O.C. should file the gross consolidated
incomes of him/herself, his/her spouse and his/her dependents jointly.

15. Q: How may year-end reconciliation be handled for foreigners who already filed their individual income tax at mid-year?
A: If the alien left the R.O.C. after he/she had been taxed at the flat rate for non-resident status, and then returned in the same taxable year and continued to stay in the R.O.C. up to 183 days or more, the taxpayer for that year should be reassessed at the progressive rate for resident status. Tax previously paid could be credited.

16. Q: How may year-end reconciliation be handled for foreigners who terminate residency and leave the R.O.C. prior to year-end?
A: Foreigners with R.O.C. resident status in the tax concern shall file individual income tax prior to departure. Exemptions, standard deductions and basic living expenses shall be prorated on the basis of number of days residing in the R.O.C. during that tax year. If the foreigner is unable to file taxes prior to his/her departure, he/she may appoint an individual residing in the R.O.C. to file as representative. Individuals departing the R.O.C. without having income taxes due paid may be detained. If the spouse remaining in the R.O.C. of the departing taxpayer is an R.O.C. citizen, income taxes may be filed jointly in the following year prior to May 31st, exemptions, standard deductions and basic living expenses may be taken as full amounts.

17. Q: What does “Taxpayer ID No.” mean? What is the issuing authority and how are the numbers compiled?
A: Since January 2, 2007:
1. The Taiwan Area Resident Certificate of Hong Kong and Macau citizens, PRC nationals and overseas Chinese is issued by the National Immigration Agency and bears the “ID No.” which is also known as “Taxpayer ID No.”.
2. Alien Resident Certificates are issued by the National Immigration Agency as well, and bears the “ID No.”, which is also known as “Taxpayer ID No.”.
3. Foreigners admitted in Taiwan who are not acquiring any certificate issued by the above mentioned authorities but are obligated to file taxes in accordance with Income Tax Act
can apply the “Record of ID No. in the Republic of China” in person or by a proxy from the National Immigration Agency.

The “Taxpayer ID No.” consists of two letters and eight numerals. The first letter is the area code, the second letter is compiled according to sex and issuing authorities, i.e., A, B, C, D, the third to ninth numerals are serial numbers, and the tenth digit is the check number. The “ID No.” is the code number printed on the “Alien Residence Certificate”.

For instance:

1. Mr. Robert W. Davidson holds an “ALIEN RESIDENT CERTIFICATE”, his ID number on this certificate is AC12345678. This means his “Taxpayer’s ID No.” is “AC12345678”.

2. Ms. Carol Lee holds an “ALIEN RESIDENT CERTIFICATE”; her ID number on this certificate is HD12345678. This means her “Taxpayer’s ID No.” is “HD12345678”.

Note: The “ALIEN RESIDENT CERTIFICATE” is issued by the National Immigration Agency. Alien who doesn’t have the “ALIEN RESIDENT CERTIFICATE” can ask the said Agency to issue the “Taxpayer’s ID No.”

18. Q: What is the penalty for not filing individual income tax on time?
A: If discovered by the National Taxation Bureau, in addition to pay full payment of tax outstanding, penalty shall be levied at not more than three times of the amount outstanding. However, if the individual comes forward before discovery by the National Taxation Bureau, only full payment of tax outstanding shall be levied, with interest.

19. Q: What is the penalty for filing “omission” or “misfiling”?
A: If discovered by the Tax Administration, in addition to full payment of tax outstanding, penalty shall be levied at not more than two times of the amount outstanding. In cases of fraud, the individual is subject to legal prosecution. However, if the individual comes forward to report before discovery by the Tax Administration, only full payment of tax outstanding shall be levied, with interest.
20. Q: What is penalty for late payment of individual income tax?
A: A taxpayer who fails to pay the income tax due before the deadline stipulated by Income Tax Act must pay a delinquent payment. Delinquent payment is equal to one percent of the amount delayed for each two days, yet with a limitation of 15 percent of the amount delayed. If the taxpayer fails to pay the tax and the surcharge for belated filing for 30 days, the individual is subject to pay the tax due, plus interest calculated on a daily basis at the interest rate quoted by the postal savings for a one-year fixed deposit, and the delinquent payment. Furthermore, the matter should be referred to the enforcement agency for enforcement, and the individual should also bear the cost for performing such enforcement.

21. Q: What steps shall the National Taxation Bureau take in the event of individuals not paying their income tax?
A: 1. Notify appropriate central authority to stop transfer of personal property with the value equivalent to the amount of tax owed.
2. In the case where there is an indication that the taxpayer attempts to hide or transfer personal property to avoid tax payment, notice shall be sent out to the courts for the execution of impounding personal property.
3. When the amount a resident taxpayer owed is significant, notice shall be sent out to immigration authorities to detain individual and prevent departure from the R.O.C. However, if the taxpayer has provided adequate guarantee, such restriction shall be lifted.
4. When a non-resident taxpayer owes taxes or has not secured a representative to file his/her individual income tax, the National Taxation Bureau shall notify the immigration authorities to detain the individual and prevent his/her departure from the R.O.C..

22. Q: Who has an obligation of filing individual income basic tax return?
A: 1. An individual shall file an individual income basic tax return in accordance with the Income Basic Tax Act unless his or her circumstances do not otherwise include any one or more of the following conditions:
   (1) Non-resident of the R.O.C. (staying less than 183 days within a calendar year in the R.O.C.).
(2) An individual who does not apply for any investment tax credits in accordance with the laws and does not have any amount within the scope of the provisions of any of the Subparagraphs of Paragraph 1 of Article 12 of Income Basic Tax Act in his or her annual income tax return or current income tax return.

(3) An individual whose basic income as calculated in accordance with Paragraph 1 of Article 12 of the Income Basic Tax Act is less than NT$6,700,000.

2. An individual whose circumstances do not include any one or more of the conditions mentioned above shall file an individual income basic tax return.

23.Q: What kinds of income should be considered as Basic Income?
A: The following items should be included in the calculation of the amount of basic income:

1. Net taxable income:
   The net taxable income is calculated in accordance with the Income Tax Act. (Please refer to the Individual Income Tax Return)

2. Overseas income:
   Income, which is derived from sources outside the R.O.C. and is excluded from gross consolidated income, as well as income which is exempted in accordance with Paragraph 1, Article 28 of the Act Governing Relations with Hong Kong and Macau. However, if the aggregate of the two mentioned sources of income in a filing unit is less than NT$1,000,000, it may be excluded from the basic income; otherwise, it shall be filed in the full amount of the aggregate income mentioned above.

3. Life and annuity insurance payments:
   Insurance payments received by the beneficiary, on condition that the beneficiary and the proposer are not the same person and that the life insurance policy and annuities are contracted after this Act came into force. However, in the case of payment made upon the death of the insured person, the part of which aggregate of payments made in a filing unit is equal to or less than NT$33,300,000 may be excluded from the basic income in a calendar year.

4. Income derived from transactions of beneficiary certificates of privately placed securities investment trust funds.
5. Non-cash donations or contributions:
The amount of non-cash donations or contributions
deducted from the gross consolidated income of the
individual income tax return.

A: 1. From January 1st, 2016, income derived from house and land transactions should be filed separately, and not be consolidated with the gross consolidated income in accordance with the Income Tax Act.
2. Foreign taxpayer who has any income derived from transactions of house and land, the share of land associated with house or any land which can be issued a construction permit (hereinafter referred to as the “house and land”) which comply with any one of the following conditions shall file an individual house and land transactions income tax return:
   (1) The transferred house and land are acquired on or after January 2nd, 2014, and have been held for a period of no more than 2 years.
   (2) The transferred house and land are acquired on or after January 1st, 2016.
   (3) The transferred right of using a house by creation of superficies are acquired on or after January 1st, 2016.

25.Q: What is the tax rate on the income of house and land transaction?
A: 1. Residents of the R.O.C.:

<table>
<thead>
<tr>
<th>Conditions</th>
<th>Tax Rate</th>
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<tbody>
<tr>
<td>Holding periods</td>
<td></td>
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<tr>
<td>no more than 1 year</td>
<td>45%</td>
</tr>
<tr>
<td>more than 1 year but no more than 2 years</td>
<td>35%</td>
</tr>
<tr>
<td>more than 2 years but no more than 10 years</td>
<td>20%</td>
</tr>
<tr>
<td>more than 10 years</td>
<td>15%</td>
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</table>

Conforming to the tax preference for transaction of self-use house and land※:

1. the amount of the exempt income: NT$4,000,000
2. the amount of the taxable income exceeds NT4,000,000: 10%
※The tax preference for transaction of self-use house and land: The house and land held by an individual, his/her spouse, or their minor children which comply with the following conditions:

A. The individual, his/her spouse, or their minor children have resided, maintained their household registration at the self-used house, and have owned the house for 6 consecutive years.

B. The house and land have never been used for lease, business operation, or professional practice in the last 6 years before its sale.

C. The individual, his/her spouse, or their minor children have never applied for the preference in the previous 6 years.

2. Non-residents of the R.O.C.:

<table>
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<tr>
<th>Conditions</th>
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<tbody>
<tr>
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<td></td>
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<tr>
<td>no more than 1 year</td>
<td>45%</td>
</tr>
<tr>
<td>more than 1 years</td>
<td>35%</td>
</tr>
</tbody>
</table>

26.Q: How to file the individual house and land transactions income tax? What documents shall be required for filing?

A: 1. An individual who has income or losses derived from transactions of house and land, regardless of the taxable amount, shall file every transaction separately, and the income cannot be added to the gross consolidated income. Taxpayers shall file house and land transaction income tax to the tax collection authority the tax return within 30 days from the day following the day on which the ownership transfer registration of house and land is completed, or the transaction day of the right to use a house by creation of superficies,

2. To file house and land transaction income tax, the taxpayer should submit the following documents:

(1) Individual House and Land transactions Income Tax Return Application Form
(2) Payment receipt (if there is a tax due)
(3) Photocopies of both the sales and purchase contracts
(4) Proof of costs and expense(s)
(5) Other relevant documents
27. Q: What would happen if a foreign taxpayer fails to file house and land transactions income tax return?
A: The following items can be a simple guild to the questions above:

(1) Failure to file within the time limit: Failure to file within the time limit: A fine in the amount of more than NT$3,000 but not more than NT$30,000 shall be imposed. In the case of failure to file tax, and the amount of taxable income and tax payable are determined by the tax collection authority based on the available data, the taxpayer shall be subject to a fine of not more than three times the amount of tax determined as payable. However, the tax collection authority may choose the severer one between the aforementioned fines as the final punishment.

(2) Filing on time but late payment: A delinquency charge in an amount equal to one percent of the amount of said tax shall be charged for every two days of delay. Where the period of delay exceeds thirty days, the case shall be referred to the Administrative Enforcement Agency for enforcement.

(3) Omission or misfiling: A penalty of a maximum of twice the amount of the tax evaded.

Note: The aforesaid information is only a general concept, for the detail taxation, the Income Tax Act and Income Basic Tax Act of the R.O.C. shall govern. Clarifications or details regarding tax matters in the R.O.C. can be acquired by visiting the website of the National Taxation Bureau of Taipei, Ministry of Finance at http://www.ntbt.gov.tw, or making a phone call to (02) 2311-3711, extension 1116.

(II) Value-added and Non-value-added Business Tax

1. Q: How is Business tax reported by foreigners selling goods and/or service in the R.O.C.?
A: 1. Business tax, in the form of the Value-added and Non-value-added, with the exception of Article 8 and Article 9 of value-added and non-value-added Business Tax Act are exempted from the business tax, shall be levied on the sale of goods or services within the territory of R.O.C. and the import of goods.

2. Foreigners attempt to engage in trade of goods and/or services must first applying for establishment registration
with the authority of commercial /company registration. Getting the information provided by the authority of commercial /company registration, the local collection authority in-charge will process business registration initiative. Business entity selling goods or services shall issue uniform invoices to the purchaser at the time stipulated in "The Table of the Time Limits for Issuing Documentary Evidence of Sales". And business entity, whether or not it has sales, it shall report to the competent tax authority on a two-month basis the sales amount and the business tax payable or overpaid for the preceding period by the 15th of January, March, May, July, September, and November, respectively, every year. The business tax payable, if any, shall be paid to the government treasury in advance. The receipt for tax paid shall be enclosed with the tax return. A business entity, which applies zero ratings, may apply to the competent tax authority for filing a monthly tax return for it sales amount and tax payable or overpaid of the preceding month prior to the fifteenth day of the following month. Once approved to file a monthly tax return, the business entity cannot apply for approval to change the filing period within a year. Business entities of a special nature or small business entities may be exempted from issuing uniform invoices, and may, instead, issue ordinary receipts. The business tax is determined by the competent tax authority, a tax assessment notice shall be prepared and issued by the tax authority in charge and sent to the business entity concerned for payment prior to the end of January, April, July and October.

3. A foreign enterprise, institution, group, or organization having no fixed place of business within the territory of the R.O.C., which sells electronic services to domestic individuals if annual sales amount exceeds NT$480,000, shall apply with the Ministry of Finance for taxation registration at the taxation registration platform since May 1, 2017. The Ministry of Finance approved that the business entity may be exempted from the issuance of uniform invoices to December 31, 2018. And business entity shall report to the competent tax authority on a two-month basis the sales amount and the business tax payable or overpaid for the preceding period by the 15th of January, March, May, July, September, and November, respectively, every
2.Q: What benefits are available to foreigners who receive uniform invoice for business transactions?
A: 1. Participation in the uniform invoice lottery.
   A lottery is drawn on uniform invoice numbers on the 25th of alternating months and the winning numbers published in the following day’s newspapers. Winners may claim their prize money within three months from the sixth day of the next month after each prize drawing. Prize winners shall bring their passport or alien resident certificate or other ID certificate and the winning uniform invoice receipt to the Chunghwa Post Co., Ltd. in order to receive the prize money.
2. Participation in uniform invoice promotional activities.
   Foreigners may participate in promotional activities sponsored irregularly by the National Taxation Bureau of Taipei, Ministry of Finance with uniform invoice receipts.

(III) Guidelines for Foreign Passengers Claiming VAT a Refund on the Purchase of Goods Eligible for VAT Refund
1. Eligible Applicants:
   Foreign travelers who enter the R.O.C. with the following documents and stay for no more than 183 days from the date of Arrival:
   (1) Passport of a country other than the R.O.C.
   (2) R.O.C. passports without personal ID. No. recorded.
   (3) Travel documents.
   (4) Exit & Entry permit (including license issued by the Immigration Agency of the Ministry of Interior).
   (5) Temporary entry permit (Note: only eligible for use in claims made at an international airport or port, not applicable for on-site or designated tax refund service outside of airports or ports).

2. Tax Rate and Administration Charge:
   (1) Tax rate: 5%
   (2) Administration charge: 14%
(3) Receivable VAT refund = VAT-included price on the receipt $\div 1.05 \times 0.05$ (rounding to the nearest whole number)

(4) Net value of receivable VAT refund = receivable VAT refund - receivable VAT refund $\times 0.14$ (rounding down to nearest whole digit)

3. Goods Eligible for Tax-refund:
   The goods purchased at the designated TRS-labeled stores and will be carried out of the R.O.C. by the departing travelers are all tax-refundable excluding the following:
   (1) Items prohibited from being carried on board aircraft or ships for safety reasons (such as flammables, aerosols, corrosives, magnetic materials, poisonous/toxic substances, explosives, briefcases and attaché cases with installed alarm devices, oxidizers, radioactive materials, and any other articles or substances that according to the relevant regulations of the International Air Transport Association, may pose a flight safety risk when transported by air).
   (2) Items in contravention of cabin restriction rules.
   (3) Unaccompanied goods.
   (4) Specific goods which have been returned, unpacked, consumed or swapped before departure.

Note: hotel bills, restaurant services and duty-free goods are not tax-refundable.

4. Minimum Purchase Amount Eligible for Tax Refund:
   If you have spent NT$2,000 or more in one day purchasing goods at the same designated stores with the “Taiwan Tax Refund”-label, on the purchase date, please show your entry document to the shop assistant to request for “Application Form for VAT Refund”.

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### 5. Regulations Regarding to Tax Refund:

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<td><strong>On-site Small-amount Tax Refund</strong></td>
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<td><strong>Designated Counter for Tax Refund Service</strong></td>
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<td><strong>Tax Refund Service Counters Located at the airports/ports:</strong></td>
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<tr>
<td>Authorized “Taiwan Tax Refund”-labeled stores:</td>
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<tr>
<td>Designated Counters for Tax Refund Service:</td>
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<tr>
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<tr>
<td>On the Purchase date</td>
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<tr>
<td>Within 20 days before departure</td>
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<tr>
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<tr>
<td>Departure within 90 days from the purchase date and 20 days from the date of applicable tax refund.</td>
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<tr>
<th>Required Documents for Tax Refund</th>
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<tbody>
<tr>
<td>1. The original passport. (travel document or exit &amp; entry permit)</td>
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<tr>
<td>2. Invoices or E-invoices certificates.</td>
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<tr>
<td>3. The “Application Form for VAT Refunds”.</td>
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<td>4. International credit cards issued by banks which are designated by international credit card associations.</td>
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<tr>
<th>Special Notices</th>
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<tbody>
<tr>
<td>1. Please arrive at the airport/port three hours before your departure time for tax refund application.</td>
</tr>
<tr>
<td>2. Travelers departing from Taoyuan International Airport and having purchased goods cost NTS$24,000 or less (Excluding tax refund claimed using on-site small-amount or designated tax refund services.) during their stay, are qualified to claim the tax refund at Airport MRT Taipei Main Station (A1) on the departure date.</td>
</tr>
<tr>
<td>1. Travelers who have purchased goods cost NTS$24,000 or less at the same store with a “We offer small-amount tax refund service” label on the same day.</td>
</tr>
<tr>
<td>The following conditions do not apply to “on-site small-amount tax refund”. Please claim your tax refund at the airports/ports on the departure date.</td>
</tr>
<tr>
<td>(1) The total purchase amount has exceeded NTS$120,000 during one trip.</td>
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<tr>
<td>(2) The total purchase amount applied has exceeded</td>
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<tr>
<td>1. Travelers holding the “Application Form for VAT Refund” from Designated -TRS-labeled Stores can claim their tax refund at the tax refund service counters inside the stores which are available in the following four location : Taipei 101, Shinkong Mitsukoshi A8, Pacific SOGO (Zhongxiao), and Hanshin Department Store.</td>
</tr>
</tbody>
</table>
| 2. Travelers who have to make a security deposit payment with the credit card in advance (7% of the total purchase amount including tax), before departure, please visit the E-VAT Refund machine or Tax Refund Service Counter at the airports/ports to verify if the goods need to be examined by the Customs or not. If the goods are proved disqualified by the Customs, travelers must return the tax refund at the
6. Procedures of Claiming E-VAT Refund:

(1) If your goods need to go through the Customs, the machine will print out a checklist. Please visit the customs counter with the following documents and the checklist:

A. The checklist. (printed by the E-VAT Refund Machine)
B. “Application Form for VAT Refunds”.
C. Personal documents (passport, travel documents, exit & entry permit or temporary entry permit
D. The invoices or E-invoices certificates noted with “tax-refundable goods” or “the last 4 digits of your passport number”
E. The goods you purchased.

(2) You could choose to receive your tax refund through cash, credit cards (VISA, MASTER and JCB), account at China Union Pay or check. If you choose to receive the refund “in cash”, please obtain the receipt “VAT refund application Form” printed out by the machine or given by the Service Counter and go to the designated banks or cash counters located at departure airports/ports for your tax refund.

(3) If you choose to receive the refund on credit cards or as checks, you could apply for the refund by transferring it to your credit cards account (VISA・MASTER and JCB or account at China Union Pay); you may also apply for a refund as a check at the Tax Refund Service Counter.

7. Notice for Return and Exchange:
   (1) Return or Exchange of Goods before Departure:
       A. Travelers must present the following documents to the original store at which the purchase was made:
           a. The original invoices or E-invoices certificates.
           b. The original "Application Form for VAT Refunds" or “VAT Refund Assessment Form”.
       B. After returning or exchanging goods, if the total purchase amount of the TAX-inclusive price for goods is less than NT$ 2,000, the applicant will become ineligible for tax refund, and if there is a tax refund not entitled, it shall return to the original store at which the purchase was made.
       C. Travelers who have received the tax refund from the designated “Taiwan Tax Refund”-labeled Stores, have to visit the tax refund service counter inside the store to submit the tax refund more than entitled or adjusting the advance security payment.
   (2) Return or Exchange of Goods After Departure:
       A. Travelers shall return the goods with the original invoices or E-invoices certificates and apply to the original designated “Taiwan Tax Refund”-labeled store.
       B. After returning or exchanging goods, travelers must return the tax refund if they have received a tax refund
more than they are entitled. Request the certification sheet for the “Foreign Passengers Supplementary Tax Return Payment Statement “as proof of having returned the refund.

C. Travelers entering Taiwan, carrying goods with duty-paid value worth more than NT$20,000 that have claimed the tax refund before, shall fill out the Customs declaration and clear with the Customs through the “Goods to Declaration” (Red Line) channel to avoid fines.

Note:
1. Private tax refund operators: Chunghwa Telecom
   Free Service Hotline: 0800-880-288
   Website: www.taxrefund.net.tw
2. National Taxation Bureau of Taipei, Ministry of Finance:
   Website: http://www.ntbt.gov.tw
   TEL: (02) 2311-3711 Business Tax Section for further inquiry

II. Taipei City Revenue Service
( I ) Land Value Tax
1. Q: When will the land value tax be collected?
   A: Land value tax is collected annually, starting from November 1st to November 30th.

2. Q: What is considered self-use residential land?
   A: Residential land is land registered in the name of the taxpayer, his/her spouse or immediate family, which is used for self-use residence and not for rental or commercial purposes.

3. Q: By when must a landowner apply for the privileged tax rate on self-use residential land?
   A: A landowner must apply for the privileged tax rate before 22nd September and the new tax rate is effective in the current year, otherwise the new tax rate shall not be applied until the next year.

4. Q: What are the requirements for qualification to pay at taxes at the self-use residential land value rate?
   A: To qualify for self-use residential land value tax rate, applicable conditions are as follows:
(1) Landowner, spouse or immediate family member must have household registration in the local district.
(2) Land is not used as rental or commercial land.
(3) The property is rated at no more than 300 square meters within urban areas. or no more than 700 square meters within non-urban areas.
(4) All improvements on the property must belong to the owner, spouse or immediate family.
(5) Limit of one land for each family of taxpayer, his/her spouse and dependent family members.

5.Q: What is the tax rate for self-use residential land value tax?
A: Self-use residential land is taxed at 0.2%.

6.Q: What documents are needed when applying for tax rates levied on owner-occupied residential land value tax?
A: A copy of both construction improvement documentation and local Alien Resident permit are needed.

II) Land Value Increment Tax

1.Q: When is land value increment tax levied?
A: At the time of transfer of title, property appreciation tax shall be paid based on the amount of increase in land value.

2.Q: What is the land value increment tax rate for residential property?
A: If the sale of self-use residential land by the title owner satisfies the necessary conditions, the land value increment tax thereof shall be collected at a privileged rate of 10%.

3.Q: Is there any land size limit on residential property for land value increment tax?
A: If the landowner apply for the privileged rate on land value increment tax which is allowed only for once in a life time, the land area should not exceed 3 acres on urban land or 7 acres on non-urban land.
In the case that the landowner sells another self-used residential land when the aforementioned term has been exhausted and wants to enjoy the privileged rate on land value increment tax, the land area is restricted within 1.5 acres on urban land or 3.5 acres on non-urban land.
4. Q: Are foreigners selling land allowed to use the once per person clause of the appreciation tax on residential land?
A: Foreigners whose property qualifies as residential, who have resided in the ROC for at least 183 days during the previous year and who have filed for residency shall apply for the once per person appreciation tax rate on residential land when selling said land.

5. Q: What documentation is required in filing land value increment tax when a foreigner sells residential land?
A: Application for title transfer must be filed with the district Tax Bureau at least 30 days prior to closing. To file appreciation tax, please check the Use Owner-occupied Residential Land Tax Rates check-box in the Land Transfer Current Value Declaration Form, submit description of residential land, copy of contract, as well as copy of ARC and passport.

### (III) House Tax

1. Q: When is house tax levied? What is the tax year?
A: House tax must be paid between during the month of May. The tax year for house tax is 1st July through 30th June of the following year.

2. Q: What are the Taipei city house tax rates?
A: House tax rates are differentiated based on usage of housing:
   (1) Owner-occupied or charitable leasing for residential use: 1.2%, levied on present site value.
   (2) Other forms of residential use: For owners with two or less houses, each house shall be levied at 2.4% of the current house value; for owners with more than 3 houses, each house shall be levied at 3.6% of the current house value.
   (3) Used for business, such as a private hospital, clinic, or freelance firm: 3%, levied on present site value.
   (4) For non-residential, non-commercial purposes such as public organizations: 2%, levied on present site value.
   (5) A house that serves a residential and non-residential purpose at the same time, shall have the actual tax levy calculated based on the actual size/acreage used as residential and non-residential purposes. For non-residential purposes, however, tax shall be levied at no less than one-sixth of the total house area.
3.Q: How is house tax calculated if the purpose of the building changes in mid-year? How is the change registered?
A: House tax shall be collected monthly. If there are changes in actual usage conditions or number of houses owned, applications to amend taxes should be made via methods such as telephone, fax, or application forms to the local tax department near the house within 30 days. If the change is reported after the 16th of the month where changes were made, the amended tax rates will be applicable from the following month. If the change is reported before the 15th, the amended tax rate will be applicable for the current month.

(IV) Deed Tax
1.Q: When is deed tax filed?
   A: Deed tax must be filed at time of building purchase, and sale, creation of Dien, exchange, bestowal or donation, partition or possession.

2.Q: What is deed tax rate?
   A:
   (1) 6% for purchase and sale.
   (2) 4% for creation of Dien.
   (3) 2% for exchange.
   (4) 6% for bestowal or donation.
   (5) 2% for partition
   (6) 6% for possession.

3.Q: Who is obligated to pay deed tax? How is deed tax filed?
   A: The taxpayer is the new owner of the property. The taxpayer must file a deed tax return with the district tax office; the approved title transfer must accompany the tax return.
   However if a building involved in sale, exchange, bestowal or donation, or partition has never had ownership registered, both parties to the contract shall jointly file the deed tax return.

(V) Vehicle License Tax
1.Q: When is vehicle license tax levied each year?
   A: Taxes for privately owned vehicles (such as automobiles, scooters and motorcycles with cylinder displacement volume over 150cc) must be paid during April each year. Taxes for
commercially owned vehicles are paid twice a year, in April and in October.

2.Q: How is vehicle license tax levied?
A: Motor vehicles are classified into different categories according to vehicle engine displacement or maximum engine horsepower, the tax will be levied based on the vehicle license tax classifications of the tax table.

3.Q: Are vehicles used by the physically handicapped exempted from vehicle license tax?
A: One vehicle owned and used only by a mentally or physically disabled person who bears an identification document issued by the authorities and a driving license. However, individuals holding Disability Cards or certification who have no driver’s license due to mental or physical disabilities, may apply for exemption from license tax. Spouses or relatives from second degree of kinship of the same household registration that provides car usage for a disabled person may also apply. This is limited to one car per disabled person. But vehicles with a total cylinder displacement volume over 2,400 cc or electrically powered engines with horsepower over 262hp or 265.9ps are only exempted the sum of vehicles with a total cylinder displacement volume of 2,400 cc, or horsepower of 262hp or 265.9ps. The excess shall not be exempted.

(VI) Stamp Tax
1.Q: What is the Stamp tax scope?
A: The items currently subject to the levy of the stamp tax are:
   (1) Receipts of monetary payments: e.g., the receipts, slip, release, bank book, payment record, and the like issued to identify monetary payments.
   (2) Deeds for sale of movable.
   (3) Contracting agreements: Agreements executed for the completion of a specifically ordered work or task, e.g., construction contracts, printing contracts, OEM contracts and the like.
   (4) Real estate sale, partition and transfer deeds: Deeds or contracts for sale, gratuitous transfer, partition or exchange of real estate or pledge of lien on real estate to be submitted to government agencies for registration.
2.Q: What is the stamp tax rate?
   A: 
   (1) Monetary receipts: affix tax stamps at 0.4% of the amount received.
   (2) Contracts for sale of movables: affix tax stamps at NT$12 per piece.
   (3) Contracting agreements: affix tax stamps at 0.1% of the contract price.
   (4) Contracts of deeds for sale, gratuitous transfer, exchange or partition of the contract price or value of the real estate: affix tax stamps at 0.1% of the contract price.

3.Q: When is stamp tax levied?
   A: Documents subject to the levy of stamp tax shall be affixed with a sufficient amount of tax stamps at the time of delivery or use.

4.Q: How is stamp tax filed?
   A: The taxpayer may purchase tax stamps at a post office affix them on the contract, deeds, receipts or documents executed, and after affixation the edges of the stamps should be chopped in order to cancel them. In the case that the tax payable is so large that the method mentioned is impractical, a taxpayer may apply to the local tax revenue department for issuance of a tax payment notice and pay the stamp tax to a designated financial institution, then affix the payment receipt to the taxable documents.

(VII) Phone Numbers, Fax Numbers, Addresses, and Email Addresses Of Taipei Revenue Service Branches

<table>
<thead>
<tr>
<th>Office</th>
<th>Phone Number</th>
<th>Fax</th>
<th>Address</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main Office</td>
<td>2394-9211 6632-7979</td>
<td>2351-4382</td>
<td>NO.7-2, Beiping E. Rd., Zhongzheng District, Taipei City 10051</td>
<td><a href="mailto:d03010990@mail.taipei.gov.tw">d03010990@mail.taipei.gov.tw</a></td>
</tr>
<tr>
<td>Zhongzheng Branch</td>
<td>2393-9386 6630-0101</td>
<td>2393-0994</td>
<td>1F., NO.7-2, Beiping E. Rd., Zhongzheng District, Taipei City 10051</td>
<td><a href="mailto:d03010110@mail.taipei.gov.tw">d03010110@mail.taipei.gov.tw</a></td>
</tr>
<tr>
<td>Datong Branch</td>
<td>2587-3650 6619-5511</td>
<td>2593-0103</td>
<td>3F.-2, No.57, Changji ST., Datong District, Taipei City 10363</td>
<td><a href="mailto:d03010120@mail.taipei.gov.tw">d03010120@mail.taipei.gov.tw</a></td>
</tr>
<tr>
<td>Zhongbei Branch</td>
<td>2503-9221 6608-5252</td>
<td>2501-3265</td>
<td>3F., No.367, Songjiang Rd., Zhongshan District, Taipei City 10402</td>
<td><a href="mailto:d03010070@mail.taipei.gov.tw">d03010070@mail.taipei.gov.tw</a></td>
</tr>
<tr>
<td>Office</td>
<td>Phone Number</td>
<td>Fax</td>
<td>Address</td>
<td>Email</td>
</tr>
<tr>
<td>---------------------</td>
<td>--------------</td>
<td>------------</td>
<td>-------------------------------------------------------------------------</td>
<td>-------------------------------------------------------------</td>
</tr>
<tr>
<td>Zhongnan Branch</td>
<td>2567-6710</td>
<td>2531-8484</td>
<td>3F., No.222, Jinzhou St., Zhongshan District, Taipei City 10467</td>
<td><a href="mailto:d03010060@mail.taipei.gov.tw">d03010060@mail.taipei.gov.tw</a></td>
</tr>
<tr>
<td></td>
<td>6619-6565</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wanhua Branch</td>
<td>2302-1191</td>
<td>2336-7245</td>
<td>6F., No.120, Sec. 3, Heping W. Rd., Wanhua District, Taipei City 10855</td>
<td><a href="mailto:d03010150@mail.taipei.gov.tw">d03010150@mail.taipei.gov.tw</a></td>
</tr>
<tr>
<td></td>
<td>6632-9292</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Xinyi Branch</td>
<td>2723-5067</td>
<td>2722-3867</td>
<td>3F., No.15, Sec. 5, Xinyi Rd., Xinyi District, Taipei City 11049</td>
<td><a href="mailto:d03010090@mail.taipei.gov.tw">d03010090@mail.taipei.gov.tw</a></td>
</tr>
<tr>
<td></td>
<td>6639-9922</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Songshan Branch</td>
<td>2570-3911</td>
<td>2577-9893</td>
<td>3F., No.178, Sec. 3, Bade Rd., Songshan District, Taipei City 10555</td>
<td><a href="mailto:d03010080@mail.taipei.gov.tw">d03010080@mail.taipei.gov.tw</a></td>
</tr>
<tr>
<td></td>
<td>6601-2727</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Opportunity Tax</td>
<td>2753-4416</td>
<td>2767-9278</td>
<td>3F., NO.21, Sec. 4, Bade Rd., Songshan District, Taipei City 10561</td>
<td><a href="mailto:d03010990@mail.taipei.gov.tw">d03010990@mail.taipei.gov.tw</a></td>
</tr>
<tr>
<td>Section in Motor</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vehicles Office</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nangang Branch</td>
<td>2783-4254</td>
<td>2782-3099</td>
<td>3F., No.360, Sec. 1, Nangang Rd., Nangang District, Taipei City 11579</td>
<td><a href="mailto:d03010170@mail.taipei.gov.tw">d03010170@mail.taipei.gov.tw</a></td>
</tr>
<tr>
<td></td>
<td>6616-0202</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wenshan Branch</td>
<td>2234-3518</td>
<td>2234-3519</td>
<td>4F., No.220, Sec. 3, Muzha Rd., Wenshan District, Taipei City 11606</td>
<td><a href="mailto:d03010160@mail.taipei.gov.tw">d03010160@mail.taipei.gov.tw</a></td>
</tr>
<tr>
<td></td>
<td>6629-8585</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Daan Branch</td>
<td>2358-1770</td>
<td>2341-2589</td>
<td>3F., No.86, Sec. 2, Xinsheg S. Rd., Daan District, Taipei City 10650</td>
<td><a href="mailto:d03010100@mail.taipei.gov.tw">d03010100@mail.taipei.gov.tw</a></td>
</tr>
<tr>
<td></td>
<td>6630-0055</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shilin Branch</td>
<td>2831-8101</td>
<td>2831-8106</td>
<td>No.41, Meilun St., Shilin District, Taipei City 11160</td>
<td><a href="mailto:d03010130@mail.taipei.gov.tw">d03010130@mail.taipei.gov.tw</a></td>
</tr>
<tr>
<td></td>
<td>6611-0909</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Opportunity Tax</td>
<td>2831-5444</td>
<td>8866-3255</td>
<td>2F., No.80, Sec. 5, Chengde Rd., Shilin District, Taipei City 11169</td>
<td><a href="mailto:d03010990@mail.taipei.gov.tw">d03010990@mail.taipei.gov.tw</a></td>
</tr>
<tr>
<td>Section in Motor</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vehicles Office,</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shilin Station</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beitou Branch</td>
<td>2895-1341</td>
<td>2895-2132</td>
<td>3F., No.30, Xinshi St., Beitou District, Taipei City 11230</td>
<td><a href="mailto:d03010140@mail.taipei.gov.tw">d03010140@mail.taipei.gov.tw</a></td>
</tr>
<tr>
<td></td>
<td>6610-9797</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Neihu Branch</td>
<td>2792-2059</td>
<td>2791-8544</td>
<td>2F., No.99, Sec. 6, Minquan E. Rd., Neihu District, Taipei City 11466</td>
<td><a href="mailto:d03010180@mail.taipei.gov.tw">d03010180@mail.taipei.gov.tw</a></td>
</tr>
<tr>
<td></td>
<td>6601-5353</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

◎ If you have questions regarding local taxes, please contact the nearest office.
CHAPTER TEN: Department of Environmental Protection

I . Recycling of Resources

( I ) Recyclables are collected through the following channels:

1. Recyclables and household garbage are collected five days a week, Monday & Friday
   (1) Household garbage
   (2) Recyclables(foldable items):
       A. Clean Clothes
       B. Waste Paper
       C. Clean Plastic bag
       D. Secondhand book
   Tuesday, Thursday & Saturday
   (1) Household garbage
   (2) Recyclables (non- foldable items) :
       A. General : Various types of cans and bottles, containers, small appliances, waste metal, plastics (not including composite materials such as fiber glass), aluminum foil packing (empty and flatten), tires, batteries, fluorescent lamps and light bulbs, motor oil.
       B. Clean Styrofoam.

2. Private recyclers.

3. Old goods can be "recycled" by swapping them at community flea markets.

4. Apartment or neighborhood "recycling stations".

5. Office building "recycling stations".

6. Containers or batteries with the recycling mark ( ) can be deposited in convenience store recycling bins.

( II ) Recyclables Classification and Collection Schedule

<table>
<thead>
<tr>
<th>Non-foldable Items (pickup on Tuesday, Thursday, and Saturday)</th>
<th>General Recyclables</th>
<th>Clean Styrofoam</th>
</tr>
</thead>
<tbody>
<tr>
<td>Various types of bottles, paper-made containers (e.g. paper lunch box, paper cup, aluminum foil bag, milk or beverage carton, etc.), small appliances (e.g. mobile phones, hair dryers, desk lamps, telephones, fax machines, video machines, flash disks, vacuum cleaners, portable radio recorders, trap lamps, electronic mosquito swatters, electronic instruments, lamps with plastic shells, etc.), mainframe computers, monitors, computer mice, keyboards, printers, scanners, tablets, external hard drives, waste plastic, scrap metal, acrylic, plastic hoses, ABS plastic, toilet covers, waste tires, radio tapes, and audio tapes (without magnetic bands)</td>
<td></td>
<td>Styrofoam tableware, industrial styrofoam (such as cushioning materials) and EPE foam fruit nets.</td>
</tr>
</tbody>
</table>
### Non-recyclable
Dolls, stuffed toys, mats, foam (filling material, sponge), all kinds of footwear, straps, white board, all kinds of balls, plastic flowerpots, wooden lunch boxes, inner tubes of tires, motorcycle seat cushions.

### Foldable Items (pickup on Mondays and Fridays)

<table>
<thead>
<tr>
<th>Clean Clothes</th>
<th>Waste Paper</th>
<th>Plastic Bags</th>
<th>Used Books</th>
</tr>
</thead>
<tbody>
<tr>
<td>All kind of used but clean clothes (including women's clean underwear with fine elasticity).</td>
<td>Containers for bread or cake, cups, magazines, paper bags, recycled paper, etc.</td>
<td>Clean plastic bags (without oil stains, food liquids, blood, etc.)</td>
<td>Old books should be packaged and separated from waste paper. If there are more than 200, please make an appointment with the district cleaning unit for the collection.</td>
</tr>
</tbody>
</table>

### Unrecyclable items
1. Carpet, mats, bath towels, hats, quilts, bedspreads, underwear, fabric (cloth waste), pillows, bed sheets, shoes, socks, curtains, tablecloths, aprons, and wet, dirty, old, smelly, or worn-out clothes are not recyclable.
2. Waste paper with plastic surface (upper membrane), carbon paper, laminating paper, release paper (plastic films), tissue paper (cotton), diapers, and photographic printing paper.
3. Plastic bags with oil stains, food stains, or blood and composite plastic bags (such as packaging bags of cookies and snacks).

### Others (pickup on Mondays, Tuesdays, Thursdays, Fridays, and Saturdays)

<table>
<thead>
<tr>
<th>Lighting lamp tubes, batteries, waste oil, and others</th>
<th>Kitchen waste for fertilizing</th>
<th>Kitchen waste for feeding pigs</th>
</tr>
</thead>
<tbody>
<tr>
<td>All kinds of tubes (cold cathode lamp, inductive fluorescent lamp, other mercury lamp), all kinds of light bulbs, HID lamps, batteries, power banks, waste containers for medicine, CDs, mercury thermometers, lubricating oil, edible oil. * Please make sure the recyclables are packaged well, and different recyclables are carried out separately. Other: suitcases (no more than 2), helmets, umbrellas, and trophies.</td>
<td>Principle of classification: Inedible organisms (such as peels, shells, bones, cores, flowers, leaves, waste tea, coffee grounds) and any mixture of rotten food that is inedible for pigs. *Coconut shells and durian shells should be collected separately before being delivered to the recycling truck. *Tissues should be disposed as general garbage.</td>
<td>Principle of classification: Edible for pigs after being cooked. It does not matter whether it's raw or cooked when disposed of. (e.g. leftover) Examples: Meat, internal organs, vegetables, fruits, frozen foods and expired but uncorrupted ingredients or seasonings.</td>
</tr>
</tbody>
</table>

Please make an appointment with district cleaning units for recycling service in advance.

### Bulky furniture and household appliances
Kitchen ventilations, spring mattresses, bed frames, handcarts, bicycles, fans, gas stoves, water dispensers, sofas/couches, tables, chairs, cabinets, televisions, refrigerators, washing machines, air-conditioners and wheel suitcase (at least 3).
Bring Your Own Cup
Department of Environmental Protection at Taipei City Government (DEP) encourages customers to bring their own cups when purchasing beverages by offering a variety of discounts. Fast food chains, convenience stores and beverage shops, offer discounts on drinks if you bring your own cup. Reducing the use of disposable cups is a small step, but also a great leap towards cutting down waste.

II. Household Kitchen Wastes Recycling
1. Taipei City has begun to collect kitchen waste from every household and your cooperation will be greatly appreciated.
2. Please sort kitchen waste into two: Kitchen waste after being cooked is edible for pigs is classified into “kitchen waste for feeding pigs”; if it’s not edible, it is classified into “kitchen waste for fertilizing”.
3. The collection schedule and locations for kitchen waste are the same as those for regular household waste.
4. Please do not mix garbage with kitchen waste. Violators will be fined between NT $1,200~6,000.
5. Before collection, kitchen waste must be drained and contained in kitchen waste bucket, which will then be separated into “kitchen waste for feeding pigs” and “kitchen waste for fertilizing” when being collected.
6. Plastic bags used for kitchen waste can also be collected by the collection truck or bucket.
7. Cook only as much as you can eat, thus food will not be wasted and kitchen waste will be reduced.
8. Leftovers should be recycled as soon as possible.
9. Take off outer packaging and do not mix residues such as chopsticks, spoons, toothpicks or tissues with kitchen waste.
10. When recycling durian and coconut shells, please hand it to the cleaning staff directly and do not dispose them as with kitchen waste, for the ease of processing.
11. For further clarification on kitchen waste and sorting, please call: 02-27208889 ext 7291 for inquiries.

III. The Garbage Cleaning
We provide a Five Days A Week collection program for household garbage, recyclables and kitchen waste, which is effective since Dec 26, 2003. There is no garbage collection on Wednesdays and Sundays.
For those of you who cannot fit our program into your busy schedule, 37 designated locations are open for collecting household garbage, recyclables and kitchen waste. The opening hours are everyday from 6:00am to 11:00 pm. The details are shown on the Department of Environmental Protection website.

**Directory of District Cleaning Squads**

<table>
<thead>
<tr>
<th>District squad</th>
<th>Office Address</th>
<th>Contact phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Datong District</td>
<td>4F-7, No. 57, Changji St.</td>
<td>2594-9904, 2594-8437</td>
</tr>
<tr>
<td>Wanhua District</td>
<td>5F, No. 102, Sec. 2, Huanhe S. Rd.</td>
<td>2302-2988, 2306-9144</td>
</tr>
<tr>
<td>Daan District</td>
<td>No. 19, Lane 140, Tonghua St.</td>
<td>2737-1303, 2736-4342</td>
</tr>
<tr>
<td>Songshan District</td>
<td>4F, No.133, Sec 4, minsheng E. Rd.</td>
<td>2514-7712, 2514-7713</td>
</tr>
<tr>
<td>Shilin District</td>
<td>7F, No 439, Zhongzheng Rd.</td>
<td>2883-0962, 2883-0963</td>
</tr>
<tr>
<td>Nangang District</td>
<td>7F, No. 360, Sec. 1, Nangang Rd.</td>
<td>2783-4725, 2783-2691</td>
</tr>
<tr>
<td>Zhongzheng District</td>
<td>1-2F, No. 6, Sec. 3, Chongqing S. Rd.</td>
<td>2332-0725, 2332-0726</td>
</tr>
<tr>
<td>Xinyi District</td>
<td>8F, No. 15, Sec. 5, Xinyi Rd.</td>
<td>2723-4982, 2723-4990</td>
</tr>
<tr>
<td>Wenshan District</td>
<td>7F, No. 220, Sec. 3, Muzha Rd.</td>
<td>2936-3050, 2936-3051</td>
</tr>
<tr>
<td>Beitou District</td>
<td>3F, No. 115, Sec. 2, Shipai Rd.</td>
<td>2821-8867, 2822-9604</td>
</tr>
<tr>
<td>Zhongshan District</td>
<td>7F-2, No. 367, Songjiang Rd.</td>
<td>2503-3447, 2502-2264</td>
</tr>
<tr>
<td>Neihu District</td>
<td>4F, No.19 , Lane 320, Sec.2, Chenggong Rd.</td>
<td>2791-7730, 2794-5759</td>
</tr>
<tr>
<td>Recycling Squad</td>
<td>No.1,Lane 178, Xingzhong Rd., Neihu Dist.</td>
<td>2791-9622, 2791-9601</td>
</tr>
<tr>
<td>Nei-hu refurbished</td>
<td>No.1,Lane 178, Xingzhong Rd., Neihu Dist.</td>
<td>2796-2062</td>
</tr>
<tr>
<td>Furniture Exhibition Center</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wanhsa Refurbished</td>
<td>No.102, Sec. 2, Huanhe S. Rd., Wanhsa Dist.</td>
<td>2308-2600</td>
</tr>
<tr>
<td>Furniture Exhibition Center</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Clearance of Bulky Items:

Bulky items refer to single items unable to fit into the largest size of special DEP trash bag, such as large pieces of furniture, yard wood, plate glass, quilts, etc.. After accumulating a sufficient quantity, please contact your local Taipei City DEP trash crew to arrange a time and place to pick up and clear them. You are, however, responsible for bringing the item to the ground floor. Pickup and clearance are free.

VI. Trash Bags

Taipei city residents have required to purchase special DEP (the Department of Environment Protection) designated trash bags to dispose of residential garbage. Residents need to purchase the specially designated trash bags and perform trash separation.

The specially designated trash bags are divided into six size specifications: extra-small (5L); small (14L); medium-small (25L); medium (33L); extra-large (76L) and super extra-large (120L). Right now, these bags can be available at most convenience stores and supermarkets, or any store with the “DEP trash bag vendor” label. Violators shall be fined.

The special-purpose trash bags have seven kinds of models:

<table>
<thead>
<tr>
<th>Volume</th>
<th>Number of bags included</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 liter</td>
<td>20</td>
<td>NT $ 21</td>
</tr>
<tr>
<td>5 liter</td>
<td>20</td>
<td>NT $ 36</td>
</tr>
<tr>
<td>14 liter</td>
<td>20</td>
<td>NT $ 100</td>
</tr>
<tr>
<td>25 liter</td>
<td>20</td>
<td>NT $ 180</td>
</tr>
<tr>
<td>33 liter</td>
<td>20</td>
<td>NT $ 237</td>
</tr>
<tr>
<td>76 liter</td>
<td>10</td>
<td>NT $ 273</td>
</tr>
<tr>
<td>120 liter</td>
<td>5</td>
<td>NT $ 216</td>
</tr>
</tbody>
</table>

To further reduce the usage of the plastic shopping bags, we promote the dual-use bag policy that can be used as both a shopping bag as well as an official trash bag. The Taipei City dual-use bags have been rolled out since January 1, 2018. People could buy this bag at the convenience stores, such as 7-ELEVEN, FamilyMart, Hi-Life, PXMART, OKMart as well as Wellcome, SimpleMart, Taiwan Sugar Corporation supermarkets, Carrefour, POYA, Cotton Field Organic stores, I-Mei Foods, DAISO Japan, Santacruz, Yi Wan Li, Anyong, and other contracted stores selling designated trash bags in the Taipei City.
<table>
<thead>
<tr>
<th>Size</th>
<th>Volume</th>
<th>Price</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small</td>
<td>3 liters</td>
<td>NT$ 1</td>
<td>Bags are designated in 3-dimensional shape.</td>
</tr>
<tr>
<td>Medium</td>
<td>6 liters</td>
<td>NT$ 2</td>
<td></td>
</tr>
<tr>
<td>Large</td>
<td>14 liters</td>
<td>NT$ 5</td>
<td></td>
</tr>
</tbody>
</table>

V. 1999 Citizen Hotline

If citizens wish to report on violations such as air pollution, noise, water pollution, discarded solid wastes and environmental sanitation service, as well as issuing any petition or accusation, please dial the 1999 Citizen Hotline, there’ll be personnel assigned to be at your service.

VI. Please Obey the Waste Disposal Act

Polluting acts such as spitting of phlegm or betel nut juice or fiber or discarding of waste paper, cigarette butts, chewing gum, fruit or the skin, pit or juice thereof, or other general waste will be imposed a fine between twelve hundred and six thousand New Taiwan Dollars.

VII. Low Carbon Tips in Eating, Clothing, Living and Transportation.

<table>
<thead>
<tr>
<th>Eating :</th>
<th>Clothing :</th>
</tr>
</thead>
</table>
| ✽ Reduce food waste, save money and resources. | ✽ Recycling old clothes.  
| ✽ Buying local, seasonal food. | ✽ Choose natural fibers and support a healthier way of living.  
| ✽ Bring your own chopsticks and reducing the amount of waste. | ✽ Wear light clothes in summer.  
| ✽ Eat less meat, eat more vegetables. | ✽ Wearing a suit without a tie.  

<table>
<thead>
<tr>
<th>Living :</th>
<th>Transportation :</th>
</tr>
</thead>
</table>
| ✽ Keep homes and buildings cool with cross ventilation by opening windows. | ✽ Walk or ride a bicycle for short trips, or take public transportation for longer ones.  
| ✽ Indoor air temperature from 26℃ to 28℃. | ✽ Share a ride, save petrol and money.  
| ✽ Taking the stairs. | ✽ Reducing vehicle idling to prevent greenhouse gas emission.  

## Directory of DEP’s Feedback Facilities

1. Bei-Tou Refuse Incineration Plant

<table>
<thead>
<tr>
<th>Facilities</th>
<th>Entry fare &amp; opening hours</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>Swimming pool</td>
<td>Full Ticket: NT$110 Discount Ticket: NT$55</td>
<td>Eligible for Free Entry:</td>
</tr>
<tr>
<td></td>
<td>Opening hours (Tuesday to Sunday)</td>
<td>1. Citizens registered in Beitou, Shilin, Neihu, Nangang, and Wenshan Districts and volunteer with identification.</td>
</tr>
<tr>
<td></td>
<td>1. 05:30~07:30</td>
<td>2. Handicapped persons (with certification) and one companion</td>
</tr>
<tr>
<td></td>
<td>2. 08:30~11:30</td>
<td>3. Free admission for child aged under 3 (with certification)</td>
</tr>
<tr>
<td></td>
<td>3. 13:30~16:30</td>
<td>Eligibility for Discount Tickets:</td>
</tr>
<tr>
<td></td>
<td>4. 18:00~21:00</td>
<td>1. Students with identification</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2. Children (aged 4-12)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3. Seniors aged 65 and over (with identity card)</td>
</tr>
<tr>
<td>Gym</td>
<td>Full Ticket: NT$20 Discount Ticket: NT$10</td>
<td>Eligible for Free Entry:</td>
</tr>
<tr>
<td></td>
<td>Opening hours (Tuesday to Sunday)</td>
<td>1. Citizens registered in Beitou, Shilin, Neihu, Nangang, and Wenshan Districts</td>
</tr>
<tr>
<td></td>
<td>1. 08:30~12:00</td>
<td>2. Handicapped persons (with certification) and one companion</td>
</tr>
<tr>
<td></td>
<td>2. 13:30~17:00</td>
<td>Eligibility for Discount Tickets:</td>
</tr>
<tr>
<td></td>
<td>3. 18:00~21:00</td>
<td>1. students with identification</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2. Seniors sixty-five years old and over (with identity card)</td>
</tr>
<tr>
<td>Study center</td>
<td>Free of charge</td>
<td></td>
</tr>
<tr>
<td>Community center</td>
<td>NTS$350 per period</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Opening hours (Tuesday to Sunday)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1. 08:00~12:00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2. 13:00~17:00</td>
<td></td>
</tr>
<tr>
<td>Tennis court</td>
<td>Day time: NTS150/hr Night time NTS200/hr</td>
<td>Eligible for Free Entry:</td>
</tr>
<tr>
<td></td>
<td>Opening hours (Tuesday to Sunday)</td>
<td>1. Citizens registered in Beitou, Shilin, Neihu, Nangang, and Wenshan Districts</td>
</tr>
<tr>
<td></td>
<td>1. 05:30~12:00</td>
<td>2. Handicapped persons (with certification) and one companion</td>
</tr>
<tr>
<td></td>
<td>2. 13:30~17:00</td>
<td>Eligibility for Discount Tickets:</td>
</tr>
<tr>
<td></td>
<td>3. 18:00~21:00</td>
<td>1. Students with identification</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2. Seniors aged 65 and over (with identity card)</td>
</tr>
<tr>
<td>Basketball court</td>
<td>Free of charge</td>
<td></td>
</tr>
<tr>
<td>(outside)</td>
<td>Opening hours (Tuesday to Sunday)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>24 hrs</td>
<td></td>
</tr>
<tr>
<td>Underground parking lot</td>
<td>NTS$20/hr</td>
<td>Free of charge if less than 30 mins.</td>
</tr>
<tr>
<td></td>
<td>Opening hours (Tuesday to Sunday)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>05:00~22:00</td>
<td></td>
</tr>
<tr>
<td>Observatory</td>
<td>Free of charge</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Opening hours</td>
<td></td>
</tr>
<tr>
<td></td>
<td>09:00~22:00</td>
<td></td>
</tr>
<tr>
<td>Motorbike parking lot</td>
<td>Free of charge</td>
<td></td>
</tr>
<tr>
<td>(outside)</td>
<td>Opening hours</td>
<td></td>
</tr>
<tr>
<td></td>
<td>24 hrs</td>
<td></td>
</tr>
<tr>
<td>Table Tennis Room</td>
<td>Free of charge</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Opening Hours (Tuesday to Sunday)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1.08:30-11:30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2.14:00-17:00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3.18:00-21:00</td>
<td></td>
</tr>
</tbody>
</table>
II. Neihu Refuse Incineration Plant

Neihu Refuse Incineration Plant is the first modernized Incineration Plant in Taiwan that adopted mechanical incineration technology to process household garbage and commercial waste of Taipei City in order to achieve waste volume reduction, stabilization, sanitation, and resource utilization.

With feedback from local residents, we not only reinforced greening of the entire plant site, but also built the energy reuse center, and the multidimensional sports and recreation facilities for use by the public in order to provide a fully functional recreation park for local communities to improve citizen’s living quality. The facilities include heated swimming pool, fitness center, culture gymnasium room, art classroom, tennis court, table tennis room, skating rink, reading room, underground parking lot. Welcome to visit there, please contact us by phone: (02)-27961833

<table>
<thead>
<tr>
<th>Facilities</th>
<th>Business hours and fare</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>Swimming Pool</td>
<td></td>
<td>1. <strong>Eligible for Free Entry:</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Disabled (with certification) and their care workers (one person only).</td>
</tr>
<tr>
<td></td>
<td></td>
<td>c. Free admission for children aged under 7 (with certification)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2. <strong>Eligible for Discounted Tickets:</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td>a. Students with identification</td>
</tr>
<tr>
<td></td>
<td></td>
<td>b. Military and police personnel with identification</td>
</tr>
<tr>
<td></td>
<td></td>
<td>c. Children (aged 7-12)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3. <strong>Eligible for Senior Tickets:</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Seniors aged 65 and over (with identity card)</td>
</tr>
</tbody>
</table>
| Fitness Center    | Full Ticket: NT$20  
Discounted Ticket: NT$10 | 1. **Eligible for Free Entry:**                                        |
<p>|                   | Opening Hours (Tuesday to Sunday):                                   |
|                   | 1. 08:30 - 12:00         | a. Citizens registered in Beitou, Shilin, Neihu, Nangang, and Wenshan Districts and volunteer with identification. |
|                   | 2. 13:30 - 17:00         | b. Military and police personnel with identification                    |
|                   | 3. 17:50 - 21:00         | c. Seniors aged 65 and over (with identity card)                        |
| Culture Classroom | NTS: 400/once, additional NT$150 with air-conditioner                | 3. No entry for students under 150cm.                                 |
|                   | Opening Hours (Tuesday to Sunday):                                   |                                                                      |
|                   | 1. 08:00 - 12:00         |                                                                      |
|                   | 2. 13:00 - 17:00         |                                                                      |</p>
<table>
<thead>
<tr>
<th>Facilities</th>
<th>Business hours and fare</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tennis Court</td>
<td>Opening Hours (Tuesday to Sunday):&lt;br&gt;1. 05:20 – 18:00 (NT$:150/hr) 2. 18:00 - 21:00 (NT$: 200/hr)</td>
<td>1. Eligible for free entry: a. Citizens registered in Beitou, Shilin, Neihu, Nangang, and Wenshan Districts and volunteers with identification. b. Disabled (with certification) and their care workers (one person only). 2. Eligible for Senior Tickets: Seniors aged 65 and over (with identity card)</td>
</tr>
<tr>
<td>Table Tennis Room</td>
<td>Free of charge&lt;br&gt;Opening Hours (Tuesday to Sunday) :&lt;br&gt;1. 08:30 - 12:00 2. 13:30 - 17:00 3. 17:50 - 21:00</td>
<td></td>
</tr>
<tr>
<td>Skating Rink</td>
<td>Free of charge&lt;br&gt;Opening Hours: 05:00 - 22:00</td>
<td></td>
</tr>
<tr>
<td>Reading Room</td>
<td>Free of charge&lt;br&gt;Opening Hours (Tuesday to Sunday):&lt;br&gt;1. 08:30 - 12:00 2. 13:30 - 17:00</td>
<td></td>
</tr>
<tr>
<td>Underground Parking Lot</td>
<td>Opening Hours (Tuesday to Sunday):&lt;br&gt;05:00 - 22:00 (NT$: 20/hr) (NT$: 1500/month)</td>
<td></td>
</tr>
</tbody>
</table>

### III. Muzha Refuse Incineration Plant

<table>
<thead>
<tr>
<th>Facilities</th>
<th>Entry fare &amp; opening hours</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>Swimming Pool</td>
<td>• Full Ticket: NT$110  • Discount Ticket: NT$80  • Senior Ticket: NT$55  • When cold water is supplied because of annual repair or other reasons: Full Ticket: NT$ 60 Reduced Ticket: NT$ 30 Opening Hours (Tuesdays to Sunday) 1. 05:30–07:30 2. 08:30–11:30 3. 13:30–16:30 4. 18:00–21:00</td>
<td>Eligible for Free Entry : 1. Citizens registered in Beitou, Shilin, Neihu, Nangang, and Wenshan Districts and volunteers with identification. 2. Handicapped persons (with certification) and one companion 3. Free admission for children aged under 7 (with certification) Eligibility for Discount Tickets 1. Students with Identification 2. Military and Police Personnel with Identification 3. Children (aged 7-12) Eligibility for Senior Tickets: Seniors over sixty-five years old with Identification</td>
</tr>
<tr>
<td>Children Entertainment Playground</td>
<td>Free of charge&lt;br&gt;Opening Hours (Tuesday to Sunday) 05:30–21:30</td>
<td></td>
</tr>
<tr>
<td>Reading Room</td>
<td>Free of charge&lt;br&gt;Opening Hours (Tuesday to Sunday) 05:30–21:30</td>
<td></td>
</tr>
<tr>
<td>Facilities</td>
<td>Entry fare &amp; opening hours</td>
<td>Note</td>
</tr>
<tr>
<td>--------------------</td>
<td>---------------------------------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------------</td>
</tr>
<tr>
<td>Table Tennis</td>
<td>Free of charge</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Opening Hours (Tuesday to Sunday)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>05:30~21:30</td>
<td></td>
</tr>
<tr>
<td>Computer Room</td>
<td>Free of charge</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Opening Hours (Tuesday to Sunday)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>05:30~21:30</td>
<td></td>
</tr>
<tr>
<td>Art and Culture Classroom</td>
<td>NTS: 400 /once, with air-condition additional NTS:150 evening Business hours fees is half</td>
<td>Eligible for Free Entry : 1. Citizens registered in Beitou, Shilin, Neihu, Nangang, and Wenshan Districts</td>
</tr>
<tr>
<td></td>
<td>Opening Hours (Tuesday to Sunday)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1. 08:00 - 12:00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2. 13:00 - 17:00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3. 19:30 - 21:30</td>
<td></td>
</tr>
<tr>
<td>Gymnasium</td>
<td>Free of charge</td>
<td>No entry for age under 16.</td>
</tr>
<tr>
<td></td>
<td>Opening Hours (Tuesday to Sunday)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>05:30~21:30</td>
<td></td>
</tr>
<tr>
<td>Multi-Functional Conference Hall</td>
<td>NTS:500 /once, with air-condition additional NTS:300, with the audio and video equipments NTS:500 Evening business hours fee is 50% off. Opening Hours ( Tuesday to Sunday)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1. 08:00 - 12:00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2. 13:00 - 17:00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3. 19:30 - 21:30</td>
<td></td>
</tr>
<tr>
<td>Underground Parking Lot</td>
<td>NTS20/hr</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Opening Hours: 05:00~22:00</td>
<td></td>
</tr>
<tr>
<td>Motorbike Parking Lot (outside)</td>
<td>Free of charge</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Opening Hours: 24 hrs</td>
<td></td>
</tr>
</tbody>
</table>

### IV. The service hours, charge standard and description of Sanzhuku swimming pool

1. Service hours and fees

<table>
<thead>
<tr>
<th>Ticketing time</th>
<th>Entry time</th>
<th>Pool clearance time</th>
<th>Closing time</th>
<th>Fees and charges (NTDS)</th>
<th>Remark</th>
</tr>
</thead>
<tbody>
<tr>
<td>First session</td>
<td>05:20~07:00</td>
<td>07:20</td>
<td>07:30</td>
<td>1. Adult ticket: NTDS 110. 2. Concessionary ticket: NTDS 80 (available for military personnel, police and students. Please show your certificate of identity when entering the swimming pool.) 3. In cases when only cold water is provided in the swimming pool, the adult ticket is NTDS 60 and the</td>
<td>Each session can accommodate up to 200 people.</td>
</tr>
<tr>
<td>Ticketing time</td>
<td>Entry time</td>
<td>Pool clearance time</td>
<td>Closing time</td>
<td>Fees and charges (NTDs)</td>
<td>Remark</td>
</tr>
<tr>
<td>----------------</td>
<td>------------</td>
<td>---------------------</td>
<td>--------------</td>
<td>-------------------------</td>
<td>--------</td>
</tr>
<tr>
<td>Second session 08:20~10:30</td>
<td>08:30</td>
<td>11:15</td>
<td>11:30</td>
<td>children ticket is NTD$30.</td>
<td>4. The citizens whose household registers are established in Neihu District, Nangang District, Wenshan District, Beitou District and Shilin District in Taipei City can get free entry according to their certificates of identity (Children above age 12 should show the children identity cards, the original of the household certificate or household registration transcript within three months.) or Volunteer Service Honor Cards, volunteer fire fighters and police officers with Volunteer Service Honor Cards are eligible for half-priced tickets.</td>
</tr>
<tr>
<td>Third session 13:20~15:30</td>
<td>13:30</td>
<td>16:15</td>
<td>16:30</td>
<td>5. The disabled and the custodian or necessary companion can enjoy free entry according to the disability card.</td>
<td></td>
</tr>
<tr>
<td>Fourth session 17:50~20:00</td>
<td>18:00</td>
<td>20:40</td>
<td>21:00</td>
<td>6. Children under age 6 are admitted without charge.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>7. Children above age 6 and below age 12, aboriginal elders above age 55 and below age 64, and the elder above age 65 can have a 50% discount of the adult ticket.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>8. Children below age 12 should be accompanied by the custodian or other adult relatives capable of taking care of them (they need to buy tickets if they are not admitted free.) before entering the swimming pool.</td>
<td></td>
</tr>
</tbody>
</table>

2. Please line up to buy tickets to enter the swimming pool. One person can only purchase a maximum of four tickets. The ticket should be used according to the date and session and will be invalid at next day or session. We will reject any return of tickets or requirement for changing the session after the tickets are sold.
3. Our off days are each Monday and National holidays except New Year’s Day (01/01), Peace Memorial Day (02/28) and Double-tenth day (10/10). If the Monday is a national holiday, the off day will be delayed for one day.
4. The copies of all valid certificates cannot be used to enter the swimming pool.
5. For the convenience of the children whose household registers are established in Neihu District, Nangang District, Wenshan District, Beitou District and Shilin District in Taipei City to use the swimming pool for free, the “swimming pool children certificate” application is available now.
6. Address:
   No.32, Ln. 290, Sec. 1, Jiuzhuang St., Nangang Dist., Taipei City 115, Taiwan (R.O.C.)
7. Tel:(02)2654-8933, (02)2654-7412

V. Shanshuilu Ecological Park
1. Park introduction
   The area of the park is about 21 hectares, and there are cottage, tourist service center, wooden path, stream restoration, swamp area, children’s playground, forest pavilion and watchtower, etc. In particular, the wooden house and the tourist service center are rebuilt based on the old building structures of the truck washing base for trash trucks and the resource recycling station. Besides, the wooden path connected to the watchtower is decorated by many colorful columns, which were the electric poles of the sanitary landfill site of Fudekeng before. There are also many environmental educational description facilities with interaction and playfulness. Tourists can experience the waste reutilization created by these facilities or take a rest at the facilities.
2. Traffic information
   (1) Address: No.37, Nanshen Rd., Nangang Dist., Taipei City 115, Taiwan (R.O.C.)
   (2) Public transportation: Please take the No. 679 bus of Zhinan Bus Company from the Taipei Nangang Exhibition Center Station of MRT to the Fu Sheng Gong station (Shanshuilu Ecological Park) and walk to the entry of the park.
   (3) Freeway: Go northward along the national freeway No.3 to the exit ramp of Nanshen road and go straight along Nanshen road for about 1.5 kilometers to the entry of the park.
Ⅵ. Fudekeng Environmental Restoration Park

1. Park introduction

The area of the park is about 37 hectares, and there are grass skiing field, indigenous peoples culture district, sun plaza, footway, bicycle path, remote control aircraft district, etc. In particular, the grass skiing field is about 1 hectare which is the only and cost-free filed for people to experience grass skiing in Taipei. It is suitable for leisure and recreation in the park which is full of lawn and trees.

Taipei Energy Hill is the first solar power plant constructed on landfill in Taiwan. With the cooperation between the city government and private companies, a public-private partnership was set up for promoting the development of renewable energy for Taipei city. The government provides the land, and the companies supply the fund to build this environmentally-friendly facility. Importantly, it becomes a demonstrative park that embraces multiple values such as environmental education, ecological protection, renewable energy, and so on.

2. Traffic information

(1) Address: No.151, Sec. 5, Muzha Rd., Wenshan Dist., Taipei City 116, Taiwan (R.O.C.)

(2) Public transportation: Please take the S12 bus from the Taipei Zoo Station of MRT to the Fudekeng Eco-park station and walk to the entry of the park.

(3) Freeway: along the national freeway No. 3 to exit ramp of wanfang and turn left to the section 5 of Muzha road for about 0.9 kilometers and turn left to the lane 34 of Muzha road for about 1.6 kilometer to the entry of the park.

Ⅶ. Neihu Restoration Park

1. Park introduction

Neihu Restoration Park is a diversified green park. The district having 10 hectares with a forest hill, health trail and vision picture frame, people can hike and climb to 40 meters height to overlook the Taipei 101 building. In addition, there is one riverside bike path along the bank of the Keelung River, about 1.5 km, the public can enjoy sitting, walking and playing sports in the park.

There is also observation deck, leisure and sport lawn, flowers and historic building - bridge pier, etc. In the park, together
with a heated swimming pool, tennis courts and other recreational facilities nearby Neihu incineration plant, can be formed as a complete multifunction leisure park different from other Riverside Parks.

2. Traffic information

(1) Address: the opposite of No.587, Tanmei St., Neihu Dist., Taipei City, Taiwan (R.O.C.)

(2) Freeway: Go northward along the national freeway No.1 to the exit ramp of Kangning Rd., and turn right to Sec. 3, Kangning Rd. (do not go to South Lake Bridge), go straight along Tanmei St. for about 900 meters, and ride to the entry of the park.

(3) Public transportation: Please take the No.240 express (straight)·247·247 section (area)·279·681 bus to the Neihu incinerator station (Huluzhou Sports Park) to get off and walk to the entry of the park.

Ⅷ. Yen Hui Library

1. History

For promoting source minimization and resource recycling, extending the life of books and helping disadvantaged citizens, Department of Environmental Protection, Taipei City Government therefore set up Yen Hui Library at Refurbished Furniture Exhibition Center in Neihu on January 13, 2013.

2. Place and Opening Hours

The Library, located at No. 1, Lane 178, Xingzhong Road, Neihu District, Taipei City (First Floor, Refurbished Furniture Exhibition Center in Neihu), is divided into Book Receiving and Exchanging Area and Reading Area, with opening hours from 10:00 a.m. to 5:00 p.m., Tuesday through Friday, and Sunday. Any changes made to the opening hours will be indicated in the announcement placed.

3. Receiving and Exchanging for Books

Four categories of people – students, low income and medium-low income households, disabled and general people – are permitted to receive and exchange books at Yen Hui Library. There are four ways of receiving and exchanging books. Students may bring his or her valid student's identification card and receive 3 old books for free every month. The low income or medium-low income household and disabled may bring certification card issued by the government to receive 10 old books for free every month. The others may give the Library 15
used batteries in exchange for 1 old book. The Library also has special events that people can receive books according to the event rules.

4. Donating Books

(1) Residents in Taipei City who intend to donate books shall tie up the books and give them directly to the Department’s recycling truck and mention that the books are donated to Yen Hui Library. If the number of the books to be donated is more than 200, the donor may contact Department of Environmental Protection or the local cleaning squadron to make a pickup service reservation.

(2) Residents living outside of Taipei City shall tie up the donated books and send them to Yen Hui Library at No. 1, Lane 178, Xingzhong Road, Neihu District, Taipei City.
CHAPTER ELEVEN: Department of Information and Tourism

Ⅰ. Taipei Travel Website Entrance
- Providing travelers with the most useful Taipei traveling e-Book.

Taipei is a city with natural and cultural connotation, also a friendly, warmly, and humane city. Taipei not only possesses an urban city's convenience, but also preserves the beauty of cultural traditions. Taipei Travel Net is as the best method for you all to immediately-and-quickly experience the diversity of Taipei, it is like the best electronic encyclopedia providing Taipei travel information.

In seven languages (Traditional Chinese, Simplified Chinese, English, Japanese, Korean, Spanish and Indonesian), Taipei Travel Net offers highly accessible information about fun attractions, delicacies, tour routes, shopping, lodging, transportation, art exhibitions and activities, rich content and illustrated pages are included.

In order to better serve the travelers who are browsing our website on their mobile devices, Taipei Travel Net specially launches travel guide app, a mobile version of the "Now @ Taipei" App for iOS and Android systems.

Tourism Bureau Tourism Information Hotline: 0800-011-765

Ⅱ. Hotel Database

Visitors may access the hotel database of Taipei Travel Net (http://www.travel.taipei/en/) by clicking the option “Accommodation.” The database includes information and photos of hotels, and offers a multi-language search engine in Mandarin, English, Japanese and Korean. The users can search for hotels by multiple criteria, including price range, location, and transportation information. Google Maps Distance Calculator is also embedded on the website for users to find hotels that best meet their needs.

Ⅲ. MICE Sponsorship

(1) In order to encourage the staging of international MICE events in the city of Taipei, and promote the development of related industries, the Taipei City Government’s Department of
Information and Tourism (hereafter referred to as TPEDOIT), has established a set of guidelines for special incentives.

(2) Application Periods: TPEDOIT has two separate application rounds each year. In the first, applications are accepted from November 1st to 30th in the previous year. In the second, applications are accepted from April 1st to 30th in the same year.

(3) Application Process: Visit the Taipei Travel Net website for more detail (http://www.travel.taipei). Since the starting days of each round, go to the “Taipei MICE” section and download the “Guidelines for Sponsorship,” which provide detailed explanations of all provisions.

IV. Taipei Visitor Information Center

As of 2018, Taipei City Government has established 11 visitor information centers in Taipei. The services at each center are tailored to the specific attractions in the vicinity. In addition to counter help, the centers offer access to print and online tourism information, including free brochures on scenic sites, dining, accommodations, transportation, guided tours in Taipei City and more. Taipei visitor information centers are located in the following places:

1. Taipei Main Station Visitor Information Center
   • Open Hours: Daily 08:00~20:00
   • Tel: 886-2-2312-3256
   • Address: 3, Beiping W. Rd., Zhongzheng Dist., Taipei City 10041, Taiwan (R.O.C.)

2. Songshan Airport Visitor Information Center
   • Open Hours: Daily 08:00~20:00
   • Tel: 886-2-2546-4741
   • Address: 340-10, Dunhua N. Rd., Songshan Dist., Taipei City 10548, Taiwan (R.O.C.)

3. MRT Beitou Station Visitor Information Center
   • Open Hours: Daily 10:00~19:00
   • Tel: 886-2-2894-6923
   • Address: 1, Guangming Rd., Beitou Dist., Taipei City 11246, Taiwan (R.O.C.)

4. MRT Jiantan Station Visitor Information Center
   • Open Hours: Daily 10:00~19:00
   • Tel: 886-2-2883-0313
   • Address: 65, Sec. 5, Zhongshan N. Rd., Shilin Dist., Taipei City 11163, Taiwan (R.O.C.)
5. MRT Ximen Station Visitor Information Center
   - Open Hours: Daily 10:00~19:00
   - Tel: 886-2-2375-3096
   - Address: B1, 32-1, Baoqing Rd., Zhongzheng Dist., Taipei City 10042, Taiwan (R.O.C.)

6. MRT Taipei 101/World Trade Center Station Visitor Information Center
   - Open Hours: Daily 10:00~19:00
   - Tel: 886-2-2758-6593
   - Address: B1F., 20, Sec. 5, Xinyi Rd., Xinyi Dist., Taipei City 11049, Taiwan (R.O.C.)

7. Miramar Entertainment Visitor Center
   - Open Hours: Daily 12:00~20:00
   - Tel: 886-2-8501-2762
   - Address: 20, Jingye 3rd Rd., Zhongshan Dist., Taipei City 10466, Taiwan (R.O.C.)

8. Plum Garden Visitor Center
   - Open Hours: Tue-Sun 09:00~17:00 (Closed on Mondays and national holidays)
   - Tel: 886-2-2897-2647
   - Address: 6, Zhongshan Rd., Beitou Dist., Taipei City 11243, Taiwan (R.O.C.)

9. Gondola Maokong Station Visitor Center
   - Open Hours: The first Monday of each month & Tue.-Sun. 09:00-17:00 are open, while the rest Mondays of each month are closed.
   - Tel: 886-2-2937-8563
   - Address: 35, Ln. 38, Sec. 3, Zhinan Rd., Wenshan Dist., Taipei City 11666, Taiwan (R.O.C.)

10. Dadaochang Visitor Center
    - Open Hours: Mon, Wed-Sun 09:00~17:00 (Closed on Tuesdays)
    - Tel: 886-2-2559-6802
    - Address: 44, Sec. 1, Dihua St., Datong Dist., Taipei City 10343, Taiwan (R.O.C.)

11. MRT Longshan Temple Station Visitor Information Center
    - Open Hours: Daily 09:00~17:00
    - Tel: 886-2-2302-5903
    - Address: B1, No.153, Sec. 1, Xiyuan Rd., Wanhua Dist., Taipei City 108, Taiwan (R.O.C.)
V. Travel and Tourism Publications

(1) TAIPEI

TAIPEI is an English and Japanese quarterly magazine starting from March, providing foreign residents and overseas tourists valuable information on Taipei tourism and travel, history and culture, local lifestyle, social and economic developments, and foreign visitors. It is a medium that visitors can utilize to better understand Taipei City. TAIPEI is available for free at MRT stations, Taipei Visitor Information Centers, National Chiang Kai-shek Memorial Hall, Taipei Fine Arts Museum, and eslite Bookstores.

(2) Taipei District Tourism Introduction Booklet

If you are travelling to Taipei, it is recommended to use Fun Taipei Map brochure when planning your trip. This brochure introduces useful information of fine foods, transportation, Tourist Information Centers, WiFi and night markets in Taipei. Meanwhile, it includes Taipei tourist map, which is available in Chinese, English, Japanese and Korean. By using this brochure, both foreign and domestic tourists can gain travelling information of Taipei with ease.

If you want to have an in-depth trip in Taipei, these four district handbooks, Fun Taipei Bangka& Ximending, Fun Taipei Dadaocheng & Dalongdong, Fun Taipei Beitou and Fun Taipei Maokong can bring you to Taipei’s famous attractions. These 16-page handbooks, available in Chinese, English, Japanese and Korean, introduce Taipei’s historical sites, attractions, feature events, foods, souvenirs and recommended one-day-trip routes. They also provide a gatefold map, allowing tourists to enjoy Taipei’s beauty.

The above publications are available for free at Taiwan Taoyuan International Airport, Taipei City’s Department of Information and Tourism, Taipei Visitor Information Centers, and Visitor Information Centers around Taiwan.

VI. Discovering the Hot Springs and Beauties of Beitou

Over 300 years ago, there’s a place in today's Taipei where “trees don’t grow, and the earth boils.” The inhabitants, the Ketagalan plains aborigines, called this place Patauw, meaning “home of the witches.” The pungent smell and thick fumes could mean just one thing – there was strange sorcery going on here. With time the name became Beitou in Chinese, and today, centuries later, this is still a beloved tourist spot.
In the days of Japanese occupation (1895-1945), the Japanese came across Beitou’s secrets and treasure. While hot-springs inns opened one by one, a railway line and station were put up. Its fame as a holiday oasis attracted royalties to savor its charms. Today, travelers continue coming from near and far to soak up the lovely natural scenery and dip in the comfortable hot-spring resort amenities.

Perhaps there was indeed witchcraft practiced here amidst the coiling steam and smoke. Today Beitou becomes a place of nature's bounty on exhibit, of cultured living, of hot spring refinement – of a famed rest and relaxation jewel. You can be assured to enjoy the sumptuous joys of mineral-spring soaking pleasure and to unearth the many stories of this valley of fascination.

**Certified Hot Spring Business**

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>BEAUTYAGE SPRING HOTEL</td>
<td>281, Guangming Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
</tr>
<tr>
<td>Beitou Park Outdoor Hot Spring Bathing Pool</td>
<td>6, Zhongshan Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<tr>
<td>SweetMe Hotspring Resort</td>
<td>224, Guangming Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<td>Sincere Hotel</td>
<td>238, Guangming Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<td>Radium-Kagaya</td>
<td>236, Guangming Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<td>International Hotel</td>
<td>240, Guangming Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<td>Golden Hot Spring Hotel</td>
<td>18, Youya Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<tr>
<td>Spring City Resort</td>
<td>105, Wenquan Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<td>Kyoto Hotel</td>
<td>220, Guangming Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<tr>
<td>Chyuan Du Spring Resort</td>
<td>1, Qiyan Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<tr>
<td>The Gaia Hotel</td>
<td>230, Guangming Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<td>Jia Bin Ger Hotel</td>
<td>63, Wenquan Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<tr>
<td>Aqua Bella Hotel</td>
<td>283, Guangming Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<tr>
<td>Spa Spring Resort</td>
<td>1, Tianjhu Ln., Wenquan Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<td>Phoenix Pavillion Hot spring hotel</td>
<td>258, Guangming Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<td>Atami Hotel</td>
<td>11, Youya Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<tr>
<td>Name</td>
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<td>-------------------------------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Nine Plus Spa Hot Spring Hotel</td>
<td>1, Yinguang Ln., Wenquan Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<tr>
<td>Shan Yue Hot Spring Hotel</td>
<td>17, Quanyuan Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<tr>
<td>Grand View Resort</td>
<td>30, Youya Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
</tr>
<tr>
<td>Shan-Shui-Yue Resort</td>
<td>6, Ln. 20, Zhonghe St., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<tr>
<td>Xinbeitou Hot Spring Bath Tubs</td>
<td>B2F, 28-6, Zhongshan Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<tr>
<td>Empire Hotel</td>
<td>108, Wenquan Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<td>Beitou Hot spring Resort</td>
<td>3, Zhongshan Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<tr>
<td>New Green Garden Hot Spring Room</td>
<td>1F, 81-1, Wenquan Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<td>Yue Guang Jhuang Hotel</td>
<td>115-1, Guangming Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<td>Royal Seasons Hotel</td>
<td>26, Zhongshan Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<td>Beitou Green Sulfur Springs</td>
<td>1-2F, 12, Sec. 1, Zhongyang N. Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<td>Scenery Hot Springs Bath</td>
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<tr>
<td>Scenery Hot Springs Bath (Beitou Branch)</td>
<td>B2F., 28-7, Zhongshan Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<tr>
<td>Hotel Royal Beitou</td>
<td>1F&amp;6-12F., 2, Zhonghe St., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<tr>
<td>Long Nice Hot spring</td>
<td>244, Guangming Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
</tr>
<tr>
<td>Marshal Zen Garden</td>
<td>34, Youya Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
</tr>
<tr>
<td>BEITOU KEIENN</td>
<td>22, Yinguang Ln., Wenquan Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
</tr>
<tr>
<td>Sunmoon Hotspring Villa</td>
<td>8, Ln. 211, Zhuzihu Rd., Shilin Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<tr>
<td>Villa 32</td>
<td>32, Zhongshan Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<tr>
<td>Gorgeous Hot Spring Hotel</td>
<td>4-2, Yinguang Ln., Wenquan Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<tr>
<td>Fullon Hotel Taipei, Central</td>
<td>266, Sec.1,Jianguo S. Rd., Taipei City 10656, Taiwan (R.O.C.)</td>
</tr>
<tr>
<td>Nan Meei Hotel</td>
<td>No.14, Youya Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
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<tr>
<td>Asia Pacific Hotel</td>
<td>31, Youya Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
</tr>
<tr>
<td>Smart Spring Co. Ltd.</td>
<td>178, Wenquan Rd., Beitou Dist., Taipei City 112, Taiwan (R.O.C.)</td>
</tr>
</tbody>
</table>
Ⅶ. Taipei Pass Information and Usage

Enjoy the top tourist attractions in Taipei City, New Taipei City and Keelung City with a single pass. The best part is it saves not only your travel expenses but also your time waiting in line for admission! Taipei Fun Pass is definitely the best choice for your travels in northern Taiwan!

“Taipei Fun Pass | Transportation Version” focuses on transportation services, providing unlimited rides on the MRT, Taipei City buses, New Taipei City buses and 5 Taiwan Tourist Shuttle routes. Visitors can easily get to different tourist sites. “Taipei Fun Pass | Unlimited Version” is a time-based pass that combines attractions and transportation. In addition to transportation services, the Pass includes admission to 12 popular tourist attractions and will save you up to 60% on travel expenses. The complimentary guide book includes discounts at over 100 selected stores, allowing each visitor to enjoy easy shopping during their trip.

Taipei Fun Pass also provides diverse local tours and in-depth experience activities that allow visitors to discover how people live in northern Taiwan and enjoy local daily-life experiences through short stays.

For more information, please browse Taipei Fun Pass website: https://funpass.travel.taipei/ or contact customer service: +886-3-5910052.

Ⅷ. Discovery Center of Taipei

The Discovery Center of Taipei is the first spot for all tourists to be able to further discover what Taipei has to offer. The Center holds an exhibition that provides educational and recreational services. The primary objective of the Center is to educate visitors on the technology, history, and arts of Taipei, while promoting local tourism and showcasing municipal achievements.

There are four floors in Discovery Center of Taipei. The “Taipei Impression Hall” on the 1st floor shows visual works on various aspects of Taipei. The “Special Exhibition Hall” on the 2nd floor presents two or three exhibitions about Taipei City annually. Apart from the brand-new “Express City- A Relaxed Journey,” visitors can also appreciate and experience the wonderful Taipei’s Major Thoroughfares, New West Side Story, Cultural Capital, and Ecological City presentations in the “City Discovery Hall” on the 3rd floor. When entering the “Dialogue with Time Hall,” visitors can go back to the source of Taipei’s
development and look upon the city’s many faces as generations have overlapped. Also, “Discovery Theater” is the second theater with 360-degree cyclorama screen in Taiwan. A series of city-focused films are shown at regularly scheduled times. Don’t miss Discovery Center of Taipei if you want to know more about Taipei’s stories and history.

Location
Address: No.1, City Hall Rd., Taipei City, Taiwan (R.O.C.)
(Enter from the west entrance of Taipei City Hall, the side that faces Ren’ai Rd., then turn right.)
Citizen Hotline: 1999; call 886-2-2720-8889 ext.8630 if calling from outside Taipei City.
Fax: 886-2-2723-2793

Opening Hours
Tuesdays through Sundays 9:00 a.m.–5:00 p.m. free entry
Closed on Mondays and national holidays

Audio Guided Tours
Audio guides in Chinese, English, Japanese, Hakka, and Taiwanese are available for rent at the service center on the 1st floor. Visitors may use their IDs to borrow audio guide equipment.

Guided Tour Hours
1. Tuesdays through Sundays 9:00 a.m.–5:00 p.m. Guided tours are not available from 11:00 a.m.–2:00 p.m. Visitors are free to tour around the premises.
2. Scheduled guided tours only on Saturdays and Sundays (10:00 a.m. and 2:00 p.m.)

Guided Tour Reservation:
Groups of over 30 people may reserve guided tours (including student groups and agencies from elementary schools and above, agencies, and groups formed by individuals, etc.).

Notice for Group Guided Tours:
1. Please make a reservation 7 days in advance. Availability will be determined by the number of groups scheduled on the reserved date.
2. Please call to cancel 5 days before the scheduled tour date.
3. In case of major natural disasters (typhoons, earthquakes, etc), all guided tours will be cancelled in accordance with the Taipei City Government executive order. Please make new reservations afterwards.
4. Group guided tours include a visit to the “Discovery Theater.”
To reserve guided tours:
1. By phone: 1999 (886-2-2720-8889 if calling from outside Taipei City or overseas.) ext.8630
2. By fax: 886-2-2725-2793 (please specify group name, number of people, and tour dates)

For more information about the Discovery Center of Taipei, please visit http://www.discovery.taipei.gov.tw

Cloud Guide System of the Discovery Center of Taipei and Plum Garden

Taipei City Government’s Department of Information and Tourism has established virtual-reality navigation services in Chinese, English, Spanish, Japanese and Korean, on-line and accessible 24 hours a day, 7 days a week. Just get your fingers moving, hook up to the Internet, and immerse yourself in the stimulating Discovery Center of Taipei and Plum Garden environments.

Cloud Guide System of the Discovery Center of Taipei and Plum Garden website: vr.taipeitravel.net

IX. Introduction of T.B.S.

The Taipei Broadcasting Station (TBS) is a public radio station affiliated to the Taipei City Government. It is located on Zhongshan North Road in the Yuanshan, and nearby the Taipei Fine Arts Museum, and Taipei Expo Park. Since its establishment in 1961, TBS has been serving the residents of metropolitan Taipei by producing a variety of shows that cater to the needs of the people. TBS has been actively pursuing the welfare and interests for the public, and act as a communication channel between Taipei residents and the city officials.

TBS broadcasts via FM 93.1 and AM 1134:

FM 93.1 (City Information Channel): The main feature of this channel is “Hearing Taipei’s Voice” – which includes providing citizens with all the essential information, voicing the needs of different groups within the society, promoting Taipei City Government’s policies, and maintaining the city’s safety. TBS cooperates with BBC to broadcast the latest world news first-hand simultaneously from 6:00 a.m. to 7:00 a.m. and from 10:00 p.m. to 11:00 p.m. on weekdays. TBS also broadcast six minutes of BBC World Service once every two hours from 8 a.m. to 8 p.m..

AM 1134 (HO HI YAN Indigenous Channel): This is the first major radio station in Taiwan designated to serve the indigenous people who live in Metropolitan Taipei. The main feature of this channel is to preserve indigenous cultures and languages. The
channel not only serves indigenous people that already live in the city, but also tries to help those newcomers adapt to the city. The channel aims to make all people in the city understand the indigenous people better.

In order to serve those from Thailand, Indonesia, Vietnam and the Philippines who currently reside in metropolitan Taipei, TBS also broadcasts respective languages programs via both FM and AM channels to help them feel at home.

At times of disasters, TBS will dispatch radio program hosts to station at the Emergency Operations Center of Taipei City. They will provide accurate information live and around the clock to Taipei citizens. Thus, TBS is the designated “disaster prevention and rescue radio station” of the Taipei City Government, which plays an important role in protecting the safety of Taipei citizens.

Tel.: Program Section: 886-2-2595-1233 ext.10~24
Engineering Section: 886-2-2595-1233 ext.30~34
FM Call-in: 886-2-2599-2266
AM Call-in: 886-2-2599-2119
Smart phone: play.google.com/store/apps/details?id=com.taipei.cloud
Online listening and watching video: www.radio.gov.taipei
FB: www.facebook.com/FM93.1AM1134/

X. Taipei Sighseeing Bus

Taipei’s convenient new double-decker sightseeing bus service is launched. There are two routes. The Red Route takes in Taipei 101, Huashan 1914 Creative Park, etc. The Blue Route takes in the Shilin Official Residence, National Palace Museum, etc. There is onboard Chinese, English, Japanese, and Korean audio-guide information.

<table>
<thead>
<tr>
<th>Bus Tickets and Fares</th>
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<tr>
<td>4 Hours Pass</td>
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<tr>
<td>Day Tour Pass</td>
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<td>Night Tour Pass</td>
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<td>One day Pass</td>
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<td>Two days Pass</td>
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※More information please visit the website.
Website: https://www.taipeisightseeing.com.tw/en
Contact No.: +886-2-8791-6557 #6006
Service Hours: 9:00 ~22:00 (please contact via email outside service hours)
Email: info@taipeisightseeing.com.tw
CHAPTER TWELVE: Department of Transportation

I. Public Transportation Office-Taxi Calling Services in Taipei

Toll Free Taxi Hotline: 0800-055-850
Mobile phone, please dial: 55850 (fee charged)
Service Area: Taipei City, New Taipei City and Keelung City

Procedures of the Calling System:
1. After connecting, listen to the system to voice “Welcome to the Toll Free Taxi Service.”
2. For English service, please press 2.
   (1) To listen to the taxi fleet operator code, please press 1, and then press the digit code.
   (2) For automatic transfer to any taxi fleet operator, please press 2.
   (3) To return to the main menu, please press “star” (*).
3. After the telephone has been switched over to the taxi company, please carry on the call directly with the company.
4. This is a 24-hour automatic recording system and will be saved for one month.
5. For female driver, please press 5.

Radio and Satellite Taxi Operator Code

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<thead>
<tr>
<th>Code</th>
<th>Name</th>
<th>Code</th>
<th>Name</th>
</tr>
</thead>
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<td>01</td>
<td>Fu An</td>
<td>13</td>
<td>Bin Le</td>
</tr>
<tr>
<td>02</td>
<td>Crown Taxi</td>
<td>15</td>
<td>Guo Hua</td>
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<td>03</td>
<td>Zhi Ying</td>
<td>16</td>
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<td>04</td>
<td>Zhang Sheng</td>
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<td>07</td>
<td>Taipei Star</td>
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### II. Parking Management and Development Office

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<th>Service</th>
<th>Address</th>
<th>Phone Number</th>
<th>Working Hours</th>
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<tbody>
<tr>
<td>Taipei City Illegal Parking Tow phonetic Inquiry Service</td>
<td>5F, No.300, Song-De Rd., Taipei City</td>
<td>1999 (the Citizen Hotline) For callers outside of Taipei City, please dial 02-2720-8889</td>
<td>24 hours a day</td>
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<tr>
<td>Taipei City Parking Fee Phonetic Inquiry Service</td>
<td>5F, No.300, Song-De Rd., Taipei City</td>
<td>2726-9600</td>
<td>24 hours a day</td>
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<tr>
<td>Taipei City Parking Fee Inquiry Service</td>
<td>5F, No.300, Song-De Rd., Taipei City</td>
<td></td>
<td>24 hours a day</td>
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### III. Traffic Engineering Office

<table>
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<tr>
<th>Service</th>
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<th>Phone Number</th>
<th>Working Hours</th>
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<tbody>
<tr>
<td>24-Hour Traffic Control Facility Maintenance Hotline</td>
<td>7F, No.300, Song-De Road, Taipei, Taiwan (R.O.C.)</td>
<td>1999 (Taipei city hotline) 02-2720-8889 (Other city)</td>
<td>24 hours a day</td>
</tr>
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</table>

### IV. Taipei City Traffic Adjudication Office

1. **Contact Information:**
   - TEL: (02)2365-8270
   - FAX: (02)8369-2386
   - The 1999 Citizen Hotline may also be used to inquire matters related to traffic violation adjudications.

   **Service Hours:**
   - Monday through Friday, 8:30~17:30
   - (Closed on Weekends and National Holidays)

2. **Site & Transport:**
   (1) Adress: 7-8F, No. 92, Sec. 4, Roosevelt Rd., Zhongzheng District, Taipei City 10091, Taiwan (R.O.C.)
      [The Office entrance is located on the northeast side of the Shuiyuan Building]
   (2) Directions to the TAO: The TAO is located near MRT Gongguan Station. Visitors to the office are advised to take the MRT, buses, or other means of public transportation.
Guide for public transportation

<table>
<thead>
<tr>
<th>Bus</th>
<th>South, 1, 109, 1501, 1505, 207, 208, 208(Shuttle), 208(Straight), 236, 236(Shuttle), 251, 251(Shuttle), 252, 253, 254, 254(Shuttle), 278, 278(Shuttle), 280, 280(Straight), 284, 284(Straight), 290, 311, 311(Shuttle), 505, 52, 530, 606, 643, 644, 648, 660, 668, 671, 672, 672(Shuttle), 688, 673, 675, 676, 74, 907</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Brown 11, Brown 12, Brown 22, Green 11, Blue 28</td>
</tr>
<tr>
<td></td>
<td>Songjiang Xinsheng Main Line, Jingmei – T.V.G.H Express</td>
</tr>
<tr>
<td>Intercity</td>
<td>Fuho Dayou Bus</td>
</tr>
<tr>
<td>Bus</td>
<td>Taipei ↔ Keelung(1550)</td>
</tr>
<tr>
<td></td>
<td>Yalan Bus</td>
</tr>
<tr>
<td></td>
<td>Taipei ↔ Hsinchu (1728)</td>
</tr>
<tr>
<td>MRT</td>
<td>MRT station of Gongguan Station</td>
</tr>
<tr>
<td></td>
<td>Take Xindian-Tamsui Line to Gongguan Station (No.1 Exit)</td>
</tr>
</tbody>
</table>

(3) Parking information
(refer to the TAO's location map for parking information):

a. Gongguan Parking Lot (No.15, Lane 230, Sec. 3, Tingzhou Rd., Taipei City)
b. National Taiwan University Second Student Activity Center Parking Lot (No.85, Sec. 4, Roosevelt Rd., Taipei City)
c. Taipei Water Park Garden Parking Lot (No.1, Siyuan St., Taipei City)
Petition (Plea) Process for Traffic Violation Cases:

Receive violation notification (red slip)

Objection to the violation statement (red slip)

Yes

No

Submit a petition (plea) in writing to the original reporting authority by post

File a petition (plea) in writing to the Adjudication Office in person or by post

Be informed of the petition (plea) result

Objection to the petition (plea) result

Yes

File an administrative litigation with the district court within 30 days of perpetuity period after receiving the verdict, and pay a court fee of NT$300.

The court will transfer a copy of the indictment to the Adjudication Office for re-examination

The Adjudication Office submits the reply to the court

Verdict made by the district court

No

Yes

Objection to the verdict

File an appeal to the high administrative court within 20 days of perpetuity period after receiving the verdict, and pay a court fee of NT$750.

Verdict made by the high administrative court

Process according to the verdict

Notes:
1. Upon receiving applicant’s petition (plea), the Adjudication Office will, within one week, request the reporting authority to verify the fact of violation, and then within one week of receiving the verification result from the reporting authority, the Adjudication Office will reply to the applicant by post.

2. After the verdict is finalized, the lawsuit loser will pay the court fees.
1. Upon receiving a fault-determination application, TAO reviews the accident files from the authority, archives the file, schedules the meeting, and mails out meeting notifications. The process typically takes 35 to 40 working days.
2. The applicant will receive the report by mail within 14 days if the address provided is correct.
3. Should the applicant disagree with the report, he or she can appeal to the Taipei City Department of Transportation within 30 days after receiving the report. There is no time limit for case referred by the court.
V. YouBike

Instructions to use of the YouBike Service

1. Member and Authorization
   (1) Short-term renter: The user who seeks authorization at the Kiosk via chip credit card to use the Service for a short term.
   (2) Member: The user who seeks authorization at the YouBike official site, service center or Kiosk to use the Service permanently. The member shall use an Easycard, or Ipass (your membership card) to rent a bike at any station.

2. Service center
   (1) Open hours: 10:00~20:00 daily
   (2) Tel: 1999 citizen hotline
   (3) Email: service@youbike.com.tw

3. New charge scheme for YouBike Service
   (1) User shall not rent a new YouBike within 15 minutes of returning one at the same rental station.
   (2) Progressive rental rates:
      ① For the first 30 minutes, pay NT$5 (Having an all pass ticket, you may use YouBike in Taipei for free for the first 30 minutes whenever you use it)
      ② Within 4 hours, pay NT$10 per 30 minutes.
      ③ Between the 4th hours and 8th hours, pay NT$20 per 30 minutes.
      ④ Above 8 hours, pay NT$40 per 30 minutes.
CHAPTER THIRTEEN: Department of Cultural Affairs

I. Cultural tourism

( I ) Guided Tours of Historical Site

To coordinate the teaching of local history and offer Taipei citizens cultural and recreational activities, the Taipei City Archives has arranged professional guides at the historical sites in Taipei City. There are 18 tours, each offered as a half-day outing. Visitors may also form their own groups and apply directly to the Committee for free tours.

1. Participants: People (age above 7) interested in historical sites.
2. Foreign dignitaries (no restriction on number of participants).
3. Language: English or Japanese

4. How to apply: Fax to Taipei City Archives at least one week ago before the tour date. (Fax: (02)2311-5770) Contact person: Ms. Tseng Tel: (02) 2311-5355 Ext. 26
5. Tour Time: 9 a.m. to 12 noon and 1:30 p.m. to 4:30 p.m.

※ Applicants are prohibited from charging payment from tour members or accepting any form of gratuity.
※ Tours are FREE OF CHARGE, however, participants should arrange their own travel insurance.
※ Sites on the route can be changed by request.

( II ) English Guided Tour Service

The following arts spaces provide English guided tour service. If you need this service, please go to the website and make appointment before visiting,

1. Taipei Fine Arts Museum
   http://www.tfam.museum/; (02)2595-7656#323
2. Taipei Zhongshan Hall
   http://www.zsh.gov.taipei/; (02)2381-3137#9
3. Taipei 228 Memorial Museum
   http://228memorialmuseum.gov.taipei/; (02)2389-7228#23
4. Performing Arts School 36 (Yong An Art Center)
   http://pas36.tw/; (02)2939-3088
5. Wistaria Tea House
   http://www.wistariateahouse.com/; (02)2363-7375
6. Kishu An Forest of Literature
   http://kishuan.org.tw/; (02)2368-7577
7. Zhishan Cultural and Ecological Garden
8. Grass Mountain Chateau
   http://www.grassmountainchateau.com.tw/; (02)2862-2404
9. The Mayor's Residence Art Salon
   http://www.mayorsalon.tw; (02)2834-8356
10. Songshan Cultural and Creative Park
    http://www.songshanculturalpark.org; (02)2765-1388
11. Museum of Contemporary Art, Taipei
    http://www.mocataipei.org.tw/; (02)2552-3721
12. Taipei Artist Village、Treasure Hill Artist Village
    http://www.artistvillage.org/; (02)3393-7377
13. The Red House, Ximen
    http://www.redhouse.org.tw/; (02)2311-9380
14. The Lin Yutang House
    http://www.linyutang.org.tw/; (02)2861-3003
15. The Shilin Main Presidential Residence
    http://www.culture.gov.taipei/frontsite/shilin/index.jsp; (02)2883-6340
16. Kwoh-ting Li’s Residence
    http://online.ktli.org.tw/; (02)2356-4398
17. Taipei Story House
18. Tsai Jui-yueh Dance Research Institute
    http://www.dance.org.tw; (02)2560-5724
19. Sun Yun-suan Memorial Museum
    http://sysmm.org/; (02)2311-2940
20. Sin Hong Choon
    http://www.xn--ygtp1tbkay43bnxtyvh.tw/; 0923-613-316

(Ⅲ) Museum Visitor Information

Beitou Hot Springs Museum was built as the Beitou public bathing house in 1913 as Taiwan’s first public Bath House during the Japanese imperial ruling period and was finally completed with the official opening of Beitou Hot Springs Museum in October 1998. The building was then declared as a class 3 historical site. The museum is divided into 2 stories, on the 1st floor visitors are able to see introduction of Hot Springs history, Beitou Stones and the bathing space. The 2nd floor, look out Tatami-floor recreation area and balcony offering visitors a place to see Beitou’s beautiful scenery, Taiwanese
Hollywood introducing films that were shot in Beitou during the 50’s and 60’s. It is definitely an ideal place to start exploring the rich variety of Hot Springs, Taiwan. So come visit Beitou, Taipei and experience one of the greatest pleasures nature has to offer.
Telphone: (02)2893-9981
Opening hours: 9am-5pm Tuesday to Sunday
Closed: Monday and public holidays (The museum is now closed to the public from 2017.9.4 (Mon.) to 2018.10.26 (Fri.) due to construction work for the preservation of historic building.)
Website: http://beitoumuseum.taipei.gov.tw

II. Cultural Service

(I) Street Performer
Each year the Department of Cultural Affairs will hold a license test for street entertainers. The application will take place in April, and the screening process will take place in May.
These talented street entertainers include Performing Arts, Visual Arts and Creative Arts.

(II) Film Production Assistance
To make Taipei City friendly environment for film productions and to attract film crews from Taiwan and abroad, Taipei city government established the Taipei Film Commission in 2008, serving as a one-stop service window facilitating the film industry. Its services include helping negotiate venue rental for filming, as well as production discounts, subsidies, and publicity support for films to help promote the city.

(III) MRT Cultural Poster Frames Service
The Department of Cultural Affairs maintains poster frames mounted near the entrances and exits of six MRT stations (Taipei City Hall, Sun Yat-Sen Memorial Hall, Zhongxiao Dunhua, Zhongxiao Fuxing, Ximen and Longshan Temple). This is intended to fully promote events of culture and the arts in Taipei City, and to provide arts groups with a channel for disseminating information about their activities. For related information and application forms, please contact the Department of Cultural Affairs, Cultural Resources Division, 1999 ext 3568.
Ⅲ. Culture Express
Culture Express is a publication which compiles fine arts information in Taipei City, published by the Taipei City Government’s Department of Cultural Affairs. Each month 50,000 copies are published in traditional Chinese and 30,000 multilingual foldouts in Chinese, English, and Japanese are placed in public spaces such as the airport, Taipei MRT stations, government organizations, hotels, performance locations, and bookstores for people to take free of charge. The content of the publication contains monthly information regarding fine arts performances in Taipei and a feature report. This provides people with a source to acquire fine arts information in Taipei City.
CHAPTER FOURTEEN: Taipei City Fire Department

I. 119: Emergency Reporting Hotline: Fire, Emergency Medical, and Other Emergency Rescue Services

<table>
<thead>
<tr>
<th>Contact Information</th>
<th>Service Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Phone number: 119</td>
<td>Fire, emergency medical service and emergency reporting hotline.</td>
</tr>
<tr>
<td>2. Fax number:</td>
<td>The special fax line for people with hearing and speech impaired</td>
</tr>
<tr>
<td>(02)2758-7865</td>
<td></td>
</tr>
<tr>
<td>3. SMS: 0932-299-702</td>
<td>The special short message service for people with hearing and speech impairment</td>
</tr>
<tr>
<td>And 0963-330-119</td>
<td></td>
</tr>
</tbody>
</table>

II. Apply for the Emergency Medical Service Certificate

Application methods: Please fill out the application form and submit it to The Taipei City Fire Department with the required documents in person, by proxy through mail, fax, or online.

1. Required documents

   (1) If applying for yourself, a copy of the personal passport or ID card, front and back.

   (2) If applying through an agent, please submit a valid power of attorney and a copy of yours and the agent’s identity documents, front and back, if you authorize an individual to represent on your behalf.

2. Further information:

   (1) Please visit The Taipei e-services online website (https://www.e-services.taipei.gov.tw/) to download the application form.

   (2) You may apply for the Emergency Medical Service Certificate through dialing 119 starting from January 1st, 2011.

   (3) No application fees.

III. Apply for the Fire Record Certificate

1. Application methods: Please fill out the application form and submit it to the Taipei City Fire Department with the required documents in person, by proxy, through mail or online.

2. Required Documents

   (1) For buildings: A copy of the personal passport or ID card, verification of building ownership (e.g. lease contract or
rental agreement), and the applicant’s signet.

(2) For vehicles: A copy of the personal passport or ID card, the vehicle registration or new license plate registration, and the applicant’s signet.

(3) For corporations: the corporate seal and the seal of the corporate responsible person are required.

(4) An authorization form (power of attorney) is required if submitted by an agent.

3. Further information:

(1) Please visit either The Taipei City Fire Department website (http://english.119.gov.taipei/) or the Taipei e-services online (http://www.e-services.taipei.gov.tw) to download the application and authorization forms.

(2) If applying for cases that occurred before July 31st 2006, please contact the Fire Investigation Division, Taipei City Fire Department. You can apply for certificates at any fire station for cases that occurred after August 1st, 2006.

(3) According to Article 27 of Enforcement Rules of the Fire Services Act, any victim or anyone with relation to the conflagration may apply for a fire certificate. The certificate only records where and when the fire starts.

(4) No application fees.

IV. Apply for the Fire Investigation Report

1. Application methods: Please fill out the application form and submit it to the Taipei City Fire Department (Address: 9F, No.376, Sec. 2, Chenggong Rd., Neihu District, Taipei City, Taiwan R.O.C.) with the required documents in person or by proxy through mail.

2. Required documents:

   (1) For buildings: A copy of the personal passport or ID card, verification of building ownership (e.g. lease contract or rental agreement), and the applicant’s signet.

   (2) For vehicles: A copy of the personal passport or ID card, the vehicle registration license or new license plate registration, and the applicant’s signet.

   (3) For Corporations: the corporate seal and the seal of the corporate responsible person are required.

   (4) An authorization form (power of attorney) is required if submitted by an agent.

3. Further information:

   (1) Please visit either the Taipei City Fire Department website
(http://english.119.gov.taipei/) or the Taipei e-services online website (http://www.e-services.taipei.gov.tw) to download the application or authorization forms.

(2) You may apply for the fire investigation report after the fire investigation report is sent to the district police station by the Taipei City Fire Department.

(3) Contact phone number: (02) 2729-7668 ext.8114 and (02) 2796-3869.

(4) No application fees.

V. Apply for the Fire Safety Feng-Shui (Geomancy) Specialist Service

1. Application methods: Please fill out the application form and submit it to The Taipei City Fire Department in person or by proxy through mail, telephone, or online.

2. Required Documents: An application form.

3. Further information:

   (1) Please visit the Taipei City Fire Department homepage (http://www.tfd.gov.tw) or the Taipei e-services online (https://www.e-services.taipei.gov.tw) to download the application form.

   (2) Application phone number: (02) 2729-7668 ext. 6121.

   (3) Application fax number: (02) 8780-2386.

   (4) No application fees.

4. Service items for home safety checkup:

   (1) Awareness of disaster prevention.

   (2) Emergency evacuation.

   (3) Electrical safety.

   (4) Gas safety.

   (5) Flood and typhoon prevention.

VI. Visit The Fire Safety Museum

1. Address: No.376, Sec. 2, Chenggong Rd., Neihu Dist., Taipei City, Taiwan (R.O.C.)

2. Opening hours: Tuesday to Sunday 09:00 AM~ 11:00 AM (latest entrance time) and 13:30 PM. ~16:00 PM. (latest entrance time). Closed on Mondays and also during the Chinese Lunar New Year period. Announcement will be posted beforehand on the museum website in the event of an unexpected break. Each visit session is an hour long; if you arrive at the museum late your session will still be terminated at 12:00 PM or 17:00 PM.

3. Reservation for a tour:
(1) Reserve by telephone, fax, mail, or online (http://fsm.119.gov.taipei/index.asp). If the number of visitors is below 14, please reserve only by telephone.
(2) Please make reservation at least three days in advance.
(3) Group reservation requires at least 15 and no more than 300 visitors.
(4) If there is more than one group requesting for the tour on the same day, the first group to apply will be given the priority.
(5) Reservation phone number: (02) 2791-9786 or 2791-9780.
(6) Reservation fax number: (02) 2791-9546.

VII. Temporary Emergency Shelter

The Taipei City Government started to learn from Japan’s practices against disasters after the 921 Earthquake in 1999, and established emergency evacuation shelter in every district of Taipei City. The emergency evacuation shelter not only can provide a recreation function as a park for the citizens, but also it would become a shelter for refugees and also a command post to ensure safety of the citizens when natural disaster happens.

The location of the temporary emergency shelter

<table>
<thead>
<tr>
<th>Item</th>
<th>Park</th>
<th>District</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Youth Park</td>
<td>Wanhua</td>
<td>No.199, Shuiyuan Rd., Wanhua Dist., Taipei City 10882, Taiwan (R.O.C.)</td>
</tr>
<tr>
<td>2</td>
<td>228 Peace Park</td>
<td>Zhongzheng</td>
<td>No.3, Ketagalan Blvd., Zhongzheng Dist., Taipei City 10048, Taiwan (R.O.C.)</td>
</tr>
<tr>
<td>3</td>
<td>Daan Forest Park</td>
<td>Daan</td>
<td>No.1, Sec. 2, Xinsheng S. Rd., Daan Dist., Taipei City 10657, Taiwan (R.O.C.)</td>
</tr>
<tr>
<td>4</td>
<td>Yuquan Park</td>
<td>Datong</td>
<td>No.28, Xining N. Rd., Datong Dist., Taipei City 10341, Taiwan (R.O.C.)</td>
</tr>
<tr>
<td>5</td>
<td>Rongxing Garden Park</td>
<td>Zhongshan</td>
<td>No.1, Sec. 3, Minquan E. Rd., Zhongshan Dist., Taipei City 10478, Taiwan (R.O.C.)</td>
</tr>
<tr>
<td>6</td>
<td>Minquan Park</td>
<td>Songshan</td>
<td>No.180, Sec. 4, Minquan E. Rd., Songshan Dist., Taipei City 10549, Taiwan (R.O.C.) (Next to Minquan Elementary School)</td>
</tr>
<tr>
<td>7</td>
<td>Dahu Park</td>
<td>Neihu</td>
<td>No.31, Sec. 5, Chenggong Rd., Neihu Dist., Taipei City 11477, Taiwan (R.O.C.)</td>
</tr>
<tr>
<td>8</td>
<td>Songde Park</td>
<td>Xinui</td>
<td>No.11, Lane 180, Songde Rd., Xinyi Dist., Taipei City 11075, Taiwan (R.O.C.) (East side of Xingya Junior High School)</td>
</tr>
<tr>
<td>9</td>
<td>Nangang Park</td>
<td>Nangang</td>
<td>No.170-1, Dongxin St., Nangang Dist., Taipei City 11569, Taiwan (R.O.C.)</td>
</tr>
<tr>
<td>10</td>
<td>Jinhua Park</td>
<td>Wenshan</td>
<td>No.55, Jinhua St., Wenshan Dist., Taipei City 11683, Taiwan (R.O.C.)</td>
</tr>
<tr>
<td>11</td>
<td>Chiang Kai-Shek Shilin Residence Park</td>
<td>Shilin</td>
<td>No.60, Fulin Rd., Shilin Dist., Taipei City 11142, Taiwan (R.O.C.)</td>
</tr>
<tr>
<td>12</td>
<td>Fuxing Park</td>
<td>Beitou</td>
<td>No.200, Zhonghe St., Beitou Dist., Taipei City 11252, Taiwan (R.O.C.)</td>
</tr>
</tbody>
</table>
Ⅷ. Disaster Prevention Map

1. The evacuation and disaster prevention maps in the city are posted on the noticeboard of every village and can be downloaded from the website of the local district office. The maps are designed based on simplicity and practicality; they contain information about the emergency evacuation shelters, police stations, fire stations, medical stations, and other essential information. In addition, disaster reporting, emergency calls, and other relevant information are also provided on the maps. The maps can help citizens to find the location of the closest shelter around their position instantly, which can let the citizens know how to react when a disaster takes place.

2. Taipei City disaster prevention and evacuation information website links:
   http://www.eoc.gov.taipei/EOC/EvacuationInfo/Index

<table>
<thead>
<tr>
<th>Administrative areas</th>
<th>Website link</th>
</tr>
</thead>
</table>
IX. Emergency Treatments for Out-of-hospital Cardiac Srrrest (OHCA)

1. When a person nearby suddenly passes out, she/he may have a sudden cardiac arrest. If she/he has no response to your calling and also has no signs of breathing normally, you should call 119 immediately and take the Compression - Defibrillation steps to maximize the chance of his/her survival. These steps include checking the patient’s response, calling for help (119), cardiopulmonary resuscitation (C), and defibrillation (D).

2. Cardiopulmonary Resuscitation (CPR) instructions are listed below. It is important to remember to keep doing chest compression until ambulances arrive.

“Check response” – Slightly tap or shake his/her shoulder, and ask loudly, "Are you OK?"

“Call for help” – If the patient doesn't respond, ask any person around you to call 119 and try to get an AED (Automated External Defibrillator). The 119 emergency dispatcher can assist you online to execute CPR instructions.

“Compression” – Compress the chest (tips: push harder and faster without interruption and allow the chest to bounce back completely during the pushes).
   (1) Put the heel of one hand on the center of the person's chest, between the nipples.
   (2) Push hard and fast at the rate of 100 to 120 /minute (almost 2 compressions per second) and over the depth of 2 inches (5cm).

“Defibrillation” – Get an AED fast, and when AED is available, turn it on and follow the voice instructions.
   (1)Turn on the device and apply the sticky pads on the person’s chest
   (2)If a shock is needed, the AED will let you know when to deliver it. Do not move or touch the person during the process.
   (3)Ensure that nobody is in contact with the victim before you push the AED's "shock" button or resume to CPR until emergency medical help arrives.
X. 1991: Safety Reporting Hotline

The National Fire Agency has established check-in services to announce one’s safety through internet, telephones and mobile phones. In the event of a disaster, individuals are able to check in with their loved ones via voice messages, Facebook, Google Person Finder and the 1991 Safety Bulletin Board. For further information please contact the National Fire Agency at http://www.1991.tw.

1. The 1991 Safety Bulletin Board

When a major disaster occurs, the telecommunication system in the disaster-stricken area is often damaged or overwhelmed by the volume of calls which would probably cause the emergency 119 to shut down. After studying similar systems in Japan (171 Voice mail message system), the government established this hotline to provide residents a way to inform their family and friends of their safety.

You may dial 1991 from a landline phone, cell phone, or public phone (but not available through the Internet phone), and then proceed according to the voice instructions. After entering “the agreement phone number”, you may leave a message. Your family or friends may dial 1991 and follow the instructions to enter “the agreement numbers” for receiving the message.

“The agreement phone number” must be registered by dialing 1991 in advance. For your family and friends to easily remember the number, we recommend to use your residential number (including area code) or cell phone number (for example, for the landline number 02-2344-XXXX, press: 022344XXX; for the cell phone number 0901-216-XXX, press: 0901216XXX.).

You may dial 1991 directly to listen to voice messages throughout Taiwan (including the islands of Penghu, Kinmen and Mazu), but you may not dial 1991 from abroad to hear messages.

1991 has no operator and is only for families and friends to inform each other of their safety. For disaster rescue, please call 119 or 110. Internet phones could not reach 1991.

2. The 1991 Safety Online Message Board


We have not released the access for cell phone users to the service of recording voice message on the online message board yet. In order to avoid inappropriate uses, the website does not give you access to download voice message online.
## APPENDIX: TAIPEI CITY GOVERNMENT WEB ADDRESSES

<table>
<thead>
<tr>
<th>Organizations</th>
<th>Web Address</th>
<th>QR code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taipei City Government</td>
<td><a href="http://www.taipei.gov.tw">http://www.taipei.gov.tw</a></td>
<td></td>
</tr>
<tr>
<td>Taipei City Police Department</td>
<td><a href="http://police.gov.taipei/">http://police.gov.taipei/</a></td>
<td></td>
</tr>
<tr>
<td>Department of Labor</td>
<td><a href="http://bola.gov.taipei/">http://bola.gov.taipei/</a></td>
<td></td>
</tr>
<tr>
<td>Department of Social Welfare</td>
<td><a href="http://www.dosw.gov.taipei/">http://www.dosw.gov.taipei/</a></td>
<td></td>
</tr>
<tr>
<td>Department of Health</td>
<td><a href="http://health.gov.taipei/">http://health.gov.taipei/</a></td>
<td></td>
</tr>
<tr>
<td>Department of Education</td>
<td><a href="http://doe.gov.taipei/">http://doe.gov.taipei/</a></td>
<td></td>
</tr>
<tr>
<td>Department of Civil Affairs</td>
<td><a href="http://ca.gov.taipei/">http://ca.gov.taipei/</a></td>
<td></td>
</tr>
<tr>
<td>Organizations</td>
<td>Web Address</td>
<td>QR code</td>
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<tr>
<td>Department of Economic Development</td>
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<td>Department of Land</td>
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<td><img src="image3.png" alt="QR code" /></td>
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