

## Summary of Personal Information Files Held and Managed by Various Divisions and Offices under the Department of Information and Tourism

Item No.	Personal Data File Name	Legal Basis	Specific Purpose	Personal Data Category	Custodian Unit
01	Taipei Travel Net Member Data	Consent of party concerned	136 Information (Communication) and Database Management	C001 Identifying individuals	Multimedia Information Office
02	Discovery Center of Taipei Volunteers Register	Volunteer Service Act	043 Volunteer Management	C001 Identifying individuals	City Tourism Division
03	Insurance particulars of visits to municipal construction projects	Consent of party concerned	001 Life and Health Insurance	C001 Identifying individuals	City Tourism Division
04	City guide trainee name list	Consent of party concerned	001 Life and Health Insurance	C001 Identifying individuals	City Tourism Division
05	Particulars of free subscriptions for periodicals publicity Particulars of subscribers to periodicals	Consent of party concerned	118 Intellectual property rights, optical disk management and other relevant administration	C001 Identifying individuals	Media Relations and Publications Division
06	Paper questionnaire of "Discover Taipei"	Consent of party concerned	157 Survey, statistics and research & analysis	C001 Identifying individuals	Media Relations and Publications Division
07	List of authors, photographers, art editors and publishers of "Discover Taipei" and tourism promotion books and periodicals in Chinese and foreign languages	Consent of party concerned	118 Intellectual property rights, optical disk management and other relevant administration	C001 Identifying individuals	Media Relations and Publications Division

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08	Information and owners' personal particulars of Taipei City's hotels and daily suite rentals	Perform statutory duties	170 Tourism administration, hospitality industry, hotel industry, travel agencies, amusement park enterprises and guesthouse operation and management	C001 Identifying individuals	Tourism Industry Division
09	Fun Taipei Lucky Draw	Consent of party concerned	040 Marketing	C001 Identifying individuals	Tourism Development Division
10	2012 Taipei Valentine's Day Video Contest	Consent of party concerned	153 Film & television, music and media administration	C001 Identifying individuals	Integrated Promotion Division
11	Property Declaration Data of Public Servants	Act on Property-Declaration by Public Servants	014 Property declarations by public servants, prevention of conflict of interest and political donations	C003 Identification in government data	Government Ethics Office
12	Personal Particulars of Employees	Article 3 of Regulations on Personnel Particulars Scope Management for All Units	002 Personnel Administration	C003 Identification in government data	Personnel Office
13	Department Employee Salary Information	Civil Service Pay Act, Regulations Governing Remuneration Payment to Military, Public and Teaching Personnel	063 Accounting and Related Services	C068 Salary and deductions	Administration Office