

TAIPEI CITY GOVERNMENT ANNOUNCEMENT

Announcement Regarding the Usage of Personal Data Collected through Real Name /Contact Info Registration for Facility Access Policy

In compliance with COVID-19 prevention guidelines, the Department of Information Technology will protect and manage the personal data acquired under the Real Name /Contact Info Registration for Facility Access policy, which includes your name, ID number, or phone number. The procedure complies with the Personal Data Protection Act to ensure your rights.

Guideline Details

- (1) **Agency Responsible for Data Collection:** Department of Information Technology, Taipei City Government
- (2) **Collection method:** Staff at the respective facilities will use the myCode application to collect personal data, which is stored at the database inside the Department of Information Technology
- (3) **Agencies Responsible for Data Processing and Utilization:** Department of Information Technology and other agencies who are authorized by law to conduct user identity matching operations
- (4) **Scope of Personal Data Collection:** Limited to the mandatory data (Name, ID number, or phone number) required on the *Real Name/Contact Info Registration for Facility Access* form.
- (5) **Duration of Personal Data Retainment:** 28 days starting on the day of data acquisition. The personal data in acquired will be deleted at the end of this period.
- (6) Individuals who have read through this guideline and proceed to access the facility is regarded as accepting the aforementioned terms on personal data collection, processing, and utilization.